	Investment Recovery Offer to Purchase – OLT2111264	Template Identifier	240-75978567	Rev	2	
		Effective Date	01 June 2021			
		Review Date	June 2024			

PURCHASE, COLLECTION AND REMOVAL OF REDUNDANT FURNITURE FROM UITENHAGE OFFICE COMPLEX IN PE IN EASTERN CAPE OPERATING UNIT

TENDER ENQUIRY NUMBER: OLT2111264

TENDER CLOSING DATE: WEDNESDAY, 24 APRIL 2024 @ 10:00 AM

ISSUE DATE:
14 APRIL 2024

Ref:
OLT2111264

Enquiry:
Regeba Kamroodeen
+27 31 710 5674
kamroore@eskom.co.za

INVESTMENT RECOVERY SECTION

PURCHASE, COLLECTION AND REMOVAL OF REDUNDANT FURNITURE FROM UITENHAGE OFFICE COMPLEX IN PE IN EASTERN CAPE OPERATING UNIT

TENDER ENQUIRY No. OLT2111264

Eskom is the owner of **FURNITURE**, located at **UITENHAGE COMPLEX IN PE**.

You are kindly invited to submit an offer for the purchase, collect and remove scrap **REDUNDANT FURNITURE FROM UITENHAGE OFFICE COMPLEX IN PE IN EASTERN CAPE OPERATING UNIT**

1. SUBMISSION OF THE “OFFER TO PURCHASE”

Your quotation, as submitted by you on the “Offer to Purchase” document shall be submitted

1.1 By Emailed to : Eskom INFORMAL Tender Advice Centre –

✓ Informaltendering@eskom.co.za

Note the following rules with respect to the TENDER system


- a. Please ensure that the email subject line only contains the **OLT2111264** Enquiry number as per heading and no other information. Do not add any text to the subject line. Do not add any space in between the prefix and the enquiry number.

Tenders may be faxed / emailed to this number and address only. Please do not send any confidential emails

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to this address as tender office staff do not have access to open confidential documents. This email address and fax number is confidential and only at tender close will the information be released and recorded.

- b. Ensure that all files submitted is in a PDF format.
- c. Ensure that the enquiry number is stipulated in the subject line on all e- mails if multiple emails are sent
- d. Maximum attachment **size per email is 10MB**. It is the supplier's obligation to ensure that the attachments per email do not exceed this limit.
- e. Please note closing date and time on the RFQ. Your submission will not be evaluated if it is received after the closing date and time of the RFQ.
- f. All tender returnables/documentation must be submitted to Informaltendering@eskom.co.za only. E-mails to any other address (except for clarifications) will not be accepted. Failure to comply will these rules will result in your tender being disqualified.
- g. Requests for Clarifications must be sent in writing to the respective asset disposal officer at Regeba.Kamroodeen@eskom.co.za and not to Informaltendering@eskom.co.za. All requests for clarifications and responses must be in writing. Eskom will respond to requests for clarification received within one (1) – two (2) working days before the tender closing deadline, depending on the enquiry duration and complexity.

The closing date is 10.00 AM on WEDNESDAY, 24 APRIL 2024.

ALL OFFERS TO PURCHASE ARE TREATED AS CONFIDENTIAL!

NO LATE OFFERS WILL BE ACCEPTED!

2. INSPECTION AND VIEWING


There will be a **viewing session**. All enquiries must be directed to **MFUNDISO BADI ON 021 980 3748**.

DATE OF VIEWING : BY CONFIRMED APPOINTMENT
TIME OF VIEWING : BY CONFIRMED APPOINTMENT
PLACE : UITENHAGE OFFICE COMPLEX, PE, EASTERN CAPE

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3. STANDARD CONDITIONS OF TENDER

- Please quote the tender enquiry number on all correspondence.
- Please take note of the STANDARD CONDITIONS OF TENDER, (July 2018) noted in this letter and any amendments that accompany the TENDER ENQUIRY **OLT2111264**. The tenderer should understand that his / her signed Offer to Purchase serves as his legal agreement to the Standard conditions of tender.

4. TENDER RETURNABLES

The tenderer must submit the returnable set out hereunder as part of its tender. (Mandatory returnables are indicated by a tick (✓), and if they are not included by tender deadline, the tenders will be disqualified from further evaluation).

LIST OF TENDER RETURNABLES:

a. Tender returnable documents.

Commercial Requirements	Mandatory for evaluation	Contract award	Points allocation
Offer to purchase form (price schedule attached and comments to price schedule)	✓		

b. FINANCIAL EVALUATION

The following criteria and their individual weight in % will be used for the evaluation of price.

Price evaluation criteria (100%)	Weights
Price Schedule	100%

5. SCOPE OF WORK

The scope of work will include the purchase, collection and removal of the **NON-FUNCTIONAL FURNITURE**.


The purchaser will be responsible for the safe collection, handling, removal, loading and transportation of the **FURNITURE** and to clean the site and must provide their own Bins, qualified labour and suitable certified plant, machinery, equipment and transport for this purpose.

The goods on sale will be identified by Eskom.

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6. PRICE SCHEDULE

For costing purposes the following table and text messages have been compiled. Please bear in mind that each material classification is for a type of scrap and you must factor your costs into your prices.

For each line item the rand price will be calculated by the LOT PRICE TENDERED EXCLUDING VAT.

NOTES

- a. Eskom will not be responsible for any damages or losses suffered during the removal of the equipment incurred while working on this project arising from theft, damage or personal injury.
- b. You will be required to adhere to the condition as laid out by the Eskom site agent with regards to site access etc.
- c. Littering is prohibited at all times. Facilities will have to be made available on site during dismantling operations for the collection of disposal waste material. No rubble whatsoever is to be left on site.
- d. This is a **OPEN** tender.
- e. A bidder who has an existing or expired contract with Eskom and has defaulted in terms of that contract will be disqualified and not be awarded a new contract
- f. A bidder who has an open non-conformance will be disqualified and not awarded a new contract.
- g. Only the successful tenderer will be notified.


7. ENVIRONMENTAL REQUIRMENTS

The intended activities at the Eskom Sites will have an impact on the environment and as such have to be properly management. Proper management requires that there is compliance with all the relevant pieces of legislation that impact on the development or intended activities. Therefore, the list below indicates the pieces of legislation that impact on the proposed activities. It is important that the Construction Team complies with these. Non-compliance will be unwise and may prove to be very costly for the organisation.

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ACT NAME	ACT NO	NOTES/REMARKS
Constitution of the Republic of South Africa	108 of 1996	<i>States that everybody has a right to the environment that is not harmful to their health and well-being</i> List of activities and competent authorities identified in terms of sections 24 and 24d
National Environmental Management Act	107 of 1998, as amended	Protects the rights of all citizens to a healthy and safe environment
Atmospheric Pollution Prevention Act	45 of 1965	Control all activities that pollute the air <i>Dust control during construction –Applicable during the clearing of yard-stones</i> <i>Fumes emitted by vehicles – front end loader for diesel emissions</i>
Conservation of Agricultural Resources Act	43 of 1983	Control of utilisation and protection of wetlands; soil conservation; control and prevention of veld fires; control of weeds and invader plants. <i>NB: applicable for use of weed killers</i>
Environment Conservation Act	73 of 1989	Controls for the effective protection and utilisation of the environment, littering, waste disposal, noise and various other activities, which may have a detrimental effect on the environment. <i>Waste management</i> <i>Application of waste disposal permit</i> <i>Noise control regulations</i>
Fencing Act	31 of 1963	Prohibition of damage to a property owner's gates and fences <i>Climbing or crawling over or through fences without permission</i> <i>Closing gates</i>
Hazardous Substance Act	15 of 1973	Sale of Group I,II,III and letting, use, operation, application and installation of Group III hazardous substances. <i>NB: no hazardous substances will be used during this phase of construction</i>
Occupational Health and Safety Act	85 of 1993	Control of health aspects of Waste disposal and water Treatment. <i>Regulates nuisances and/or odours particularly due to rubbish, night soil, sewage, or other waste</i> <i>Regulations relating to nuisances</i> <i>NB: applicable to the rented toilet facilities</i>
National Water Act	36 of 1998	Protect and regulates the use of water Manage aspects relating to pollution of surface and ground water. <i>NB: this includes all rain water channels.</i>

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8. GUARANTEE / WARRANTY

Eskom Holdings SOC Limited gives no guarantee or warranty to the workability or condition of the equipment for sale, other than allow each tenderer to familiar themselves at the site prior to tendering in terms of the Consumer Protection Act. All equipment will be sold “Voetstoots”. **THERE WILL BE NO REFUNDS / SWOPS ONCE PAYMENT IS RECEIVED IN ESKOM BANK ACCOUNT.**

9. OFFERS

Offers received for this tender will be deemed valid for a period of 3 months (90 days) from tender closing date.

Eskom reserves the right not to accept the lowest / highest or any tender / offer or withdraw any item it wishes to retain.

Only the successful tenderer will be notified.

10. VALUE ADDED TAX (VAT)

Value Added Tax Act no 89 Of 1991 and VAT invoices will be issued on request.

DECLARATION (BY TENDERERS) OF GOOD STANDING REGARDING TAX IT IS A CONDITION OF TENDERERS THAT:

It is an absolute requirement that the taxes of the successful tenderer must be in order, or that suitable arrangement is made with the Receiver of Revenue to satisfy them.


- a. The tenderer must include with his tender documents a copy of a Tax Clearance Certificate (in respect of Tenders)
- b. If the certificate is not included or found to be incorrect, Eskom may, in addition to any other remedy it may have:
- c. Recover from the contractor all costs, losses or damage incurred or sustained by Eskom as a result of the award of the disposal agreement: and/or
- d. Cancel the disposal agreement and claim any damages, which Eskom may suffer by having to make less favourable arrangements after such cancellation.
- e. Each party to Consortium/Sub-contractor must complete a separate declaration.

The onus will be on the tenderer to obtain “Tax Clearance Certificate (in respect of tenders)”, from the office of the South African Revenue Services (SARS) and submit the same with their tenders.

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11.VARIATION

No variation or modification of the proposed agreement shall be in force, unless the same is confirmed in writing.

Yours Faithfully




REQEBA KAMROODEEN
ASSET DISPOSAL OFFICER
Investment Recovery – KZNOU
Procurement & Supply Chain Management

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TENDER ENQUIRY NO : OLT2111264
CLOSING DATE : WEDNESDAY, 24 APRIL 2024 @ 10.00 AM
CONTACT PERSON : REQEBA KAMROODEEN
TENDER SUBMISSION : Informaltendering@eskom.co.za

Commercially required Returnable Documentation:


Your tender must be submitted strictly in accordance with the requirements stipulated in this section and section 4 TENDER RETURNABLES, forms and/or documents on the basis that tenders out of time or incomplete tenders will not qualify for consideration and the under mentioned documents and required declarations are to accompany the “Offer to Purchase” to qualify for evaluation purposes.

NB! A bidder who has an existing or expired contract with Eskom and has defaulted in terms of that contract will be disqualified and not be awarded a new contract. A bidder who has an open non-conformance will be disqualified and not awarded a new contract

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	INVESTMENT RECOVERY OFFER TO PURCHASE FORM INVITATION TO TENDER	OLT2111264
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INVITATION TO TENDER – OLT2111264

Item No	DESCRIPTION	QUANTITY AVAILABLE	OFFER PRICE EXCLUDING VAT FOR THE LOT
1	ABC WORKSTATION	25	
2	TABLES	8	
3	OFFICE DRAWERS	33	
4	DESKTOPS	25	
5	GLASS DOOR CABINET	1	
6	FILING CABINETS	12	
7	SMALL CABINETS	2	
8	PEDESTALS	11	
	TOTAL FOR THE LOT	117	

NOTE : THIS IS NON-FUNCTIONAL. SOLD AS SCRAP / AS IS

Provide full and correct details according to the requirements below. Incomplete or unclear Tender Documentation will be rejected.

OFFER SUBMITTED BY – FULL NAME : _____

SIGNATURE : _____

DATE: _____ **UNIQUE NUMBER :** _____


E-MAIL : _____ **CONTACT NUMBER :** _____

This tender is proof that the tenderer is fully aware of the condition of the items and the price they have offered on the tender proofs their full intention and will to purchase the scrap “VOETSTOOTS” AS IS for their price as offered.

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Kindly provide full and proper details according to the requirements below. Incomplete or unclear Tender Documentation will be rejected.

OFFER SUBMITTED BY – FULL NAME : _____

SIGNATURE : _____

Date: _____ **ID NUMBER :** _____

E- mail : _____ **CONTACT NUMBER :** _____

Who are legally authorized to provide this tender on behalf of:

FULL COMPANY NAME: _____

CSD REGISTRATION NUMBER : MAAA _____

BBBEE LEVEL CONTRIBUTOR : _____

CONTACT PERSON NAME: _____

EMAIL ADDRESS: _____

TELEPHONE NUMBER : _____

COMPANY PHYSICAL ADDRESS:

SIGNED: _____

DATE : _____

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