

TENDER NO. 175Q/2023/24



CITY OF CAPE TOWN
ISIXEKO SASEKAPA
STAD KAAPSTAD

SCM – 663 | Approved by Branch Manager: 23/01/2024

Version: 6.2

Page 1 of 3281

**FRAMEWORK CONTRACT DOCUMENT
(WINNER-TAKES-ALL TYPE)**

FOR THE

**TERM TENDER FOR REPAIRS, MAINTENANCE AND UPGRADE OF
RENTAL STOCK STAIRCASES REGION 1, 2, 3 AND 4 FOR THE CITY OF
CAPE TOWN**

Framework Contract Period:

Region 1, 2 and 4 Three Years from Commencement Date after expiry of the existing Contract

Region 3 - From Commencement Date after expiry of the existing Contract, up to expiry date of Regions 1, 2 and 4

Works Projects: Above R0 up to R50 000 000

VOLUME 1: TENDERING PROCEDURES

NOTE:

- The Form of Offer and Acceptance (C1.1) is on page 39 of this document
- Table 1: Tender preference claim is on page 203 of this document

| | | |
|--|--|---|
| ISSUED BY: | COMPILED BY: | For official use. |
| DIRECTOR : PUBLIC HOUSING : DIRECTORATE HUMAN SETTLEMENTS CITY OF CAPE TOWN Tower Block, Civic Centre 12 Hertzog Boulevard CAPE TOWN 8001 | Van Zyl and Associates 5 Arauna Road Brackenfell CAPE TOWN 7650 | TENDER SERIAL No.: |
| | | SIGNATURES OF CITY OFFICIALS AT TENDER OPENING |
| | | 1. |
| | | 2. |
| | | 3. |

| | |
|---|--|
| NAME OF TENDERING ENTITY | |
| EMAIL ADDRESS OF TENDERING ENTITY | |
| FAX NUMBER OF TENDERING ENTITY | |
| NATURE OF TENDER OFFER (please indicate below) | |
| Main Offer (see clause C.2.12) | |
| Alternative Offer (see clause C.2.12) | |

CITY OF CAPE TOWN

DIRECTORATE: HUMAN SETTLEMENTS: PUBLIC HOUSING DEPARTMENT |
CONTRACT NO.175Q/2023/24

TERM TENDER FOR REPAIRS, MAINTENANCE AND UPGRADE OF RENTAL STOCK STAIRCASES REGION
1, 2, 3 AND 4 FOR THE CITY OF CAPE TOWN |

General Tender Information

| | | |
|---|---|---|
| TENDER ADVERTISED | : | 01 March 2024 |
| CIDB CONTRACTOR GRADING DESIGNATION | : | 7GB or higher |
| SITE VISIT/CLARIFICATION MEETING | : | 10h00 on 12 March 2024 (Not compulsory, but strongly recommended) |
| VENUE FOR SITE VISIT/CLARIFICATION MEETING | : | Online / Skype meeting: https://meet.capetown.gov.za/craig.morgas/4GF18T21 |
| CLOSING DATE | : | 03 April 2024 |
| CLOSING TIME | : | 10h00 |
| TENDER BOX & ADDRESS | : | Tender Box 131 at the Tender & Quotation Box Office, 2 nd Floor (Concourse Level), Civic Centre, 12 Hertzog Boulevard, Cape Town. |

The Tender Document (which includes the Form of Offer and Acceptance) completed in all respects, plus any additional supporting documentation required, must be submitted in a sealed envelope with the name and address of the tenderer, the tender No. and title, the tender box No. and the closing date indicated on the envelope. The sealed envelope must be inserted into the appropriate official tender box before closing time.

If the tender offer is too large to fit into the abovementioned box or the box is full, please enquire at the public counter (Tender Distribution Office) for alternative instructions. The onus remains with the tenderer to ensure that the tender is placed in either the original box or as alternatively instructed.

TENDERERS MUST NOTE THAT WHEREVER THIS DOCUMENT REFERS TO ANY PARTICULAR TRADE MARK, NAME, PATENT, DESIGN, TYPE, SPECIFIC ORIGIN OR PRODUCER, SUCH REFERENCE SHALL BE DEEMED TO BE ACCOMPANIED BY THE WORDS 'OR EQUIVALENT'

TERM TENDER FOR REPAIRS, MAINTENANCE AND UPGRADE OF RENTAL STOCK STAIRCASES
REGION 1, 2, 3 AND 4 FOR THE CITY OF CAPE TOWN |

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Part T1: Tendering procedures

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CITY OF CAPE TOWN

DIRECTORATE: HUMAN SETTLEMENTS: PUBLIC HOUSING DEPARTMENT
CONTRACT NO. 175Q/2023/24

**TERM TENDER FOR REPAIRS, MAINTENANCE AND UPGRADE OF RENTAL STOCK STAIRCASES
REGION 1, 2, 3 AND 4 FOR THE CITY OF CAPE TOWN**

T1.1 Tender Notice and Invitation to Tender

The **CITY OF CAPE TOWN, DIRECTORATE: HUMAN SETTLEMENTS - PUBLIC HOUSING DEPARTMENT**, invites tenders for Tender No. **175Q/2023/24: TERM TENDER FOR REPAIRS, MAINTENANCE AND UPGRADE OF RENTAL STOCK STAIRCASES REGION 1, 2, 3 AND 4 FOR THE CITY OF CAPE TOWN**

Tenderers must be registered on Supplier Databases as described in the tender conditions.

Tenderers who are not registered on these Databases are not precluded from submitting tenders, but must however be registered upon being requested to do so in writing and within the period contained in such a request.

Tenderers must have a CIDB contractor grading designation of 7GB or higher.

Preferences are offered to tenderers who tender in accordance with the Preferential Procurement Regulations and the City of Cape Town's Supply Chain Management Policy (SCM Policy). Furthermore, in terms of these Regulations and the SCM Policy, tenderers are required to meet the HDI and/or RDP specific goals

The physical address for collection of tender documents is:

Tender Distribution Office, 2nd Floor (Concourse Level), Civic Centre, 12 Hertzog Boulevard, Cape Town.

Documents may be collected during working hours between 08:30 – 15:00 from **01 March 2024**.

A non-refundable tender fee of R 300.00 payable via Cash or EFT Payment in favour of the City of Cape Town, is required on collection of the tender documents.

Queries relating to any issues in these documents may be addressed to Mr Craig Moorgas, Tel No. 021 444 6168, e-mail Craig.Moorgas@capetown.gov.za.

Skype meeting: <https://meet.capetown.gov.za/craig.moorgas/4GF18T21> on **12 March 2024** starting at 10:00.

The closing time for receipt of tenders is **10:00 on 03 April 2024**

Telegraphic, telephonic, telex, facsimile, e-mail and late tenders will not be accepted.

Tenders may only be submitted on the tender documentation that has been issued. Printed Schedules of Rates, in the same format (that is, layout, scheduled items, units and quantities, if applicable) as those issued electronically by the Employer upon request, may be submitted as stated in the Tender Data.

Requirements for sealing, addressing, delivery, opening and assessment of tenders are stated in the Tender Data.

NON COMPULSORY BRIEFING SESSION WILL BE HELD VIA SKYPE – REFER GENERAL TENDER INFORMATION (PAGE I) FOR THE ELECTRONIC SKYPE MEETING ID

**CITY OF CAPE TOWN
DIRECTORATE: HUMAN SETTLEMENTS:PUBLIC HOUSING DEPARTMENT |
CONTRACT NO. 175Q/2023/24**

**TERM TENDER FOR REPAIRS, MAINTENANCE AND UPGRADE OF RENTAL STOCK STAIRCASES
REGION 1, 2, 3 AND 4 FOR THE CITY OF CAPE TOWN |**

LOCALITY PLAN – SITE VISIT/CLARIFICATION MEETING VENUE

T1.1

3Tender