

**TECHNICAL EVALUATION CRITERIA - TECHNICAL FMS**

**NOTES:**

The tenderer must pass both criteria in Part 1 - Mandatory Section and,  
 The tenderer to achieve a minimum threshold of 73% and not receive a 0% in any of the criteria in Part 2 - Qualitative Section and,  
 The tenderer to pass all criteria in Part 3 - Onsite Section.  
 The tenderer will be deemed as passed in the technical evaluation if Part 3 - Onsite Section is passed.

To be evaluated for Part 2 the tenderer will need achieve a pass in Part 1.  
 To be evaluated for Part 3 the tenderer will need to be meet the threshold and requirement in Part 2.

PART 1 - Mandatory Section				
KPI	Criteria	Assessment Method	Result	
	<p><b>The tenderer is required to pass criteria A1 and A2 to pass Part 1 - Mandatory Section of the evaluation. The tenderer will be deemed as failed in the technical evaluation if it fails any of the 2 criteria in Part 1. The tenderer will not be evaluated further if Part 1 - Mandatory Section is failed.</b></p>			
<b>A1</b> In House Skills Required	<p><b>The tenderer's skills within its company is evaluated in this criterion.</b></p> <p>The tenderer must as a minimum have an employee with any one of the specified trade, employed within the tendering company. The specified trade is a plumber or an electrician or a building works person.</p> <p>The technical evaluation returnable template must be filled in indicating the trade of the worker employed within its company. The technical evaluation returnable template must be returned as a tender returnable. Information on this template will be used to evaluate the tenderer on this criterion.</p> <p>- The tenderer has within its employ of its company a plumber or an electrician or a building works person as indicated on the technical evaluation returnable template.                      - No information or incomplete information in the technical evaluation returnable template for the specified trade skills required in the tendering company.</p>	<p>Pass Fail</p>		
<b>A2</b> Tenderer's Workspace / Facility	<p><b>The Tenderer's workspace / facility utilised to provide the goods is evaluated in this criterion</b></p> <p>The tenderer to provide proof of workspace / facility that is being used when providing the service. The proof to be supplied must be municipality invoice (not older than 3 months from tender closing date) or letter from ward councillor or a current valid lease agreement or an affidavit confirming workspace / facility location. The street address or geographic co-ordinates must be clearly specified on the document. Document must be in the Tendering company's name or any of the Tendering company's owner's name. Workspace / Facility must be within a 100km radius from any of the home centres i.e.</p> <p>-Mkondeni Complex - 1 Portland Road, Mkondeni, Pietermaritzburg                      -New Germany Area Office - 25 Valley View Road, New Germany                      -Empangeni Area Office - 26 Tumbull Street, Empangeni                      -Newcastle Area Office - 34 Voortrekker Street, Newcastle</p> <p>Google maps will be used to verify the 100km radius based on driving distance from the home centres specified.</p> <p>- Municipality invoice or letter from ward councillor or lease agreement or an affidavit, meeting the requirements indicating the supplier's workspace / facility within the required radius.                      - No evidence supplied meeting the requirements or no existing workspace / facility within the required radius.</p>	<p>Pass Fail</p>		
<b>Result for PART 1</b>				
PART 2 - Qualitative Section				
KPI	Criteria	Score Allocation	Weight	Score
	<p><b>The tenderer to achieve a minimum threshold of 73% and not receive a 0% in any of the criteria B1 - B4 to be deemed as passed in Part 2. The tenderer will be deemed as failed in the technical evaluation if it does not meet the minimum threshold and requirements in Part 2. The tenderer will not be evaluated further if Part 2 - Qualitative Section is failed.</b></p>			
<b>B1</b> Tenderer's Technical Facilities Management Services Experience	<p><b>The tenderer's years of experience is evaluated in this criterion.</b></p> <p>The tenderer to indicate the number of years of experience in technical facilities management services e.g. plastering, plumbing, electrical, waterproofing, painting, building works etc. The years of experience will be calculated up until the tender closing date</p> <p>Tenderer to fill in information on the technical evaluation returnable template, indicating the name of the company the works was provided to, description of the works, the start date and end date of the works. The technical evaluation returnable template must be returned as a tender returnable. Information on this template will be used to evaluate the tenderer on this criterion.</p> <p>- more than 5 years' experience and meeting the requirements                      - 3 years or more but less than or equal to 5 years' experience and meeting the requirements                      - less than 3 years' experience</p>	<p>25% 20% 0%</p>	25%	
<b>B2</b> Project Management	<p><b>The tenderer's ability for planning / co-ordinating works (project management) is evaluated in this criterion.</b></p> <p>Score points as below:</p> <p>B2.1) The tenderer has a Planning / Co-ordinating of works structure in place. The tenderer to indicate the name and surname of the employee identified to fill this role within the tendering company. <b>(Score 1 point for meeting this requirement, score 0 point for not meeting this requirement)</b></p> <p>B2.2) The tenderer to indicate if the employee in the planning / co-ordinating of works role has any formal training record in business administration or project management or the built environment. <b>(Score 1 point for Yes, or score 0 point for No or not answered)</b></p> <p>B2.3) The tenderer to provide a list of projects and specify the duties /role performed by the employee, demonstrating experience / competency in planning / co-ordinating works(project management) <b>(Score 1 point for meeting this requirement, score 0 point for not meeting this requirement)</b></p> <p>B2.4) The tenderer to provide the names of the computer software that will used by the employee when planning / co-ordinating works (project management) e.g. MS projects, excel etc. <b>(Score 1 point for meeting this requirement, score 0 point for not meeting this requirement)</b></p> <p><u>The tenderer is given a point for each of the requirement it meets above. The sum of the points is used to score the criterion. There is a maximum of 4 points.</u></p> <p>Tenderer to fill in information on the technical evaluation returnable template. The technical evaluation returnable template must be returned as a tender returnable. Information on this template will be used to evaluate the tenderer on this criterion.</p> <p>- Information supplied and meets 4 requirements, score = 4 points                      - Information supplied and meets 3 requirements, score = 3 points                      - Information supplied and meets 2 requirements, score = 2 points                      - Information supplied and meets 1 requirement, score = 1 point                      - No requirement met, or no information supplied, score = 0 point</p>	<p>24% 20% 16% 12% 0%</p>	24%	

<p><b>B3</b> <b>Health and Safety Competence</b></p>	<p>The tenderer's ability to meet Health and Safety compliance requirements is evaluated in this criterion.</p> <p><b>IN HOUSE SECTION</b> B3.1) The tenderer must have in its employ a person within the tendering company who has experience in health and safety compliance on building maintenance services or construction projects. <b>(Score 1 point for meeting this requirement, score 0 point for not meeting this requirement)</b></p> <p>B3.2) The tenderer's structure for providing Health and Safety compliance is in place. The tenderer to indicate the name and surname of the employee in the tendering company to fill this role. <b>(Score 1 point for meeting this requirement, score 0 point for not meeting this requirement)</b></p> <p>B3.3) The tenderer to indicate for the employee who is ensuring Health and Safety Compliance, if he/she has the relevant qualification certificates as specified on the SACPCMP.org.za website for C.CHSO or CHSO or CHSM or PrCHSA or a valid relevant SACPCMP registration certificate <b>(Score 1 point for Yes, or score 0 point for No or not answered)</b></p> <p><b>OR</b></p> <p><b>SUB-CONTRACTED SECTION</b> B3.4) The tenderer must indicate if it has a sub-contracting agreement with a sub-contractor who has experience in health and safety compliance on building maintenance services or construction projects, to ensure the tendering company's health and safety compliance requirements are met. <b>(Score 1 point for meeting this requirement, score 0 point for not meeting this requirement)</b></p> <p>B3.5) The tenderer's sub-contractor's structure for providing Health and Safety compliance is in place. The tenderer to indicate the name and surname of the sub-contractor's employee that will fill this role to ensure the tendering company's health and safety compliance requirements are met. <b>(Score 1 point for meeting this requirement, score 0 point for not meeting this requirement)</b></p> <p>B3.6) The tenderer to indicate for the sub-contractor's employee who is ensuring Health and Safety Compliance, if he/she has the relevant qualification certificates as specified on the SACPCMP.org.za website for C.CHSO or CHSO or CHSM or PrCHSA or a valid relevant SACPCMP registration certificate <b>(Score 1 point for Yes, or score 0 points for No or not answered)</b></p> <p><u>The tenderer is given a point for each of the requirement it meets above. The sum of the points is used to score the criterion. There is a maximum of 3 points. The tenderer will receive points for either the in-house section or sub-contracted section.</u> Tenderer to fill in information on the technical evaluation returnable template. The technical evaluation returnable template must be returned as a tender returnable. Information on this template will be used to evaluate the tenderer on this criterion.</p> <p>.</p> <p>.</p> <p>.</p> <p>- Information supplied and meets 3 requirements, score = 3 points</p> <p>- Information supplied and meets 2 requirements, score = 2 points</p> <p>- Information supplied and meets 1 requirement, score = 1 point</p> <p>- No requirement met, or no information supplied, score = 0 point</p>	<p>24%</p> <p>20%</p> <p>16%</p> <p>0%</p>	<p>24%</p>	
<p><b>B4</b> <b>Tenderer's Available Skills</b></p>	<p>The tenderer's available skills are evaluated in this criterion.</p> <p>Tenderer to indicate the category of skills available to provide the service, either in-house or sub-contracted, and to supply the relevant training / qualification certificates. The years of experience will be calculated up until the tender closing date.</p> <p>Category 1 - A Plumber with more than 3 years plumbing works experience and has a plumbing training certificate. Copy of plumbing training certificate / qualification to be submitted as a tender returnable</p> <p>Category 2- An Electrician with more than 3 years electrical works experience and has an electrical trade test certificate. Copy of electrical trade test certificate to be submitted as a tender returnable.</p> <p>Category 3 - A Building works (excluding Plumber and Electrician) person with more than 3 years building works experience and a building trade training certificate. Copy of building trade training certificate to be supplied as a tender returnable.</p> <p>Tenderer to fill in information on the technical evaluation returnable template. The technical evaluation returnable template must be returned as a tender returnable. Information on this template will be used to evaluate the tenderer on this criterion</p> <p>.</p> <p>.</p> <p>.</p> <p>-Tenderer has in house employees for 3 categories of skills, meeting the requirements, and copies of training / qualification certificate of the workers for the 3 categories has been supplied.</p> <p>-Tenderer has in house employees for 2 categories of skills and the remaining 1 category of skill is sub-contracted, meeting the requirements, and copies of training / qualification certificate of the workers for the 3 categories has been supplied.</p> <p>-Tenderer has in house employees for 1 category of skills and the other 2 categories of skills is sub-contracted, meeting the requirements, and copies of training / qualification certificate of the workers for the 3 categories has been supplied.</p> <p>-Tenderer does not meet the requirements for the above 3 scoring methods</p>	<p>27%</p> <p>26%</p> <p>25%</p> <p>0%</p>	<p>27%</p>	
<p><b>Result for PART 2</b></p>		<p>100%</p>	<p>0%</p>	