

**DRIVER LICENCE ASSESSMENT CONTRACT EVALUATION CRITERIA**

Company Name: .....

No.	Description	Source of Evidence	Rating	Score	Comments
1.1	Service Provider to be Accredited by TETA (Transport Education and Training Authority)	Valid Accreditation Certificate from TETA	20%		
1.2	Provider/Providers must have footprint in both Eastern and Western Cape Provinces	Physical Verification	15%		
1.3	Service Provider to provide a valid Certificate/Letter of approval from Department of Transport (DOT) to provide Assessments.	Valid Registration Certificate from DOT	20%		
<b>2 QUALIFICATIONS OF TRAINERS &amp; ASSESORS</b>					
2.1	Each Trainer/Assessor must be registered with an ETDP SETA to present the unit standards tendered for	ETDP SETA Registration and Certificate	10%		
2.2	Service Provider to supply a Trainer/Assessor matrix reflecting: Name & Surname , ID Number, confirmation of assessor certification, years experience	Valid Matrix	5%		
2.3	Confirmation of assessor competence for relevant category of licence instructor will be assessing on	B,C1,C,EB,EC1 and EC	15%		
<b>3 ASSESSMENT DOCUMENTATION</b>					
3.1	Assessment Instruments to be supplied with Tender	Proof in electronic format	5%		
3.2	Each assessee must be provided with assessment sheet and feedback	Proof in electronic format	5%		
3.3	Proof of documentation system	Proof of electronic record keeping system	5%		