

**EO/ERI/2024/TGS/02**

Request for Information for Supplier Development and localization for Specialized Valves Services.

It is required for the service provider to supply a proposal encompassing capabilities that adhere to the following criteria, the acceptance criteria for a service provider is 70%:

Item No.	DOCUMENTS REQUIRED UNDER FUNCTIONALITY/TECHINICAL CRITERIA	Total Score
1	<p><b>Quality Management System</b></p> <ul style="list-style-type: none"> <li>• The service provider is required to show that the organization has implemented a sound quality management process that demonstrates a commitment in achieving a sound quality service in terms of processes and procedures. ISO 9001 QMS accreditation will be an advantage = 25 points</li> <li>• The service provider must provide evidence of controls, management of quality processes, quality management plans, work instructions and documented control management systems = 20 points</li> </ul>	
1,1	<p><b>Quality management system that encompasses.</b></p> <p><b>Work instructions: 5 Points</b></p> <p><b>Quality management plans: 5 Points</b></p> <p><b>Document control management system: 5 Points</b></p> <p><b>Processes for managing quality: 5 Points</b></p>	25
<p>0 = No evidence</p> <p>20 = Partial compliance (Displays a system of quality control without registration [ISO 9001 QMS], and with the potential of achieving registration [ISO 9001 QMS], in the future.)</p> <p>25 = Full compliance (Registered with ISO 9001 QMS.)</p>		
2	<p><b>Precision Engineering Service</b></p> <ul style="list-style-type: none"> <li>• The service provider has experience in precision engineering work involving measurements and inspections on valves critical plant including rotating equipment etc.</li> <li>• The provider is to display the inclusion of ergonomic engineering, safety engineering and system engineering during execution of valves maintenance of valves repair projects in the past 3 years.</li> </ul> <p><b>Service/technical reports and Investigation Report submitted indicative of the work conducted/Scope Of Work (SOW), clearly indicating engineering and technical recommendations, client signature and proof of implementation and accompanying Purchase Order/Task order.</b></p>	20

1 point = 1 report  
 20 points = 20 reports  
 1 report will be deemed complete if it meets the below criteria:  
 Report submitted = 0.2  
 SOW = 0.2  
 Technical Recommendation/Lessons Learned = 0.2  
 Client signature = 0.2  
 Purchase Order/Task Order = 0.2

<p><b>3</b></p>	<p>Resources - Copies of CVs for permanently employed or long term contracted key/technical personnel within the business relevant to precision engineering work involving measurements and inspections on critical plant or valves modules including rotating equipment etc. The skill types of resources that will be considered are Engineers, Technicians, Supervisors and Artisans.</p> <ul style="list-style-type: none"> <li>• CVs must be accompanied by certified proof of Trade Test Qualification/Degree /training certificates etc.</li> <li>• CV's without the below mandatory information will be deemed incomplete and not considered during the evaluation process.</li> <li>• Mandatory information:           <ul style="list-style-type: none"> <li>a) CV's to be signed by each individual with the information stated below. Correlation with details of the person on the CV and the signature of that particular person, so that the person acknowledges the details of his/her own CV.               <p style="margin-left: 40px;">Name: _____                  ID number: _____                  Date: _____                  Signature: _____</p> </li> <li>b) Please ensure that submission of permanent employment contracts/ long term contracts must be accompanied with the CV's.</li> </ul> </li> </ul>	
<p><b>3,1</b></p>	<p><b>Engineers (1), Technicians (1), Supervisors (2), Artisans, (4)</b></p>	<p><b>20</b></p>

Each CV = 2.5 points  
 0 = 0 CV's submitted.  
 12.5 = Submitted Engineers (1), Technicians (1), Supervisors (1), Artisans, (2) – total 5 C.V's  
 17.5 = Submitted Engineers (1), Technicians (1), Supervisors (2), Artisans, (3) – total 7 C.V's  
 20 = Submitted Engineers (1), Technicians (1), Supervisors (2), Artisans, (4) – total 8 C.V's

<p><b>4</b></p>	<p><b>Experience in Engineering and Maintenance Services on critical plant including rotating equipment etc.</b></p>	
<p><b>4,1</b></p>	<p>Contractor to provide evidence in terms of their experience on Valves engineering and maintenance services projects that were successfully completed over the past 5 years.</p>	

	Submissions/evidence may take the form of the documentations indicated below and must comply being on a client letterhead, reflecting period i.e. start and end date strictly, value/amount, related service.	
<p>Copy of Purchase orders / Task orders together with the respective invoice for that Purchase/Task orders – evidence provided must be in line with the Scope of Works (SOW). Evidence is accumulative over the 5 year period. Purchase orders/Task Orders with no respective invoice will not be considered. SOW to accompany all task orders and invoices.</p> <p>0 = no evidence or &lt; R5 000 000  2 = R 5 000 001 to &lt; R7,5 000 000  4 = R 7,5 000 001 to &lt; R 10 000 000  6 = R 10 000 001 to &lt;R 12, 500 000  8 = R 12,5 000 001 to &lt; R 15 000 000  10 = &gt;R 15 000 001</p>		
<b>5.</b>	<b>Signed off customer satisfaction letters</b>	
5,1	Customer satisfaction letters accompanied by completion certificates on all projects completed and signed off by the respective clients. The letters and certificates may range from minor maintenance on valves equipment, engineering projects to major inspections and repair on valves. The client orders (Invoice) with full details are also required as evidence.	15
<p>0 = no evidence or &lt; 5  5 = (5 to 10 signed off completion certificates and satisfaction letters.)  10 = (11 to 15 signed off completion certificates and satisfaction letters.)  15 = (16 and above signed off completion certificates and satisfaction letters.)</p> <p>1 report = 1 point</p> <p>Mandatory information on report:</p> <ul style="list-style-type: none"> <li>• Client signature = 0.2</li> <li>• Start and end date of SOW = 0.2</li> <li>• High level SOW (Work that was carried out) = 0.2</li> <li>• Invoice related to work done = 0.2</li> <li>• Client satisfaction letter = 0.2</li> </ul>		