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## BUDGET & TREASURY DEPARTMENT

PROVINCE OF KWAZULU-NATAL  
KZN 436

Date issued 25/03/2024.  
KZN435/23/24/022/PNLG

### RE-INVITATION TO TENDER UMZIMKHULU LOCAL MUNICIPALITY

uMzimkhulu Municipality hereby invites reputable and experienced Service providers to respond on the projects below:

PROJECT NAME	PROPOSAL NUMBER	BRIEFING DATE
REVIEW OF UMZIMKHULULU AGRICULTURAL DEVELOPMENT PLAN	ULM-PNLG 008/21	05/04/2024@ 10:00 am

Tender documents will be available on the municipal website ([www.umzimkhululm.gov.za](http://www.umzimkhululm.gov.za)) and will also be available from the cashier at 169 Main Street, uMzimkhulu, 3297 upon the non-refundable payment of R 200 per document or a bank guaranteed cheque made out to uMzimkhulu Municipality during working hours between 09:30am and 16:00pm from the 27<sup>th</sup> of March 2024; cut-off time for buying documents is the 05<sup>th</sup> of April 2024, 15 minutes before the briefing time.

Compulsory briefing meeting is scheduled to take place at uMzimkhulu Municipality Makhosini Building Boardroom, 247 Mzimkhulu Mlonyana Street, uMzimkhulu 3297.

Invalid or non-submission of the following documents will render the Tenderer disqualified; Specific Goals points will not be allocated if the required documents are not submitted / invalid.

- Registered on Central Suppliers Database (CSD) attach proof of Registration.
- MBD 4, 8 & 9 -
- Municipal rates and services certificate / statement / billing for the directors, owners, shareholders of the company and for the company to confirm that Municipal rates are not in arrears for more than 90 days or.
- Attach valid lease agreement if the company is leasing the office space.  
Attach a valid lease agreement if the director is leasing accommodation.

- Attach affidavit if the account is under your parents, siblings, grandparents and you are not paying any Municipal rates.  
Copy of a marriage certificate if Municipal account in under your spouse.
- Certificate of Authority” to sign all documents in connection with this Tender and any contract or agreement which may arise therefrom, duly signed and dated, shall be provided by the Board of Directors of the firm and shall be attached and must be on a Company letter head (example is provided in the tender document).

**80/20 Preference Point System will be used on the following project and uMzimkhulu Local Municipal SCM policy. Functionality will be considered.**

**Evaluation criteria**

**Criteria for functionality**

**Evaluation minimum threshold is 64% or 45 points.**

<b>Criteria</b>	<b>points</b>	<b>Verification Method</b>
<b>Relevant Experience in LED strategy and Spatial development framework</b> 6 Projects = 50 3 to 5 projects = 25	<b>50</b>	Attach reference letters for previous projects with traceable contact details.
<b>Expertise:</b> the service provider must have personnel in his / her team with the following qualifications: <ul style="list-style-type: none"> <li>• <b>NQF Level 7: Agricultural economics or business economics or economics.</b></li> <li>• <b>NQF level 7: Agricultural Specialist in plant production.</b></li> <li>• <b>NQF level 7: Agricultural Specialist in animal production.</b></li> <li>• <b>And NQF level 7 : GIS Specialist in Geoinformation science or Geomatics or Geoinformatics or Technology GISC</b></li> </ul> All the above mentioned personnel are required	<b>20</b>	Attach certified copies of qualifications

**NB: It is compulsory for a bidder to score not less than 50% per segment in the above table. Even if the bidder has scored the 60 % of threshold but scores less than 50% on one or more of the segments above the bidder will be non-responsive.**

**-On expertise the service provider must score 100%**

**Specific goals**

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system)	Verification document(s)
<b>Specific goals 2: RDP Goals</b>		
Companies that are <b>more than 51% owned</b> by black South African citizen(s) = <b>4 Points</b>	<b>Max. Points</b> <b>4</b>	Certified ID copy of director/ Owner.
Companies that are <b>less than 51% owned</b> by black South African citizen(s) = <b>2 Points</b>		Or Detailed CSD report verification on CSD portal by the Municipality)
Companies that are 100% owned by south African citizen. <b>100% Points allocation =10 points</b>	<b>Max. Points</b> <b>10</b>	CIPC registration Certificate (Companies and Intellectual Property Commission)
Companies that are 50% owned by South African citizen. <b>50% Points Allocation = 5 Points</b>		Or Detailed CSD report verification on CSD portal by the Municipality)
Companies that are less than 50% owned by South African citizen. <b>25% Points Allocation = 2.5 Points</b>		Or Certified Copy RSA Identity document of the director(s)
<b>Promotion of business:</b> - located within KZN province.	<b>Max. Points</b> <b>6</b>	Preferred address on CSD report and certified copy of utility bill on property rates and services for the director. Or Preferred address on CSD report and original letter for the director from Induna / Chief/ ward Councillor. verification on CSD portal by the Municipality)
<b>TOTAL / MAXIMUM PROINTS</b>	<b>20</b>	

**Validity period is 120 days.**

**Contact Details**

**All Technical enquiries shall be directed to:**

**Attention** : Mr Z Masiza  
**Telephone** : (039) 259 5390  
**Email Address** : [masizaz@umzikhulum.gov.za](mailto:masizaz@umzikhulum.gov.za)

**SCM Compliance enquiries shall be directed to:**

**Attention** : Mr Z. Ngwane  
**Telephone** : (039) 259 5220  
**Email Address** : [ngwanez@umzikhulum.gov.za](mailto:ngwanez@umzikhulum.gov.za)

**Closing date**

Bid documents in a sealed envelopes clearly indicating the **Bid number and Bid Name**, must be deposited in the tender box of uMzikhulu Local Municipality, located at 169 Main Street, uMzikhulu, 3297 reception area, not later than **12h: 00, 19<sup>th</sup> of April 2024** Telegraphic, telex, telephone, electronic, facsimile, and late tenders will not be accepted.

Tenders may only be submitted on the tender documentation provided by the municipality.

**The uMzikhulu Municipality Council does not bind itself to accept the lowest bidder. uMzikhulu Municipality Supply Chain Management policy will apply.**

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C. A. NGQOYIYA  
MUNICIPAL MANAGER