

## BIDS/PROPOSALS ARE INVITED FOR:

BID NUMBER	DESCRIPTION	COMPULSORY BRIEFING MEETING DATE, TIME & VENUE	CLOSING DATE & TIME
ERW2303/16	THE APPOINTMENT OF A PANEL OF SERVICE PROVIDERS FOR THE SUPPLY & DELIVERY OF STATIONERY FOR ERWAT 'AS & WHEN RQUIRED' FOR A FIXED TERM PERIOD	A <b>Compulsory On Line Briefing Session</b> will be held via Zoom on <b>Friday, 3<sup>rd</sup> May 2024 at 10h00. – Registration Required.</b> <b>Zoom Link:</b> <a href="https://erwat-za.zoom.us/meeting/register/tJAtdOmrrT8rG9067GodgbI9mEVgYnR77Qq">https://erwat-za.zoom.us/meeting/register/tJAtdOmrrT8rG9067GodgbI9mEVgYnR77Qq</a>	<b>Wednesday, 22<sup>nd</sup> May 2024 at 12h00</b>

SPECIFICATIONS AS APPROVED BY THE BID SPECIFICATION COMMITTEE IN TERMS OF PARAGRAPH 27 OF THE ERWAT SUPPLY CHAIN MANAGEMENT POLICY.

Bids will be evaluated in terms of ERWAT' Supply Chain Management Policy, the MFMA SCM Regulations, the Preferential Procurement Policy Framework Act and its Regulations of 2022, the General Condition of Contract (GCC) and, if applicable, any other special conditions of contract.

ERWAT reserves the right to accept any bid or part thereof and does not bind itself to accept the lowest or any bid and not to consider any bid not suitably endorsed or comprehensively completed.

Bids may only be submitted on the original bid documentation provided by the Entity and all the necessary information as requested must be included in the bid document. Bidders are required to submit all necessary compulsory documents with their Bid document. Failure to do so, may deem the bidder's submission to be non-responsive and disqualified.

Bid Documents will be available for download on the ERWAT Website, alternatively hard copies may be requested by contacting the end user department at a Non-Refundable document fee of R250.00 (Hard copies only).

Any Bidding document received after the closing time 12h00 will not be accepted.

<b>CONTACT PERSON</b>	Ms Brenda Matlala
<b>EMAIL</b>	<a href="mailto:Brenda.Matlala@erwat.co.za">Brenda.Matlala@erwat.co.za</a>
<b>DOCUMENT AVAILABILITY</b>	Bid Documents will be available for download on the ERWAT Website within three (3) days of publishing, alternatively hard copies may be requested telephonically via ERWAT reception on 011 929 7000.



**SUBMIT BIDS TO**

Bids must be hand delivered to the **BID BOX 1** situated at the address: ERWAT Head Office, Hartebeestfontein Office Park, Bapsfontein Road, R25, Norkem Park. Bids must be in a **SEALED ENVELOPE, CLEARLY STATING THE BID NUMBER AND DESCRIPTION** on the cover. Electronic and faxed bids are not acceptable.

***ERWAT does not take responsibility for Tender Documents not placed in the correct Tender Boxes. Kindly take note if using a courier, the courier service should clearly be instructed to announce upon arriving to clearly state the delivering of Bid/Tender Documents and must be delivered before the closing date and time as indicated on the bid document.***