








































CONSUMABLE AND CLEANING MATERIAL CATALOGUE			
	CATALOGUE NO	DESCRIPTION OF ITEM	
Batteries			
1	AA101	Battery AA	
2	AAA101	Battery AAA	
3	AA	Battery C	
Binders			
4	B101	Binders Combo A4 6mm	
5	B102	Binders Combo A4 8mm	
6	B103	Binders Combo A4 9.5mm	
7	B104	Binders Combo A4 10mm	
8	B105	Binders Combo A4 15/16mm	
9	B106	Binders Combo A4 25mm	
10	B107	Binders Combo A4 32/35mm	
11	B108	Binders Combo A4 38/40mm	
12	B109	Binders Combo A4 50/51mm	
13	B110	Binders Combo A4 12mm	
14	B111	Binders Combo A4 18mm	
15	B112	Binders Combo A4 19mm	
16	B113	Binders Combo A4 45mm	
17	B114	Batch Binders	
Books			
















CONSUMABLE AND CLEANING MATERIAL CATALOGUE			
	CATALOGUE NO	DESCRIPTION OF ITEM	
18	1B115	Book Manuscript A4 One Quire	
19	1B116	Book Manuscript A4 Two Quire	
20	1B117	Book Manuscript A4 Three Quire	
21	1B118	Book Manuscript A4 Four Quire	
22	1B119	Book Manuscript A5 One Quire	
23	1B120	Book Manuscript A6 One Quire	
24	1B121	Book Manuscript Index A4 Two Quire	
25	1B122	Book Duplicate A6 JD 16(Carbon Paper)	
26	1B123	Book Attendance Register	
27	1B124	Book Manuscript A5 Two Quire	
28	1B125	Writing Pads	
		Cards	
29	C101	Card File Movement Control (pack of 50)	
30	C102	Card Pending (pack of 50)	
31	C103	Card Large (pack of 50)	
32	C104	Card Coloured (pack of 50)	
		Carton Paper	
33	CP101	Carton Paper A4 green	
34	CP102	Carton Paper A4 blue	
35	CP103	Carton Paper A4 Pink	
36	CP104	Carton Paper A4 red	
37	CP105	Carton Paper A4 white	



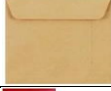










CONSUMABLE AND CLEANING MATERIAL CATALOGUE			
	CATALOGUE NO	DESCRIPTION OF ITEM	
38	CP106	Carton Paper A4 yellow	
39	CB107	Combo box A4 120	
		Cartridges	
40	TC101	CARTRIDGE, HP-51645AE Single-Pack	
41	TC102	CARTRIDGE, HP-C6578D	
42	TC103	CARTRIDGE, HP-131 Inkjet, for 6213 n H470w	
43	TC104	CARTRIDGE, HP-134 Inkjet for 6213 n H470w	
44	TC105	CARTRIDGE, HP-Q5942A	
45	TC106	CARTRIDGE, HP-Q6000A, BLACK	
46	TC107	CARTRIDGE, HP-Q6002A, YELLOW	
47	TC108	CARTRIDGE, HP-Q6001A, CYAN	
48	TC109	CARTRIDGE, HP-Q6003A, MAGENTA	
49	TC110	CARTRIDGE, HP-Q3960A, BLACK	
50	TC111	CARTRIDGE, HP-Q3961A, CYAN	
51	TC112	CARTRIDGE, HP-Q3962A, YELLOW	
52	TC113	CARTRIDGE, HP-Q3963A, MAGENTA	
53	TC114	CARTRIDGE, HP-Q3964A, IMAGE DRUM	
54	TC115	CARTRIDGE, HP-CB540A, Black	


CONSUMABLE AND CLEANING MATERIAL CATALOGUE

















	CATALOGUE NO	DESCRIPTION OF ITEM	
55	TC116	CARTRIDGE, HP-CB541A, Cyan	
56	TC117	CARTRIDGE, HP-CB542A, Yellow	
57	TC118	CARTRIDGE, HP- CB543A, Magenta	
58	TC119	CARTRIDGE, HP-Q7553X, Black	
59	TC120	CARTRIDGE, HP-CC364X, Black	
60	TC121	CARTRIDGE, HP-CC530A, BLACK	
61	TC122	CARTRIDGE, HP-CC531A, CYAN	
62	TC123	CARTRIDGE, HP-CC532A, YELLOW	
63	TC124	CARTRIDGE, HP-CC533A, MAGENTA	
64	TC125	CARTRIDGE, HP-CE260X, BLACK	
65	TC126	CARTRIDGE, HP-CE261A, CYAN	
66	TC127	CARTRIDGE, HP-CE262A, YELLOW	
67	TC128	CARTRIDGE, HP-CE263A, MAGENTA	
68	TC129	CARTRIDGE, HP-HC9370A, BLACK	
69	TC130	CARTRIDGE, HP-HC9371A, CYAN	
70	TC131	CARTRIDGE, HP-HC9372A, MAGENTA	
71	TC132	CARTRIDGE, HP-HC9373A, YELLOW	
72	TC133	CARTRIDGE, HP-HC9374A, GREY	
73	TC134	CARTRIDGE, HP-C9403A, MATTE BLACK	
74	TC135	CARTRIDGE, HP-CE320A, BLACK	








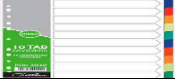





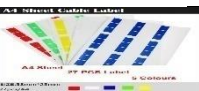


CONSUMABLE AND CLEANING MATERIAL CATALOGUE			
	CATALOGUE NO	DESCRIPTION OF ITEM	
75	TC136	CARTRIDGE, HP-CE321A, CYAN	
76	TC137	CARTRIDGE, HP-CE322A, YELLOW	
77	TC138	CARTRIDGE, HP-CE323A, MAGENTA	
78	TC139	CARTRIDGE, HP-CE285A, BLACK	
79	TC140	CARTRIDGE, HP-CE390A, BLACK	
80	TC141	CARTRIDGE, HP-CE260A, BLACK	
81	TC142	CARTRIDGE, HP-CF031A, CYAN	
82	TC143	CARTRIDGE, HP-CF032A, YELLOW	
83	TC144	CARTRIDGE, HP-CF033A, MAGENTA	
84	TC145	CARTRIDGE, HP-CF280X, BLACK	
85	TC146	CARTRIDGE, HP-CF320X, Black	
86	TC147	CARTRIDGE, HP-CF321A, CYAN	
87	TC148	CARTRIDGE, HP-CF322A, YELLOW	
88	TC149	CARTRIDGE, HP-CF323A, MAGENTA	
		Clips and reinforcement	
89	1C105	Clip Gem 50mm	
90	1C106	PAPER CLIPS, SMALL, 30mm	
91	1C107	MAGIC CLIPPER, SIZE 4, REXEL	
92	1C108	MAGIC CLIPPER, SIZE 6, REXEL	
93	1C109	MAGIC CLIPS, SIZE 4, REXEL	

CONSUMABLE AND CLEANING MATERIAL CATALOGUE			
	CATALOGUE NO	DESCRIPTION OF ITEM	
94	1C1010	MAGIC CLIPS, SIZE 6, REXEL	
95	1C1011	Clip Binder 32mm	
96	1C1012	Clip Binder 41mm	
97	1C1013	Clip Binder 51mm	
98	1C1014	Clipboards	
99	1C1015	Ring Reinforcements Stickers	
Disk Removable			
100	D101	Memory Sticks	
101	D102	CD-Rewritable	
102	D103	DVD+R	
103	D104	DVD+RW, - IN JEWEL CASE, NO SPINDLES	
104	D105	DVD-R, VERBATIM - IN JEWEL CASE, NO SPINDLES	
Refill & Holder			
105	2C111	Cube Refill paper	
106	2C112	Cube Holder	
107	2C113	Desk Organizer Round	
Extension Cords			
108	1E106	EXTENSION CORD 3M	

CONSUMABLE AND CLEANING MATERIAL CATALOGUE			
	CATALOGUE NO	DESCRIPTION OF ITEM	
109	1E107	EXTENSION CORD 5M	
		Envelopes	
110	E101	Envelopes E1 A3	
111	E102	Envelopes E3 A4	
112	E103	Envelopes E4 A5	
113	E104	Envelopes E12A with window	
114	E105	Envelopes E12A Plain	
115	E106	ENVELOPE, 320X450mm, BROWN, NO WINDOW	
116	E107	ENVELOPES FOR REGISTERED MAIL, 115X230mm, WHITE/BROWN, NO WINDOW	
117	E108	ENVELOPES, 110 X 220mm, BROWN, NO WINDOW	
118	E109	ENVELOPES, 115x230mm, BROWN WINDOW	
119	E110	ENVELOPES, 115X230mm, WHITE, WINDOW	
120	E111	ENVELOPES, 162 X229mm, C5, BROWN, NO WINDOW	
121	E112	ENVELOPES, 176 X 250mm, B5, WHITE, NO WINDOW	

CONSUMABLE AND CLEANING MATERIAL CATALOGUE			
	CATALOGUE NO	DESCRIPTION OF ITEM	
122	E113	ENVELOPES, 229X324mm, WHITE, NO-WINDOW	
123	E114	ENVELOPES, 250X353mm, BROWN, NO WINDOW	
124	E115	ENVELOPES, 280X400mm, BROWN, NO WINDOW	
125	E116	ENVELOPES, T-WHITE OPA GLASSINE WINDOW, 115X230mm	
		Film and Charts	
126	F101	Frosted Sheets	
127	F102	Film Write on OHP	
128	F103	Flip Charts	
129	F104	Flip files 20 Pages	
		Files	
130	1F101	File Ring Binder A4 PVC	
131	1F103	File Lever Arch A3 Cardboard	
132	1F104	TWO RING BINDER, BOARD, 25mm, BLACK	
133	1F105	File Lever Arch A4 PVC-Red	
134	1F106	File Backing Board A4	
135	1F107	File Twinlock	
136	1F108	File Cover Black Z20	

CONSUMABLE AND CLEANING MATERIAL CATALOGUE			
	CATALOGUE NO	DESCRIPTION OF ITEM	
137	1F109	File Submission Blue	
138	1F110	File Lever Arch A4 PVC.	
139	1F111	File Submission Yellow	
140	1F112	File Dividers	
141	1F113	FILE DIVIDERS, CARTON, 10 TAB, MULTI- COLOR	
142	1F114	FILE DIVIDERS, CARTON, NUMBERED 1-10	
143	1F115	FILE DIVIDERS, CARTON, NUMBERED 1-20, WHITE	
144	1F116	Plastic Pockets	
		Fasteners & Pins	
145	2F117	File Fastners Flat	
146	2F118	File Fastners Self Piercing 51 mm	
147	2F119	File Fastners Self Piercing 76 mm	
148	2F120	Pins Office	
149	2F121	Pins Drawing	
150	2F122	Finger cones	
		Facevalue Books	
151	3F123	EF72	
152	3F124	EF73	
153	3F125	EF89	
154	3F126	EF58	
155	3F127	EF80	
156	3F128	Trip Authority	
		Glue	
157	GO101	Glue Stick	
158	GO102	Glue With A Brush	
159	GO103	Acetone	

CONSUMABLE AND CLEANING MATERIAL CATALOGUE			
	CATALOGUE NO	DESCRIPTION OF ITEM	
160	GO104	Prestik	
		CALCULATOR	
161	HC101	HANDHELD CALCULATOR,	
		Indian Tags	
162	2F119B	INDIAN TAGS, 26mm	
163	2F119A	INDIAN TAGS, 76mm	
		Ink & Ink Pads	
164	I101	Ink Endorsing Red	
165	I102	Ink Endorsing Black	
166	I105	Ink Endorsing Blue	
		Index Labels	
167	1I106	Index Plain PVC10 Divisions	
168	1I107	Index Polydex A4 PVC A-Z	
169	1I108	Index Polydex A4 PVC 1-31	
170	1I109	Index Plain Cardboard A4 Division	
171	1I110	Labels White Adhesive	
172	1I111	Labels White For Lever Arch File	
173	1I112	Labels Laser Copier Self Adhesive	
174	1I113	Labels Urgent	
175	1I114	Index Polydex A4 PVC 1-12	
		Letter Trays	
176	LT101	LETTER TRAY RISERS (SET OF FOUR)	

CONSUMABLE AND CLEANING MATERIAL CATALOGUE			
	CATALOGUE NO	DESCRIPTION OF ITEM	
177	LT102	LETTER TRAYS, VISION TRAYS	
		Pads	
178	P0101	Sticky notes Pad	
179	P0102	Post-It-Pad 73 - 73mm	
180	P0103	Post-It-Pad 73 - 98.4mm	
181	P0104	Indext Tab SIGN HERE sticker	
182	P0105	POST-IT TAPE FLAG	
183	P0106	Pad Executive A4	
184	P0107	Pad Scribbling A5	
185	P0108	Pad Memo A5	
186	P0109	Pad Memo A4	
187	P0110	Pad note plain A5	
188	P111	Please Sign Stickers	
189	P113	DOUBLE PLUGS	
190	P114	DOUBLE TWO POINT PLUGS	
		Pencil & Pens	
191	1P101	PENCIL ERASER,	
192	1P102	Lead Pencil HB	
193	1P103	Pencil Clutch eSharp	
194	1P104	Pen Ball Point	
195	1P105	Pen Scriber	
196	1P106	Pen Hi-lighter	
197	1P107	HIGHLIGHTERS	
198	1P108	Pen Wonder Marker	
199	1P109	Pen Marker OHP	
200	1P110	Pen Koki Erasable Dry Wipe Marker	
201	1P111	Pen Koki 90 – Red	

CONSUMABLE AND CLEANING MATERIAL CATALOGUE			
	CATALOGUE NO	DESCRIPTION OF ITEM	
202	1P112	Pen Koki 90 – Blue	
203	1P113	Pen Koki 90 – Black	
204	1P114	PERMANENT MARKER, BLACK, 70	
205	1P115	PERMANENT MARKER, BLACK, SUPERB FINE	
206	1P116	Pen Koki 90 - Yellow	
207	1P117	Pen Koki 90 – Green	
208	1P118	Pen Koki 700 -Black	
209	1P119	Pen Scriber Cartridge	
210	1P120	Pencil Clutch (refilable)	
211	1P121	Pen Koki - Assorted Colors	
212	1P122	Clutch Pencil Refill	
213	1P123	PENTEL CORRECTION PEN, EXTRA FINE POINT	
		Optiplan	
214	OA101	OPTIPLAN - A4 ADAPTAFILES	
215	OA102	OPTIPLAN - A4 DIVIDER CARDS (50 PER PACK)	
216	OA103	OPTIPLAN - A4 MASTERFILE	
217	OA104	OPTIPLAN - A4 PLASTIC FILE CONTAINERS, GREY	
218	OA105	OPTIPLAN - HEAVYWEIGHT FILES WITH CLIP NO FLAP	
219	OA106	OPTIPLAN - LIGHTWEIGHT FILES WITH GUSSET & FLAP	
220	OA107	OPTIPLAN - MIDDLEWEIGHT FILES WITH FLAP & CLIP	
221	OA108	OPTIPLAN - OPTICLIPS, 10 P/P	
222	OA109	OPTIPLAN - OPTITABS, ALPHA-GREEN, 10 SHEETS P/PACK	
223	OA110	OPTIPLAN - OPTITABS, ALPHA-ORANGE, 10 SHEETS P/PACK	
224	OA111	OPTIPLAN - OPTITABS, ALPHA-RED, 10 SHEETS P/PACK	
225	OA112	OPTIPLAN - OPTITABS, ALPHA-YELLOW, 10 SHEETS P/PACK	

CONSUMABLE AND CLEANING MATERIAL CATALOGUE			
	CATALOGUE NO	DESCRIPTION OF ITEM	
		Punches	
226	2P133	Punches 1 Hole	
227	2P134	Punches 2 Hole	
228	2P135	Four hole punch, heavy duty	
		Paper	
229	3P139	Paper Carbon A4	
230	3P140	Paper Brown	
231	3P141	Printing/Photocopy Paper A4 Bond White	
232	3P142	Printing/Photocopy Paper A4 Yellow	
233	3P143	Printing/Photocopy Paper A4 Orange	
234	3P144	Printing/Photocopy Paper A4 Pink	
235	3P145	Printing/Photocopy Paper A4 Sky Blue	
236	3P146	Printing/Photocopy Paper A4 Green	
237	3P147	Printing/Photocopy Paper A4 White	
		Pouches	
238	4P141	Laminating Pouches	
		Quotation Folders	
239	QF102	QUOTATION FOLDER A4 (NO POCKET)	
240	QF103	QUOTATION FOLDER A4 (WITH POCKET)	
241	QF104	SECRETARIAL FOLDERS, 12 p/pack, assorted colours	
242	QF105	E20A FILE (YELLOW FOLDER)	
		Rubber bands and Erasers	
243	R101	RUBBER BANDS, SIZE 32	
244	R102	Rubber Bands 6.4 cm	
245	R103	Rubber Bands 6.9 cm	
246	R104	Eraser for Pencil	
		Ruler	
247	1R101	Ruler plastic 30cm	
		Styrene Cups	

CONSUMABLE AND CLEANING MATERIAL CATALOGUE			
	CATALOGUE NO	DESCRIPTION OF ITEM	
248	SC101	STYRENE CUPS, 250ml, 25 per pack	
		Scissors & Sharpener	
249	SS101	Scissors	
250	SS102	Sharpener Mech.Desk Type	
		Slide grips	
251	SB102	SLIDE binders, 10mm, A4, 10 p/pack	
252	SB101	SLIDE binders, 7mm, A4, p/pack	
		Stapler	
253	S101	STAPLER, HEAVY DUTY, REXELL GIANT	
254	S102	Staple Remover	
255	S103	STAPLE REMOVER, HEAVY DUTY	
256	S104	Stapler Desk Type	
		Staples	
257	S105	Staples Rapid 9/12	
258	S106	Staples Rapid 9/14	
259	S107	Staples Rapid 26/6	
260	S108	Staples Rapid 66/08	
261	S109	Staples Rapid 66/11	
262	S110	Staples Rapid 66/14	
263	S111	Staples Rapid 50/15S	
264	S112	Staples Rapid 24/8	
265	S113	Staples Rapid 23/10	
266	S114	Staples Rapid 23/13	
		Stamps	
267	1S101	Receiving Stamp	
268	1S102	Certifying Stamp	
269	1S103	Checked by Stamp	

CONSUMABLE AND CLEANING MATERIAL CATALOGUE			
	CATALOGUE NO	DESCRIPTION OF ITEM	
270	1S104	Date Stamp	
271	1S105	Captured by Stamp	
		Tape Adhesive	
272	T101	Tape Packing 50mm	
273	T102	SELLOTAPE, 12mm, CLEAR	
274	T103	SELLOTAPE, 24mm, CLEAR	
275	T104	SELLOTAPE, 48mm, CLEAR	
276	T105	Tape Masking	
		White Board Cleaner	
277	W101	WHITE BOARD CLEANING LIQUID, 250ml	
278	W102	WHITE BOARD ERASER, MAGNETIC, LARGE, PEEL OFF	
279	W103	WHITE BOARD ERASER, WOODEN HANDLE	
		CLEANING MATERIAL	
280	1B200	BLEACH, 25lt	
281	1B201	BLEACH 5LT	
282	C100	BLITZ MICROFIBER CLOTH	
283	4B302	PLASTIC REFUSE BAG	
284	2B100	Platform Broom Hard Bristle	
285	2B101	Platform Broom Steel Bristles	
286	3B001	BUCKETS 5LT	
287	3B002	BUCKETS 10LT	
288	T105	CHEMICAL FOR UNBLOCKING TOILETS 5LT	
289	T100	DEO BLOCK AIRFRESHNER 5LT	
290	F100	FEATHER DUST LONG	
291	F101	FEATHER DUST SHORT	
292	P100	FLOOR POLISH 5LT	
293	P101	FURNITURE POLISH 25LT	



CONSUMABLE AND CLEANING MATERIAL CATALOGUE			
	CATALOGUE NO	DESCRIPTION OF ITEM	
294	P102	FURNITURE POLISH 5LT	
295	G103	GLOVES LARGE	
296	G102	GLOVES MEDIUM	
297	G101	GLOVES SMALL	
298	G100	GOGGLES (CLEAR)	
299	T101	TOILET CLEANER LIQUID 750ML	
300	M100	MOP INDUSTRIAL	
301	M101	Furniture Polish	
302	M102	PLASTIC BINS	
303	C101	PENTAGON COMPUTER WIPES	
304	S100	GREEN SOAP, 1kg BARS	
305	T102	TOILET BRUSHES	
306	T103	TOILETPAPER,	
307	T104	TOILETPAPER,	