

**TENDER NO. 226Q/2023/24**



CITY OF CAPE TOWN  
ISIXEKO SASEKAPA  
STAD KAAPSTAD

SCM - 512

Approved by Branch Manager

Version: 5.2

Page 1 of 581

## CONTRACT DOCUMENT

FOR THE

# UPGRADE OF THE ATLANTIS ROADS INFRASTRUCTURE MANAGEMENT (RIM) DEPOT

## VOLUME 1: TENDERING PROCEDURES

**NOTE:**

- The Form of Offer and Acceptance (C1.1) is on **page 41** of this document
- Table 1: Tender Preference Claim Form is on **page 403** of this document

<b>ISSUED BY:</b>	<b>COMPILED BY:</b>	<b>For official use.</b>
<b>DIRECTOR: URBAN MOBILITY CITY OF CAPE TOWN 12 Hertzog Boulevard CAPE TOWN 8001</b>	<b>Senekal Allen Quantity Surveyors Unit 421 Riverside Lofts &amp; Offices, Tygerfalls Boulevard Tyger Falls Bellville 7536</b>	<b>TENDER SERIAL No.:</b>
		<b>SIGNATURES OF CITY OFFICIALS AT TENDER OPENING</b>
		1.
		2.
		3.

April 2024

<b>NAME OF TENDERING ENTITY</b>	
<b>EMAIL ADDRESS OF TENDERING ENTITY</b>	
<b>FAX NUMBER OF TENDERING ENTITY</b>	
<b>NATURE OF TENDER OFFER (please indicate below)</b>	
<b>Main Offer (see clause C.2.12)</b>	
<b>Alternative Offer (see clause C.2.12)</b>	

CITY OF CAPE TOWN

DIRECTORATE: URBAN MOBILITY

CONTRACT NO. 226Q/2023/24

UPGRADE OF THE ATLANTIS ROADS INFRASTRUCTURE MANAGEMENT (RIM) DEPOT

## General Tender Information

TENDER ADVERTISED	:	12 April 2024
ESTIMATED CIDB CONTRACTOR GRADING	:	7 GB or higher
SITE VISIT/CLARIFICATION MEETING	:	11h00am on 30 April 2024 (Compulsory briefing clarification meeting to be held at the clarification venue with online link provided below)
VENUE FOR SITE VISIT/CLARIFICATION MEETING	:	Corner of Tom Henshilwood Road and Neil Hare Road Site Entrance, Atlantis, Cape Town <b>Online Link:</b> <a href="https://teams.microsoft.com/l/meetup-join/19%3ameeting_ODJhNjEyNVVtMDFjMy00MmJiLWVjYWVtNjc2NzUONzM4MjMz%40thread.v2/0?context=%7b%22id%22%3a%22e846d8b0-7ef0-421f-aa3f-56b1d7dd8dac%22%2c%22oid%22%3a%223b4c79a8-1d6b-492a-8e03-d3b6d5bec660%22%7d">https://teams.microsoft.com/l/meetup-join/19%3ameeting_ODJhNjEyNVVtMDFjMy00MmJiLWVjYWVtNjc2NzUONzM4MjMz%40thread.v2/0?context=%7b%22id%22%3a%22e846d8b0-7ef0-421f-aa3f-56b1d7dd8dac%22%2c%22oid%22%3a%223b4c79a8-1d6b-492a-8e03-d3b6d5bec660%22%7d</a>
CLOSING DATE	:	17 May 2024
CLOSING TIME	:	10h00
CLOSING VENUE	:	<b>Tender Box 166</b> at the <b>Tender &amp; Quotation Box Office</b> , 2 <sup>nd</sup> Floor (Concourse Level), Civic Centre, 12 Hertzog Boulevard, Cape Town.
TENDER BOX	:	The Tender Document (which includes the Form of Offer and Acceptance) completed in all respects, plus any additional supporting documentation required, must be submitted in a sealed envelope with the name and address of the tenderer, the tender No. and title, the tender box No. and the closing date indicated on the envelope. The sealed envelope must be inserted into the appropriate official tender box before closing time.

If the tender offer is too large to fit into the abovementioned box or the box is full, please enquire at the public counter (Tender Distribution Office) for alternative instructions. The onus remains with the tenderer to ensure that the tender is placed in either the original box or as alternatively instructed.

**TENDERERS MUST NOTE THAT WHEREVER THIS DOCUMENT REFERS TO ANY PARTICULAR TRADE MARK, NAME, PATENT, DESIGN, TYPE, SPECIFIC ORIGIN OR PRODUCER, SUCH REFERENCE SHALL BE DEEMED TO BE ACCOMPANIED BY THE WORDS 'OR EQUIVALENT'**

CITY OF CAPE TOWN

DIRECTORATE: URBAN MOBILITY

CONTRACT NO. 226Q/2023/24

UPGRADE OF THE ATLANTIS ROADS INFRASTRUCTURE MANAGEMENT (RIM) DEPOT

<b>Contents</b>			
<b>Number</b>	<b>Heading</b>	<b>Colour</b>	<b>Page No</b>
<b>VOLUME 1</b>			
<b>The Tender</b>			
<b>Part T1: Tendering procedures</b>			
T1.1	Tender Notice and Invitation to Tender	White	2 to 4
T1.2	Tender Data	Pink	5 to 37
<b>VOLUME 2</b>			
<b>Part T2: Returnable documents</b>			
T2.1	List of Returnable Documents	Yellow	40
C1.1	Form of Offer and Acceptance	Yellow	41 to 43
C1.2	Contract Data (data provided by the Contractor)		44
C2.2	Bills of Quantities (please see clause C.2.13.3)	Yellow	45 to 369
T2.2	Returnable Schedules (please see clause C.2.13.3)	Yellow	370 to 406
<b>VOLUME 3</b>			
<b>Draft Contract</b>			
<b>Part C1: Agreements and Contract Data</b>			
C1.2	Contract Data (data provided by the Employer)	Yellow	409 to 434
C1.3	Form of Guarantee for Construction	White	435 to 438
C1.4	Form of Guarantee for Advance Payment	White	439 to 442
C1.5	Occupational Health and Safety Agreement	White	443
C1.6	Protection of the Environment Declaration	White	444
C1.7	Insurance Broker's Warranty	White	445
C1.8	Contract of Temporary Employment as Community Liaison Officer	White	446 to 448
<b>Part C2: Pricing data</b>			
C2.1	Pricing Assumptions	Yellow	450 to 451
<b>Part C3: Scope of Work</b>			
C3.1	Description of the Works	Blue	453 to 454
C3.2	Engineering	Blue	455 to 461
C3.3	Procurement	Blue	462 to 463
C3.4	Construction	Blue	464 to 465
C3.5	Management	Blue	466 to 474
C3.6	Annexes	Blue	475 to 556
<b>Part C4: Site information</b>			
C4	Site Information	Green	557 to 581

---

## Part T1: Tendering procedures

---

	<b>Pages</b>
T1.1 Tender Notice and Invitation to Tender.....	2 – 4
T1.2 Tender Data .....	5 – 37

**CITY OF CAPE TOWN**

**DIRECTORATE: URBAN MOBILITY**

**CONTRACT NO. 226Q/2023/24**

**UPGRADE OF THE ATLANTIS ROADS INFRASTRUCTURE MANAGEMENT (RIM) DEPOT**

## **T1.1 Tender Notice and Invitation to Tender**

The **CITY OF CAPE TOWN, DIRECTORATE: URBAN MOBILITY**, invites tenders for Tender No. **226Q/2023/24: UPGRADE OF THE ATLANTIS ROADS INFRASTRUCTURE MANAGEMENT (RIM) DEPOT**

Tenderers must be registered on Supplier Databases as described in the tender conditions.

Tenderers who are not registered on these Supplier Databases are not precluded from submitting tenders but must however be registered upon being requested to do so in writing and within the period contained in such a request.

It is estimated that tenderers must have a CIDB contractor grading designation of **7GB** or higher.

Preferences are offered to tenderers who tender in accordance with the Preferential Procurement Regulations and the City of Cape Town's Supply Chain Management Policy (SCM Policy). Furthermore, in terms of these Regulations and the SCM Policy, tenderers are required to meet the HDI and/or RDP specific goals.

The physical address for collection of tender documents is:

**Tender Distribution Office**, 2<sup>nd</sup> Floor (Concourse Level), Civic Centre, 12 Hertzog Boulevard, Cape Town.

Documents may be collected during working hours between 08:30 – 15:00 from **12 April 2024**.

A non-refundable tender fee of R300.00 payable by cash or EFT in favour of the City of Cape Town, is required on collection of the tender documents.

Queries relating to the issue of these documents may be addressed to the following email address: [scm.urbanmobility1@capetown.gov.za](mailto:scm.urbanmobility1@capetown.gov.za)

A compulsory briefing clarification meeting to be held at the clarification venue with online link (provided on page ii – General Tender Information), the site visit/clarification meeting with representatives of the Employer will take place at the entrance gates to the site, Corner of Tom Henshilwood Road and Neil Hare Road, Atlantis, on **30 April 2024** starting at 11:00.

The closing time for receipt of tenders is **10:00** on **17 May 2024**.

Telegraphic, telephonic, telex, facsimile, e-mail, and late tenders will not be accepted.

Tenders may only be submitted on the tender documentation that has been issued. Printed Bills of Quantities, in the same format (that is, layout, billed items and quantities) as those issued electronically by the Employer upon request, may be submitted as stated in the Tender Data.

Requirements for sealing, addressing, delivery, opening and assessment of tenders are stated in the Tender Data.

By submitting a tender to the City of Cape Town, (and by concluding any ensuing related agreement with the City of Cape Town, if applicable), the Tenderer thereby acknowledges and unconditionally agrees:

1.1. that the tenderer has been informed of the purpose of the collection and processing of its personal information as defined in the Protection of Personal Information Act of 2013 ("POPIA"), which, for the avoidance of doubt is for, and in relation to, the tender process and the negotiation, conclusion, performance, and enforcement of the ensuing agreement, if applicable, as well as for the City of Cape Town's reporting purposes;

1.2 to the collection and processing of the tenderer's personal information by the City of Cape Town and agrees to make available to the City of Cape Town, all information reasonably required by the City of Cape Town for the above purposes;

1.3 that the personal information the City of Cape Town collects from the tenderer or about the tenderer may be further processed for other activities and/or purposes which are lawful, reasonable, relevant and not excessive in relation to the purposes set out above, for which it was originally collected;

1.4 that, the tenderer indemnifies the City of Cape Town and its officials, employees, and directors and undertakes to keep the City of Cape Town and its officials, employees, and directors indemnified in respect of any claim, loss, demands, liability, costs and expenses of whatsoever nature which may be made against the City of Cape Town (including the costs incurred in defending or contesting any such claim) in relation to the tenderer or the tenderer's employees', representatives' and/or sub-contractors' non-compliance with POPIA and/or the City of Cape Town's failure to obtain the tenderer's consent or to notify the tenderer of the reason for the processing of the tenderer's personal information;

1.5 to the disclosure of the tenderer's personal information by the City of Cape Town to any third party, where the City of Cape Town has a legal or contractual obligation to disclose such personal information to the third party (or a legitimate interest exists therein);

1.6 that, under POPIA, the tenderer may request to access, confirm, request the correction, destruction, or deletion of, or request a description of, personal information held by the City of Cape Town in relation to you, subject to applicable law; and

1.7 that under POPIA, subject to applicable law, the tenderer also has the right to be notified of a personal information breach

**Figure 1: Arial View of Atlantis Roads Depot (Marked in red)**  
Address: Corner of Tom Henshilwood Road and Neil Hare Road, Atlantis, Cape Town  
GPS Coordinates: -33.58366807841325, 18.483456320554932



CITY OF CAPE TOWN  
DIRECTORATE: URBAN MOBILITY  
CONTRACT NO. TBC  
UPGRADE OF THE ATLANTIS ROADS INFRASTRUCTURE MANAGEMENT (RIM) DEPOT

**LOCALITY PLAN – SITE VISIT/CLARIFICATION MEETING VENUE**