

All correspondence to be addressed: The Chief Executive Officer

P. O. Box 16001, Doornfontein 2028 – South AfricaTel (011) 223 7000 Fax (011) 334-8898 info@sadpmr.co.za

REQUEST FOR QUOTATION

RFQ NO: <mark>33-2024</mark> DESCRIPTION: APPOINTMENT OF SERVICE PROVIDER TO OPEN THE SAFE BY MEANS OF RESETTING THE CODE.

Kindly furnish us with a written quotation as detailed in the enclosed schedule.

The quotation must be submitted on the letterhead of your business and submitted not later 26 April 2024@ 11hH00 AM to email address: quotations@sadpmr.co.za

The following conditions will apply:

- 1) Price(s) quoted must be valid for thirty (30) from closing date of the tender.
- 2) Price(s) quoted must be firm and inclusive of VAT.
- 3) A firm delivery period must be indicated.
- 4) These quotations will be evaluated in terms of Preferential Procurement Regulations, 2022:

80 points for price

locuien ny

20 points for specific goals as follows:

- Enterprises owned by black women. (51% shareholding)- 5 points
- Entities that are small, medium, and micro enterprises.- 5 points
- Entities owned by black people. (51% shareholding)- 5 points
- Enterprises owned by youth. (51% shareholding)- 5 points
- 5) Only bidders registered on the central supplier database (CSD) and with a CSD number will be considered for this tender, as this is a requirement from the National Treasury.
- 6) BBBEE certificate / Sworn Affidavit BBBEE
- 7) Entities owned by people with disabilities
- 8) Copies of ID's / CIPC / Latest downloaded CSD full registration report.
- 9) Late responses will not be considered.

			CONTACT	PERSON
	(SPECIFICATION)		(ADMINISTRATION)	
THE CHIEF EXECUTIVE OFFICER	Ms. Cynthia Khadiamovh	na	Mr. Njabulo Mavuma	
SOUTH AFRICAN DIAMOND AND			•	
PRECIOUS METALS				
REGULATOR	E-mail:		E-mail:	
P.O. BOX 16001	cynthiak@sadpmr.co.za		njabulom@sadpmr.o	o.za
DOORFONTEIN				
2028				
Tel: (011) 223 7000				
Fax: (011) 334 8898				

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PART A

INVITATION TO BID

YOU ARE HEREBY I DIAMOND AND PREC				ENTS OF TH	IE (SC	OUTH AFRIC	CAN	
BID NUMBER:	RFQ33-2024	CLOSING DATE & TIME:		G DATE &	26 Ap	oril 2024 @11:	00AM	
	APPOINTMENT RESETTING TH		PRO	VIDER TO OI	PEN T	HE SAFE B	Y MEAN	S OF
BID RESPONSE DOC BELOW	UMENTS <i>MUST</i>	BE SUBMIT	TED T	O THE EMAIL	ADD	RESS PRO	VIDED	
Kindly furnish us with	n a written quota	ation as detai	iled in	the enclosed	sche	edule.		
The quotation must be 26 April 2024@11hH00					and	submitted n	ot later tl	han
BIDDING PROCED DIRECTED TO	OURE ENQUIR	RIES MAY		TECHNICAL DIRECTED TO		NQUIRIES	MAY	BE
CONTACT PERSON	C Khadiamovha	1		CONTACT PEOPLE		N Mavuma		
TELEPHONE NUMBER	(011) 223 7000			TELEPHONE NUMBER		(011) 223 70	00	
FACSIMILE NUMBER				FACSIMILE NUMBER				
E-MAIL ADDRESS	cynthiak@sadp	mr.co.za		E-MAIL ADDRESS		njabulom@s	sadpmr.c	co.za
SUPPLIER INFORMA	TION		1					
NAME OF BIDDER								
POSTAL ADDRESS								
STREET ADDRESS								
TELEPHONE								
NUMBER	CODE			NUMBER				
CELLPHONE NUMBER				·				

FACSIMILE NUMBER	CODE		NUMBER	
E-MAIL ADDRESS	CODL		NOMBER	
VAT REGISTRATION NUMBER				
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR CENTRAL SUPPLIER DATABASE No:	MAAA
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	TICK APPLICAB	LE BOX]	B-BBEE STATUS LEVEL SWORN AFFIDAVIT	-
	Ye\$	☐ No		Yes □ No
				FIDAVIT (FOR EMES & POINTS FOR B-BBEE]
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	Yes [IF YES ENCLO	□ ^{No} DSE PROOF]	ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?	Yes No I I I I I I I I I I I I I I I I I I
QUESTIONNAIRE TO	BIDDING FORE	IGN SUPPLIERS		
IS THE ENTITY A RE			OUTH AFRICA (RSA)	
DOES THE ENTITY H	_	_		YES NO
DOES THE ENTITY F NO	IAVE A PERMAN	IENT ESTABLISHI	MENT IN THE RSA?	U L¥ES □ □
DOES THE ENTITY H	IAVE ANY SOUR	CE OF INCOME II	N THE RSA?	YES
IS THE ENTITY LIABI NO	LE IN THE RSA F	FOR ANY FORM O	F TAXATION?	YES
IF THE ANSWER IS "	NO" TO ALL OF	THE ABOVE. THE	N IT IS NOT A REQUI	REMENT TO REGISTER

FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.

PART B

1. BID SUBMISSION:

- 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
- 1.2. ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED—(NOT TO BE RE- TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.
- 1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2022, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONSOF CONTRACT.
- 1.4. THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).

2. TAX COMPLIANCE REQUIREMENTS

- 2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
- 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
- 2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
- 2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
- 2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED; EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
- 2.6 WHERE NO TCS PIN IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.

NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY

2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

RENDER THE BID INVALID.	
SIGNATURE OF BIDDER:	
CAPACITY UNDER WHICH THIS BID IS SIGNED:	
(Proof of authority must be submitted e.g. company	resolution)
DATE.	

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. Inline with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of RestrictedSuppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest1 in the enterprise,

employed by the state?

YES/NO

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution	

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/shaving the deciding vote or power to influence or to direct the course and decisions of the enterprise.

	2.2	Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? YES/NO
	2.2.1	If so, furnish particulars:
	2.3	Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? YES/NO
	2.3.1	If so, furnish particulars:
	3 D	ECLARATION
, th	ne unde	ersigned, (name)in
	•	he accompanying bid, do hereby make the following statements that I certify tobe true and every respect:
	3.1	I have read and I understand the contents of this disclosure;
	3.2	I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
	2.2	be true and complete in every respect,
	3.3	The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium2 will not be construed as collusive bidding.
	3.4	The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

submit or not to submit the bid, bidding with the intention not to win the bid and conditions ordelivery particulars of the products or services to which this bid invitation relates.

- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVEIS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS
OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND
COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS
DECLARATION PROVE TO BE FALSE.

Signature	Date
Position	Name of bidder

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to invitations to tender:
 - the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
 - the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 To be completed by the organ of state

The applicable preference point system for this tender is 80/20.

- 1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:
 - (a) Price; and
 - (b) Specific Goals.

1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. **DEFINITIONS**

- (a) "tender" means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) "price" means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) "rand value" means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) "tender for income-generating contracts" means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) "the Act" means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20 or 90/10

$$Ps=80\,(1-rac{{Pt-P\,min}}{{P\,min}}\,\,)$$
 or $Ps=90\,(1-rac{{Pt-P\,min}}{{P\,min}}\,\,)$ Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

3.2. FORMULAE FOR GOOD AND SERVICES

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20 or 90/10
$$Ps = 80 (1 + \frac{Pt - P max}{Pmax}) \qquad or \qquad Ps = 90 (1 + \frac{Pt - P max}{Pmax})$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmax = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
 - (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
 - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system isapplicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preferencepoint system.)

The specific goals allocated points in terms of this tender	(To be completed by	ofpoints allocated (80/20 system)	Number of points claimed (90/10 system) (To be completed bythe tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)
Enterprises owned by black women. (51% shareholding)		5		
Entities that are small, medium, and micro enterprises.		5		
Entities owned by black people. (51% shareholding)		5		
Enterprises owned by youth. (51% shareholding)		5		

NB: Please submit all supporting documents to substantiate the above, failure to submit willresult in non-allocation of points.

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3.	Name of company/firm
------	----------------------

- 4.4. Company registration number:
 - 4.5. TYPE OF COMPANY/ FIRM
 - Partnership/Joint Venture / Consortium
 - 1 One-person business/sole propriety
 - Close corporation
 - Y Public Company
 - Personal Liability Company
 - Y (Pty) Limited
 - Y Non-Profit Company
 - State Owned Company

[TICK APPLICABLE BOX]

- 4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:
 - i) The information furnished is true and correct;
 - ii) The preference points claimed are in accordance with the General Conditions as

indicated in paragraph 1 of this form;

- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the audi alteram partem (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

SURNAME AND NAME:	
DATE:	
ADDRESS:	



P. O. Box 16001, Doomfontein 2028 – South Africa Tel (011) 223 7000 Fax (011) 334-8898 info@sadpmr.co.za

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SPECIFICATION FOR OPENING SAFE BY MEANS OF RESETTING THE CODE.

	QUOTE ON THE FOLLOWING ITEM (S)	
NO	Description of required item (s)	Quantity required
1	Opening of safe This safe has two set opening combination, which is the key and the code combination. We are in possession of the keys; however, we do not have the code to open the safe.	1



Platinum Centenary
South Africa: Land of Platinum 100713



OTHER CONDITIONS

- SADPMR reserves the right not to appoint any bidder.
- SADPMR reserves the right to award the contract to a Bidder whose bid was not the lowestin price.
- SADPMR reserves the right to award the bid to a Bidder who is not the highest scoringBidder.