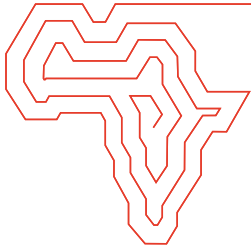




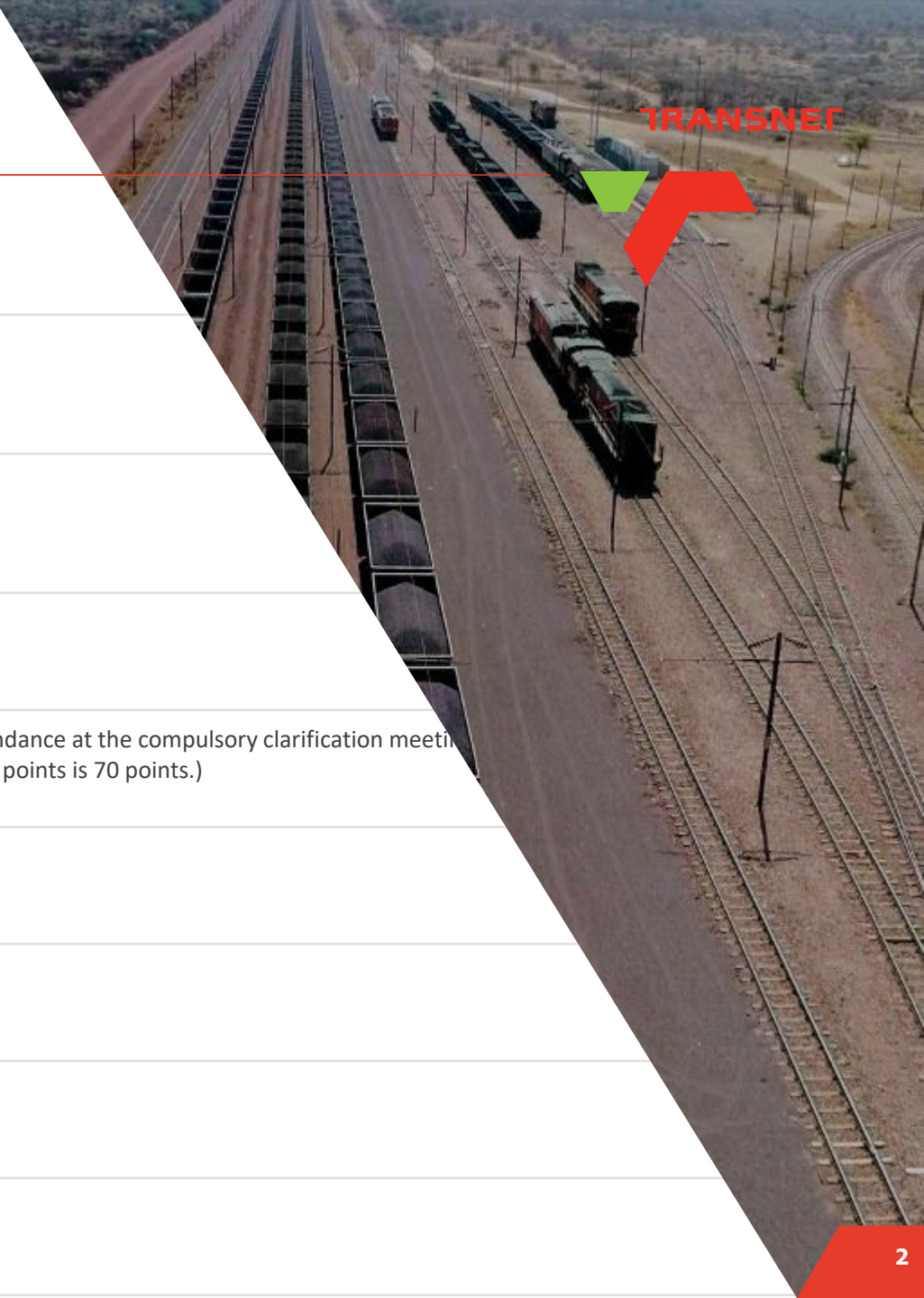
**Compulsory Clarification Meeting:
Provision Of Professional Services For The Feasibility
And Detailed Design Including Procurement Support
And Supervision For Bayhead And Langeberg
Road Upgrade, At The Port Of Durban**

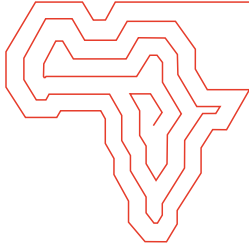
RFP Number: TNPA/2024/01/0002/53232/RFP





AGENDA

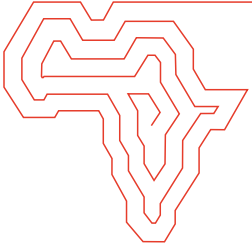


01	Opening	Purpose Introductions Safety Briefing
02	Scope Overview	Part C3: Scope of Services Project Overview Description of Services Project timelines
03	Commercial	Communications Form of Contract – NEC3 PSC (Option G) Contract Data Part 1 and 2 Contract Data – Z Clauses
04	The Tender	Part T1: Tendering Procedures Part T2: Returnable Documents
05	Evaluation Methodology	Stage one Eligibility with regards to attendance at the compulsory clarification meeting Stage Two - Functionality (The minimum points is 70 points.) Stage Three – Price and Specific Goals
05	The Contract	Part C1: Agreement and contract data Part C2: Pricing Data
06	Questions & Answers	
07	Site Visit	
07	Closing	Signing of Certificate of attendance Meeting adjournment



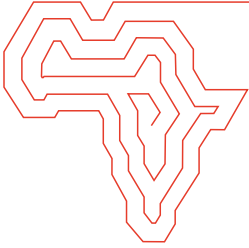


PROCEDURE				
FIRE EMERGENCY 	The person discovering the fire must notify the Emergency Co-ordinator. When the alarm is heard terminate all activities	Remain calm but alert. Close all doors and windows. Switch off all electrical equipment and turn off mains. Do not risk your own life Remember the fire procedural drill and evacuation routes and assembly point.	Avoid smoke filled areas. Follow the instructions of the Emergency personnel Only evacuate once the evacuation alarm is sounded. Be alert for falling burning objects. Cover your head and body	Walk briskly, but do not run. Assist guests, visitors and the disabled. Assemble at the predetermined point for roll call. Do not return to the building unless instructed to do so
EVACUATION PROCEDURE 	The Evacuation Officer will order the evacuation. Remain calm and terminate all activities.	Immediately proceed with the Evacuation procedure. Follow the instructions of the Evacuation Officer	Do not make unnecessary attempts to retrieve or fetch personal belongs or valuables. Follow direction pointers to Emergency Exit. 	Walk briskly, but do not run. Assist guests, visitors and the disabled. Assemble at the predetermined assembly point for roll call. Do not return to the building unless instructed to do so. Do not give any information to anybody (press) except the Emergency Co-ordinator and his team.
MEDICAL EMERGENCY 	Remain calm	Notify the First Aid Officer and Emergency Co-ordinator immediately. Report the injury immediately to the Safety Officer for on spot investigation.	Call Emergency services if situation dictates or instructed to do so.	Ensure that the area, equipment or machine, which resulted in the injury to the person, is isolated from interference until the investigation has taken place.



Project Background

Project Background



Bayhead Road was constructed about 60 years ago as a public road.

- It was a two way single carriageway.
- In the 1990's Bayhead Road was widened to a dual carriageway with two lanes in each direction.

This was due to TNPA business growth.

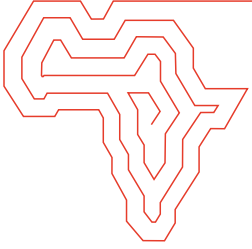
Langeberg Road was constructed in the 1970's.

- The initial geometric design was to have a dual carriageway with two lanes in each direction.
- The road has since been re-aligned to have three lanes into Pier 2 and one lane from Pier 2.

We are faced with two problems along Bayhead and Langeberg Roads:

- Congestion (mostly due to heavy container trucks).
- Aging pavement characterized by surface failures, and aging road furniture (guardrails, signage, etc)

Project Background



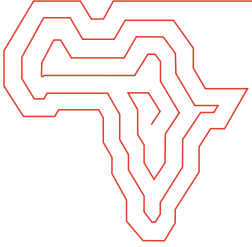
This background has created the need to upgrade Bayhead and Langeberg Roads and to widen six bridges on this route:

High-Level Scope Of The Project

- Add one in-bound lane and one out-bound lane to Bayhead Road, and re-do the layerworks.
- Add one lane to the North-bound carriageway along Langeberg Road, two lanes South-bound and re-do the layerworks.
- Upgrade and widen six bridges along this route.

Note: The number of lanes will depend on the Traffic Impact Assessment (TIA).

Project Background



The six bridges are:

- Bridge 1 – Intersection of South Coast Road and Bayhead Road
- Bridge 2 – Bayhead Canal Bridge
- Bridge 3 – Umhlatuzana Canal Bridge
- Bridge 4 – Amanzimnyama Bridge
- Bridge 5 – Langeberg Road Over Rail Bridge
- Bridge 6 – South Coast Road Bridge



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PART C3: SCOPE OF SERVICES

Part C3.1 SCOPE OF SERVICES



Project Overview



Port Of Durban Aerial View







Description of Services



Task Orders

#1

**Feasibility
&
Detailed
Engineering
Design**



#2

**Procurement
Support**



#3

**Level 3
Construction
Monitoring
&
Close-Out**





Task Order



#1

Feasibility and Detailed Engineering Design

Feasibility and detailed engineering design, environmental assessment, traffic studies and site investigations.

- Review and analyse information provided by the *Employer*
- Identify Statutory and Regulatory requirements
- Conduct visual assessment of the roads
- Detailed design, studies and documentation



Task Order



#2

Procurement Support

- Procurement programme
- Responses to technical queries
- Record all meetings and provide minutes
- Supplier Agreements
- Sub-Contractor Agreements
- Tender/Contract Conditions
- Tender Packages
- Purchase Orders
- Participation in the whole tender process and provide the support required by the *Employer*



Task Order



#3

Level 3 Construction Monitoring and Close-Out

Provide a Level 3 construction monitoring service as defined within section 3.3.2(6)(d) of the ECSA Guideline Scope of Service and Tariff of Fees for Registered Persons, 2010. Please refer to the requirements in the RFP.

- The *Consultant* shall, manage, administer and monitor the construction contracts and processes.
- Preparation and coordination of procedures and documentation to facilitate practical completion of the works.
- Assist in the development of the tender evaluation report.
- Attending tender briefing session.

PART C3: SCOPE OF SERVICES



PART C3.1: SCOPE OF SERVICES

QUALITY MANAGEMENT AS PER ANNEXURE & ITEM 2.4 UNDER SCOPE OF SERVICES

ENVIRONMENTAL MANAGEMENT AS PER ANNEXURE & ITEM 9.8 UNDER SCOPE OF SERVICES

HEALTH & SAFETY MANAGEMENT AS PER ANNEXURE & ITEM 2.4 UNDER SCOPE OF SERVICES

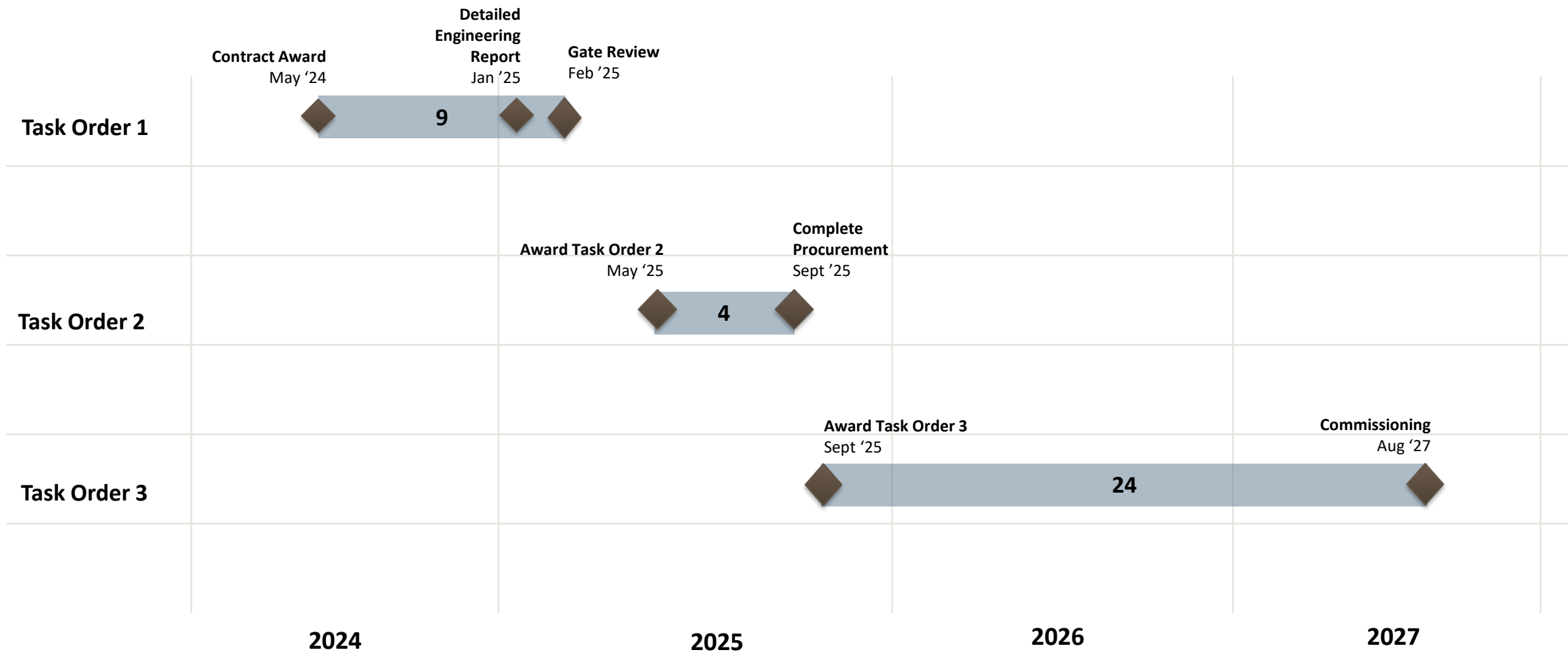


Project Timelines

PART C3: SCOPE OF SERVICES



PART C3.1: SCOPE OF SERVICES





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Commercial

Communications
Tendering Procedures
Evaluation Methodology
Returnable Schedules
Form of Contract – NEC3 PSC (Option G)
Contract Data Part 1 and 2
Contract Data – Z Clauses



COMMUNICATION

- All communications whether general, commercial or technical to go via the following email address: tenderenquiriespdu@transnet.net, attention **Rory Torr** (contact details in tender document).
- All queries will be communicated via a clarification register and will be issued only to the attendees who have attended this clarification meeting.
- Complete the attendance register with clear and correct contact details, as these contact details will be used to issue all clarifications and addendums.
- Last day for questions – **Five working days before the closing date. [Monday 15th April 2024]**



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PART T1: TENDERING PROCEDURES

T1.1 TENDER NOTICE AND INVITATION TO TENDER

T1.2 TENDER DATA

PART T1: TENDERING PROCEDURES



T1.1 TENDER NOTICE AND INVITATION TO TENDER

Tender Type:	Request For Proposal (RFP)
Descriptions of Services:	Provision of Feasibility and Detailed Design including Procurement Support and Supervision for Bayhead and Langeberg Road Upgrade at the Port of Durban
RFP Number:	TNPA/2024/01/0002/53232/RFP
Tender Issue Date:	22nd March 2024
Clarification Meeting:	3rd April 2024
Closing Date:	23rd April 2024
Closing Time:	16h00
Tender Validity Period:	12 weeks from Closing Date

PART T1: TENDERING PROCEDURES



TENDERING PROCEDURES (cont.)

- Tender closing Date: **23rd April 2024, Tuesday at 16h00pm (SAST)**
(South African Standard Time)

NO EXTENSIONS TO THIS DATE WILL BE ENTERTAINED WITHOUT GOOD CAUSE SHOWN

Uploading Submissions

- The Transnet e-Tender Submission Portal can be accessed as follows:
- Log on to the Transnet eTenders management platform website
- (<https://transnetetenders.azurewebsites.net>)

Tenderers are required to ensure that electronic bid submissions are done at least a day before the closing date.

Transnet will not be held liable for any challenges experienced by bidders as a result of the technical challenges.

PART T1: TENDERING PROCEDURES



TENDERING PROCEDURES (cont.)

The tender offers to this tender will be opened as soon as possible after the closing date and time. Transnet shall not, at the opening of tenders, disclose to any other company any confidential details pertaining to the Tender Offers / information received, i.e. pricing, delivery, etc. The names and locations of the Tenderers will be divulged to other Tenderers upon request.

NB: NO LATE TENDERS WILL BE ACCEPTED

T1.2 Tender Data

- The conditions of tender are the Standard Conditions of Tender as contained in Annex C of the CIDB Standard for Uniformity in Engineering and Construction Works Contracts.
- Tender offer validity period of **12 weeks** after the closing date;

PART T1: TENDERING PROCEDURES



T1.2 TENDER DATA

Part T: The Tender

Part T1: Tendering procedures

Part T2: Returnable documents

Part T2: Returnable Documents

T2.1 List of Returnable Documents

T2.2 Returnable Schedules

The Contract

Part C1: Agreements and Contract Data

C1.1 Form of offer and acceptance

C1.2 Contract data (Part 1 & 2)

C1.3 Form of Securities Part

Part C2: Pricing Data

C2.1 Pricing instructions

C2.2 Pricing Schedule

C3.1 Scope of Services

C4.1 Site Information



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PART T2: RETURNABLE DOCUMENTS

T2.1 LIST OF RETURNABLE DOCUMENTS

T2.2 LIST OF RETURNABLE SCHEDULE

PART T2: RETURNABLE DOCUMENTS



T2.1 LIST OF RETURNABLE DOCUMENTS

2.1.1 These schedules are required for pre-qualification and eligibility purposes:

T2.2-01 **Stage One** - as per CIDB Standard for Uniformity in Construction Procurement -
Certificate of attendance at the compulsory clarification meeting

2.1.2 Stage Two as per CIDB: these schedules will be utilised for evaluation purposes:

T2.2-02 **Evaluation Schedule:** Management & CV's of Key Persons

T2.2-03 **Evaluation Schedule:** Approach Paper

T2.2-04 **Evaluation Schedule:** Programme

T2.2-05 **Evaluation Schedule:** Previous Experience

T2.2-06 **Evaluation Schedule:** Proposed Organisation Staffing, Organogram

PART T2: RETURNABLE DOCUMENTS



T2.1 LIST OF RETURNABLE DOCUMENTS

2.1.3 Returnable Schedules:

General:

T2.2-07 Intention to Tender

T2.2-08 Authority to submit a Tender.

T2.2-09 Record of addenda to Tender Documents

T2.2-10 Letter/s of Good Standing

T2.2-11 Risk Elements

T2.2-12 Valid evidence of to Specific Goals (Preference Claim Form) requirements stipulated in SBD6.1

T2.2-13 Capacity and Ability to meet Delivery Schedule



2.1.4 Agreement and Commitment by Tenderer:

T2.2-14 Annex G Compulsory Enterprise Questionnaire inclusive of Section 7: attached SBD4 and Section 8: attached SBD 6.1

T2.2-15 DPIIP or FPPO

T2.2-16 Agreement in terms of Protection of Personal Information Act, 4 of 2013 ("POPIA")

T2.2-17 Non-Disclosure Agreement

T2.2-18 RFP Declaration Form

T2.2-19 Service Provider Integrity Pact

T2.2-20 Certificate of Acquaintance with Tender Documents

T2.2-21 RFP Breach of Law

T2.2-22 Supplier Code of Conduct

PART T2: RETURNABLE DOCUMENTS



T2.2 LIST OF RETURNABLE SCHEDULE

2.1.5 Bonds/Guarantees/Financial/Insurance:

T2.2-23 Insurance provided by the Consultant

T2.2-24 Form of Intent to provide a Performance Guarantee

T2.2-25 Forecast Rate of Invoicing

T2.2-26 Three (3) years audited financial statements.

2.1.6 Transnet Vendor Registration Form:

T2.2-27 Supplier Declaration Form

PART T2: RETURNABLE DOCUMENTS



T2.2 LIST OF RETURNABLE SCHEDULE

2.2 C1.1 Offer portion of Form of Offer & Acceptance

2.3 C1.2 Contract Data

2.4 C1.3 Forms of Securities

2.5 C2.1 Pricing Instructions (Price Schedule)

2.6 C2.2 Price Schedule



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Evaluation Methodology





Only those tenderers who satisfy the following eligibility criteria are eligible to submit tenders:

- **Stage One - Eligibility with regards to attendance at the compulsory clarification meeting:** An authorised representative of the tendering entity or a representative of a tendering entity that intends to form a Joint Venture (JV) must attend the compulsory clarification meeting in terms C2.7
- **Stage Two - Functionality (The minimum points is 70 points.):** Only those tenderers who obtain the minimum qualifying score for functionality will be evaluated further in terms of price and the applicable preference point system. The minimum qualifying for score for functionality is **70** points.



Evaluation methodology Continued

- The evaluation criteria for measuring functionality and the points for each criterion and, if any, each sub-criterion are as stated in C.3.11. Functionality shall be scored independently by not less than 3 (three) evaluators and averaged in accordance with the following schedules:

Pre-Qualifying Quality Criteria	Total number of points
T2.2-02 Management & CVs of Key Persons	50
T2.2-03 Approach Paper	25
T2.2-04 Programme	5
T2.2-05 Previous Experience	15
T2.2-06 Proposed Organisation	5

- Each evaluation criteria will be assessed in terms of scores of 0, 40, 70, 90, 100 The scores of each of the evaluators will be averaged, weighted and then totaled to obtain the final score for functionality, unless scored collectively. (See CIDB Inform Practice Note #9).
- Note: Any tender not complying with the above-mentioned requirements, will be regarded as non-responsive and will therefore not be considered for further evaluation.**



Stage Three – Price and Specific Goals

- The tender materially complies with the scope / specifications of the Tender;
- The tender contains a priced offer;
- The tenderer is required to submit all documents as stated in C.3.11 of tender data and returnable T2.2-12: valid evidence of specific goals (preference claim form) requirements stipulated in SBD6.1 and
- The tender offer will only be accepted if the tenderer complies with C3.13 as contained in the tender data. **“C.2.13.3 Each tender offer shall be in the English Language.”**
- No Alternative Tender Offers will be considered;
- Method 2: Price (80/90) & Preference (20/10).



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Evaluation Criteria: Functionality



PART T1: TENDERING PROCEDURES



T1.2 Tender Data (Clause 3.11 Functionality Criteria)

T2.2-02 Management and CV's of Key Persons

50 points

T2.2-03 Technical Approach

25 points

T2.2-04 Project Programme

5 points

T2.2-05 Previous Experience

15 points

T2.2-06 Company Organogram

5 points

Minimum threshold of “70 points” to proceed to the next stage.



T2.2-02 Management and CV's of Key Persons

50 points

- Relevant Qualifications
- Relevant Registration
- Relevant Experience

Key Persons:

- NEC Supervisor/Resident Engineer
- Structural/ Bridge Engineer/ Technologist
- Civil Engineer/ Technologist
- Electrical Engineer/ Technologist
- Geotechnical Engineer/Technologist
- Land Surveyor

PART T1: TENDERING PROCEDURES



T1.2 Tender Data (Clause 3.11 Functionality Criteria)

T2.2-02 Management and CV's of Key Persons

Evaluation Criteria and Scoring (Part 1)

50 points

	NEC Supervisor/Resident Engineer Qualifications and Experience - 0.30 weighting	Structural/Bridge Engineer Qualifications and Experience - 0.20 weighting	Civil Engineer Qualifications and Experience – 0.20 weighting	Electrical Engineer Qualifications and Experience – 0.1 weighting	Geotechnical Engineer Qualifications and Experience – 0.1 weighting	Land Surveyor Qualifications and Experience – 0.1 weighting
No Response (score 0)	The tenderer has submitted no information or inadequate information to determine a score or key persons not professionally registered with the relevant body or do not have the prerequisite qualifications or certificates or experience is not relevant to the scope of works.					
Poor (score 40)	NEC Supervisor/Resident Engineer with relevant experience of less than twelve (12) years with prerequisite qualifications	Structural/Bridge Engineer with relevant experience of less than twelve (12) years with prerequisite qualifications.	Civil Engineer with relevant experience of less than ten (10) years with prerequisite qualifications.	Electrical Engineer with relevant experience of less than ten (10) years with prerequisite qualifications.	Geotechnical Engineer with relevant experience of less than ten (10) years with prerequisite qualifications.	Land Surveyor with relevant experience of less than ten (10) years with prerequisite qualifications.
Satisfactory (score 70)	NEC Supervisor/Resident Engineer with relevant experience of twelve (12) years with prerequisite qualifications.	Structural/Bridge Engineer with relevant experience of twelve (12) years with prerequisite qualifications.	Civil Engineer with relevant experience of ten (10) years with prerequisite qualifications.	Electrical Engineer with relevant experience of ten (10) years with prerequisite qualifications.	Geotechnical Engineer with relevant experience of ten (10) years with prerequisite qualifications.	Land Surveyor with relevant experience of ten (10) years with prerequisite qualifications.

PART T1: TENDERING PROCEDURES



T1.2 Tender Data (Clause 3.11 Functionality Criteria)

T2.2-02 Management and CV's of Key Persons

Evaluation Criteria and Scoring (Part 2)

50 points

	NEC Supervisor/Resident Engineer Qualifications and Experience - 0.30 weighting	Structural/Bridge Engineer Qualifications and Experience - 0.20 weighting	Civil Engineer Qualifications and Experience – 0.20 weighting	Electrical Engineer Qualifications and Experience – 0.1 weighting	Geotechnical Engineer Qualifications and Experience – 0.1 weighting	Land Surveyor Qualifications and Experience – 0.1 weighting
Good (score 90)	NEC Supervisor/Resident Engineer with relevant experience of greater than twelve (12) years but less than fifteen (15) years with prerequisite qualifications.	Structural/Bridge Engineer with relevant experience of greater than twelve (12) years but less than fifteen (15) years with prerequisite qualifications.	Civil Engineer with relevant experience of greater than ten (10) years but less than twelve (12) years with prerequisite qualifications.	Electrical Engineer with relevant experience of greater than ten (10) years but less than twelve (12) years with prerequisite qualifications.	Geotechnical Engineer with relevant experience of greater than ten (10) years but less than twelve (12) years with prerequisite qualifications.	Land Surveyor with relevant experience of greater than ten (10) years but less than twelve (12) years with prerequisite qualifications.
Very good (score 100)	NEC Supervisor/Resident Engineer with relevant experience equal to or greater than fifteen (15) years with prerequisite qualifications.	Structural/Bridge Engineer with relevant experience equal to or greater than fifteen (15) years with prerequisite qualifications.	Civil Engineer with relevant experience equal to or greater than twelve (12) years with prerequisite qualifications.	Electrical Engineer with relevant experience equal to or greater than twelve (12) years with prerequisite qualifications.	Geotechnical Engineer with relevant experience equal to or greater than twelve (12) years with prerequisite qualifications.	Land Surveyor with relevant experience equal to or greater than twelve (12) years with prerequisite qualifications.

PART T1: TENDERING PROCEDURES



T1.2 Tender Data (Clause 3.11 Functionality Criteria)

T2.2-03 Approach Paper

25 points

Approach paper which responds to the scope of work and outlines proposed approach / methodology including that relating but not limited to programme, method statement, technical approach, outline of the permit, licenses and authorization required for the project and an understanding of the project objective.

The approach paper should not be longer than 5 (five) pages.

PART T1: TENDERING PROCEDURES



T1.2 Tender Data (Clause 3.11 Functionality Criteria)

T2.2-03 Approach Paper

Evaluation Criteria and Scoring

25 points

Critical Aspects/Characteristics/Elements:	Weight		Approach is clearly articulated and based on the Works Information	Demonstrate a clear understanding of the project objectives	Demonstrate <i>Consultant's</i> management approach to risks and constraints
		Points	10	5	10
		25	Scoring		
1. Proposed approach/methodology that demonstrates an understanding of the project objectives.	0.20	0	The Tenderer has submitted no information or inadequate information to determine a score.		
2. The approach/methodology narrative is related to the programme.	0.30	40	The approach paper is not acceptable as it will not satisfy project objectives or requirements. The tenderer has misunderstood the Scope of Work and does not deal with the critical aspects of the project.		
3. The approach/methodology outlines the design stages, processes, procedures, expected design and project deliverables, and engagements.	0.30	70	The approach is lacking sufficient detail and is only tailored to address some of the specific project objectives and requirements. The approach does not deal with all the critical characteristics of the project. The approach to managing risk and constraints is lacking.		
4. The approach/methodology outlines the permit, licenses and authorization required for the project.	0.10	90	The approach is specifically tailored to address all of the project objectives and methodology and is sufficiently flexible to accommodate changes that may occur during execution. The approach includes methodology to managing risk and constraints etc. and is specifically tailored to the critical characteristics of the project.		
5. The approach/methodology narrative includes the associated resources roles and responsibility for this project. It should include all design disciplines required, support staff, scheduling, costing, quality, safety, etc.	0.10	100	Besides meeting the "90" rating, the important issues are approached in an innovative and efficient way, indicating that the tenderer has outstanding knowledge of state-of-the- art approaches. The approach paper details methodology to improve the project outcomes and the quality of the outputs. The management of risk and constraints has been more than significantly dealt with.		



T2.2-04 Project Programme

5 points

Level 3 Programme (either on Microsoft Project/Primavera format in latest version) estimating duration from award to completion of study.

The tenderer shall provide the proposed level 3 programme in both hard and soft copy (XER) format and complying with, but not limited to, the minimum format requirements.

PART T1: TENDERING PROCEDURES



T1.2 Tender Data (Clause 3.11 Functionality Criteria)

T2.2-04 Project Programme

Evaluation Criteria and Scoring (Part 1)

5 points

	Programme structure [3 points]	Overall programme durations [2 points]
No response (score 0)	The tenderer has not submitted a programme to evaluate the score	
Not acceptable (score 40)	The programme is not acceptable as it will not satisfy project objectives or requirements. The tenderer has misunderstood the Scope of Work and does not deal with the critical aspects of the overall programme/WBS elements in question as a subset of the overall project and or programme is not in the required format i.e. Microsoft Project/Primavera/Programme is less than level 3.	The programme is not acceptable as it will not satisfy project objectives or requirements.
Satisfactory (score 70)	<ul style="list-style-type: none">▪ The overall programme element in question addresses specific project objectives.▪ The programme in question is complete and sufficiently decomposed, as demonstrated in the overall project which fully encompasses project scope as detailed but not limited to the Works Information;▪ The programme in question is not adequately predictive in that it contains minor errors or omissions in critical path/s.▪ Activity duration estimates demonstrate the fact that the programme does not present an accurate model of project risk.▪ The programme in question contains minor errors and omissions in logic.▪ The programme complies with some but not all the stipulations.	Task Order 1: equals 9 months Task Order 2: 4 months fixed Task Order 3: 24 months fixed

PART T1: TENDERING PROCEDURES



T1.2 Tender Data (Clause 3.11 Functionality Criteria)

T2.2-04 Project Programme

Evaluation Criteria and Scoring (Part 2)

5 points

	Programme structure [3 points]	Overall programme durations [2 points]
Good (score 90)	<ul style="list-style-type: none">▪ The overall programme element in question addresses specific project objectives.▪ The programme in question is complete and sufficiently decomposed, as demonstrated in the overall project which fully encompasses project scope as detailed but not limited to the Works Information;▪ The programme in question is adequately predictive.▪ Activity duration estimates demonstrate the fact that the programme presents an accurate model of project risk.▪ The programme in question does not contain errors and omissions in logic.▪ The programme complies with all the stipulations.▪ The programme adequately demonstrates the sequence, methodology, resource allocations, and underlying approach to provision of the <i>works</i>, and as such adequately deals with the critical characteristics of overall project.▪ The programme in question is usable, as it allows for effective management decision making and action.	Task Order 1: Less than 9 months, greater than or equal to 8 months Task Order 2: 4 months fixed Task Order 3: 24 months fixed
Very good (score 100)	Besides meeting the above "90" rating, the important issues related to the scope of service are approached in an innovative and efficient way.	Task Order 1: Less than 8 months Task Order 2: 4 months fixed Task Order 3: 24 months fixed

PART T1: TENDERING PROCEDURES



T1.2 Tender Data (Clause 3.11 Functionality Criteria)

T2.2-05 Previous Experience

15 points

Completion Certificates or Letters of Completion from Clients in the last 15 years on Clients Letterheads.

PART T1: TENDERING PROCEDURES



T1.2 Tender Data (Clause 3.11 Functionality Criteria)

T2.2-05 Previous Experience

Evaluation Criteria and Scoring (Part 1)

15 points

	Company's Previous Experience [Weighting: 15 Points]
No Response (score 0) No submission	The tenderer has submitted no information or inadequate information to determine the score or has submitted signed completion certificates or signed letters of completion which are not in line with the scope of work/letter of completion/completion certificate/reference letter is not signed/not in a client's letterhead/functionality is not met.
Poor (score 40)	The tenderer has submitted signed completion certificates or signed letters of completion/signed reference letters for one - two (1-2) roads/bridges related capability projects completed in the last fifteen (15) years and therefore deemed to have limited experience.
Satisfactory (score 70)	The tenderer has submitted signed completion certificates or signed letters of completion/signed reference letters for three (3) roads/bridges related capability projects completed in the last fifteen (15) years and therefore deemed to have satisfactory experience.



T2.2-05 Previous Experience

Evaluation Criteria and Scoring (Part 2)

15 points

	Company's Previous Experience [Weighting: 15 Points]
Good (score 90)	The tenderer has submitted signed completion certificates or signed letters of completion/ signed reference letters for four (4) roads/bridges related capability projects completed in the last fifteen (15) years and therefore deemed to have good experience.
Very Good (score 100)	The tenderer has submitted signed completion certificates or signed letters of completion/ signed reference letters for five (5) or more roads/bridges related capability projects completed in the last fifteen (15) years and therefore deemed to have outstanding experience.



T2.2-06 Company Organogram

5 points

A comprehensive and detailed organogram that shows the structure and composition of their entire team i.e., the main disciplines involved including the key staff/expert identified in the Contract Data Part 2 (two) and the proposed technical and support staff and site staff, in addition to the minimum required key people stated in the Scope of Services.

PART T1: TENDERING PROCEDURES



T1.2 Tender Data (Clause 3.11 Functionality Criteria)

T2.2-06 Company Organogram

Evaluation Criteria and Scoring (Part 1)

5 points

	Organisation and Staffing [Weighting: 5]
No Response (score 0)	The tenderer has submitted no information or inadequate information to determine a score.
Poor (score 40)	The organization chart is not detailed or not complete, the staffing plan is weak in important areas of the project and or there is no clarity in allocation of tasks and responsibilities.
Satisfactory (score 70)	The organizational chart is complete and detailed, the technical level and composition of the staffing arrangements are adequate. (includes the on and off-site management).



T2.2-06 Company Organogram

Evaluation Criteria and Scoring (Part 2)

5 points

	Organisation and Staffing [Weighting: 5]
Good (score 90)	Besides meeting the above "satisfactory (Score 70)" rating, staff are well balanced i.e. they show good co-ordination, complimentary skills, clear and defined duties and responsibilities. including a collaborative approach to dealing with Contractors employed by the Employer.
Very Good (score 100)	Besides meeting the above "good (Score 90)" rating, The organogram features the key personnel assigned to the project, along with the support staff. The organogram outlines the roles and responsibilities of these resources within the project. The proposed team is well integrated and includes proposed additional resources that will be used to address the project requirements in an outstanding manner.



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Evaluation Criteria: Specific Goals

Supplier Development Team



STAGE 3: PREFERENCE POINTS SYSTEM (80/20 or 90/10)

Only tenders that achieve the minimum qualifying score for functionality will be evaluated further in accordance with the 80/20 or 90/10 preference points systems as described in Preferential Procurement Regulations.

80 where the financial value of one or more responsive tenders received have a value equal to or below R50 million, inclusive of all applicable taxes,
and/or

90 where the financial value of one or more responsive tenders received have a value equal to or above R50 million, inclusive of all applicable taxes.

Thresholds	Minimum Threshold
Functionality	70

Evaluation Criteria	Final Weighted Scores
Price	80/90
Specific goals	20/10
TOTAL SCORE:	100

STAGE 3: PREFERENCE POINTS SYSTEM (80/20 or 90/10)



SPECIFIC GOALS

The market analysis was conducted in compliance with the:

Transnet Preferential Procurement Policy (TPPP). According to 5.7.14 of the policy, for all tenders above R50m (Fifty million) allocating higher weighting to identified goals that will amount to 10 points for 90/10 or 20 points for 80/20. One of the specific goals must always be B-BBEE Contributor level 1 and/or 2 in all transactions regardless of the value.

The marketing analysis conducted was also guided by:

Transnet Enterprise and Supplier Development policy, Supply Chain Management Policy, Delegations of Authority Framework, Goods and Services Procurement Manuals, Construction Procurement Manual. Procurement Working Instruction, Contract Management SOP, Transformation Policy Terms of References: Bid Specification Committee (BSC), Bid Evaluation Committee (BEC), Bid Adjudication Committee (BAC) constituted in compliance with Transnet Supply Chain management Policy.

SELECTED SPECIFIC GOALS AND PREFERENCE POINTS

In terms of Transnet Preferential Procurement policy (TPPP) and Procurement Manuals, the following preference points must be awarded to a bidder who provides the relevant required evidence for claiming points.

Specific Goals	Number of points allocated (90/10 system) (10)	Number of points allocated (80/20 system) (20)
B-BBEE Status Level of Contributor 1 or 2	4,00	8,00
The promotion of supplier development through subcontracting of a minimum of 30% of the value of a contract to/with EMEs and/or QSEs 51% owned by black people, youth, women or disabled people.	6,00	12,00
Non-Compliant and/or B-BBEE level 3-8 Contributors	0,00	0,00



SPECIFIC GOALS AND ACCEPTABLE EVIDENCE

The following Table represents the evidence to be submitted for claiming preference points for applicable specific goals in a particular tender:

Specific Goals	Acceptable Evidence
B-BBEE Status Level of Contributor 1 or 2	B-BBEE Certificate / Sworn - Affidavit / B-BBEE CIPC Certificate (in case of JV, a consolidated scorecard will be accepted) as per DTIC guidelines
The promotion of supplier development through subcontracting of a minimum of 30% of the value of a contract to/with EMEs and/or QSEs 51% owned by black people, youth, women or disabled people	<ul style="list-style-type: none"> • Sub-contracting agreements and Declaration • CIPC registration documents • B-BBEE Certificate / Sworn - Affidavit / B-BBEE CIPC Certificate as per DTIC guidelines. • Certified copy/ies of ID Documents of the Owners which are 51% or more owned by black women, youth, and disabled people. • Doctor's note confirming the disability and/or Employment Equity Act 1(EEA1) form

Should the evidence required for any of the Specific Goals applicable in this tender not to be provided, a tenderer will score zero (0) preference points for that particular "Specific Goal"

KEY POINTERS DETERMINING THE VALIDITY OF A SWORN AFFIDAVIT (continued)



- Name/s of deponent as they appear in the identity document and the identity number.
- Designation of the deponent as either the director, owner or member must be indicated in order to know that person is duly authorized to depose of an affidavit.
- Name of enterprise as per enterprise registration documents issued by the CIPC, where applicable, and enterprise business address.
- Percentage of black ownership, black female ownership and designated group.
- Indicate total revenue for the year under review and whether it is based on audited financial statements or management account.
- Financial year end as per the enterprise's registration documents, which was used to determine the total revenue.
- B-BBEE Status level. An enterprise can only have one status level.
- Empowering supplier status must be indicated. For QSEs, the deponent must select the basis for the empowering supplier status.
- Date deponent signed and date of Commissioner of Oath must be the same.
- Commissioner of Oath cannot be an employee or ex officio of the enterprise because, a person cannot by law, commission a sworn affidavit in which they have an interest.

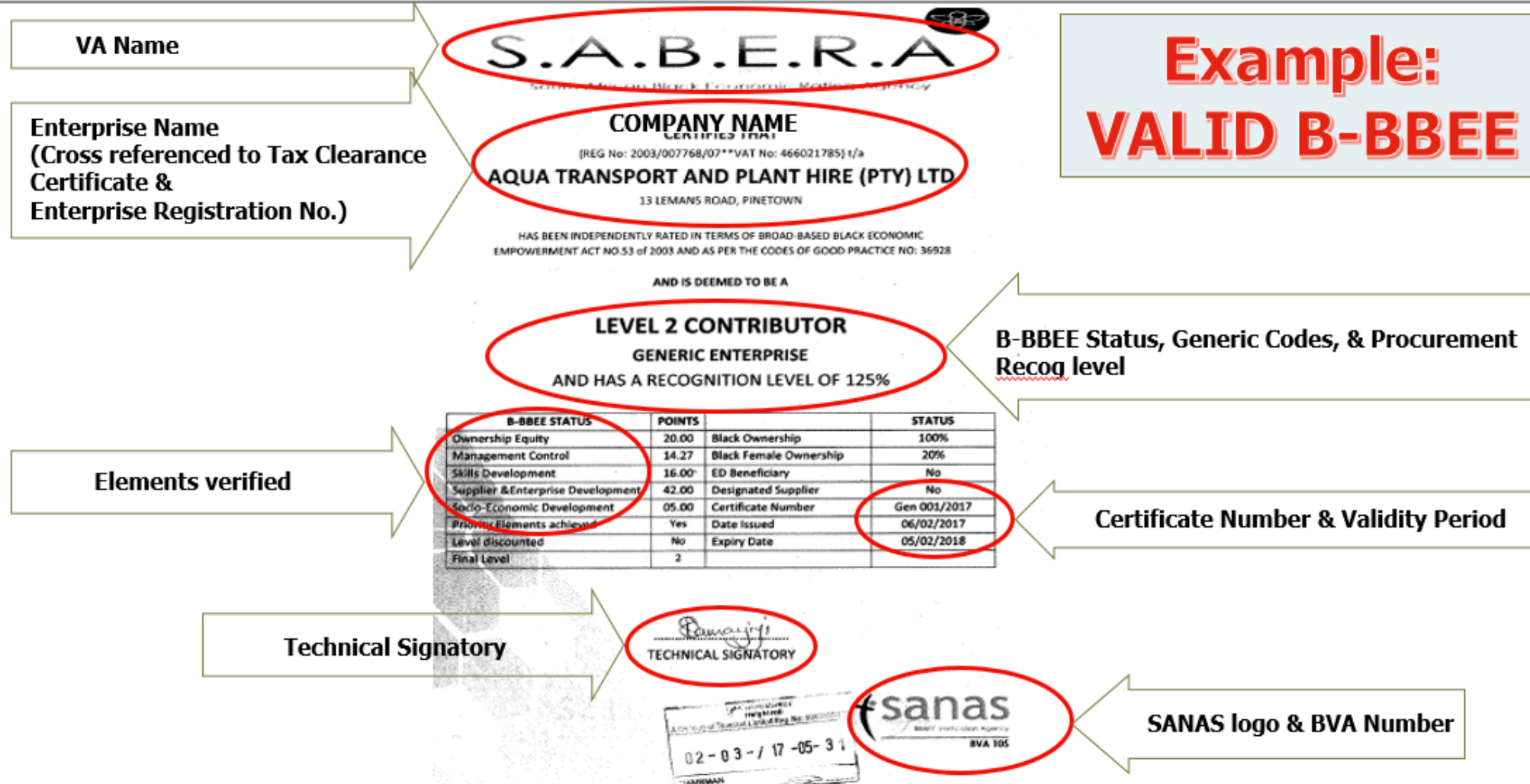
KEY POINTERS DETERMINING THE VALIDITY OF A SWORN AFFIDAVIT (continued)



- Valid B-BBEE certificate from SANAS accredited verification agency, CIPC B-BBEE certificate or BBEE sworn affidavit complying with the following requirements.
- In case of Joint Ventures, a Venture Agreement SANAS approved B-BBEE certificate must be submitted. The individual company sworn Affidavits/certificates will not be considered for JV's.
- Letters from the verification agency stating that the bidder is on the process of being verified will not be acceptable.
- The B-BBEE certificate/affidavit must be submitted on the date and time of closing of tender.

Key Pointers determining the validity of B-BBEE Certificate:

Valid B-BBEE Certificate



Key Pointers determining the validity of Sworn – Affidavit:



**Example:
VALID
SWORN
AFFIDAVIT**

Name of deponent & ID Number

Indicate designation

Enterprise details

Indicate BO & BWO
Tick or underlined Mngt Acc or AFS

Financial Year (dd/mm/yyyy)

B-BBEE Status Level based
on Black Ownership

Commissioner of Oath
signature and date

Deponent signature and date

Commissioner of Oath Certification Stamp

SWORN A **IE EXEMPTED MICRO ENTERPRISE**

I, the undersigned,

Full name & Surname: SUNDHRAN NAIDOO
Identity number: 7400165131089

Hereby declare under oath as follows:

- The contents of this statement are to the best of my knowledge a true reflection of the facts.
- I am a member / director / owner of the following enterprise and am duly authorised to act on its behalf.

Enterprise Name: ID S W PLANT AND CIVILS CC
Trading Name: SK PLANT AND CONSTRUCTION
Registration Number: 2006/037556/23
Enterprise Address: 32 PARAGON PLACE
INDUSTRIAL PARK
PHOENIX
1905

- I hereby declare under oath that:
 - The enterprise is 100 % black owned
 - The enterprise is 0 % black woman owned;
 - Based on the management accounts and other information available on the 2016 financial year, the income did not exceed R10,000,000.00 (ten million rand);
 - Please confirm on the table below the B-BBEE level contributor, by ticking the applicable box.

100% black owned	Level One (135% B-BBEE procurement recognition)	<input checked="" type="checkbox"/>
More than 51% black owned	Level Two (125% B-BBEE procurement recognition)	<input type="checkbox"/>
Less than 51% black owned	Level Four (100% B-BBEE procurement recognition)	<input type="checkbox"/>



- The entity is an empowering supplier in terms of the dti Codes of Good Practice.
- I know and understand the contents of this affidavit and I have no objection to take the prescribed oath and consider the oath binding on my conscience and on the owners of the enterprise which I represent in this matter.
- The sworn affidavit will be valid for a period of 12 months from the date signed by commissioner.

Deponent Signature: [Signature]
Date: 16 AUGUST 2016


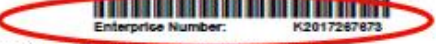
Commissioner of Oaths
Signature & stamp: [Signature]
KOPIN AFRICAN POLICE SERVICE
COMMUNITY SERVICE CENTRE

Key Pointers determining the validity of CIPC B-BBEE Certificate:



dtic logo →  **CIPC logo** → 

Example: VALID CIPC B-BBEE

Bar code with tracking number →  **Bar code with enterprise number** → 

Certificate number → **Certificate Number** 9367024325

% of BO, BWO & TWO → **B-BBEE INFORMATION**

Total Number of Shareholders	ONE (1) SHAREHOLDER(S)
Number of Black Shareholders	ONE (1) BLACK SHAREHOLDER(S)
Number of White Shareholders	ZERO (0) WHITE SHAREHOLDER(S)
Black Ownership Percentage	100% BLACK OWNERSHIP
Black Female Percentage	100% BLACK FEMALE OWNERSHIP
White Ownership Percentage	0% WHITE OWNERSHIP

B-BBEE Status **B-BBEE LEVEL 1 CONTRIBUTOR: 135% PROCUREMENT RECOGNITION**

Date of issue & expiry date → **Date of Issue** 01-June-2022 **Expiry Date** 31-May-2023

Reg. Number & Enterprise Name → **ENTERPRISE INFORMATION**

Registration number	2017 / 267673 / 07
Enterprise Name	JOEL MARK (PTY) LTD
Registration Date	15-June-2017
Enterprise Type	Private Company
Enterprise Status	In Business

Physical Address the dti Campus - Block F
77 Mientjies Street
Sunnyside 0001

Postal Address: Companies
P O Box 429
Pretoria
0001

Doorex: 256
Web: www.cipc.co.za
Contact Centre: 086 100 2472(CIPC)
Contact Centre (international): +27 12 394 9500

CIPC Watermark

B-BBEE Status & Proc Recog Level



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PART C1: AGREEMENT AND CONTRACT DATA

C1.1 FORM OF OFFER AND ACCEPTANCE

C1.2 CONTRACT DATA

C1.3 FORM OF SECURITIES

PART C1: AGREEMENT AND CONTRACT DATA



C1.1 FORM OF OFFER AND ACCEPTANCE

- Ensure that amount in words corresponds with amount in figures on the Pricing Schedule
- Ensure that Form of Offer is signed by authorised person and two witnesses.

PART C1: AGREEMENT AND CONTRACT DATA



C1.2 CONTRACT DATA

The conditions of contract (**NEC 3 Professional Services Contract**) are the core clauses and the clauses for main **Option G: Term contract**

Dispute resolution

- Option W1: Dispute resolution procedure

Secondary Options

- X1: Price adjustment for inflation
- X2: Changes in the law
- X7: Delay damages
- X9: Transfer of Rights
- X10: Employer's Agent
- X11: Termination by the Employer
- X13: Performance Bond
- X18: Limitation of Liability
- *Z: Additional conditions of contract*



Contract Data

- Start Date: **May 2024**
- TO #1 – Feasibility detailed engineering design **May 2024 - Feb 2025**
- TO #2 – Procurement Support. **May 2025 - Sept 2025**
- TO #3 – Level 3 Construction Monitoring and Close out. **Sept - 2025**
August 2027
- Completion Date for the Whole of The Services: **August 2027**



Z CLAUSES

Additional Z clauses included in the contract:

- Obligations in respect of Joint Venture Agreements;
- Additional obligations in respect of Termination;
- Right Reserved by the Employer to Conducting Vetting through SSA;
- Collusion in the Construction Industry;
- Protection of Personal Information Act;
- Consultant's Responsibility for the Design
- Employer's rights to take appropriate action
- Time;
- Compensation Events;
- Limitation of Liability;
- Cession of rights
- Step in rights
- Payment & the first assessment interval

PART C1: AGREEMENT AND CONTRACT DATA



C1.3 FORM OF SECURITIES

The organisation providing the Performance Guarantee does so by copying the pro forma document onto its letterhead without any change to the text or format and completing the required details. The completed document is then given to the *Employer* within the time stated in the contract.



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PART C2: PRICING DATA

C2.1 PRICING INSTRUCTION
C2.2 ACTIVITY SCHEDULE

PART C2: PRICING DATA



C2.1.1 PRICING INSTRUCTIONS: OPTION G

- 1) The *Consultant* shall be paid under the NEC Option G contract (Term Service) for services performed.
- 2) The staff rates are the prices charged for staff and shall include for all the costs to the *Consultant*, including basic salary, any additional payments or benefits and social costs, overhead charges incurred as part of normal business operations including the cost of management, as well as payments to administrative, clerical and secretarial staff used to support professional and technical staff in general and not on a specific project only.
- 3) The total annual cost of employment of a person is the total amount borne by the *Consultant* in respect of the employment of such a person per year, calculated at the amounts applicable to such a person at the time when the services are rendered, including basic salary, or a nominal market related salary, fringe benefits not reflected in the basic salary, including normal annual bonus; *Employer's* contribution to medical aid; group life insurance premiums borne by the *Consultant*; the *Consultant's* contribution to a pension or provident fund; and all other benefits or allowances payable in terms of a letter of appointment, including any transportation allowance or company vehicle benefits, telephone and / or computer allowances, etc; and amounts payable in terms of an Act.

PART C2: PRICING DATA



C2.1.1 PRICING INSTRUCTIONS: OPTION G

- 4) The hourly rates for salaried professional or technical staff (staff rate category 4 in Pricing Schedule) shall not exceed that payable professionally qualified responsible for carrying out the service (staff rate category 3 in Pricing Schedule).
- 5) The hourly rates for salaried staff include all protective clothing and all standard equipment.
- 6) The staff rate for casual labour shall include the provision of all protective clothing.
- 7) Payment to a director or member not providing strategic guidance in planning and executing a project or performing quality management checks shall be paid under another relevant category.
- 8) The staff rates derived from the Pricing Schedule exclude value added tax.

PART C2: PRICING DATA



C2.2 ACTIVITY SCHEDULE

The *staff rates* are:

- Director
- Professional advisers
- Professionally qualified staff
- Salaried technical staff
- Casual labour

The *expenses* are:

- Costs for the excavation of test pits, boreholes, drilling, testing and sampling and making good
- transportation, accommodation and costs for work that is distinct from and not covered in the scope of work
- Private car or MPV

Pricing Data C2.3 Task Schedule

- Bidders are to price for all task orders as per task schedule
- Sum all task orders and transfer/ Carry forward to C1.1 Form of Offer and Acceptance

QUESTIONS & ANSWERS SESSION:



Question
&
Answer



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Thank you