

NON-COMPULSORY BRIEFING SESSION

THE SUPPLY AND DELIVERY OF TABLETS FOR TRANSNET SOC LTD (REG. NO 1990/000900/30) OPERATING AS TRANSNET PORT TERMINALS (HEREINAFTER REFERRED TO AS "TPT") AT DURBAN HQ AS A ONCE OFF SUPPLY

TPT/2023/06/0046/33052/RFP - ICLM HQ 767/TPT

20 March 2024,

10H00 – 12H00

MICROSOFT TEAMS

NAME	DESIGNATION	OPERATING DIVISION	
Thulane Msibi	Sourcing Specialist	Transnet Port Terminals	√
Richard Shandu	Head of Equipment	Transnet Port Terminals	√
Dudzile Sibiyi (DS)	ESD Specialist	Transnet Port Terminals	√
Sphumelele Mthembu	Young Professional in Training (YPT)	Transnet Port Terminals	√
Zamaswazi Luswazi	Senior Engineering Manager	Transnet Port Terminals	√

Refer to **ATTENDANCE REGISTER**-Microsoft Teams Attendance Register for the complete list of all the meeting attendees.

WELCOME

Thulane Msibi welcomed all attendees and thanked all attendees for taking time from their busy schedules to attend the Briefing Session and introduced the TPT team who were part of the session.

ATTENDANCE REGISTER

For the purpose of creating an attendance register, Thulane asked all bidders to submit their email addresses, contact information, company name, and representative.

RULES OF BRIEFING SESSION

- Thulane noted that this briefing session is non-compulsory and is recorded.
- An opportunity for clarification questions will be provided after the briefing session.
- Thulane requested that all bidders remain for the entire duration of the briefing session as important information pertaining to the RFP would be presented. For full details on the session rules of engagement (**Refer to Annexure A-the Briefing Session Presentation page 4**).

TENDER EVALUATION PROCESS

Thulane went through the evaluation process, going over each evaluation step in depth and highlighting the importance of returning all tender returnables before the closing date and time. For full details on the evaluation process (Refer to Annexure A- Briefing session Presentation 10 to 15)

AWARD STRATEGY

Thulane went through the award strategy and emphasized that bidders will be awarded per region.

EVALUATION PROCESS

Thulane went through the evaluation process and discussed each Evaluation stage in detail and emphasized that all tender returnables need to be returned before the closing date and time. For full details on the Evaluation Methodology (**Refer to Annexure A - Briefing Session Presentation from page 18-page 14**).

SCOPE OF WORK & TECHNICAL REQUIREMENTS

Richard Shandu presented the scope of work, technical evaluation and pricing schedule which included the following critical points. (**Refer to Annexure B – Technical Presentation**)

- Project background
- Scope of work
- Technical evaluation criteria
- Pricing schedule
- Definitions

SUPPLIER DEVELOPMENT REQUIREMENT

DS presented the transformational specific goals and explained how Suppliers will be evaluated.

The following transformational specific goals will be applicable:

- BBBEE Level 1 & 2
- Promotion of entities owned by black people (at least 51% black owned)

Refer to **Annexure C - Specific Goals Presentation** - Briefing session

GENERAL

- The closing date for this tender will be on Thursday, 09 April 2024.

QUESTIONS/ ANSWERS RECIEVED DURING THE BRIEFING SESSION

BIDDERS WERE GIVEN AN OPPORTUNITY TO ASK QUESTIONS OR CLARIFY ISSUES AS THEY REQUIRED:

Q1	Given that service provider should be supplying with ISO 9001 tyres, is the fitting and stripping of tyres included in the tender?
A1	No, it is not included, the tender is solely for the supplying of tyres.
Q2	If a bidder chooses to bid for two regions, is there a possibility that Transnet allows to award a bidder for two regions or not.
A2	Yes, it is possible, the bidder may be awarded for two regions.
Q3	Section 2.1 and 5.3 of the documents talks about the removal, follow-up and scraping if tyres, kindly clarify on that.
A3	In most operations, when you deliver stock there will be old stock kept on site. You therefore need to collect the old stock and handle according to Waste Management Act. Also, if you supply tyres that do not conform to our standards, Transnet will issue a non-conformance and the non-conforming quantities should be removed from site.
Q4	When an order for replacements is placed, is there a possibility that we come and deliver and find that the scraps are not yet ready meaning we will have to come back again for collection which becomes an extra cost for manufacturers and suppliers.
A4	The provision we've made is that on the day of delivery, you pick up what is left on site of the old tyres.
Q5	Couldn't Transnet include in their Tender a common pricing Revision mechanism for all bidders: based on several indexes rubber , Steel , Freight , Carbon Black , global energy Cost , Freight index on top of exchange rate subject to quarterly reviews. This mechanism would define +-70% of the price movements every quarter (whoever is the supplier), while the remaining 30% would be a negotiation between the supplier and Transnet.
A5	Thulane advised the bidders that this question will be answered at a later stage after consulting with internal stakeholders
Q6	Are you willing to entertain an extension to the closing date?
A5	There are a lot of factors that need to be considered before we can consider extending the closing date. We will have an internal discussion upon making that decision because I think we have sufficient time because we also have to consider the importance of this contract to our terminals.
Q6	Must the addendum that relates to ISO 9001, must it be signed and submitted prior to the closing date or with the submission.

A6	The addendum can can be signed and submitted before closing date but to make things easier for us for administration purposes, it may come with your submission.
Q7	In case the Joint Venture, if the lead partner is not within the localised area and the other is from a localised one. Will we get full specific goals?
A7	I believe that is why the Joint Venture score card needs to be consolidated; however, I am not sure with the address however I will confirm and respond to everyone in the session.
Q8	Could we not use the latest method with CSD to confirm the address?
A8	CSD does allow you to enter an additional physical address that you use for your entity.

Closure.

The briefing session closed at 12h40

Chairperson

Date: