

TECHNICAL EVALUATION CRITERIA - TECHNICAL FMS

NOTES:

Tenderer must pass both criteria in Part 1 - Mandatory Section and,
 Tenderer to achieve a minimum threshold of 73% and not receive a 0% in any of the criteria in Part 2 - Qualitative Section and,
 Tenderer to pass all criteria in Part 3 - Onsite Section.
 Tenderer will be deemed successful in the technical evaluation if Part 3 - Onsite Section is passed.

To be evaluated for Part 2 the tenderer will need achieve a pass in Part 1.
 To be evaluated for Part 3 the tenderer will need to be meet the threshold and requirement in Part 2.

PART 1 - Mandatory Section

KPI	Criteria	Assessment Method	Result
A1 In House Skills Required	<p>The tenderer's skills within its company is evaluated in this criterion.</p> <p>The tenderer must as a minimum have an employee with any one of the specified trade, employed within the tendering company at the time of tender closing. The specified trade is plumber or electrician or building works person.</p> <p>The technical evaluation returnable template must be filled indicating the trade of the worker employed within its company. The technical evaluation returnable template must be returned as a tender returnable. Information on this template will be used to evaluate the tenderer on this criterion</p>		
	- The tenderer employees within its company a plumber or electrician or building works person as indicated on the technical evaluation returnable template	Pass	
	- No evidence supplied or none of the specified trade skills is employed within the tendering company.	Fail	
A2 Tenderer's Workspace / Facility	<p>The Tenderer's workspace / facility utilised to provide the goods is evaluated in this criterion</p> <p>The tenderer to provide proof of workspace / facility that is being used when providing the service at the time of tender closing. The proof to be supplied must be municipality invoice (not older than 3 months) or letter from ward councillor or valid lease agreement or an affidavit The street address or geographic co-ordinates must be clearly specified on the document. Document must be in the Tendering company's name or the Tendering company's owner's name. Work Space / Facility must be within a 100km radius from any of the home centres i.e.</p> <p>-Mkondeni Complex - 1 Portland Road, Mkondeni, Pietermaritzburg -New Germany Area Office - 25 Valley View Road, New Germany -Empangeni Area Office - 26 Turnbull Street, Empangeni Newcastle Area Office - 34 Voortrekker Street, Newcastle</p> <p>Google maps will be used to verify the 100km radius based on driving distance from the home centres specified.</p> <p>In addition the tenderer to ensure the following is available at its workspace / facility</p> <p>-2 Bakkies that will be used for the service -A ladder and artisan tool box, and spanners and a drill and an extension lead and a multi meter and a hammer. -A Computer and 1 x Printer and cell phone/ telephone</p>		
	- Municipality invoice or letter from ward councillor or lease agreement or an affidavit meeting the requirements indicating the supplier's workspace / facility within the required radius	Pass	
	- No evidence supplied meeting the requirements or no existing workspace / facility within the required radius	Fail	

Result for PART 1

PART 2 - Qualitative Section

Area	Criteria	Score Allocation	Weight	Score
	<p>The Tenderer to achieve a minimum threshold of 73% and not receive a 0% in any of the criteria in Part 2</p> <p>The Tenderer will not be successful in the technical evaluation if it does not meet the minimum threshold and requirements in Part 2 and will be deemed non-responsive.</p> <p>The tenderer will not be evaluated further if Part 2 - Qualitative Section Criteria is failed.</p>			
B1	<p>The tenderer's years of experience is evaluated in this criterion.</p> <p>The tenderer to indicate the number of years of experience in technical facilities management services e.g. plastering, plumbing, electrical, waterproofing, painting, building works etc. The years of experience will be calculated up until the tender closing date</p> <p>Tenderer to fill in information on the technical evaluation returnable template, indicating the name of the company the works was provided to, description of the works, the start date and end date of the works. The technical evaluation returnable template must be returned as a tender returnable. Information on this template will be used to evaluate the tenderer on this criterion</p>		25%	
Tenderer's Technical Facilities Management Services Experience	- more than 5 years experience and meeting the requirements	25%		
	-3 years or more but less than or equal to 5 years experience and meeting the requirements	20%		
	- less than 3 years experience	0%		
B2	<p>The tenderer's ability for planning / co-ordinating works (project management) is evaluated in this criterion.</p> <p>Score points as below:</p> <p>The tenderer has Planning / Co-ordinating of works structure is in place. The tenderer to indicate the name and surname of the employee identified to fill this role within the tendering company, at the time of tender closing. (Score 1 point for meeting the criteria, score 0 point for not meeting the criteria)</p> <p>The tenderer to indicate if the employee in the planning / co-ordinating of works role has any formal training record in business administration or project management or the built environment. (Score 1 point for Yes, or score 0 points for No or not answered)</p> <p>The tenderer to provide a list of projects and specify the duties performed by the employee, demonstrating experience / competency in planning / co-ordinating works(project management) (Score 1 point for meeting the criteria, score 0 point for not meeting the criteria)</p> <p>The tenderer to provide the names of the computer software that will used by the employee when planning / co-ordinating works (project management) e.g. MS projects, excel etc. (Score 1 point for meeting the criteria, score 0 point for not meeting the criteria)</p> <p>The tenderer is given a point for each of the requirement it meets above. The sum of the points are used to score the criterion. There is a maximum of 4 requirements.</p> <p>Tenderer to fill in information on the technical evaluation returnable template. The technical evaluation returnable template must be returned as a tender returnable. Information on this template will be used to evaluate the tenderer on this criterion</p>		24%	
Project Management	- Information supplied and meets 4 requirements score = 4 points	24%		
	- Information supplied and meets 3 requirements score = 3 points	20%		
	- Information supplied and meets 2 requirements score = 2 points	16%		
	- Information supplied and meets 1 requirements score = 1 point	12%		
	- No requirement met or no information supplied score = 0 point	0%		

<p>B3</p> <p>Health and Safety Competence</p>	<p>The tenderer's ability to meet Health and Safety compliance requirements is evaluated in this criterion.</p> <p>The tenderer must have in its employ a person within the tendering company who has experience in health and safety compliance on building maintenance services or construction projects. (Score 1 point for meeting the criteria, score 0 point for not meeting the criteria)</p> <p>The tenderer's structure for providing Health and Safety compliance is in place. The tenderer to indicate the name and surname of the employee in the tendering company to fill this role. (Score 1 point for meeting the criteria, score 0 point for not meeting the criteria)</p> <p>The tenderer to indicate for the employee who is ensuring Health and Safety Compliance, if he/she has the relevant qualification certificates as specified on the SACPCMP.org.za website for C.CHSO or CHSO orCHSM or PrCHSA or a valid SACPCMP registration certificate (Score 1 point for Yes, or score 0 point for No or not answered)</p> <p>OR</p> <p>The tender must indicate if it has a sub-contracting agreement with a sub-contractor who has experience in health and safety compliance on building maintenance services or construction projects. (Score 1 point for meeting the criteria, score 0 point for not meeting the criteria)</p> <p>The tenderer's sub-contractor's structure for providing Health and Safety compliance is in place. The tenderer to indicate the name and surname of the sub-contractor's employee that will fill this role. (Score 1 point for meeting the criteria, score 0 point for not meeting the criteria)</p> <p>The tenderer to indicate for the sub-contractor's employee who is ensuring Health and Safety Compliance, if he/she has the relevant qualification certificates as specified on the SACPCMP.org.za website for C.CHSO or CHSO orCHSM or PrCHSA or a valid SACPCMP registration certificate (Score 1 point for Yes, or score 0 points for No or not answered)</p> <p><u>The tenderer is given a point for each of the requirement it meets above. The sum of the points are used to score the criterion. There is a maximum of 3 requirements.</u></p> <p>Tenderer to fill in information on the technical evaluation returnable template. The technical evaluation returnable template must be returned as a tender returnable. Information on this template will be used to evaluate the tenderer on this criterion</p>			
	- Information supplied and meets 3 requirements score = 3 points	24%	24%	
	- Information supplied and meets 2 requirements score = 2 points	20%		
	- Information supplied and meets 1 requirements score = 1 point	16%		
	- No requirement met or no information supplied score = 0 point	0%		
<p>B4</p> <p>Tenderer's Available Skills</p>	<p>The tenderer's available skills is evaluated in this criterion.</p> <p>Tenderer to indicate the category of skills available and to supply the relevant training / qualification certificates. The years of experience will be calculated up until the tender closing date.</p> <p>Category 1 - A Plumber with more than 3 years plumbing works experience, with a plumbing training certificate. Copy of plumbing training certificate / qualification to be submitted as a tender returnable</p> <p>Category 2- An Electrician with more than 3 years electrical works experience, with an electrical trade test certificate. Copy of electrical trade test certificate to be submitted as a tender returnable.</p> <p>Category 3 - A Building works (excluding Plumber and Electrician) employee with more than 3 years building works experience, with a building trade training certificate. Copy of building trade training certificate to be supplied as a tender returnable.</p> <p>Tenderer to fill in information on the technical evaluation returnable template. The technical evaluation returnable template must be returned as a tender returnable. Information on this template will be used to evaluate the tenderer on this criterion</p>			
	-Tenderer has in house employees for 3 categories of skills, meeting the requirements, and copies of training / qualification certificate of the workers for the 3 categories has been supplied.	27%	27%	
	-Tenderer has in house employees for 2 categories of skills and the remaining 1 category of skill is sub-contracted, meeting the requirements, and copies of training / qualification certificate of the workers for the 3 categories has been supplied.	26%		
	-Tenderer has in house employees for 1 category of skills and the other 2 categories of skills is sub-contracted, meeting the requirements, and copies of training / qualification certificate of the workers for the 3 categories has been supplied.	25%		
	-Tenderer does not meet the requirements for the above 3 scoring methods	0%		
Result for PART 2		100%		