

CITY OF TSHWANE METROPOLITAN MUNICIPALITY

QUOTATION FOR THE SUPPLY, INSTALLATION AND TRAINING OF AN ANNUAL SUBSCRIPTION SINGLE-USER COMPUTER-AIDED DESIGN SOFTWARE WITH BUILDING INFORMATION MODELLING (BIM) CAPABILITIES WHICH IS ABLE TO SUPPORT MULTIDISCIPLINARY DESIGN, INTEGRATING ARCHITECTURE, ENGINEERING AND CONSTRUCTION TOOLS

QUOTATION NO: Q36-2023/24

NAME OF BIDDER:	
CSD NUMBER:	
VENDOR NUMBER (Compulsory)	

Prepared by: City of Tshwane Metropolitan Municipality Tshwane House 320 Madiba Street PRETORIA 0001

Tel: (012) 358 9999

CLOSING DATE 29 APRIL 2024

Only bidders registered on the central supplier database and with CSD Number will be considered for this tender as it is a requirement from National Treasury.



CITY OF TSHWANE

METROPOLITAN MUNICIPALITY

DEPARTMENT: ECONOMIC DEVELOPMENT AND SPARTIAL PLANNING: BUILT ENVIRONMENT AND ENFORCEMENT

BIDS ARE HEREBY INVITED FROM SUPPLIERS FOR THE FOLLOWING BID:

Bid No	Description	Dept.	Contact Officials	Compulsory Briefing Session	Closing date
Q36- 2023/24	Description QUOTATION FOR THE SUPPLY, INSTALLATION AND TRAINING OF AN ANNUAL SUBSCRIPTION SINGLE-USER COMPUTER-AIDED DESIGN SOFTWARE WITH BUILDING INFORMATION MODELLING (BIM) CAPABILITIES WHICH IS ABLE TO SUPPORT MULTIDISCIPLINARY	Dept. EDSP: BEE			29 April 2024 at 10:00
	DESIGN, INTEGRATING ARCHITECTURE, ENGINEERING AND CONSTRUCTION TOOLS				

THE DOCUMENT IS DOWNLOADABLE ON E-TENDER

Each Quotation shall be enclosed in a sealed envelope, bearing the correct identification details and shall be placed in the tender box located at:

TSHWANE HOUSE
320 MADIBA STREET
PRETORIA
0001

Documents must be deposited in the bid box not later than **10:00 on the 29 April 2024** where bids will be opened in public.

Technical enquiries: Adwoa Agyei at (012) 358 7825 or adwoaa@tshwane.gov.za

Supply Chain enquiries: Josia Masenya at (012) 358 0658 or josiasma@tshwane.gov.za

Bids will remain valid for a period of 90 days after the closing date

- Received after the closing date and time will not be considered. CoT does not bind itself to accept the lowest or any other bid in whole or in part
- Bid documents must be completed using a black pen (not re-typed or scanned)
- Mistakes made on the price schedule must be crossed out in ink and each price alteration must be initialled.
- Price corrections may not be made with correction fluid, such as Tippex or a similar product.
- If correction fluid was used on any specific item price, such an item will not be considered. No correction fluid may be used on a bill of quantities where prices are calculated to arrive at a total amount. If correction fluid was used, the quotation as a whole will be repudiated.
- The Municipality will reject the quotation if corrections are not made in accordance with the above.

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BID	DOCUMENT		
9	Company Registration Certificate		
10.	Tax Clearance Certificate or Unique Pin		
11.	BBBEE Certificate		
12.	Rates and Taxes		
13.	CSD summary report		



(ECONOMIC DEVELOPMENT AND SPATIAL PLANNING / BUILT ENVIRONMENT AND ENFORCEMENT / PHYSICAL DEVELOPMENT SERVICES)

BID NAME

QUOTATION FOR THE SUPPLY, INSTALLATION AND TRAINING OF AN ANNUAL SUBSCRIPTION SINGLE-USER COMPUTER-AIDED DESIGN SOFTWARE WITH BUILDING INFORMATION MODELLING (BIM) CAPABILITIES WHICH IS ABLE TO SUPPORT MULTIDISCIPLINARY DESIGN, INTEGRATING ARCHITECTURE, ENGINEERING AND CONSTRUCTION TOOLS

BID NUMBER

(Q36-2023-24)

1. INTRODUCTION AND PURPOSE

2. BACKGROUND

The Physical Development Services Section, a section of Economic Development and Spatial Planning – Built Environment and Enforcement uses Computer Aided Design (CAD) software to perform its mandated architectural services for the City of Tshwane. The last packages were purchased in 2009. These are no longer compatible with the current Microsoft Windows Operating Systems being used. This incompatibility has greatly affected productivity. Additionally, compatibility of software with external service providers when working on collaborative projects is no longer possible and thus updated versions of the software is required.

Physical Development Services, requires the supply, installation, and training of single user Architecture, Engineering & Construction Collection Commercial annual subscription software with Building Information Modelling (BIM) capabilities and which can support a multidisciplinary design process for collaborative design and has tools to use intelligent model-based processes to plan, design, construct, and manage buildings and infrastructure.

The procurement of this software will not only assist Physical Development in executing its functions in service of the other departments of the City more effectively and efficiently, departments who currently also make use of outdated CAD software will inevitably be able to upgrade thus providing enhanced service delivery across the City of Tshwane.

3. PROJECT SCOPE

Supply, installation, training and access to technical support of 3D building design software with specific specialisations in Architecture, Engineering and Construction as a collection.

- Software must be annual subscriptions for single-users.
- Software to support multidisciplinary design process for collaborative design.
- The software must have tools to use intelligent model-based processes to plan, design, construct, and manage buildings and infrastructure.
- The software must be compatible with Building Information Modelling (BIM) workflows.
- The software must have the ability to create detailed building models and documentation, including plans, elevations, sections, and 3D views.
- The software must have advanced features such as parametric design, real-time collaboration, and interoperability with other CAD software and formats.
- The software must be able to read, adapt, edit, and build on .RVT files without a third party plug-in.
- The software must be able to perform energy analysis, lighting analysis, wind analysis, solar analysis, structural analysis, sustainability analysis and other simulations.
- The software must be able to create construction documents, including schedules, quantities, and be able to integrate with fabrication and construction software.
- The software must be able to run on the latest version of Windows operating system.
- Bidder must provide technical support as and when required as part of the quotation for the period of twelve months.
- Subscription to be procured on an as and when required basis.

4. DELIVERABLES

The successful bidder must supply and install the software within seven days of receipt of purchase order.

Initial training after installation of the software packages should be completed for all users within 30 days from installation.

5. VALIDITY PERIOD

The validity period for the tender after closure is 90 days.

6. STAGES OF EVALUATION

This bid will be evaluated in three evaluation stages namely:

Stage 1: Administrative Compliance

Stage 2: Mandatory Requirements

Stage 3: Preference Point System

6.1 ADMINISTRATIVE COMPLIANCE

Compulsory Returnable Documentation (Submission of these are compulsory)	Submitted (YES or NO)	Checklist (Guide for Bidder and the Bid Evaluation Committee)
a) To enable The City to verify the bidder's tax compliance status, the bidder must provide; □ A copy of their Tax Clearance Certificate (TCS); or □ Indicate their tax compliance status PIN.		TCS must be in the same business name as the bidding company. TCS must be valid. Tax status must be compliant before the award.
b) a copy of their Central Supplier Database (CSD) registration; or indicate their Master Registration Number / CSD Number;		CSD must be valid. Tax status must be compliant before the award.
c) Confirmation that the bidding company's rates and taxes are up to date: • Original or copy of Municipal Account Statement of the Bidder (bidding company) not older than 3 months and account must not be in arrears for more than ninety (90) days; or signed lease agreement. In case of bidders located in informal settlement, rural areas or areas where they are not required to pay Rates and Taxes a letter from the local councilors confirming they are residing in that area.		Was a Municipal Account Statement or landlord letter provided for the bidding company? The name and / or addresses of the bidder's statement correspond with CIPC document? Are all payment(s) up to date (i.e. not in arrears for more than 90 days?
d) Duly Signed and completed MBD forms (MBD 1, 4,8 and 9) The person signing the bid documentation must be authorised to sign on behalf of the bidder. Where the signatory is not a Director / Member / Owner / Shareholder of the company, an official letter of authorization or delegation of authority should be submitted with the bid document.		All documents fully completed (i.e. no blank spaces)? All documents fully signed? Signature authorised (any director / member / trustee as indicated on the CIPC document, alternatively a delegation of authority
NB: Bidders must ensure that the directors, trustees, managers, principle shareholders, or stakeholders of this company declare any interest in any other related companies or business whether or not they are bidding for this contract. See Question 3.14 of MBD 4.		would be required? Documents completed in black ink (i.e. no "Tippex" corrections, no pencil, no other colour ink, or none submission of the above,will be considered)?

Compulsory Returnable Documentation (Submission of these are compulsory)	Submitted (YES or NO)	Checklist (Guide for Bidder and the Bid Evaluation Committee)
Failure to declare interest will result in a disqualification		
e) Joint Ventures (JV) – (Only applicable when the bidder tender as a joint venture) • Where the bidder bid as a Joint Ventures (JV), the required or relevant documents as per (a) to I above must be provided for all JV parties. • In addition to the above the bidder must submit a Joint Venture (JV) agreement signed by the relevant parties. • Note: It is a condition of this bid that the successful bidder will continue with same Joint Venture (JV) for the duration of the contract, unless prior approval is obtained from The City.		If applicable. JV agreement provided? JV agreement complete and relevant? Agreement signed by all parties? All required documents as per (i.e. a to e) must be provided for all partners of the JV.
Bidder attended a compulsory briefing session where applicable		A compulsory briefing register must be signed by the bidder. Bidders will be disqualified should they fail to attend compulsory briefing session
Pricing schedule (All items must be quoted for in pricing schedule and if not all items are quoted the bidder will be disqualified). Unless the tender is awarded per item or per section where the bidder only quoted the items or sections they are interested in.		Incomplete pricing schedule results in totals being incomparable. Bidder must be disqualified. Bidder will be disqualified should they make corrections on the price schedule without attaching a signature thereto. Bidder will be disqualified
		should they use tippex/ correction ink, on the price schedule.

6.2 MANDATORY REQUIREMENTS

Bidders must:

- Provide a certificate indicating a valid Architecture, Engineering, and Construction (AEC) specialisation with technical resources in AutoCAD and Building Architecture.
- Provide Autodesk approved **certificate** for at least two (2) personnel who are AutoCAD certified instructors.

• Provide references from three (3) clients where software was successfully installed and maintained.

6.3 PREFERENCE POINT SYSTEM

The preferential points to be used will be the 80/20 points system in terms of the Preferential Procurement Policy Framework Act, 2000 (Act 5 of 2000) Regulations 2022.

- 80 points for price
- 20 points for specific goals

Specific goals	80/20 preference point system	Proof of specific goals to be submitted
BB-BEE score of companies Level 1 Level 2 Level 3 Level 4 Level 5 Level 6 Level 7 Level 8 Non-compliant	 8 Points 7 Points 6 Points 5 Points 4 Points 3 Points 2 Points 1 Point 0 Points 	Valid Certified copy of BBBEE certificate. Sworn Affidavit for B-BBEE qualifying small enterprise or Exempt Micro Enterprises or CIPC BBBEE certificate.
EME and/ or QSE	2 Points	Valid Sworn affidavit for B-BBEE qualifying small enterprise or Exempt Micro Enterprises or CIPC BBBEE certificate
At least 51% of Women-owned companies	2 Points	Certified copy of Identity Document/s and proof of ownership (Sworn affidavit for B-BBEE qualifying small enterprise or Exempt Micro Enterprises, CIPC registration or any other proof of ownership)
At least 51% owned companies by People with disability	2 Points	Medical Certificate with doctor's details (Practice Number, Physical Address, and contact numbers) and proof of ownership (Sworn affidavit for B-BBEE qualifying small enterprise or Exempt Micro Enterprises, CIPC registration or any other proof of ownership
At least 51% owned companies by Youth	2 Point	Certified copy of Identity Document/s and proof of ownership (Sworn affidavit for B-BBEE qualifying small enterprise or Exempt Micro Enterprises, CIPC registration or any other proof of ownership
Local Economic Participation	4 Points 2 Points 1 Point	Municipal Account statement/Lease agreement.

7. PRICING SCHEDULE

SECTIO	DESCRIPTION	UNIT	UNIT PRICE (EXCL VAT)		AMOUNT (EXCL VAT)	
N			R	С	R	С
1	Architecture Engineering & Construction Collection Commercial Software New Single- user Annual Subscription (Supply, installation, and training of an annual subscription single-user Computer Aided Design software with Building Information Modelling (BIM) capabilities which is able to support multidisciplinary design, integrating architecture, engineering, and construction tools)	4				
	TOTAL EXCL VAT					
	VAT @ 15%					
	TOTAL INCL VAT					

NB: THE CITY RESERVES THE RIGHT TO INCREASE OR DECREASE THE QUANTITIES OF PRODUCTS OR SERVICES SUBJECT TO BUDGET AVAILABILITY.

8. MARKET ANALYSIS

The city of Tshwane reserves the right to conduct market analysis. Should the city exercise this option, where a tenderer offers a price that is deemed not to be viable to supply goods or services as required, written confirmation will be made with the tenderer if they will be able to deliver on the price, if a tenderer confirm that they cannot, the tenderer will be disqualified on the basis of being non-responsive. If they confirm that they can deliver, a tight contract to mitigate the risk of non-performance will be entered into with the service provider. Further action on failures by the supplier to deliver will be handled in terms of the contract including performance warnings and listing on the database of restricted suppliers.

The city further reserves the right to negotiate a market related price with a tenderer scoring the highest points. If the tenderer does not agree to a market-related price, the city reserves the right to negotiate a market-related price with the tenderer scoring the second highest points, if the tenderer scoring the second highest points does not agree to a market-related price, negotiate a market-related price with the tenderer scoring the third highest points. If a market-related price is not agreed, the city reserves the right to cancel the quotation.

MBD1 COMPULSORY PART A INVITATION TO BID

	BY INVITED TO BID FOR	REQUIREMENTS (OF THE (N	AME OF	MUNICI	PALITY/ MUNI	CIPAL	ENTITY)	T	
QUOTATION NUMBER:	Q36-2023/24	CLOSING DAT		29 April 2			SING T		10:00	
	QUOTATION FOR		,							۸L
	SUBSCRIPTION S BUILDING INFOR									0
	SUPPORT MULTII									•
DESCRIPTION	ENGINEERING AN	ND CONSTRU	CTION 1	TOOLS	}				,	
	OCUMENTS MAY BE DE			N A WRI	TTEN C	ONTRACT FOR	RM (MI	BD7).		
	DOCUMENTS MAY BE DI STREET ADDRESS	EPOSITED IN THE	BID BOX							
Tshwane Ho	ouse									
Supply Chai	in Management									
320 Madiba	Street									
Pretoria										
	nates: 25.74445°S, 2	28.19361°E								
SUPPLIER INFO		1								
NAME OF BIDDE	ER									
POSTAL ADDRE	SS									
STREET ADDRE	SS		1							
TELEPHONE NU	IMBER	CODE				NUMBER				
CELLPHONE NU	IMBER						•			
FACSIMILE NUM	IBER	CODE				NUMBER				
E-MAIL ADDRES	SS									
VAT REGISTRAT	TION NUMBER					1				
TAX COMPLIANO	CE STATUS	TCS PIN:			OR	CSD No:				
B-BBEE STATUS	S LEVEL VERIFICATION	Yes			B-BBE	E STATUS		/oo		
CERTIFICATE	J E DOVI	l res				SWORN	🗀 '	res		
[TICK APPLICAB	-	☐ No			AFFID			No		
	ATUS LEVEL VERIFICA QUALIFY FOR PREFER				-IDAVI	T (FOR EMES	S & QS	SEs) MU	ST BE S	UBMITTED
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ARE YOU THE A	CCREDITED VE IN SOUTH AFRICA	□Yes	□No	n		ED SUPPLIER F Goods	-OR	Yes		□No
FOR THE GOOD	S /SERVICES /WORKS		_		/SER\	VICES /WORKS	S	[IF YES,	ANSWE	R PART B:3
OFFERED?		[IF YES ENCLOS	SE PROOF]	OFFE	RED?]		
SIGNATURE OF	BIDDER									
CARACITYLIND	ED WILLOU TILLE DID IC				DATE	<u> </u>				
SIGNED	ER WHICH THIS BID IS									
BIDDING PROCE	EDURE ENQUIRIES MAY			TECHN	IICAL IN	IFORMATION I	MAY B	E DIREC	TED TO:	
DEPARTMENT		Supply Management	Chain	CONT	ACT PEF	RONI		Adwoa Ag	wai	
CONTACT PERS	SON	Josia Masenya		CONT	TOTE	NOON		nuwua Ay	jy C i	
TELEPHONE NU		(012) 358 0658		TELEP	HONE N	NUMBER	(012) 358	7825	
				E-MAII	. ADDRE	ESS		adwoaa	@tshwane	e.gov.za
E-MAIL ADDRES	SS	josiasma@tshwa	ine.gov.za			- 				

MBD1 COMPULSORY PART B TERMS AND CONDITIONS FOR BIDDING

1.	BID SUBMISSION:		
1.1.	BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE C CONSIDERATION.	ORRECT ADDRESS. LATE BIDS WILL NOT BE	ACCEPTED FOR
1.2.	ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PRO	VIDED-(NOT TO BE RE-TYPED) OR ONLINE	
1.3.	THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMING PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT.		
2.	TAX COMPLIANCE REQUIREMENTS		
2.1	BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIG	ATIONS.	
2.2	BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSO ENABLE THE ORGAN OF STATE TO VIEW THE TAXPAYER'S PE		ED BY SARS TO
2.3	APPLICATION FOR THE TAX COMPLIANCE STATUS (TCS) CERT TO USE THIS PROVISION, TAXPAYERS WILL NEED TO REG WWW.SARS.GOV.ZA.		
2.4	FOREIGN SUPPLIERS MUST COMPLETE THE PRE-AWARD QUE	STIONNAIRE IN PART B:3.	
2.5	BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TO	GETHER WITH THE BID.	
2.6	IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONSEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.	TRACTORS ARE INVOLVED, EACH PARTY I	MUST SUBMIT A
2.7	WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTED NUMBER MUST BE PROVIDED.	RED ON THE CENTRAL SUPPLIER DATABAS	SE (CSD), A CSD
3.	QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS		
3.1.	IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRI	CA (RSA)?	OV
3.2.	DOES THE ENTITY HAVE A BRANCH IN THE RSA?	☐ YES ☐ I	NO
3.3.	DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN TH	HE RSA? ☐ YES ☐!	OV
3.4.	DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA	.? ☐ YES ☐ I	OV
3.5.	IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATIO	DN? YES N	NO
IF T STA	HE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT TUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUES	A REQUIREMENT TO REGISTER FOR A TA SERVICE (SARS) AND IF NOT REGISTER AS I	X COMPLIANCE PER 2.3 ABOVE.
	AILURE TO PROVIDE ANY OF THE ABOVE PARTICULARS MAY RIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF		
SIGN	NATURE OF BIDDER:		
CAP	ACITY UNDER WHICH THIS BID IS SIGNED:		
DAT	E:		

MBD 4 COMPULSORY

DECLARATION OF INTEREST

- 1. No bid will be accepted from persons in the service of the state¹.
- 2. Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority.

3	In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.
	3.1 Full Name of hidder or his or her representative:

3.1	Full Name of bidder or his or her representative:
3.2	Identity Number:
3.3	Position occupied in the Company (director, trustee, hareholder²):
3.4	Company Registration Number:
3.5	Tax Reference Number:
3.6	VAT Registration Number:
3.7	The names of all directors / trustees / shareholders members, their individual identity numbers and state employee numbers must be indicated in paragraph 4 below.
3.8	Are you presently in the service of the state? YES / NO
	3.8.1 If yes, furnish particulars.

¹MSCM Regulations: "in the service of the state" means to be –

- (a) a member of -
 - (i) any municipal council;
 - (ii) any provincial legislature; or
 - (iii) the national Assembly or the national Council of provinces;
- (b) a member of the board of directors of any municipal entity;
- (c) an official of any municipality or municipal entity;
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999):
- (e) a member of the accounting authority of any national or provincial public entity; or
- (f) an employee of Parliament or a provincial legislature.
- ² Shareholder" means a person who owns shares in the company and is actively involved in the management of the company or business and exercises control over the company.

Have you been in the service of the state for the past twelve months?
3.9.1 If yes, furnish particulars
O Do you have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and or adjudication of this bid?
3.10.1 If yes, furnish particulars.
Are you, aware of any relationship (family, friend, other) between any other bidder and any persons in the service of the state who may be involved with the evaluation and or adjudication of this bid?
3.11.1 If yes, furnish particulars
Are any of the company's directors, trustees, managers, principle shareholders or stakeholders in service of the state?
3.12.1 If yes, furnish particulars.
Are any spouse, child or parent of the company's directors trustees, managers, principle shareholders or stakeholders in service of the state?
3.13.1 If yes, furnish particulars.
Do you or any of the directors, trustees, managers, principle shareholders, or stakeholders of this company
have any interest in any other related companies or business whether or not they are bidding for this contract.

4.	Full details of directors / trustees / members / shareholders.

Full Name	Identity Number	State Employee Number

Signature	Date
Capacity	Name of Bidder

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to invitations to tender:
 - the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
 - the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 To be completed by the organ of state

- a) The applicable preference point system for this tender is the 80/20 preference point system.
- 1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:
 - (a) Price; and
 - (b) Specific Goals.

1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
TOTAL POINTS FOR PRICE AND SPECIFIC GOALS	100

- 1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.
- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. **DEFINITIONS**

- (a) "tender" means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) "price" means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **"rand value"** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) "tender for income-generating contracts" means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) "the Act" means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$Ps=80~(1-rac{Pt-P~min}{P~min})~~ ext{or}~~Ps=90~(1-rac{Pt-P~min}{P~min})$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration
Pmin = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

$$Ps=80~(1+rac{Pt-P~max}{P~max})~{
m or}~~Ps=90~(1+rac{Pt-P~max}{Pmax})$$

Where

Ps = Points scored for price of tender under

consideration Pt = Price of tender under

consideration

Pmax = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
 - (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
 - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system.

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

Specific goals	80/20 preference point system	Number of points claimed (80/20 system) (To be completed by the tenderer)
BB-BEE score of companies Level 1 Level 2 Level 3 Level 4 Level 5 Level 6 Level 7 Level 8 Non-compliant EME and/ or QSE	 8 Points 7 Points 6 Points 5 Points 4 Points 3 Points 2 Points 1 Point 0 Points 	
At least 51% of Women- owned companies	2 Points	
At least 51% owned companies by People with disability	2 Points	
At least 51% owned companies by Youth	2 Point	
Local Economic Participation	4 Points 2 Points 1 Point	

N.B For points to be allocated as per above the tenderers will be required to submit proof of documentation as evidence for claims made. Any tenderer that does not submit evidence as stated in the bid document to claim applicable points will be allocated zero points.

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. company	Name of //firm
4.4. Com	pany registration number:
4.5.	TYPE OF COMPANY/ FIRM
	 Partnership/Joint Venture / Consortium One-person business/sole propriety Close corporation Public Company Personal Liability Company (Pty) Limited Non-Profit Company

☐ State Owned Company [TICK APPLICABLE BOX]

- 4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:
 - i) The information furnished is true and correct;
 - ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
 - iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
 - iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the audi alteram partem (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

	SIGNATURE(S) OF TENDERER(S)
SURNAME AND NAME:	
DATE:	
ADDRESS:	

CONTRACT FORM: PURCHASE OF GOODS/WORKS

THIS FORM MUST BE FILLED IN DUPLICATE BY BOTH THE SUCCESSFUL BIDDER (PART 1) AND THE PURCHASER (PART 2). BOTH FORMS MUST BE SIGNED IN THE ORIGINAL SO THAT THE SUCCESSFUL BIDDER AND THE PURCHASER WOULD BE IN POSSESSION OF ORIGINALLY SIGNED CONTRACTS FOR THEIR RESPECTIVE RECORDS.

PART 1 (TO BE FILLED IN BY THE BIDDER)

- I hereby undertake to supply all or any of the goods and/or works described in the attached bidding documents to CITY OF TSHWANE MUNICIPALITY in accordance with the requirements and specifications stipulated in bid number Q36-2023/24 at the price/s quoted. My offer/s remain binding upon me and open for acceptance by the purchaser during the validity period indicated and calculated from the closing time of bid.
- 2. The following documents shall be deemed to form and be read and construed as part of this agreement:
 - (i) Bidding documents, viz
 - Invitation to bid:
 - Tax clearance certificate:
 - Pricing schedule(s);
 - Technical Specification(s);
 - Preference claims for Broad Based Black Economic Empowerment Status Level of Contribution in terms of the Preferential Procurement Regulations 2011:
 - Declaration of interest:
 - Declaration of bidder's past SCM practices;
 - Certificate of Independent Bid Determination;
 - Special Conditions of Contract;
 - (ii) General Conditions of Contract; and
 - (iii) Other (specify)
- 3. I confirm that I have satisfied myself as to the correctness and validity of my bid; that the price(s) and rate(s) quoted cover all the goods and/or works specified in the bidding documents; that the price(s) and rate(s) cover all my obligations and I accept that any mistakes regarding price(s) and rate(s) and calculations will be at my own risk.
- 4. I accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving on me under this agreement as the principal liable for the due fulfillment of this contract.
- 5. I declare that I have no participation in any collusive practices with any bidder or any other person regarding this or any other bid.

14/171/150050

6. I confirm that I am duly authorised to sign this contract.

	WIINE	SSES
NAME (PRINT)		
CAPACITY	 1.	
SIGNATURE		
NAME OF FIRM	 2.	
DATE		
	DATE:	

CONTRACT FORM: PURCHASE OF GOODS/WORKS PART 2 (TO BE FILLED IN BY THE PURCHASER)

1	capa	city as				•	
	refer	ence number s/works		 . dated	accept yo for the	our bid under e supply of	
	_	ated hereunder	and/or furt	her speci	fied in the anne	exure(s).	
2	. An o	fficial order indic	cating deliv	ery instru	ıctions is fortho	oming.	
3.	acco	dertake to mak rdance with the y) days after red	terms and	l conditio	ns of the cont	ract, within 30	
	ITEM NO.	PRICE (ALL APPLICABLE TAXES INCLUDED)	BRAND		DELIVERY PERIOD	B-BBEE STATE OF CONTRIBU	
4.	. I con	firm that I am du	uly authoriz	zed to sig	n this contract.		
S	IGNED AT	·			ON		
N	AME (PRI	NT)					
S	IGNATUR	E					
0	FFICIAL S	STAMP					
				WITNESS	SES		
				1			
	2						
	DATE:						

COMPULSORY DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

- 1 This Municipal Bidding Document must form part of all bids invited.
- It serves as a declaration to be used by municipalities and municipal entities in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
- The bid of any bidder may be rejected if that bidder, or any of its directors have:
 - a. abused the municipality's / municipal entity's supply chain management system or committed any improper conduct in relation to such system;
 - b. been convicted for fraud or corruption during the past five years;
 - c. willfully neglected, reneged on or failed to comply with any government, municipal or other public sector contract during the past five years; or
 - d. been listed in the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004).
- In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

Item	Question	Yes	No
4.1	Is the bidder or any of its directors listed on the National Treasury's Database of Restricted Suppliers as companies or persons prohibited from doing business with the public sector?	Yes	No
	(Companies or persons who are listed on this Database were informed in writing of this restriction by the Accounting Officer/Authority of the institution that imposed the restriction after the <i>audi alteram partem</i> rule was applied).		
	The Database of Restricted Suppliers now resides on the National Treasury's website(www.treasury.gov.za) and can be accessed by clicking on its link at the bottom of the home page.		
4.1.1	If so, furnish particulars:		
4.2	Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)? The Register for Tender Defaulters can be accessed on the National Treasury's website (www.treasury.gov.za) by clicking on its link at the bottom of the home page.	Yes	No
4.2.1	If so, furnish particulars:		

4.3	Was the bidder or any of its directors convicted by a court of of law outside the Republic of South Africa) for fraud or corr five years?		Yes	No				
4.3.1	If so, furnish particulars:							
Item	Question		Yes	No				
4.4	Does the bidder or any of its directors owe any municipal ramunicipal charges to the municipality / municipal entity, or municipality / municipal entity, that is in arrears for more that	to any other	Yes	No				
4.4.1	If so, furnish particulars:	·	,					
4.5	Was any contract between the bidder and the municipality / nother organ of state terminated during the past five years on a perform on or comply with the contract?		Yes	No				
7.7.1	4.7.1 If so, furnish particulars:							
I, THE UNDERSIGNED (FULL NAME) CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM TRUE AND CORRECT.								
I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT, ACTION MAY BE TAKEN AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.								
Signa	iture	Date						
Posit	ion	Name of Bidder		Js367bW				

MBD 9

CERTIFICATE OF INDEPENDENT BID DETERMINATION

- 1 This Municipal Bidding Document (MBD) must form part of all bids¹ invited.
- Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).² Collusive bidding is a *pe se* prohibition meaning that it cannot be justified under any grounds.
- Municipal Supply Regulation 38 (1) prescribes that a supply chain management policy must provide measures for the combating of abuse of the supply chain management system, and must enable the accounting officer, among others, to:
 - a. take all reasonable steps to prevent such abuse;
 - b. reject the bid of any bidder if that bidder or any of its directors has abused the supply chain management system of the municipality or municipal entity or has committed any improper conduct in relation to such system; and
 - c. cancel a contract awarded to a person if the person committed any corrupt or fraudulent act during the bidding process or the execution of the contract.
 - This MBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bidrigging.
 - In order to give effect to the above, the attached Certificate of Bid Determination (MBD 9) must be completed and submitted with the bid:

¹ Includes price quotations, advertised competitive bids, limited bids and proposals.

² Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.

CERTIFICATE OF INDEPENDENT BID DETERMINATION

I, the undersigned, in submitting the accompanying bid:	
(Bid Number and Description)	
in response to the invitation for the bid made by:	
(Name of Municipality / Municipal Entity)	
do hereby make the following statements that I certify to be true and complete in every res	spect
I certify, on behalf of:tl	hat:
(Name of Bidder)	

- 1. I have read and I understand the contents of this Certificate;
- 2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
- 3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
- 4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign, the bid, on behalf of the bidder;
- 5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
 - (a) has been requested to submit a bid in response to this bid invitation;
 - (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
 - (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder

- 6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium³ will not be construed as collusive bidding.
- 7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
 - (a) prices;
 - (b) geographical area where product or service will be rendered (market allocation)
 - (c) methods, factors or formulas used to calculate prices;
 - (d) the intention or decision to submit or not to submit, a bid;
 - (e) the submission of a bid which does not meet the specifications and conditions of the bid; or
 - (f) bidding with the intention not to win the bid.
- 8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

³ Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

MBD 9

10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

Signature	Date
Position	Name of Bidder
	Js9141w 4

Js9141w 4