

	<b>BITOU MUNICIPALITY</b>			
	<b>TENDER NOTICE AND INVITATION TO TENDER</b>			
	<b>ADVERTISED ON:</b>	<b>MUNICIPAL NOTICE BOARD; MUNICIPAL WEBSITE; NATIONAL TREASURY e-TENDER;</b>		
	<b>NOTICE NO:</b>	<b>110/2024</b>	<b>TENDER NO:</b>	<b>SCM/2024/83/CORP</b>
<b>Tenders are hereby invited for:</b>	<b>RE-ADVERTISING PROVISION OF LICENSING, MAINTENANCE AND SUPPORT SERVICES FOR OUR ADOBE ACROBAT PRO FOR TEAMS SOFTWARE ENDING 30 JUNE 2027</b>			
<b>PUBLISHED DATE:</b>	<b>03 APRIL 2024</b>	<b>CLOSING DATE:</b>	<b>03 MAY 2024</b>	
<b>CLOSING TIME</b>	No later than <b>12H00PM</b> . Tenders will be opened immediately thereafter, in public at the Bitou Municipality, Supply Chain Management Unit, Shop 59, 2 <sup>nd</sup> Floor, Melville's Corner, C/o Main & Marine Drive, Plettenberg Bay			
<b>AVAILABILITY OF TENDER DOCUMENTS:</b>				
Tender Documents will be available electronically at no charge from the following email address: <a href="mailto:scmtenders@plett.gov.za">scmtenders@plett.gov.za</a>				
Printed copies of the Bid Documents will be available as from 12h00, and thereafter, on Monday-Thursday from 07h30 until 16h30 and on Friday from 07h30 until 13h30 at Bitou Municipality: Supply Chain Management, Shop 59, 2nd Floor, Melville's Corner, C/o Main & Marine Drive, Plettenberg Bay, at a non-refundable fee, payable to a cashier at Bitou Municipality, Shop 54, 2nd Floor, Melville's Corner, C/o Main & Marine Drive, Plettenberg Bay.		Bitou Municipality is a public recipient and can therefore be selected on the list given by any of the banks. By selecting 'Bitou Municipality', the funds will be diverted to our new account with Standard bank. Proof of payment will be required upon collection of Bid documents. Tender Number to be used as payment reference with name of payee.		
<b>Date Available:</b>	<b>03 APRIL 2024</b>	<b>Non-refundable Fee:</b>	<b>R100.00</b>	
<b>TENDER SUBMISSION RULES:</b>				
<ol style="list-style-type: none"> <li>Tenders are to be completed in accordance with the conditions and Tender rules contained in the Tender document.</li> <li>The Tender Document &amp; supporting documents must be placed in a sealed envelope and externally endorsed WITH: THE TENDER NUMBER; DESCRIPTION &amp; CLOSING DATE OF THE TENDER.</li> <li>Tender Documents must be deposited in the Tender Box, at the Supply Chain Management Unit, Bitou Municipality, Shop 59, 2<sup>nd</sup> Floor, Melville's Corner, C/o Main &amp; Marine Drive, Plettenberg Bay.</li> <li>Tenders may only be submitted on the Tender documentation issued by the Municipality.</li> <li>The Bitou Municipality does not bind itself to accept the lowest or any tender and reserves the right to accept any tender, as it may deem expedient.</li> <li>Tenderers who are not yet registered are required to register on the Municipality's Accredited Supplier Database (CSD). Application forms are obtainable from the website <a href="https://secure.csd.gov.za">https://secure.csd.gov.za</a>.</li> </ol>				
<b>Tender shall be evaluated in terms of the Bitou Municipality Preferential Procurement Policy 2022</b>		Suppliers may claim preference points in terms of the <b>80/20</b> .		
		<b>Price</b>	<b>:80</b>	
		<b>Specific Goals: (20)</b>		
		a) <b>B-BBEE Status Level contributor</b>	<b>:10</b>	
		b) <b>Promotion of Local Area Enterprises</b>	<b>:10</b>	
		<b>Total Points</b>	<b>:100</b>	
<b>Preferential Procurement Policy – Local Procurement</b>		None		
<b>Preferential Procurement Regulations, 2022 – Local Content Requirement</b>		None		
<b>Site Meeting/ Information session</b>	<b>N/A</b>	<b>Validity Period</b>	<b>90 days</b>	
<b>ANY ENQUIRIES REGARDING TECHNICAL INFORMATION MAY BE DIRECTED TO:</b>		<b>ANY ENQUIRIES REGARDING THE TENDERING PROCEDURE MAY BE DIRECTED TO:</b>		
<b>Section:</b>	<b>Corporate Services: Information &amp; Communications Technology</b>	<b>Section:</b>	<b>Supply Chain Management</b>	
<b>Contact Person:</b>	<b>Mr. G Lewis</b>	<b>Contact Person:</b>	<b>Ms. BL Nteleza</b>	
<b>Tel:</b>	<b>044 501 3431</b>	<b>Tel:</b>	<b>e-mail Enquiries Only</b>	
<b>E-mail:</b>	<a href="mailto:glewis@plett.gov.za">glewis@plett.gov.za</a>	<b>E-mail:</b>	<a href="mailto:scmtenders@plett.gov.za">scmtenders@plett.gov.za</a>	