



NKANDLA LOCAL MUNICIPALITY

INVITATION TO BID. PROVISION OF OCCUPATIONAL HEALTH MEDICALS SERVICES. BID NO: NKA/COR003/2023/24

Nkandla Local Municipality seeks to appoint a suitable, qualified, and reputable service provider to bid for the provision of Occupational Health Medical Services for the period of 36 months (3 years).

The detailed specification will be contained in the tender document.

THE TENDER DOCUMENTS.

The physical address for the collection of the tender documents is Nkandla Municipality, Finance Department, Main Building, Lot 292, Maree Road, Nkandla. Upon presentation of a receipt proving prior payment of a **Non-refundable fee of R740.00** (Vat incl.) having been made at the Municipal Finance Department (Only cash accepted) or deposited on the municipal account: FNB, Account No. 62720610717, Branch 220930 (use company name and bid number as reference) The Tender documents will also be available on www.nkandla.gov.za, and www.etenders.gov.za. and will be available from **08H00 on Monday 22 April 2024 to 13H00 on Friday 26 April 2024.**

The tender documents shall be placed in a sealed envelope, endorsed with **TENDER NUMBER AND PROJECT NAME**, and be placed in the tender box situated at the reception area of the **Municipal Offices, lot 292 Maree Road Nkandla** not later than **11h00 on the 20th of May 2024 (closing date)**. At which time bids will be opened in public. Bids are to be submitted on the bid document provided by the municipality.

CONDITIONS.

- The tenderer must be a registered Occupational Medical Practitioner as defined in the Medical, Dental and Supplementary Health Services Act 56 of 1974 recognized by Health Professions Council of South Africa of which a certified copy of Occupational Medicine certificate and certified current registration with HPCSA as an Occupation Medicine Practitioner must be attached.
- Original or Certified copy of traceable reference not older than 24 months from one contract where similar service was provided must be attached.
- Certified copy of Occupational Health Nursing Certificate and certified current registration with South African Nursing Council (SANC) for an Occupational Health Nurse who will carry out medical examinations must be attached.
- The Nkandla Local Municipality Supply Chain Management Policy will apply.
- Tender documents that are late, incomplete, unsigned, faxed or emailed will not be accepted or considered.
- The municipality will accept no responsibility for the late delivery of bids by courier services or any other forms of mailing.
- The Nkandla Local Municipality does not bind itself to accept the lowest or any bid and reserves the right to accept the whole or part of the bid.
- Tenders shall remain valid for 90 Working days from the closing date (**20th of May 2024**).
- All prices should be inclusive of Value Added Tax (VAT).
- Company and Director's Municipal Rates (Should not be in Arrears for more than 3 months).
- The council reserves the right to negotiate further conditions and requirements with the successful bidder and reserves the right not to appoint.
- The bidders who are restricted in doing business with the state and with a default register are prohibited.
- The bidders whose tax matter are not in order are prohibited.
- The bidders are compelled to declare any conflict of interest.
- The bidders must be registered with Central Supplier Database.

SUPPORTING DOCUMENTS

The Bid document details all returnable documents.

EVALUATION CRITERIA

Nkandla Local Municipality subscribes to the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000). The amended PPPFA regulation 2022 will be used. The detailed Evaluation criteria will be available in the Tender document.

- **First Stage:** Compliance (returnable documents)
- **Second Stage:** Functionality, 100 points (Minimum threshold of 70 points) being 50 points for experience and 50 points for capacity. Only bidder obtained a minimum Score of 70 will be evaluated further to the next stage.
- **Third Stage:** Preferential Points System (80/20); 80 for Price and 20 for Specific goals.

BID ENQUIRIES

SCM Enquiries	Ms LN Mtshali	035 833 2040	Lethiwe.Mtshali@nkandla.gov.za
Technical Enquiries	Mrs TW Tetwayo	035 833 2068	Thobeka.Tetwayo@nkandla.gov.za

MS. NP. DLAMINI
Municipal Manager