

 Eskom	Group IT Functional Specification	Group IT
---	--	-----------------

Title : Direct Customer Major Process- Functional Requirements Specification ACNAC Replacement Project – Phase 1	Unique Identifier	240-95446765
	Document Type	SP
	Area of Applicability	Eskom
	Revision No.	1
	Revision Date	May 2017
	Effective Date	May 2015
	Total Pages	243

Table of Contents

Abbreviations.....	3
Definitions.....	3
1 DOCUMENT OVERVIEW.....	5
1.1 Introduction.....	5
1.2 Solution Background and Context.....	5
1.3 Document Purpose.....	5
1.3.1 Reason for the requirement.....	5
2 Business Requirements.....	6
2.1 Business Problems and Issues.....	6
3 Solution Scope.....	6
3.1 In scope.....	6
3.2 Out of scope.....	7
3.3 Preconditions that must be in place.....	7
3.4 Project Prioritisation.....	7
3.5 Assumptions and Constraints.....	7
3.6 Inclusions and Exclusions.....	8
3.7 Solution Risks.....	8
4 High-Level Design.....	8
4.1 System Architecture.....	8
4.2 Application communication diagram.....	8
4.3 Application function decomposition diagram.....	9
4.4 Below is the K2 Logical Architecture.....	9
5 Functional Requirement.....	10
5.1 AS-IS Process.....	10
5.2 To-Be Process - Direct Customer Major Process.....	11
5.2.1 Direct Customer Major Process Functional requirements.....	13
5.2.2 Direct Customer- Major Short Connection workflow.....	208
6 Reference Documentation (include reference to test pack).....	242

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

4	Functional Specification Signoff	243
----------	---	------------

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.


Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	3 of 243

Document Control Information

Effective from	Amendment	Version Number	Modified By
20 April 2015	Created	0.1	Melidah Sebetsele
15 April 2015	Final Draft	0.2	Melidah Sebetsele

Approval

This document was reviewed and approved in terms of accuracy and completeness by the following stakeholders:

Divisional / Business Representatives	Date	Signature
Ayesha Hardien	11 May 2015	

Glossary of Terms

Abbreviations

Abbreviation	Description
ACVC	Acquire Customer Value Chain
NACVC	Network Asset Creation Value Chain
CAMMP	Capital Assist, Major and Minor Process
ACNAC	Acquire Customer Network Asset Creation
CC & B	Customer Care & Billing
CRA Form	Concept Release Approval
DRA Form	Definition Release Approval
ERA Form	Execution Release Approval
FRA Form	Finalisation Release Approval
CC&I	Technical Service Centre
FSA	Field Service Area
CSA	Customer Service Area
NPA	Network Planning Area

Definitions

Term	Description
Parent Project Forms	This Parent Project Form is the first Form that will be presented to the User to complete when any Major Process Project is either Initiated, or a Direct Customer Project (Major only) requires the Project Forms to be initiated

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	4 of 243

Project Forms	These are the project forms currently held in Capital Assist. Capital Assist will not be used as a name in ACNAC.
Customer Forms	This is the name that will be used to refer to the Customer or Standard forms associated with the Minor and Major Direct Customer Process
Jobs	Jobs are created from a Parent project Form. Each Job will have its own CRA DRA etc in the Major processes. Short process projects will only have one Job created per Parent Project.

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	5 of 243

1 DOCUMENT OVERVIEW

1.1 Introduction

ACNAC is a custom built Workflow system that processes customer applications for supply and other requests for energy, maintenance, refurbishment and strengthening. The application enables both the Minor and Major processes which integrates across both Group Customer Service and Engineering business areas. The system is distributed across seven geographical regions and provides workflow and resource management from quotation to connection of electricity supply requests.

The current version of ACNAC uses the following technologies: Microsoft.Net Framework 3.5, Oracle 11g, SQL Server 2005, SQL Reporting Services 2005, K2.Net 2003 SP4 and IIS 6 Server.

The ACNAC solution is at risk due to ageing and end of life software. It was therefore incorporated into the Project Tools Programme whose main objective is to review all third party applications falling out of support agreements, deployed on outdated and unsupported technology and licensing structure costs not viable any longer.

The outcome of the Project Tools Programme is an approved solution architecture based on Eskom's existing technology landscape which will be delivered through the ACNAC Replacement project.

1.2 Solution Background and Context

ACNAC is a custom built Workflow system that processes customer applications for supply and other requests for energy, maintenance, refurbishment and strengthening. The application enables both the Minor and Major processes which integrates across both Group Customer Service and Engineering business areas. The system is distributed across seven geographical regions and provides workflow and resource management from quotation to connection of electricity supply requests.

The current version of ACNAC uses the following technologies: Microsoft.Net Framework 3.5, Oracle 11g, SQL Server 2005, SQL Reporting Services 2005, K2.Net 2003 SP4 and IIS 6 Server.

The ACNAC solution is at risk due to ageing and end of life software. It was therefore incorporated into the Project Tools Programme whose main objective is to review all third party applications falling out of support agreements, deployed on outdated and unsupported technology and licensing structure costs not viable any longer.

The outcome of the Project Tools Programme is an approved solution architecture based on Eskom's existing technology landscape which will be delivered through the ACNAC Replacement project.

1.3 Document Purpose

This document defines the functional requirements for Direct Customer Major Process only.

1.3.1 Reason for the requirement

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	6 of 243

With the constant evolution of technology and system development, a need has arisen in Eskom to evaluate third party tool sets, perform analysis on these various systems, and integrate them into existing enterprise systems.

Eskom then embarked on the exercise to review all third party applications falling out of support agreements, deployed on outdated and unsupported technology and licensing structures costs not viable anymore. Part of this analysis covered the ACNAC system dealing with the electrification process of clients. Within the outcome of the review, ACNAC was prioritised to top of the list of applications to be migrated within the project tools portfolio.

As ACNAC is an in-house developed system and currently on aging infrastructure and software, the decision to merge the system into deployed enterprise systems is underway.

2 Business Requirements

- The high level functional requirement is to rewrite all Direct Customer Major Process workflows on the new platform, K2 Blackpearl.
- The technology must be aligned with Eskom application standards by being able to integrate with other application such CC&B, CC&I and BICC.

2.1 Business Problems and Issues

Problem/Issue	Impact
Workflow functionality needs to be improved	Longer overall processing times
System relying on ageing Software and Hardware	Increased system downtime, new functionality harder to implement
Deployment of the changes to the decentralised application	Duplication of effort
Reporting capability is inadequate	KPI values may be skewed, reports take long to create and manipulate
No Disaster Recovery and Business Continuity plans in place	Longer system downtimes
Currently using K2 2003 version that is on extended support	
The documents are located at different places	No document management functionality
Currently Patches must be done on 7 different regional servers	
Windows 2003 Operating System is not supported	

3 Solution Scope

3.1 In scope

- All AS-IS functionality of Direct Customer Major projects.
- Smartforms as part of the new system
- Dashboards as the landing page for each user login

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	7 of 243

- Centralisation of the system
- Repository for the storage of all completed (historical) data/projects so that it is easily available
- Smartforms as the Web interface
- Reports currently available in the system
- Integration to applications in the current "As Is" scenario

3.2 Out of scope

- Exclude any new functionality that is not already included in the scope
- Development of any new reports
- Verification and validation on K2 Blackpearl

3.3 Preconditions that must be in place

- The Conversion of all agreed functionality and data

3.4 Project Prioritisation

Phase 1

- Migrate the current solution into K2 Blackpearl AS-IS
- Integration with CC&B, CC&I and BI.

Phase 2

- Enhancements to the system (New Functionality)
- Integration to all other applications not mentioned in Phase 1
- Major Reporting development in BI

Phase 3

Nice to have enhancements and functionality

3.5 Assumptions and Constraints

The following assumptions will apply:-

- The workflow functionality covered in this document will be developed on the new K2 BlackPearl Platform. This design is dependent on the upgrade of K2 ACNAC
- K2 BlackPearl platform will be fully installed with K2 Smart-forms/Smart Objects to enable rapid solution development.
- K2 BlackPearl platform is operational.
- During the DRA phase gaps were identified on the URS. The URS Document needs to be updated in the ERA phase.
- Integration is not a showstopper in terms of the requirements at this stage.
- Excel Costing sheets templates will be used until a proper financial solution is identified. Costing sheet development will be handled in the next phase.

The following Constraints will apply:

- Project timelines poses a risk at the moment
- Integration environment and platform

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	8 of 243

3.6 Inclusions and Exclusions

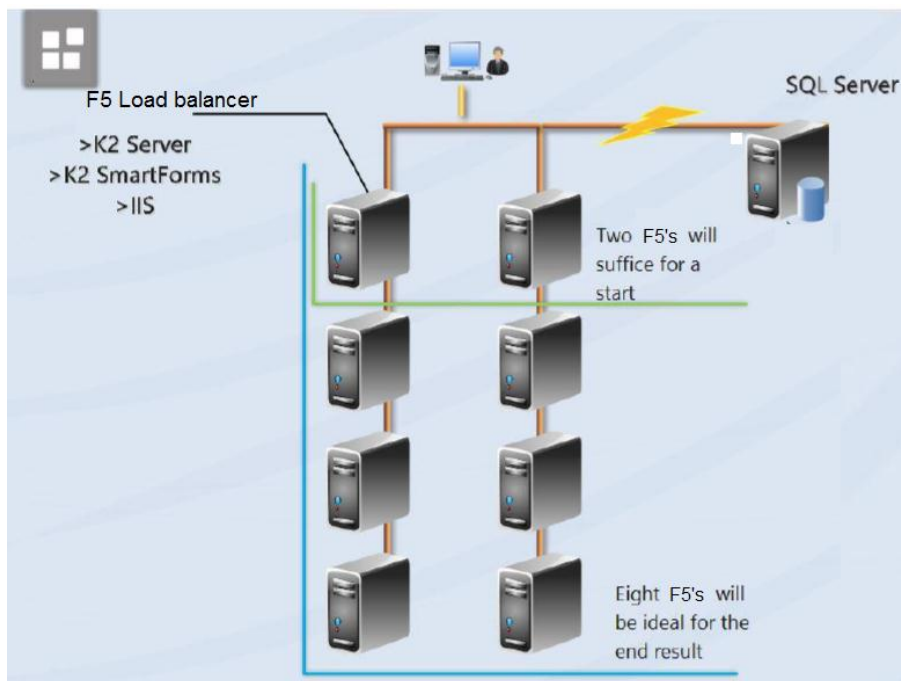
In the setting of this document only the highlighted phases will be included.

3.7 Solution Risks

- The migration of Projects into the new system
- Sufficient Bandwidth capability and speed of the new K2 Blackpearl
- Minors: Training of users and the timing of the training
- Data conversion and the reconciliation of the data, need to ensure all data are converted correctly
- Reconciling the versions of the different systems as a result of the different versions of the current system being run in the different regions

4 High-Level Design

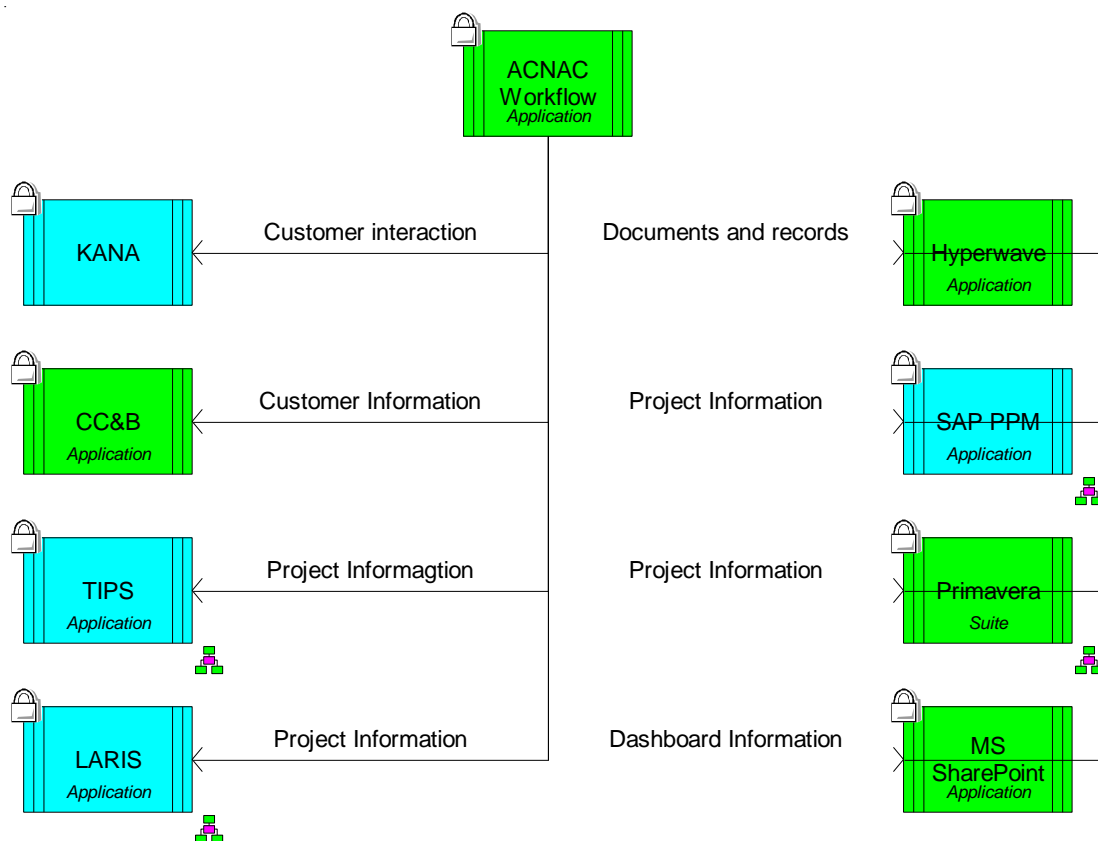
4.1 System Architecture



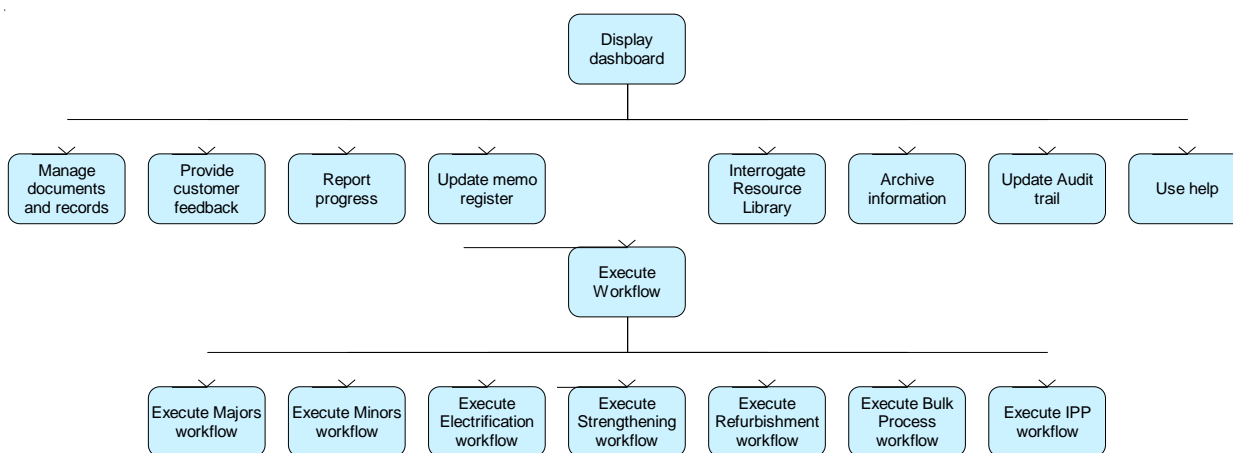
4.2 Application communication diagram

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.



4.3 Application function decomposition diagram

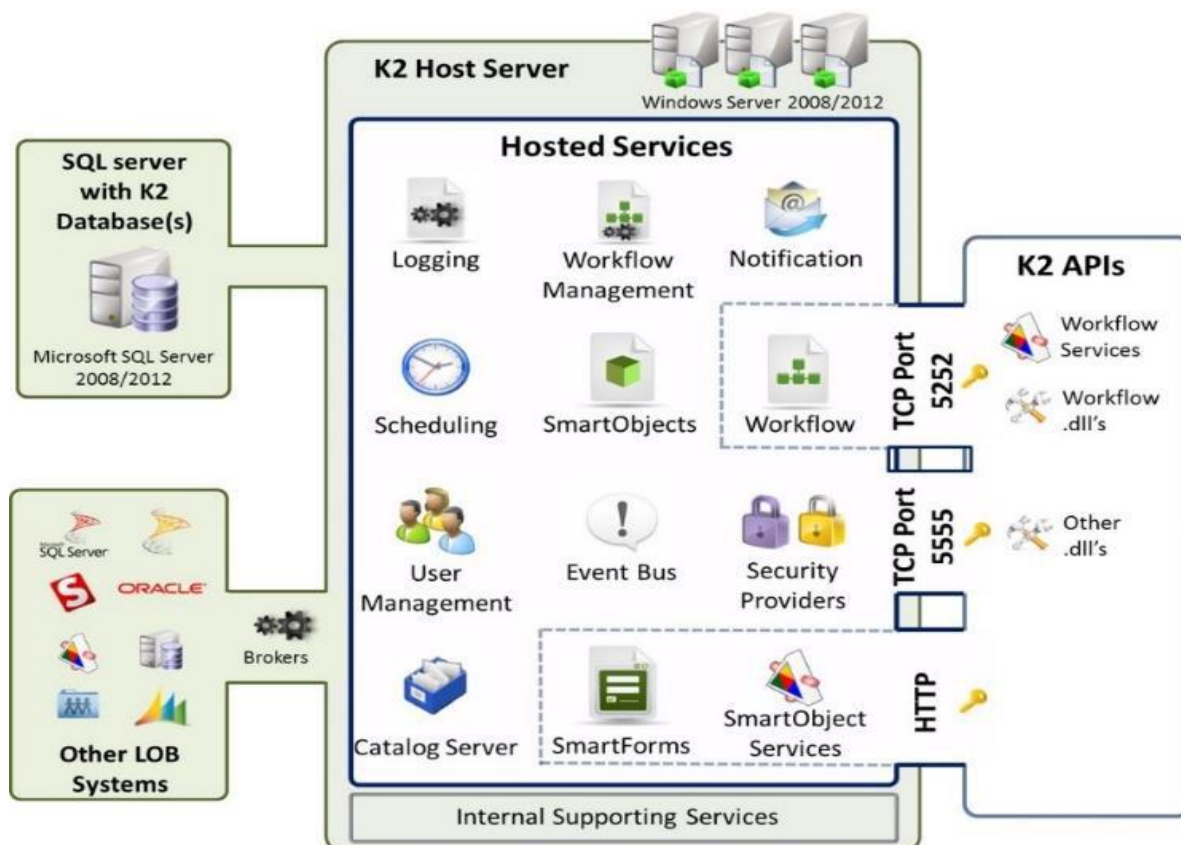


4.4 Below is the K2 Logical Architecture.

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	10 of 243



5 Functional Requirement

5.1 AS-IS Process

The system is currently split into the seven regions through the country, each operating with their own independent ACNAC system. ACNAC provides the users workflow and resource management to assist in the management of quotations and connections of electricity for all regions and targets.

These quotations range from the individual household through to businesses, schools and suburbs / cities.

The current deployment of the ACNAC solution is depicted below and based on the decentralised solution set, making it difficult for the administrator to manage the system and creating disparate data sets.

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	11 of 243

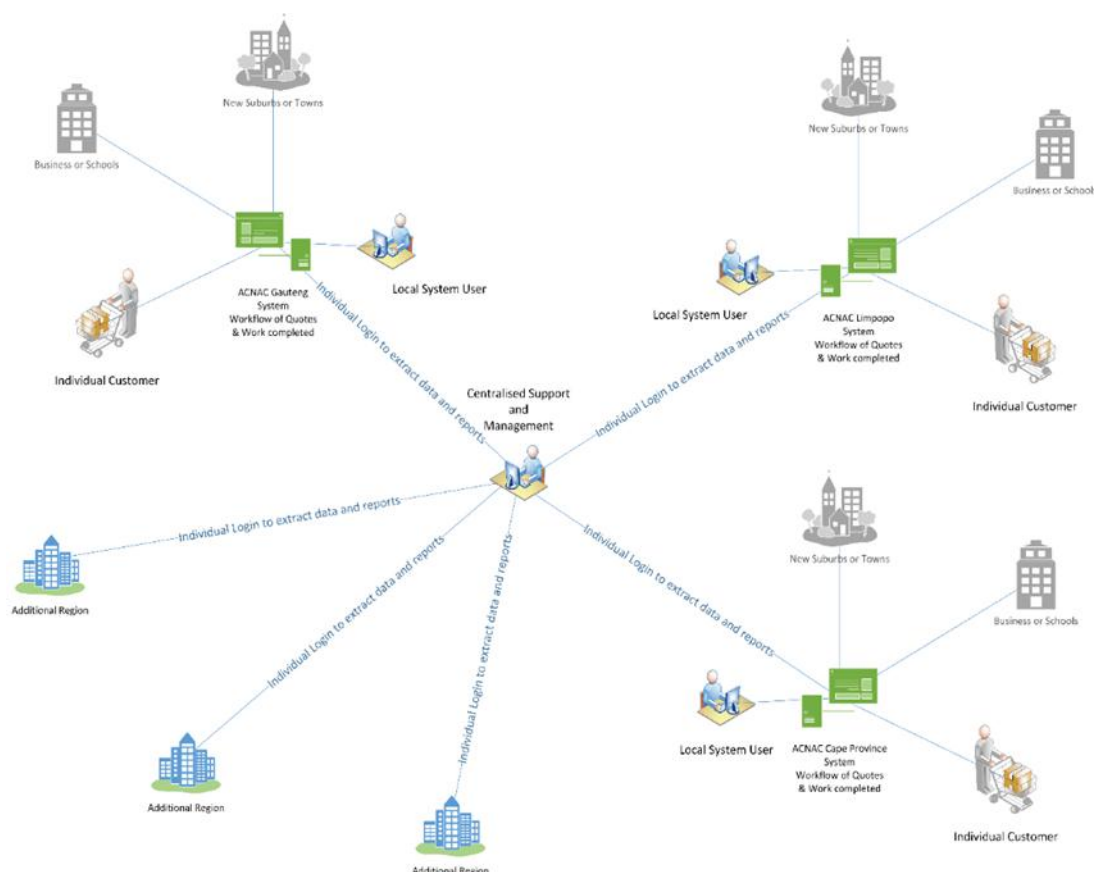


Figure 1: High-level overview of current solution

5.2 To-Be Process - Direct Customer Major Process

Any Direct Customer projects that could not be accommodated by the Minor process would have to follow the Major Project Process. The Major Project Standard process requires that each Job in a Project would have its own CRA, DRA ERA and FRA forms. A Project may have one or more Jobs, the number of Jobs being defined by the number of different assets making up the project. (In this sense, assets mean Lines, Substations, and Switching Stations etc, referred to as Job Categories.)

A Project can only have one Business Category. A project can also only be released within one workstream

The project is divided into phases and activities within, where the approval of the following forms is required:-

- **CRA (Concept Release Approval)** – it is used to revise the Scope of Work if required, to specify the contracted DR form Approval date, Job required completion date and job contracted completed date. It must be supported by the Definition Manager and Programme Manager, be approved by the Network Service Manager or RIC Chairperson.

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	12 of 243

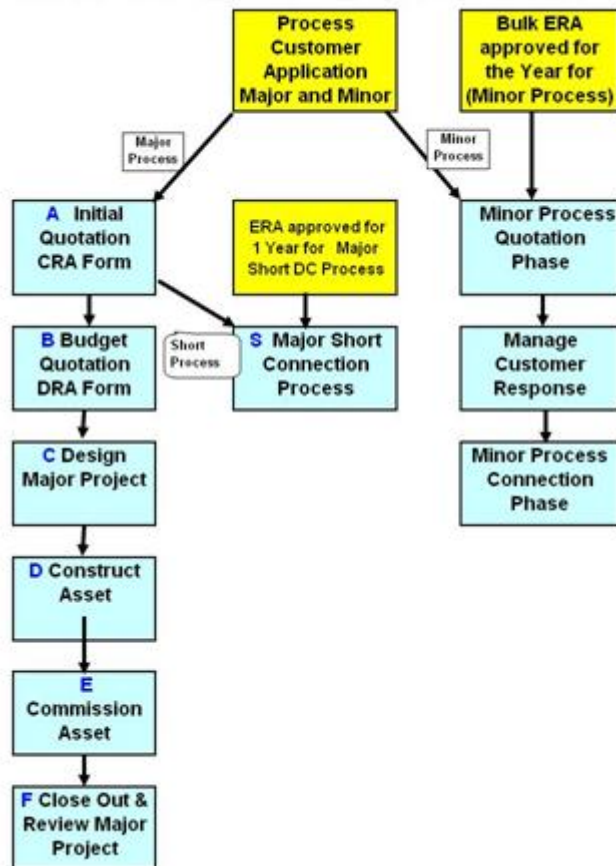
- DRA (Design Release Approval)** – after the CRA form has been approved, the DRA Form is automatically created. On this form the Job Schedule Dates need to be provided and Costing Sheet to be populated. The following dates need to be selected:-
 - Contracted Detail job design completion date.
 - Contracted ERA form approval date.
 - Contracted job construction Start Date.
 - Contracted Job Completion date.
 DRA form must be supported by the Definition Manager, Capital Finance Manager and Program Manager, be approved by the RIC Chairperson.
- ERA (Execution Release Approval)** – it is used by the user to edit the Project Co-ordinator details and to update the scope of work per job. The following dates need to be selected:-
 - Contracted Job Construction Start Date
 - Previous Contracted Job Completion Date
 - Job Contracted Completion Date
 ERA form must be supported by the Land and Development Manager, Capital Finance Manager and Programme Manager, be approved by the Portfolio Manager or RIC Chairperson.
- FRA (Final Release Approval)** – on this form the Scope of Work Description has to be finalised and populate the Total Capital Cost, Summary of Capital Expenditure and Summary of Supply Expenditure of the project.
 FRA form must be supported by the Programme and Capital Finance Manager, be approved by RIC Chairperson or Portfolio Manager.

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	13 of 243

DIRECT CUSTOMER MAJOR PROJECTS WORKFLOW



5.2.1 Direct Customer Major Process Functional requirements

Project Phase	ID	Functional Requirement
Planning CRA Phase (Initial quotation CRA Form)	A0	Process Customer Application. Major and Minor
	AA	Clarify Customer Requirements Customer Executive
	AAB	Key Customer Exec Allocation (and KSACS)
	ABb	Clarify Customer Requirements Key Cust Exec (KSACS)
	AB	Prepare Conceptual Plan
	AC	Check Network Capabilities
	AD	Complete Conceptual Design
	AE	Approve Planning Report and CRA Form
	AF	Other to prepare for RPM
	AFa	Environmental Prepare for RPM
	Afb	Land Development Prepare for RPM
	AFc	Project Engineering Prepare For RPM
	AFd	EDNS Prepare for PRM
	AFe	Project Management Prepare for RPM

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	14 of 243

	AG	Resource Planning Meeting (RPM)
	AH	Obtain Management Approval
	Alb	Send PCE or Budget Quote to Customer
	Al	Generate Prov. Cost Estim or Budget Quote
	AJ	Manage Major Reminder System
	AJc	Projects awaiting Energy Allocation
	AK	Process PCE or BQ Acceptance
	AKb	PCE or BQ Rejected
	AKc	Customer Confirms Energy and Date Acceptance
	AL	Raise or Update Customer Account
	AM	Confirm Payment and Authorise Supply
	ALc	CRA Agenda item for RIC
	AMc	Approval of CRA
	AN	Release CRA Approved Funding
	ANc	Release to Short Process
Design DRA Phase (Budget quotation DRA Form)	BA	Register CRA and Capture into Scheduling System
	BAb	External Resources Contracted
	BAc	Process Commitment Fee
	BAAd	Fee Allocated to Project
	BB	Conduct Project Planning (team) Meeting
	BBc	Process CRA Form LLT Material Requirements
	BBd	Order CRA Form long lead time material
	BBc	Confirmation CRA Form - LLTM Orders Placed
	BC	Identify Alternative Prelim Design Solutions
	BD	Power Plant Subtransmission Requirements
	BDa	Environmental Impact Analysis (ea. Alternative)
	BDb	Land Rights and Servitudes
	BDc	Power Plant Reticulation Requirements
	BDd	Control Plant Requirements
	BE	Develop Prelim Design
	BF	Develop and Submit DRA Form
	BG	Project Engineering Subtransmission signature
	BGa	Capital Finance Signature
	BGb	Land Development Signature
	BGc	Network Planning Signature
	BGd	Control Plant Signature
	BGe	Prepare Budget Quote
	BGf	Project Engineering Reticulation Signature
	BH	Complete Project Approval
	BI	Present to RIC

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	15 of 243

	BJ	Finalise Budget Quote
	BJb	Send Budget Quote to Customer
	BJd	Advise Customer of Delay
	BK	Manage Major Reminder System
	BL	Process Budget Quote Acceptance
	BLb	Budget Quote Rejected
	BM	Raise or Update Customer Account
	BMb	Process Form
	BMc	Raise Upfront Charges
	BN	Confirm Payment and Authorise Supply
	BNc	Create Invoice and Despatch
	BP	Capture Start and End Dates
Design DRA Phase (Design Major Project)	CA	Develop Detailed Design
	CAC	Process LLT Material Requirements
	CAd	Order Long Lead Time Material
	CAe	Confirmation LLTM Orders Placed
	CB	Detailed Design Planning Meeting
	CBc	Reserve Stock
	CBe	Confirmation LLTM Orders Placed
	CC	Complete Detailed Design
	CCe	Equipment Drawings
	CD	Power Plant Subtransmission Detailed Design
	CDa	Environmental Impact Analysis - DEA Approval
	CDb	Routes and Positions Surveyed and Pegged
	CDc	Power Plant Reticulation Detailed Design
	CDd	Control Plant Detailed Design
	CE	Design Package Approval
	CEa	NOD Checked for Electrical Correctness
	CEb	Create in SmallWorld and Produce NOD
	CEc	Design Package Approval
	CEd	Design Package Approval
	CF	Hand Detailed Design Over
	CFa	Proposed NOD published
	CFb	Squad Check and Tendering Process
	CG	Complete the Project Capital Release ERA Form
	CH	Accept ERA Form SubT Project Engineering
	CHa	Accept ERA Form Finance
	CHb	Accept ERA Form Land Development
	CHc	Accept ERA Form Retic Project Engineering
	Chd	Accept ERA Form Control Plant
	CHe	Define Final Quote if Required

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	16 of 243

	CI	Submit Project Capital Release Forms (ERA Form)
	CJ	Manage ERA Form Approval or non Approval
	CKa	Finalise Final Quote
	CKc	Advise Customer of Delay
	CLa	Manage Reminder System
	CM	Capture Start and End Dates
	CMa	Final Quote Rejected
	CMb	Process Final Quote Acceptance
	CMc	Release ERA values in SAP
Construction ERA Phase(Construct Asset)	DAc	Procure Materials - Primary
	DB	Process Resource Requirements
	DBb	Process Material Requirements
	DBd	Order Confirmation
	DBc	Procure Materials - Control
	DCa	Appoint Contractors (External)
	DCb	Initiate Site or Line route pegging
	DCc	Create Materials Reservation
	DCd	Reserve Stock
	DD	Project Site Handover
	DDb	Material Delivery - Primary and Control
	DE	Execute Construction
	DFa	Quality Checks Confirmed
	DF	Handover Constructed Asset
	DFb	Plant data captured in Maximo
	DG	Systems Update after Project Execution
Commissioning ERA Phase (Commission Asset)	EA	Preparation for Testing
	EB	Perform Testing Control Plant
	EBa	Request for Post Construction Environmental Audit
	EBb	Perform Testing Primary Plant
	EC	Asset Commission Plan Finalised
	ED	Perform Commissioning
	EDa	Activate Supply
	EDb	Update SmallWorld to As Commissioned
	EE	Perform Post Commissioning
	FB	Close Out Major Project
	FBb	Asset Site Clean Up
	FBc	EMP Finalised

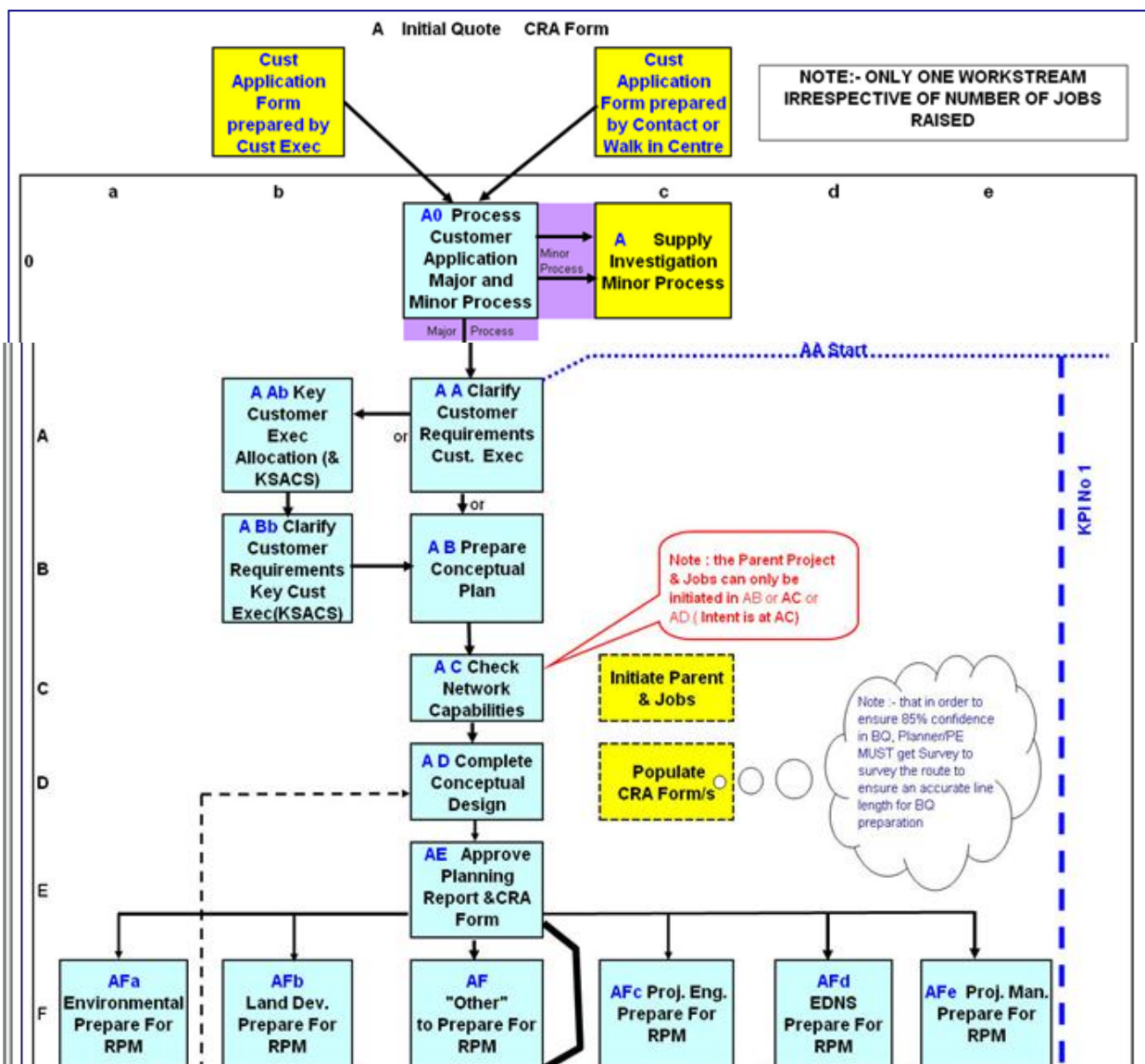
CONTROLLED DISCLOSURE

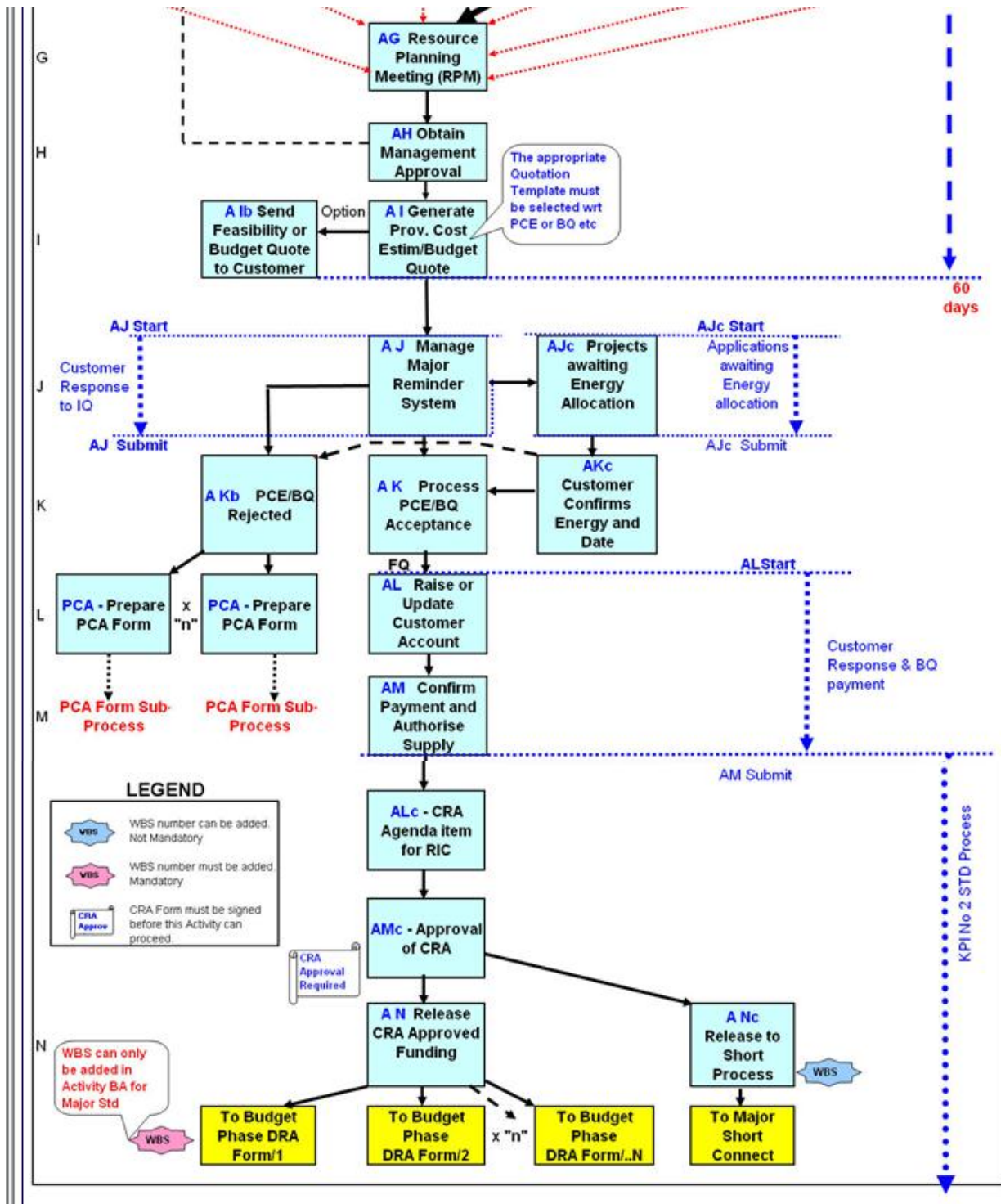
If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Close Out FRA Phase (Close Out and Review Major Project)

FC	Project Administration
FD	Close Out Major Project FRA Form
FE	Sign FRA Form Project Services
FEa	Sign FRA Form Project Management
FEb	Sign FRA Form Capital Finance
FEc	Sign FRA Form Initiator
FEd	Sign FRA AN Other
FF	Check for Project Review
FFc	Review Project

5.2.1.1 A - Initial quotation CRA Form) workflow





5.2.1.1.1 A -Planning CRA Phase (Initial quotation CRA Form) requirements

Project Phase	ID	Functional Requirement
Planning CRA Phase (Initial quotation CRA Form)	A0	Process Customer Application. Major and Minor
	AA	Clarify Customer Requirements Customer Executive
	AAB	Key Customer Exec Allocation (and KSACS)

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	19 of 243

ABb	Clarify Customer Requirements Key Cust Exec (KS ACS)
AB	Prepare Conceptual Plan
AC	Check Network Capabilities
AD	Complete Conceptual Design
AE	Approve Planning Report and CRA Form
AF	Other to prepare for RPM
AFa	Environmental Prepare for RPM
Afb	Land Development Prepare for RPM
AFc	Project Engineering Prepare For RPM
AFd	EDNS Prepare for PRM
AFe	Project Management Prepare for RPM
AG	Resource Planning Meeting (RPM)
AH	Obtain Management Approval
Alb	Send PCE or Budget Quote to Customer
AI	Generate Prov. Cost Estim or Budget Quote
AJ	Manage Major Reminder System
AJc	Projects awaiting Energy Allocation
AK	Process PCE or BQ Acceptance
AKb	PCE or BQ Rejected
AKc	Customer Confirms Energy and Date Acceptance
AL	Raise or Update Customer Account
AM	Confirm Payment and Authorise Supply
ALc	CRA Agenda item for RIC
AMc	Approval of CRA
AN	Release CRA Approved Funding
ANc	Release to Short Process

5.2.1.1.1.1 A0 Process Customer Application for Major and Minor

Before the process can follow minor or major workflow process, the customer application details must be processed to determine whether it a Minor, Major or IPP process Project.

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	20 of 243

A0 Process Customer Application. Major and Minor	
Process Info Process DirectCustomer Activity A0 Process Customer Application. Major and Minor Folio My Folio No	Description Intent of Activity A0 is to open the Customer application; check the data provided and assess whether it will be a Major or Minor Process project. Where it is not clear, the default should always be to select the minor process, as the majority of applications are for the Minor Process. In exceptional cases the Customer may be contacted for further details.
View Activity Notes	
New Customer Application Evaluated Please select an option AA Clarify Customer Requirements Customer Executive A Evaluate Application	<input type="checkbox"/> <input checked="" type="radio"/> Major Process <input type="radio"/> Minor Process <input type="text" value=" <-- None Selected -->"/> <input type="text" value=" <-- None Selected -->"/>
<input type="button" value="Send To K2 Controller"/>	<input type="button" value="Update"/> <input type="button" value="Next >>"/> <input type="button" value="Close"/>

5.2.1.1.1.1 List of Functions - A0 Process Customer Application for Major and Minor

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
New Customer Application Evaluated		No	Text	Checkbox		Mandatory
Received all required information (New Change)		No	Text	Checkbox		Mandatory Only if all required information is checked, enable all other fields, if not, the fields should be locked.
Please select an option		No	Text	Radio button	1. Major Process 2. Minor Process 3. IPP (New change)	Mandatory If Major Process is selected, only "AA Clarify Customer Requirements" will be active. If "Minor Process" is selected, Only "A Evaluate Application" will be active.
AA Clarify Customer Requirements		No	Text	Checkbox & Name Picker		Active and Mandatory only when Major Process is selected
A Evaluate Application		No	Text	Checkbox & Name Picker		Mandatory only when Minor Process is selected
Edit Activity		No		Link		

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	21 of 243

Customer Application	No	Link
Help	Yes	Link

5.2.1.1.1.2 AA Clarify Customer Requirements Customer Executive

The main intent of this activity is to record as much details as possible about the Customer requirement. The Customer Exec must gather a team to prepare for a site visit with the Customer to match the Customer's requirements to the available Eskom network. Only one visit should be planned.

AA Clarify Customer Requirements Customer Executive		
Process Info Process DirectCustomer Activity AA Clarify Customer Requirements Customer Executive Folio My Folio No	Description The main intent of this activity is to record as much detail as possible about the Customer requirement. The Customer Exec must gather a team to prepare for a site visit with the Customer to match the Customer's requirements to the available Eskom network. Only one visit should be planned.	Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work Handover Sheet Help
View Activity Notes	QUOTE IN 60 DAYS LEFT 60	
Key Customer Exec or Self Determined Arranged Site Visit (Team could include Planner, PE, Surveyor, Environm). <input type="checkbox"/> Site Meeting with Customer/Developer Held <input type="checkbox"/> Customer and Developer Advised <input type="checkbox"/> Customer and Supply Need Details recorded <input type="checkbox"/> AAb Key Customer Exec Allocation (and KSACS) <input type="checkbox"/> AB Prepare Conceptual Plan		
<input type="button" value="Send To K2 Controller"/>	<input type="button" value="Edit Areas"/> <input type="button" value="Back"/> <input type="button" value="Update"/> <input type="button" value="Next"/> <input type="button" value="Close"/>	

5.2.1.1.1.2.1 List of functions – AA Clarify Customer Requirements Customer Executive

Please not the changes to the activity:-

- Add “**Arrange consultation with Customer**”
- Add “**Inform Customer of CE Fees**” options, “**Yes/No**” – if the customer is consulted then add the following checkboxes:-
 - Create CC&B Account
 - Raise Fees
 - Issue Invoice
 - Confirm payment

If No is selected then stop the process.

Field Name	Data Field Name	Read-Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Quote In		No	Text	Textbox	Auto populate	

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	22 of 243

Days Left	No	Text	Textbox	Auto populate	
Key Customer Exec or Self Determined	No	Text	Drop-down	1. Key Customer Exec 2. Self	Mandatory 1. When "Key Customer Exec" is selected, "AAb Key Customer Exec Allocation (and KSACS)" and "Arrange consultation with customer" becomes active. 2. When "Self" is selected, the following becomes active: <ul style="list-style-type: none"> Arranged Site Visit (Team could include Planner, PE, Surveyor, Environment). Customer and Developer Advised Customer and Supply Need Details recorded "AB Prepare Conceptual Plan")
Arrange consultation with Customer"	No	Text	Check box		
"Inform Customer of CE Fees"	No	Text	Radio button	1. Yes 2. No	If "Yes" is selected, activate the following:- <ul style="list-style-type: none"> Create CC&B Account Raise Fees Issue Invoice Confirm payment If "No" is selected, then stop the process
Create CC&B Account					
Raise Fees	No	Text	Check box		
Issue Invoice	No	Text	Check box		
Confirm Payment	No	Text	Check box		
Arranged Site Visit (Team could include Planner, PE, Surveyor, Environment).	No	Text	Checkbox	Mandatory when "Self" is selected.	
Customer and Developer Advised	No	Text	Checkbox	Mandatory when "Self" is selected.	
Customer and Supply Need Details recorded			Checkbox	Mandatory when "Self" is selected.	
AAb Key	No	Text	Checkbox &	Mandatory when "Key Customer	

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	23 of 243

Customer Exec Allocation (and KSACS)	Name Picker	Exec"" is selected. When the checkbox is selected, the next user to carry out the next activity should be selected.
AB Prepare Conceptual Plan	No Text Checkbox & Name Picker	Mandatory when "Self" is selected. When the checkbox is selected, the next user to carry out the next activity should be selected.
Edit Activity	No Link	
Customer Application	No Link	
Customer Information Form	No Link	
Technical Information Form	No Link	
Scope of Work	No Link	
Handover Sheet	No Link	
Help	Yes Link	

5.2.1.1.1.3 AAb Key Customer Exec Allocation (and KSACS)

The intent of Activity AAb is for the User, who has detailed knowledge of the Key Customer Exec's portfolios to be able to direct the application to the correct Regional Customer Exec or to the relevant KSACS (Transmission) resource.

AAb Key Customer Exec Allocation (and KSACS)		
Process Info Process DirectCustomer Activity AAb Key Customer Exec Allocation (and KSACS) Folio My Folio No	Description The intent of Activity AAb is for the User, who has detailed knowledge of the Key Customer Exec's portfolios to be able to direct the application to the correct Regional Customer Exec or to the relevant KSACS (Transmission) resource.	Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work Handover Sheet Help
View Activity Notes	<div>QUOTE IN 60</div> <div>DAYS LEFT 60</div>	
Customer Category and Area Analysed AAb Clarify Customer requirements Key Cust Exec (KSACS)		
<input type="checkbox"/> Send To K2 Controller		<input type="button" value="Back"/> <input type="button" value="Update"/> <input type="button" value="Next"/> <input type="button" value="Close"/>

5.2.1.1.1.3.1 List of functions – AAb Key Customer Exec Allocation (and KSACS)

Field Name	Data Field Name	Read-Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Quote In		No	Text	Textbox	Auto populate	

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	24 of 243

Days Left	No	Text	Textbox	Auto populate
Sent By	No	Text	Textbox	Auto populate
Customer Category and Area Analysed	No	Text	Checkbox	Mandatory
ABb Clarify Customer requirements Key Cust Exec (KSACS)	No	Text	Checkbox & Name Picker	Mandatory. When the checkbox is selected, the next user to carry out the next activity should be selected.
Edit Activity	No		Link	
Customer Application	No		Link	
Customer Information Form	No		Link	
Technical Information Form	No		Link	
Scope of Work	No		Link	
Handover Sheet	No		Link	
Help	Yes		Link	

5.2.1.1.1.4 ABb Clarify Customer Requirements Key Cust Exec (KSACS)

The main intent of this activity is to record as much detail as possible about the Customer requirement. The Key Customer Exec must gather a team to prepare for a site visit with the Customer to match the Customer's requirements to the available Eskom network. Only one visit should be planned.

ABb Clarify Customer requirements Key Cust Exec (KSACS)			
Process Info Process DirectCustomer Activity ABb Clarify Customer requirements Key Cust Exec (KSACS) Folio My Folio No	Description The main intent of this activity is to record as much detail as possible about the Customer requirement. The Key Customer Exec must gather a team to prepare for a site visit with the Customer to match the Customer's requirements to the available Eskom network. Only one visit should be planned.		Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work Handover Sheet Help
View Activity Notes	<div> <div>QUOTE IN</div> <div>DAYS LEFT</div> </div> <div>60</div> <div>60</div>		
<div> <div>Site visit arranged (Team could include Planner,PE,Surveyor,Environm).</div> <div>Site Meeting with Customer held</div> <div>Customer Advised on Tariffs available</div> <div>Customer and Supply Need Details Recorded</div> <div>AB Prepare Conceptual Plan</div> </div> <div> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <-- None Selected --> </div>			
Send To K2 Controller	<div> <div><< Back</div> <div>Update</div> <div>Next >></div> <div>Close</div> </div>		

5.2.1.1.1.4.1 List of functions – ABb Clarify Customer Requirements Key Cust Exec (KSACS)

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	25 of 243

Process	Yes	Text	Textbox	Auto populate	
Activity	Yes	Text	Textbox	Auto populate	
Folio	Yes	Text	Textbox	Auto populate	
Description	Yes	Text	Textbox	Auto populate	
Add/View Activity Notes	No	Text	Link		
Quote In	No	Text	Textbox	Auto populate	
Days Left	No	Text	Textbox	Auto populate	
Site visit arranged (Team could include Planner, PE, Surveyor, Environm).	No	Text	Checkbox		Mandatory
Site Meeting with Customer held	No	Text	Checkbox		Mandatory
Customer Advised on Tariffs available	No	Text	Checkbox		Mandatory
Customer and Supply Need Details Recorded	No	Text	Checkbox		Mandatory
AB Prepare Conceptual Plan	No	Text	Checkbox & Name Picker		Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected
Customer Application	No		Link		
Customer Information Form	No		Link		
Technical Information Form	No		Link		
Scope of Work	No		Link		
Handover Sheet	No		Link		
Help	Yes		Link		

5.2.1.1.1.5 AB Prepare Conceptual Plan

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	26 of 243

AB Prepare Conceptual Plan		
Process Info Process DirectCustomer Activity AB Prepare Conceptual Plan Folio My Folio No	Description Having been to site with the Customer Exec/Key Customer Exec, the Planner/PE must record all the technical details on the technical Info Form and prepare a concept plan to submit to the Network Planner to confirm the network capability to supply the additional load.	Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work Project Initiation Handover Sheet Help
View Activity Notes Customer Technical Requirements Recorded <input type="checkbox"/> Route selected and GPS points taken where appropriate <input type="checkbox"/> Environmental or Statutory requirements assessed <input type="checkbox"/> Proposed network/design solution sketched <input type="checkbox"/> Conceptual Design Completed <input type="checkbox"/> AC Check Network Capabilities <input type="checkbox"/>	QUOTE IN 60 DAYS LEFT 60 <-- None Selected -->	
Project ID Project Name Project Name JOBNO JOBNAME JOBCATEGORY	Send To K2 Controller Edit Areas << Back Update Next >> Close	

5.2.1.1.1.5.1 List of functions - AB Prepare Conceptual Plan

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Quote In		No	Text	Textbox	Auto populate	
Days Left		No	Text	Textbox	Auto populate	
Customer Technical Requirements Recorded		No	Text	Checkbox		Mandatory
Route selected and GPS points taken where appropriate		No	Text	Checkbox		Mandatory
Environmental or Statutory requirements assessed		No	Text	Checkbox		Mandatory
Proposed network/design solution sketched		No	Text	Checkbox		Mandatory
Conceptual Design Completed		No	Text	Checkbox		Mandatory
AC Check Network Capabilities		No	Text	Checkbox & Name Picker		Mandatory When the checkbox is selected, the next user to carry out the next activity should be

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	27 of 243

		selected
Customer Application	No	Link
Customer Information Form	No	Link
Technical Information Form	No	Link
Scope of Work	No	Link
Handover Sheet	No	Link
Help	Yes	Link

5.2.1.1.1.6 AC Check Network Capabilities

AC Check Network Capabilities		
Process Info Process: DirectCustomer Activity: AC Check Network Capabilities Folio: My Folio No	Description Network Planner must refer to the latest NDP for this network area and model in the additional load to confirm network capacity to deliver acceptable voltage levels. If network strengthening is required these Jobs must be included as the Project Forms are created in this Activity.	Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work Project Initiation Handover Sheet Help
View Activity Notes	QUOTE IN DAYS LEFT	60 60
Confirmed that Existing Network can supply Customer Needs <div> <input type="radio"/> A - Existing Network can supply Customer <input type="radio"/> B - Existing Network cannot supply Customer </div> <div> <input type="checkbox"/> Relevant network with latest network data including Customer Reqs modelled <input type="checkbox"/> Appropriate network solution to supply Customer's needs planned <input type="checkbox"/> Network Solution confirmed with major Stake Holders <input type="checkbox"/> Section Head Approval for Network Solution obtained <input type="checkbox"/> Initiate Project Form with all required Jobs (if required) </div> <p>Note: - Where there is no work to be done (i.e., NMD increase) then it is still necessary to initiate a Project with 1 Job - Scope to indicate 'no work required'</p> <p>AD Complete Conceptual Design</p> <div> <input type="checkbox"/> <-- None Selected --> </div>		
Project ID Project Name JOBN0 JOBN0	Project Name JOBN0 JOBN0	JOBCATEGORY
Send To K2 Controller	Edit Areas	<< Back Update Next >> Close

5.2.1.1.1.6.1 List of functions- AC Check Network Capabilities

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Quote In		No	Text	Textbox	Auto populate	
Days Left		No	Text	Textbox	Auto populate	
Confirmed that Existing Network		No	Text	Radio button	1. A - Existing Network	If : A - Existing Network can supply Customer"

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	28 of 243

can supply Customer Needs				2. <i>can supply Customer B - Existing Network cannot supply Customer</i>	<i>is selected, the following tasks will be active:-</i> <ul style="list-style-type: none"> Relevant network with latest network data including Customer Requi's modelled Initiate Project Form with all required Jobs (if required) <i>If "B - Existing Network cannot supply Customer" is selected, all tasks for this activity will be active.</i> <ul style="list-style-type: none">
Relevant network with latest network data including Customer Requi's modelled	No	Text	Checkbox		Mandatory
Appropriate network solution to supply Customer's needs planned	No	Text	Checkbox		Mandatory If "B - Existing Network cannot supply Customer" is selected
Network Solution confirmed with major Stake Holders	No	Text	Checkbox		Mandatory If "B - Existing Network cannot supply Customer" is selected
Section Head Approval for Network Solution obtained	No	Text	Checkbox		Mandatory If "B - Existing Network cannot supply Customer" is selected
Initiate Project Form with all required Jobs (if required)	No	Text	Checkbox		Mandatory If "B - Existing Network cannot supply Customer" is selected
Note: - Where there is no work to be done (i.e. NMD increase) then it is still necessary to initiate a Project with 1 Job - Scope to indicate 'no work required'	Yes	Text	Label		
AD Complete Conceptual Design	No	Text	Checkbox & Name Picker		Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected
Customer Application	No		Link		
Customer Information Form	No		Link		
Technical	No		Link		

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	29 of 243

Information Form

Scope of Work	No	Link
Handover Sheet	No	Link
Help	Yes	Link

5.2.1.1.1.7 Complete Conceptual Design

AD Complete Conceptual Design		
Process Info Process DirectCustomer Activity AD Complete Conceptual Design Folio My Folio No	Description Activity AD requires that a Concept Design be completed for the most likely scenario. The assumptions used in this Concept Design must be recorded in the Assumption Sheet which must be discussed with and forwarded to, the Quotation Provider. The recommendation to follow the STD (PCE) or Short process (BQ) is selected in this Activity. A surveyor should be used to define line length if BQ is selected.	Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work Project Initiation Handover Sheet Help
View Activity Notes	QUOTE IN 60 DAYS LEFT 60	
Customer Requests a change (Return to K2 Controller to re-initiate the application) <input type="checkbox"/> Liaised with all Stakeholders to get input (Environmental, Control Plant, etc) <input type="checkbox"/> Major Scope of Work defined (Document in CRA Form) <input type="checkbox"/> Complete Project Initiation Form <input type="checkbox"/> Costs and duration estimated (Document in CRA Form) <input type="checkbox"/> CRA Form Completed (Pages 1, 2 & 3) <input type="checkbox"/> Assumptions made, Network Utilisation by Customer in separate Assumptions Document <input type="checkbox"/> Please select the quotation type which will determine Standard or Short route <input checked="" type="radio"/> Provisional Cost Estimate (Major Standard) <input type="radio"/> Budget Quote (Major Short) PCE Selected - No of days to prepare Budget Quote after Customer Acceptance BQ Selected (Scope is 85% Accurate) - No of days to make supply Available after Customer Payment For BQ - Line length derived from survey of line. AE Approve Planning Report and CRA Form <input type="checkbox"/> <-- None Selected -->		
Project ID Project Name JOBNO	Project Name JOBNAME	JOBCATEGORY
Send To K2 Controller	Edit Areas	<< Back Update Next >> Close

5.2.1.1.1.7.1 List of functions- AD Complete Conceptual Design

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Quote In		No	Text	Textbox	Auto populate	
Days Left		No	Text	Textbox	Auto populate	
Customer Requests a change (Return to K2 Controller to re-initiate the application)		No	Text	Checkbox		When the checkbox is selected, it will deactivate all tasks within this activity.
Liaised with all Stakeholders to get input		No	Text	Checkbox		Mandatory when "Customer Requests a change (Return to

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	30 of 243

(Environmental, Control Plant, etc)					K2 Controller to re-initiate the application)" checkbox is not selected.
Major Scope of Work defined (Document in CRA Form)	No	Text	Checkbox		Mandatory when "Customer Requests a change (Return to K2 Controller to re-initiate the application)" checkbox is not selected
Complete Project Initiation Form	No	Text	Checkbox		Mandatory when "Customer Requests a change (Return to K2 Controller to re-initiate the application)" checkbox is not selected
Costs and duration estimated (Document in CRA Form)	No	Text	Checkbox		Mandatory when "Customer Requests a change (Return to K2 Controller to re-initiate the application)" checkbox is not selected
CRA Form Completed (Pages 1, 2 & 3)	No	Text	Checkbox		Mandatory when "Customer Requests a change (Return to K2 Controller to re-initiate the application)" checkbox is not selected
Assumptions made, Network Utilisation by Customer in separate Assumptions Document	No	Text	Checkbox		Mandatory when "Customer Requests a change (Return to K2 Controller to re-initiate the application)" checkbox is not selected
Please select the quotation type which will determine Standard or Short route	No	Text	Radio button	1. <i>Provisional Cost Estimate (Major Standard)</i> 2. <i>Budget Quote (Major Short)</i>	Mandatory 1. When "Provisional Cost Estimate (Major Standard)" is selected, the following becomes active:- <ul style="list-style-type: none"> PCE Selected - No of days to prepare Budget Quote after Customer

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	31 of 243

					Acceptance.
					2. <i>When “Budget Quote (Major Short)” is selected, the following becomes active:-</i> <ul style="list-style-type: none">BQ Selected (Scope is 85% Accurate) - No of days to make supply Available after Customer PaymentFor BQ – Line length derived from survey of line.
PCE Selected - No of days to prepare Budget Quote after Customer Acceptance	No	Text	Textbox		
BQ Selected (Scope is 85% Accurate) - No of days to make supply Available after Customer Payment	No	Text	Textbox	Mandatory	
For BQ – Line length derived from survey of line.	No	Text	Checkbox	Mandatory	
AE Approve Planning Report and CRA Form	No	Text	Checkbox & Name Picker	Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected	
Project ID	Yes	Text	Textbox	Auto populate	
Project Name	Yes	Text	Textbox	Auto populate	
JobNo	Yes	Text	Textbox	Auto populate	
JobName	Yes	Text	Textbox	Auto populate	
JobCategory	Yes	Text	Textbox	Auto populate	
Customer Application	No		Link		
Customer Information Form	No		Link		
Technical Information Form	No		Link		
Scope of Work	No		Link		
Handover Sheet	No		Link		
Help	Yes		Link		

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	32 of 243

5.2.1.1.1.8 AE Approve Planning Report and CRA Form

AE Approve Planning Report and CRA Form		
Process Info Process: DirectCustomer Activity: AE Approve Planning Report and CRA Form Folio: My Folio No	Description The Planning Manager has the responsibility to assess all project forms being released to ensure correct integration with current and future projects, especially Plant and Control Plant initiated projects. Also check for conformance with Job ID and Job Name conventions.	Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work Handover Sheet Help
View Activity Notes Planning Proposal checked and approved with respect to referenced NDP CRA Form Page 1 checked for content and agreement with the above Project & Job ID checked and confirmed correct (CRA Form Page 1) Job Name checked and confirmed, including Project Parent Name CRA Form page1 signed off as correct Select relevant destinations - must include a Definition Manager - Note that AG and AFe are mandatory AFe Environmental Prepare for RPM AFe Land Development Prepare for RPM AFe Project Engineering Prepare For RPM AFe EDNS Prepare for PRM AFe Project Management Prepare for RPM AFe Other to prepare for RPM AFe Resource Planning Meeting (RPM)	QUOTE IN: 60 DAYS LEFT: 60	
Project ID Project Name JOBNO JOBCATEGORY	Project Name JOBCATEGORY	
Send To K2 Controller	Edit Areas	<< Back Update Next >> Close

5.2.1.1.1.8.1 List of functions- AE Approve Planning Report and CRA Form

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Quote In		No	Text	Textbox	Auto populate	
Days Left		No	Text	Textbox	Auto populate	
Planning Proposal checked and approved with respect to referenced NDP		No	Text	Checkbox		Mandatory
CRA Form Page 1 checked for content and agreement with the above		No	Text	Checkbox		Mandatory
Project & Job ID		No	Text	Checkbox		Mandatory

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	33 of 243

checked and confirmed correct (CRA Form Page 1)				
Job Name checked and confirmed, including Project Parent Name	No	Text	Checkbox	Mandatory
CRA Form page1 signed off as correct	No	Text	Checkbox	Mandatory
Select relevant destinations - must include a Definition Manager - Note that AG and AFe are mandatory	No	Text	Label	Mandatory
AFa Environmental Prepare for RPM	No	Text	Checkbox & Name Picker	Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected
AFb Land Development Prepare for RPM	No	Text	Checkbox & Name Picker	Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected
AFc Project Engineering Prepare For RPM	No	Text	Checkbox & Name Picker	Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected
AFd EDNS Prepare for PRM	No	Text	Checkbox & Name Picker	Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected
AFe Project Management Prepare for RPM	No	Text	Checkbox & Name Picker	Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected
AF Other to prepare for RPM	No	Text	Checkbox & Name Picker	Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected
AG Resource Planning Meeting (RPM)	No	Text	Checkbox & Name Picker	Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	34 of 243

Project ID	Yes	Text	Textbox	Auto populate
Project Name	Yes	Text	Textbox	Auto populate
JobNo	Yes	Text	Textbox	Auto populate
JobName	Yes	Text	Textbox	Auto populate
JobCategory	Yes	Text	Textbox	Auto populate
Customer Application	No		Link	
Customer Information Form	No		Link	
Technical Information Form	No		Link	
Scope of Work	No		Link	
Handover Sheet	No		Link	
Help	Yes		Link	

5.2.1.1.1.9 AF Other to prepare for RPM

AF Other to prepare for RPM		
Process Info Process: DirectCustomer Activity: AF Other to prepare for RPM Folio: My Folio No	Description The intent of this Activity is to allow a resource to capture fee costs and durations for the total project and to release funds to take the project from the Approved CRA Form to an Approved Project Proposal and a DRA Form. This Activity could also be used to allow Project Services to check the contents of the CRA Form (Costs and durations allowed).	Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work Handover Sheet Help
View Activity Notes	QUOTE IN 60 DAYS LEFT 60	
Project Requirements Analysed <input type="checkbox"/> Project Project Duration Estimated for CRA Form Page 2 <input type="checkbox"/> Fees Estimated for inclusion on CRA Form page 2 <input type="checkbox"/>		
Project ID Project Name JOBNO Project Name JOBNAME JOBCATEGORY		
Send To K2 Controller	Update Next >> Close	

5.2.1.1.1.9.1 List of functions- AF Other to prepare for RPM

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Quote In		No	Text	Textbox	Auto populate	
Days Left		No	Text	Textbox	Auto populate	
Project Requirements Analysed		No	Text	Checkbox		Mandatory
Project Project Duration Estimated for CRA Form Page		No	Text	Checkbox		Mandatory

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	35 of 243

2					
Fees Estimated for inclusion on CRA Form page 2	No	Text	Checkbox		Mandatory
Project ID	Yes	Text	Textbox	Auto populate	
Project Name	Yes	Text	Textbox	Auto populate	
JobNo	Yes	Text	Textbox	Auto populate	
JobName	Yes	Text	Textbox	Auto populate	
JobCategory	Yes	Text	Textbox	Auto populate	
Customer Application	No		Link		
Customer Information Form	No		Link		
Technical Information Form	No		Link		
Scope of Work	No		Link		
Handover Sheet	No		Link		
Help	Yes		Link		

5.2.1.1.1.10 Environmental Prepare for RPM

AFa Environmental Prepare for RPM		
Process Info Process DirectCustomer Activity AFa Environmental Prepare for RPM Folio My Folio No	Description The intent of this Activity is to make provision for environmental fees required to take the project from an approved CRA Form to an approved project Proposal and DRA Form. The duration of the report preparation giving the preferred route or site will determine the phase duration. The resource to do the environmental studies should also be recommended in the Costing sheet for the RPM.	Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work Handover Sheet Help
View Activity Notes Area of proposed Project checked for known Environmental Sensitivities.(Existing records & Publications) <input type="checkbox"/> Review Resource availability <input type="checkbox"/> Fees and duration estimated for the anticipated Environmental Work required to produce the relevant report <input type="checkbox"/> Environmental Report Type selected on page 2 of CRA <input type="checkbox"/>	QUOTE IN 60 DAYS LEFT 60	
Project ID Project Name Project Name JOBNO JOBNAME JOBCATEGORY		
<input type="button" value="Send To K2 Controller"/>	<input type="button" value="Update"/> <input type="button" value="Next >>"/> <input type="button" value="Close"/>	

5.2.1.1.1.10.1 List of functions- AFa Environmental Prepare for RPM

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Quote In		No	Text	Textbox	Auto populate	

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	36 of 243

Days Left	No	Text	Textbox	Auto populate	
Area of proposed Project checked for known Environmental Sensitivities.(Existing records & Publications)	No	Text	Checkbox		Mandatory
Review Resource availability	No	Text	Checkbox		Mandatory
Fees and duration estimated for the anticipated Environmental Work required to produce the relevant report	No	Text	Checkbox		Mandatory
Environmental Report Type selected on page 2 of CRA	No	Text	Checkbox		Mandatory
Project ID	Yes	Text	Textbox	Auto populate	
Project Name	Yes	Text	Textbox	Auto populate	
JobNo	Yes	Text	Textbox	Auto populate	
JobName	Yes	Text	Textbox	Auto populate	
JobCategory	Yes	Text	Textbox	Auto populate	
Customer Application	No		Link		
Customer Information Form	No		Link		
Technical Information Form	No		Link		
Scope of Work	No		Link		
Handover Sheet	No		Link		
Help	Yes		Link		

5.2.1.1.1.11 Land Development Prepare for RPM

AFB Land Development Prepare for RPM		
Process Info Process: DirectCustomer Activity: AFB Land Development Prepare for RPM Folio: My Folio No	Description The intent of this Activity is to make provision for the total Survey Fees required and to release the value required to take the project from an approved CRA Form to an approved project Proposal and DRA Form. The resource to do the Survey should also be recommended on the Costing Sheet for the RPM.	Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work Handover Sheet Help
View Activity Notes Project requirements analysed <input type="checkbox"/> Project area referenced for terrain difficulties <input type="checkbox"/> Work estimated and duration to complete the prelim design <input type="checkbox"/> Resource and Fees identified to cover required Survey work <input type="checkbox"/>	QUOTE IN 60 DAYS LEFT 60	
Project ID Project Name JOBNO	Project Name JOBNOME JOBCATEGORY	
<input type="button" value="Send To K2 Controller"/>	<input type="button" value="Update"/> <input type="button" value="Next >>"/> <input type="button" value="Close"/>	

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	37 of 243

5.2.1.1.1.11.1 List of functions- AFb Land Development Prepare for RPM

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Quote In		No	Text	Textbox	Auto populate	
Days Left		No	Text	Textbox	Auto populate	
Project requirements analysed		No	Text	Checkbox		Mandatory
Project area referenced for terrain difficulties		No	Text	Checkbox		Mandatory
Work estimated and duration to complete the prelim design		No	Text	Checkbox		Mandatory
Resource and Fees identified to cover required Survey work		No	Text	Checkbox		Mandatory
Project ID		Yes	Text	Textbox	Auto populate	
Project Name		Yes	Text	Textbox	Auto populate	
JobNo		Yes	Text	Textbox	Auto populate	
JobName		Yes	Text	Textbox	Auto populate	
JobCategory		Yes	Text	Textbox	Auto populate	
Customer Application		No		Link		
Customer Information Form		No		Link		
Technical Information Form		No		Link		
Scope of Work		No		Link		
Handover Sheet		No		Link		
Help		Yes		Link		

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	38 of 243

5.2.1.1.1.12 AFc Project Engineering Prepare For RPM

AFc Project Engineering Prepare For RPM			
Process Info Process DirectCustomer Activity AFc Project Engineering Prepare For RPM Folio My Folio No		Description The intent of this Activity is to make provision for total Project Engineering Fees and to release the funds required to take the project from an approved CRA Form to an approved Project Proposal and DRA Form. The duration of the prelim design work and project proposal approvals will contribute to the phase duration. Proposed resource captured in Costing Sheet for RPM.	
Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work Handover Sheet Help		QUOTE IN 60 DAYS LEFT 60	
View Activity Notes Project Details analysed from CRA Form and Planning Proposal Stakeholders consulted where possible or necessary Work required and duration to complete a Prelim Design Estimated Resource and Fees requested to do Prelim Design		<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	
Project ID Project Name Project Name JOBNO JOBNAME JOBCATEGORY			
<input type="button" value="Send To K2 Controller"/>		<input type="button" value="Update"/> <input type="button" value="Next >>"/> <input type="button" value="Close"/>	

5.2.1.1.1.12.1 List of functions- AFc Project Engineering Prepare for RPM

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Quote In		No	Text	Textbox	Auto populate	
Days Left		No	Text	Textbox	Auto populate	
Project Details analysed from CRA Form and Planning Proposal		No	Text	Checkbox		Mandatory
Stakeholders consulted where possible or necessary		No	Text	Checkbox		
Work required and duration to complete a		No	Text	Checkbox		Mandatory

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	39 of 243

Prelim Design Estimated				
Work required and duration to complete a Prelim Design Estimated	No	Text	Checkbox	Mandatory
Resource and Fees requested to do Prelim Design	No	Text	Checkbox	Mandatory
Project ID	Yes	Text	Textbox	Auto populate
Project Name	Yes	Text	Textbox	Auto populate
JobNo	Yes	Text	Textbox	Auto populate
JobName	Yes	Text	Textbox	Auto populate
JobCategory	Yes	Text	Textbox	Auto populate
Customer Application	No		Link	
Customer Information Form	No		Link	
Technical Information Form	No		Link	
Scope of Work	No		Link	
Handover Sheet	No		Link	
Help	Yes		Link	

5.2.1.1.1.13 AFd EDNS Prepare for PRM

AFd EDNS Prepare for PRM		Description		Links	
Process Info	Process DirectCustomer Activity AFd EDNS Prepare for PRM Folio My Folio No	The intent of this Activity is to make provision for total EDNS Fees and to release funds required to take the project from an approved CRA Form to an approved Project Proposal and DRA Form. The duration of the various EDNS work activities will contribute to the phase duration. The resources to do the EDNS work should be captured in the Costing Sheet for the RPM.		Edit Activity: Customer Application Customer Information Form Technical Information Form Scope Of Work Handover Sheet Help	
View Activity Notes		QUOTE IN	60		
		DAYS LEFT	60		
Project Requirements Analysed <input type="checkbox"/> Work estimated to produce a Pre-lim Design <input type="checkbox"/> Fees and Duration requested to produce a Prelim Design <input type="checkbox"/>					
Project ID Project Name Project Name JOBNO JOBNAME JOBCATEGORY					
<input type="button" value="Send To K2 Controller"/> <input type="button" value="Update"/> <input type="button" value="Next >>"/> <input type="button" value="Close"/>					

5.2.1.1.1.13.1 List of functions- AFd EDNS Prepare for RPM

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	40 of 243

Add/View Activity Notes	No	Text	Link	
Quote In	No	Text	Textbox	Auto populate
Days Left	No	Text	Textbox	Auto populate
Project Requirements Analysed	No	Text	Checkbox	Mandatory
Work estimated to produce a Pre-lim Design	No	Text	Checkbox	
Fees and Duration requested to produce a Prelim Design	No	Text	Checkbox	Mandatory
Project ID	Yes	Text	Textbox	Auto populate
Project Name	Yes	Text	Textbox	Auto populate
JobNo	Yes	Text	Textbox	Auto populate
JobName	Yes	Text	Textbox	Auto populate
JobCategory	Yes	Text	Textbox	Auto populate
Customer Application	No		Link	
Customer Information Form	No		Link	
Technical Information Form	No		Link	
Scope of Work	No		Link	
Handover Sheet	No		Link	
Help	Yes		Link	

5.2.1.1.1.14 Project Management Prepare for RPM

AFe Project Management Prepare for RPM		
Process Info Process: DirectCustomer Activity: AFe Project Management Prepare for RPM Folio: My Folio No	Description The intent of this Activity is to make provision for Project Management Fees required for this project. The total duration required to take this project from the Approved CRA to project completion (energised) needs to be confirmed by project management. The resource to be assigned as the Project Co-ordinator and COW can be captured on the Costing Sheet for the RPM.	Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work Handover Sheet Help
View Activity Notes	QUOTE IN 60 DAYS LEFT 60	
Project Requirements Analysed <input type="checkbox"/> Project Duration Estimated for CRA Form Page 2 <input type="checkbox"/> Fees Estimated to Project Manage if external Appointment <input type="checkbox"/> PC identified for this project and recorded for the RPM <input type="checkbox"/>		
Project ID Project Name JOBNO JOBCATEGORY		
Send To K2 Controller Update Next >> Close		

5.2.1.1.1.14.1 List of functions- AFe Project Management Prepare for RPM

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	41 of 243

Folio	Yes	Text	Textbox	Auto populate	
Description	Yes	Text	Textbox	Auto populate	
Add/View Activity Notes	No	Text	Link		
Quote In	No	Text	Textbox	Auto populate	
Days Left	No	Text	Textbox	Auto populate	
Project Requirements Analysed	No	Text	Checkbox		Mandatory
Project Duration Estimated for CRA Form Page 2	No	Text	Checkbox		
Fees Estimated to Project Manage if external Appointment	No	Text	Checkbox		Mandatory
PC identified for this project and recorded for the RPM	No	Text	Checkbox		Mandatory
Project ID	Yes	Text	Textbox	Auto populate	
Project Name	Yes	Text	Textbox	Auto populate	
JobNo	Yes	Text	Textbox	Auto populate	
JobName	Yes	Text	Textbox	Auto populate	
JobCategory	Yes	Text	Textbox	Auto populate	
Customer Application	No		Link		
Customer Information Form	No		Link		
Technical Information Form	No		Link		
Scope of Work	No		Link		
Handover Sheet	No		Link		
Help	Yes		Link		

5.2.1.1.1.15 AG Resource Planning Meeting (RPM)

AG Resource Planning Meeting (RPM)		Description	Links
Process Info	DirectCustomer	This Activity controls and manages the parallel processes associated with the RPM. The RPM Agenda will be based on all projects in this activity. All projects in this Activity should be scheduled at the RPM. Focus is on Project Cost, Fees, Durations and Resources. All Jobs linked to a project should be presented together at RPM.	Edit Activity Edit Activity Map Customer Application Customer Information Form Technical Information Form Scope Of Work Handover Sheet Activity User Allocation Help
Activity	AG Resource Planning Meeting (RPM)		
Folio	My Folio No		
View Activity Notes		<div> <div>QUOTE IN</div> <div>DAYS LEFT</div> </div> <div> <div>60</div> <div>60</div> </div>	
<p>Adequate details have been entered on the CRA Form</p> <p>The associated CRA Form has been placed on agenda for next RPM</p> <p>CRA Form completed and accepted at RPM.</p> <p>AFa Environmental Prepare for RPM</p> <p>AFb Land Development Prepare for RPM</p> <p>AFc Proj Eng Prepare For RPM</p> <p>AFd EDUS Prepare for RPM</p> <p>AFe Proj Man Prepare for RPM</p> <p>AF Other to prepare for RPM</p> <p>AFH Obtain Management Approval</p>		<div> <div>Completed - 2013-01-25 08:43:14</div> <div>Completed - 2013-01-25 08:43:14</div> <div>Completed - 2013-01-25 08:43:14</div> <div>Completed - 2013-01-25 08:43:14</div> <div>Completed - 2013-01-25 08:43:14</div> <div>Completed - 2013-01-25 08:43:14</div> <div>Completed - 2013-01-25 08:43:14</div> </div> <div> <div><-- None Selected --></div> </div>	
Project ID	Project Name	Project Name	
JobNo	JobName	JobCategory	
Send To K2 Controller		Update	Next >> Close

5.2.1.1.1.15.1 List of functions- AG Resource Planning (RPM)

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
------------	-----------------	-------------	------------	--------------	-------	-------------

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	42 of 243

Process Info	Yes	Text	Label	Auto populate	
Process	Yes	Text	Textbox	Auto populate	
Activity	Yes	Text	Textbox	Auto populate	
Folio	Yes	Text	Textbox	Auto populate	
Description	Yes	Text	Textbox	Auto populate	
Add/View Activity Notes	No	Text	Link		
Quote In	No	Text	Textbox	Auto populate	
Days Left	No	Text	Textbox	Auto populate	
Adequate details have been entered on the CRA Form	No	Text	Checkbox		Mandatory
The associated CRA Form has been placed on agenda for next RPM	No	Text	Checkbox		
CRA Form completed and accepted at RPM.	No	Text	Checkbox		Mandatory
AFa Environmental Prepare for RPM	No	Text	Textbox	Auto populate	Mandatory
AFb Land Development Prepare for RPM	No	Text	Textbox	Auto populate	Mandatory
AFc Proj Eng Prepare For RPM	No	Text	Textbox	Auto populate	Mandatory
AFd EDNS Prepare for PRM	No	Text	Textbox	Auto populate	Mandatory
AFe Proj Man Prepare for RPM	No	Text	Textbox	Auto populate	Mandatory
AF Other to prepare for RPM	No	Text	Textbox	Auto populate	Mandatory
AH Obtain Management Approval	No	Text	Checkbox & Name Picker		Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected
Project ID	Yes	Text	Textbox	Auto populate	
Project Name	Yes	Text	Textbox	Auto populate	
JobNo	Yes	Text	Textbox	Auto populate	
JobName	Yes	Text	Textbox	Auto populate	
JobCategory	Yes	Text	Textbox	Auto populate	
Edit Activity	No		Link		
Edit Activity Map					
Customer Application	No		Link		
Customer Information Form	No		Link		
Technical Information Form	No		Link		
Scope of Work	No		Link		
Handover Sheet	No		Link		
Activity User Allocation	No		Link		
Help	No		Link		

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	43 of 243

5.2.1.1.1.16 Obtain Management Approval

AH Obtain Management Approval											
Process Info Process DirectCustomer Activity AH Obtain Management Approval Folio My Folio No	Description Activity AH intent is for the NSM to check and support the CRA before the Job is released to the Quotation Provider to prepare the associated PCE or BQ. The NSM must observe the quote type selected in AD and support this recommendation by selecting the equivalent route. If not in agreement, the project must go back to AD with an instruction to re-select.	Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work Handover Sheet Help									
View Activity Notes	<table> <tr> <td>QUOTE IN</td> <td>60</td> </tr> <tr> <td>DAYS LEFT</td> <td>60</td> </tr> <tr> <td>QUOTE TYPE</td> <td>PCE</td> </tr> <tr> <td>DAYS TO QUOTE</td> <td>90</td> </tr> </table>	QUOTE IN	60	DAYS LEFT	60	QUOTE TYPE	PCE	DAYS TO QUOTE	90		
QUOTE IN	60										
DAYS LEFT	60										
QUOTE TYPE	PCE										
DAYS TO QUOTE	90										
Process Route Authorised <input type="radio"/> Major STD (PCE) <input checked="" type="radio"/> Major Short (BQ)											
CRA Form Assumptions and Network Share checked for Accuracy and Conformance CRA Form checked and "Supported" on page 3 AI Generate Prov. Cost Estim or Budget Quote AD Complete Conceptual Design											
<table> <tr> <td>Project ID</td> <td colspan="2"></td> </tr> <tr> <td>Project Name</td> <td colspan="2">Project Name</td> </tr> <tr> <td>JOBNO</td> <td>JOBNAME</td> <td>JOBCATEGORY</td> </tr> </table>			Project ID			Project Name	Project Name		JOBNO	JOBNAME	JOBCATEGORY
Project ID											
Project Name	Project Name										
JOBNO	JOBNAME	JOBCATEGORY									
<input type="button" value="Send To K2 Controller"/>	<input type="button" value="Back"/> <input type="button" value="Update"/> <input type="button" value="Next"/> <input type="button" value="Close"/>										

5.2.1.1.1.16.1 List of functions- AH Obtain Management Approval

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Quote In		No	Text	Textbox	Auto populate	
Days Left		No	Text	Textbox	Auto populate	
Process Route Authorised		No	Text	Radio Button	1. Major STD (PCE) 2. Major Short (BQ)	Mandatory When "Major STD (PCE)" is selected, the following become active:- <ul style="list-style-type: none"> CRA Form Assumptions and Network Share checked for Accuracy and Conformance CRA Form checked and "Supported" on page 3 AI Generate Prov. Cost Estim or Budget Quote When "Major Short (BQ)" is selected, the following become active:- <ul style="list-style-type: none"> AD Complete Conceptual Design

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	44 of 243

CRA Form Assumptions and Network Share checked for Accuracy and Conformance	No	Text	Checkbox	
CRA Form checked and "Supported" on page 3	No	Text	Checkbox	Mandatory
AI Generate Prov. Cost Estim or Budget Quote	No	Text	Checkbox & Name Picker	Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected
AD Complete Conceptual Design	No	Text	Checkbox & Name Picker	Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected
Project ID	Yes	Text	Textbox	Auto populate
Project Name	Yes	Text	Textbox	Auto populate
JobNo	Yes	Text	Textbox	Auto populate
JobName	Yes	Text	Textbox	Auto populate
JobCategory	Yes	Text	Textbox	Auto populate
Edit Activity				
Customer Application	No		Link	
Customer Information Form	No		Link	
Technical Information Form	No		Link	
Scope of Work	No		Link	
Handover Sheet	No		Link	
Help	Yes		Link	

5.2.1.1.1.17 Alb Send PCE or Budget Quote to Customer

Alb Send PCE or Budget Quote to Customer		
Process Info Process: DirectCustomer Activity: Alb Send PCE or Budget Quote to Customer Folio: My Folio No	Description This is a communication to the Customer Exec or KSACS that a PCE or budget Quote has been prepared and is ready for delivery to the Customer. This is an optional Activity and should only be used when required.	Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work Handover Sheet Help
View Activity Notes	QUOTE IN 30 DAYS LEFT 30	
Quote Received from Quotation Provider <input type="checkbox"/> PCE or BQ delivered to the Customer <input type="checkbox"/>		
Send To K2 Controller	Update	Next >> Close

5.2.1.1.1.17.1 List of functions- Alb Send PCE or Budget to Customer

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	46 of 243

Name	Only				
Process Info	Yes	Text	Label	Auto populate	
Process	Yes	Text	Textbox	Auto populate	
Activity	Yes	Text	Textbox	Auto populate	
Folio	Yes	Text	Textbox	Auto populate	
Description	Yes	Text	Textbox	Auto populate	
Add/View Activity Notes	No	Text	Link		
Quote In	No	Text	Textbox	Auto populate	
Days Left	No	Text	Textbox	Auto populate	
PCE - days to provide BQ	No	Text	Textbox	Auto populate	
BQ - days to provide Supply	No	Text	Textbox	Auto populate	
All Energy Conservation and forecasting requirements must be requested with the Quotation	No	Text	Checkbox		Mandatory
Financial Calculations done (Capcon) - Cash upfront Connection Charges/Deposits	No	Text	Checkbox		Mandatory
Early Termination Guarantees and Connection Fees Calculated	No	Text	Checkbox		Mandatory
Quote prepared and ratified according to DoA (Pricing/Eng/CS)	No	Text	Checkbox		Mandatory
(Correct std letter to be used... note several types for Developer Quotations)	No	Text	Label		
Designated Manager / Area Manager signed quote	No	Text	Checkbox		Mandatory
Quote posted to Customer /Developer	No	Text	Checkbox		Mandatory
Alb Send PCE or Budget Quote to Customer	No	Text	Checkbox & Name Picker		Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected
AJ Manage Major Reminder System	No	Text	Checkbox & Name Picker		Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected
Project ID	Yes	Text	Textbox	Auto populate	
Project Name	Yes	Text	Textbox	Auto populate	
JobNo	Yes	Text	Textbox	Auto populate	

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	47 of 243

JobName	Yes	Text	Textbox	Auto populate
JobCategory	Yes	Text	Textbox	Auto populate
Edit Activity				
Customer Application	No		Link	
Customer Information Form	No		Link	
Technical Information Form	No		Link	
Scope of Work	No		Link	
Handover Sheet	No		Link	
Help	Yes		Link	

5.2.1.1.1.19 AJ Manage Major Reminder System

AJ Manage Major Reminder System		
Process Info Process DirectCustomer Activity AJ Manage Major Reminder System Folio My Folio No	Description AJ - Intent of this Activity is to hold Customer Project until the Customer Accepts the PCE/BQ. The Outstanding report on this activity will assist the User to manage these customer responses. They should not be allowed to remain in this activity beyond the Regional maximum duration allowed. The User must use their discretion when dealing with some Customers.	Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work Handover Sheet Help
View Activity Notes Day 21 reminder sent to the customer Notification of Quote Expiry sent to Customer A1b Send PCE or Budget Quote to Customer Please select an option A3c Projects awaiting Energy Allocation AK Process PCE or BQ Acceptance AKb PCE or BQ Rejected	QUOTE TYPE PCE QUOTE IN 90 PROCESS ROUTE MAJOR Completed - 2010-01-26 11:23:12 <input checked="" type="radio"/> PCE Acceptance - Requires Energy Allocation <input type="radio"/> PCE/BQ Acceptance - Not require Energy Allocation <input type="radio"/> PCE/BQ Expired / Rejection Received <input type="text" value="-- None Selected --"/> <input type="text" value="-- None Selected --"/> <input type="text" value="-- None Selected --"/>	
Project ID Project Name Project Name JOBNO JOBNAME JOBCATEGORY		
<input type="button" value="Send To K2 Controller"/>	<input type="button" value="Back"/> <input type="button" value="Update"/> <input type="button" value="Next >"/> <input type="button" value="Close"/>	

5.2.1.1.1.19.1 List of functions- AJ Manage Major Reminder System

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Quote In		No	Text	Textbox	Auto populate	
Days Left		No	Text	Textbox	Auto populate	
Day 21 reminder sent to the customer		No	Text	Checkbox		
Notification of Quote		No	Text	Checkbox		

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	48 of 243

Expiry sent to Customer					
Alb Send PCE or Budget Quote to Customer	No	Text	Textbox	Auto populate	Mandatory
Please select an option	No	Text	Radio button	<ol style="list-style-type: none"> 1. PCE Acceptance - Requires Energy Allocation 2. PCE/BQ Acceptance - Not require Energy Allocation 3. PCE/BQ Expired / Rejection Received 	<p>Mandatory When “ PCE Acceptance - Requires Energy Allocation” is selected, “AJc Projects awaiting Energy Allocation” will be active.</p> <p>When “PCE/BQ Acceptance - Not require Energy Allocation” is selected, “AK Process PCE or BQ Acceptance” will be active</p> <p>When “PCE/BQ Expired / Rejection Received” is selected, “AKb PCE or BQ Rejected” will be active</p>
AJc Projects awaiting Energy Allocation	No	Text	Checkbox & Name Picker		<p>Mandatory when “ PCE Acceptance - Requires Energy Allocation” is selected.</p> <p>When the checkbox is selected, the next user to carry out the next activity should be selected</p>
AK Process PCE or BQ Acceptance	No	Text	Checkbox & Name Picker		<p>Mandatory when “PCE/BQ Acceptance - Not require Energy Allocation” is selected,</p> <p>When the checkbox is selected, the next user to carry out the next activity should be selected</p>
AKb PCE or BQ Rejected	No	Text	Checkbox & Name Picker		<p>Mandatory when “PCE/BQ Expired / Rejection Received” is selected</p> <p>When the checkbox is selected, the next user to carry out the next activity should be selected</p>
Project ID	Yes	Text	Textbox	Auto populate	
Project Name	Yes	Text	Textbox	Auto populate	
JobNo	Yes	Text	Textbox	Auto populate	
JobName	Yes	Text	Textbox	Auto populate	

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	49 of 243

JobCategory	Yes	Text	Textbox	Auto populate
Edit Activity				
Customer Application	No		Link	
Customer Information Form	No		Link	
Technical Information Form	No		Link	
Scope of Work	No		Link	
Handover Sheet	No		Link	
Help	Yes		Link	

5.2.1.1.1.20 AJc Projects awaiting Energy Allocation

AJc Projects awaiting Energy Allocation			
Process Info Process: DirectCustomer Activity: AJc Projects awaiting Energy Allocation Folio: My Folio No		Description AJc - Customer has accepted the PCE and has provided all Energy and Demand forecasts. In this Activity the User will submit all the customer Data to the Energy Allocation Committee. This Application is to remain in this Activity until the Energy allocation Committee allocates Energy and a Start Date. The User is then to "Next" this screen after completing all requirements	
Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work Handover Sheet Help		QUOTE TYPE: PCE QUOTE IN: 90 PROCESS ROUTE: MAJOR	
View Activity Notes All Customer, Demand and Energy Data submitted to the Allocation Committee Hold Application in this activity until Energy Allocated by Committee Energy Allocated by Energy Allocation Committee. Date at which Customer can first take the Energy allocated by the Committee A/c Customer Confirms Energy and Date Acceptance		<input type="checkbox"/> <input type="checkbox"/> <input type="text"/> <input type="text"/> <-- None Selected -->	
Project ID Project Name: <input type="text"/> JOBNO: <input type="text"/>		Project Name: <input type="text"/> JOBNAME: <input type="text"/> JOBCATEGORY: <input type="text"/>	
<input type="button" value="Send To K2 Controller"/>		<input type="button" value="Update"/> <input type="button" value="Next >>"/> <input type="button" value="Close"/>	

5.2.1.1.1.20.1 List of functions- AJc Projects awaiting Energy Allocation

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Quote In		No	Text	Textbox	Auto populate	
Days Left		No	Text	Textbox	Auto populate	
All Customer, Demand and Energy Data submitted to the Allocation Committee		No	Text	Checkbox		Mandatory
Hold Application in this activity until Energy Allocated by		No	Text	Label		

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	50 of 243

Committee				
Energy Allocated by Energy Allocation Committee.	No	Text	Checkbox	Mandatory
Date at which Customer can first take the Energy allocated by the Committee	No	Date	Date Picker/ Calendar	Mandatory
AKc Customer Confirms Energy and Date Acceptance	No	Text	Checkbox & Name Picker	Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected
Project ID	Yes	Text	Textbox	Auto populate
Project Name	Yes	Text	Textbox	Auto populate
JobNo	Yes	Text	Textbox	Auto populate
JobName	Yes	Text	Textbox	Auto populate
JobCategory	Yes	Text	Textbox	Auto populate
Edit Activity				
Customer Application	No		Link	
Customer Information Form	No		Link	
Technical Information Form	No		Link	
Scope of Work	No		Link	
Handover Sheet	No		Link	
Help	Yes		Link	

5.2.1.1.1.21 AK Process PCE or BQ Acceptance

AK Process PCE or BQ Acceptance		
Process Info Process: DirectCustomer Activity: AK Process PCE or BQ Acceptance Folio: My Folio No	Description The intent of Activity AK is to process the Customer's acceptance and to inform Engineering accordingly. Acceptance letters must be made available to Engineering. An acknowledgement letter should also be sent to the Customer. Also deals with acceptances after Energy Allocation.	Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work Handover Sheet Help
View Activity Notes	QUOTE TYPE: PCE QUOTE IN: 90 PROCESS ROUTE: MAJOR	
Acknowledge receipt of Customer Acceptance <input type="checkbox"/> Copy of Quotation and Customer Acceptance made available to Project Services <input type="checkbox"/> Data included in the Customer Response has been captured into the relevant systems <input type="checkbox"/> AL Raise or Update Customer Account <input type="checkbox"/> <-- None Selected -->		
Project ID: <input type="text"/> Project Name: <input type="text"/> JOBNO: <input type="text"/> JOBNAME: <input type="text"/> JOBCATEGORY: <input type="text"/>		
Send To K2 Controller <input type="button"/> << Back <input type="button"/> Update <input type="button"/> Next >> <input type="button"/> Close <input type="button"/>		

5.2.1.1.1.21.1 List of functions- AK Process PCE or BQ Acceptance

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
------------	-----------------	-------------	------------	--------------	-------	-------------

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	51 of 243

Process Info	Yes	Text	Label	Auto populate	
Process	Yes	Text	Textbox	Auto populate	
Activity	Yes	Text	Textbox	Auto populate	
Folio	Yes	Text	Textbox	Auto populate	
Description	Yes	Text	Textbox	Auto populate	
Add/View Activity Notes	No	Text	Link		
Quote In	No	Text	Textbox	Auto populate	
Days Left	No	Text	Textbox	Auto populate	
Acknowledge receipt of Customer Acceptance	No	Text	Checkbox		Mandatory
Copy of Quotation and Customer Acceptance made available to Project Services	No	Text	Checkbox		Mandatory
Data included in the Customer Response has been captured into the relevant systems	No	Text	Checkbox		Mandatory
AL Raise or Update Customer Account	No	Text	Checkbox & Name Picker		Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected
Project ID	Yes	Text	Textbox	Auto populate	
Project Name	Yes	Text	Textbox	Auto populate	
JobNo	Yes	Text	Textbox	Auto populate	
JobName	Yes	Text	Textbox	Auto populate	
JobCategory	Yes	Text	Textbox	Auto populate	
Edit Activity					
Customer Application	No		Link		
Customer Information Form	No		Link		
Technical Information Form	No		Link		
Scope of Work	No		Link		
Handover Sheet	No		Link		
Help	Yes		Link		

5.2.1.1.1.22 AKb PCE or BQ Rejected

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	52 of 243

AKb PCE or BQ Rejected		
Process Info Process: DirectCustomer Activity: AKb PCE or BQ Rejected Folio: My Folio No	Description AKb - The intent of this Activity is to manage the Rejected Customer Applications by archiving the Quotations and passing on the Rejected Quotation to Engineering to remove the project from ACNAC and other Engineering systems and records. It may some times be prudent to hold these rejections for a few weeks if there is any likelihood that the Customer may change their mind.	Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work Handover Sheet Help
View Activity Notes	QUOTE TYPE QUOTE IN PROCESS ROUTE	PCE 90 MAJOR
Record reason for Customer rejection on the Customer Application form Select whether project has any approved CRAs for any associated Job/s No Approved CRA's - Project will be stopped in this Activity PCA - Prepare PCA Form (Note this will create a PCA subprocesses for each Job)		
<input type="checkbox"/> No Approved CRA's <input type="checkbox"/> Project has Approved CRA's <input type="checkbox"/> <-- None Selected -->		
Project ID		
Project Name	Project Name	
JOBNO	JOBNAME	JOBCATEGORY
Send To K2 Controller	Stop Project	<< Back Update Next >> Close

5.2.1.1.1.22.1 List of functions- AKb PCE or BQ Rejected

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Quote In		No	Text	Textbox	Auto populate	
Days Left		No	Text	Textbox	Auto populate	
Record reason for Customer rejection on the Customer Application form		No	Text	Checkbox		Mandatory
Select whether project has any approved CRAs for any associated Job/s		No	Text	Radio Button	1. No Approved CRA's 2. Project has Approved CRA's	Mandatory When "No Approved CRA's" is selected, "No Approved CRA's - Project will be stopped in this Activity" will be active. When "Project has Approved CRA's" is selected, "PCA - Prepare PCA Form (Note this will create a PCA subprocesses for each Job)" will be active.
No Approved CRA's - Project will be stopped		No	Text	Checkbox		Mandatory when "No Approved CRA's" is

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	53 of 243

in this Activity				<i>selected</i>
PCA - Prepare PCA Form (Note this will create a PCA subprocesses for each Job)	No	Text	Checkbox & Name Picker	<i>Mandatory when "Project has Approved CRA's" is selected.</i> When the checkbox is selected, the next user to carry out the next activity should be selected
Project ID	Yes	Text	Textbox	<i>Auto populate</i>
Project Name	Yes	Text	Textbox	<i>Auto populate</i>
JobNo	Yes	Text	Textbox	<i>Auto populate</i>
JobName	Yes	Text	Textbox	<i>Auto populate</i>
JobCategory	Yes	Text	Textbox	<i>Auto populate</i>
Edit Activity				
Customer Application	No		Link	
Customer Information Form	No		Link	
Technical Information Form	No		Link	
Scope of Work	No		Link	
Handover Sheet	No		Link	
Help	Yes		Link	

5.2.1.1.1.23 AKc Customer Confirms Energy and Date Acceptance

AKc Customer Confirms Energy and Date Acceptance	
Process Info Process DirectCustomer Activity AKc Customer Confirms Energy and Date Acceptance Folio My Folio No	Description AKc - The intent of this Activity is to contact the Customer after details of the Energy Allocation have been received to confirm that the Customer will accept the Energy allocated and the date when the Energy can start to be taken. It is not recommended that the PCE be revised, but rather to proceed with the Budget Quote, even if the PCE has expired. The Customer response MUST be communicated to the Energy Allocation Committee.
View Activity Notes	QUOTE TYPE PCE QUOTE IN 90 PROCESS ROUTE MAJOR
Date at which Customer can take the first Allocated Energy Customer contacted and given details of Energy and Date allocation Depending on Customer response - please select Energy Allocation Committee notified of Customer response AK Process PCE or BQ Acceptance AKb PCE or BQ Rejected	2010-01-25 <input type="checkbox"/> <input checked="" type="checkbox"/> Customer Accepts Energy and Date Allocation <input type="checkbox"/> Customer Rejects Energy and Date Allocation <input type="checkbox"/> <-- None Selected --> <input type="checkbox"/> <-- None Selected -->
Project ID Project Name Project Name JOBNO JOBNOME JOBNAME JOBCATEGORY	Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work Handover Sheet Help
Send To K2 Controller	<< Back Update Next >> Close

5.2.1.1.1.23.1 List of functions- AKc Customer Confirms Energy and Date Acceptance

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	<i>Auto populate</i>	
Process		Yes	Text	Textbox	<i>Auto populate</i>	

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	54 of 243

Activity	Yes	Text	Textbox	Auto populate	
Folio	Yes	Text	Textbox	Auto populate	
Description	Yes	Text	Textbox	Auto populate	
Add/View Activity Notes	No	Text	Link		
Quote In	No	Text	Textbox	Auto populate	
Days Left	No	Text	Textbox	Auto populate	
Date at which Customer can take the first Allocated Energy	No	Date	Textbox	Auto populate	
Customer contacted and given details of Energy and Date allocation	No	Text	Checkbox		Mandatory
Depending on Customer response - please select	No	Text	Radio Button	<p>3. Customer Accepts Energy and Date Allocation.</p> <p>4. Customer Rejects Energy and Date Allocation</p>	<p>Mandatory When "Customer Accepts Energy and Date Allocation" is selected, "AK Process PCE or BQ Acceptance" will be active.</p> <p>When "Customer Rejects Energy and Date Allocation" is selected, "AKb PCE or BQ Rejected" will be active.</p>
Energy Allocation Committee notified of Customer response	No	Text	Checkbox		Mandatory
AK Process PCE or BQ Acceptance	No	Text	Checkbox & Name Picker		<p>Mandatory when "Customer Accepts Energy and Date Allocation" is selected</p> <p>When the checkbox is selected, the next user to carry out the next activity should be selected</p>
AKb PCE or BQ Rejected	No	Text	Checkbox & Name Picker		<p>Mandatory when "Customer Rejects Energy and Date Allocation" is selected,</p> <p>When the checkbox is selected, the next user to carry out the next activity should be selected</p>
Project ID	Yes	Text	Textbox	Auto populate	
Project Name	Yes	Text	Textbox	Auto populate	
JobNo	Yes	Text	Textbox	Auto populate	
JobName	Yes	Text	Textbox	Auto populate	
JobCategory	Yes	Text	Textbox	Auto populate	
Edit Activity					

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	55 of 243

Customer Application	No	Link
Customer Information Form	No	Link
Technical Information Form	No	Link
Scope of Work	No	Link
Handover Sheet	No	Link
Help	Yes	Link

5.2.1.1.1.24 AL Raise or Update Customer Account

AL Raise or Update Customer Account		
Process Info Process: DirectCustomer Activity: AL Raise or Update Customer Account Folio: My Folio No	Description This activity prompts the User to Create Person in CC&B and to capture all the Customer and Project Data direct into CC&B. Bills created in CC&B and sent to Customer. A CC&B button has been provided on this screen to give the User direct access.	Links Edit Activity Create Person in CC&B Customer Application Customer Information Form Technical Information Form Scope Of Work Handover Sheet Help
View Activity Notes Supply Agreement Concluded <input type="checkbox"/> Customer Registered in CC&B <input type="checkbox"/> Account Number: <input type="text" value="5"/> Raise Upfront Charges <input type="checkbox"/> Cash upfront payment amount excluding VAT: <input type="text" value="0.00"/> VAT @: <input type="text" value="14%"/> Cash upfront VAT amount: <input type="text" value="0.00"/> Total Amount: <input type="text" value="0.00"/> AM Confirm Payment and Authorise Supply <input type="checkbox"/> <-- None Selected -->	QUOTE TYPE: PCE QUOTE IN: 90 PROCESS ROUTE: MAJOR	
Project ID Project Name: <input type="text"/> JOBN0: <input type="text"/> JOBN0NAME: <input type="text"/> JOBCATEGORY: <input type="text"/>		
<input type="button" value="Send To K2 Controller"/>	<input type="button" value="Back"/> <input type="button" value="Update"/> <input type="button" value="Next"/> <input type="button" value="Close"/>	

5.2.1.1.1.24.1 List of functions- AL Raise or Update Customer Account

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Quote In		No	Text	Textbox	Auto populate	
Days Left		No	Text	Textbox	Auto populate	
Supply Agreement Concluded		No	Text	Checkbox		Mandatory
Customer Registered in CC&B		No	Text	Checkbox		Mandatory
Account Number		No	Text	Textbox		
Raise Upfront Charges		No	Text	Checkbox		Mandatory

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	56 of 243

Cash upfront payment amount excluding VAT	No	Number	Textbox		Mandatory
VAT @	No	Percent age	Textbox	Auto populate	Mandatory
Cash upfront VAT amount	No	Number	Textbox	Auto populate	Mandatory Calculated automatically after VAT is included.
Total Amount	No	Number	Textbox	Auto populate	Mandatory Calculated automatically after VAT is included.
AM Confirm Payment and Authorise Supply	No	Text	Checkbox & Name Picker		Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected
Project ID	Yes	Text	Textbox	Auto populate	
Project Name	Yes	Text	Textbox	Auto populate	
JobNo	Yes	Text	Textbox	Auto populate	
JobName	Yes	Text	Textbox	Auto populate	
JobCategory	Yes	Text	Textbox	Auto populate	
Create person in CC&B	No		Link		
Customer Application	No		Link		
Customer Information Form	No		Link		
Technical Information Form	No		Link		
Scope of Work	No		Link		
Handover Sheet	No		Link		
Help	Yes		Link		

5.2.1.1.1.25 Confirm Payment and Authorise Supply

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	57 of 243

AM Confirm Payment and Authorise Supply	
Process Info Process DirectCustomer Activity AM Confirm Payment and Authorise Supply Folio My Folio No	Description The Activity AM user has the critical responsibility to only "Next" this Activity when the Customer has paid all the required Quotation Fees (PCE) or total Capital contribution/Bank Guarantee (BQ). Release of this Activity without full payment will be a serious misconduct.
View Activity Notes	<div> <div>QUOTE TYPE</div> <div>QUOTE IN</div> <div>PROCESS ROUTE</div> </div> <div> PCE 90 MAJOR </div>
Account Number Date Customer full payment made/Guarantee received Total Amount paid and/or Guaranteed by Customer (Rand) Major Standard process (PCE) Duration to prepare Budget Quote quoted to Customer (days) Therefore the Budget Quote is due on Major Short process (BQ) Duration to Connect/Increase/Decrease supply point (days) New/increased/decreased supply point available on ALC CRA Agenda item for RIC	<div>5</div> <div></div> <div></div> <div></div> <div></div> <div></div> <div>0</div> <div></div> <div><-- None Selected --></div>
Project ID Project Name JOBNO	<div>Project Name</div> <div>JOBNAME</div> <div>JOBCATEGORY</div>
Send To K2 Controller	<< Back Update Next >> Close

5.2.1.1.25.1 List of functions- AM Confirm Payment and Authorise Supply

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Quote Type		No	Text	Textbox	Auto populate	
Quote In		No	Text	Textbox	Auto populate	
Process Route		No	Text	Textbox	Auto populate	
Account Number		No	Text	Textbox	Auto populate	
Date Customer full payment made/Guarantee received		No	Date	Date Picker or Calendar		Mandatory YYYY-MM-DD
Total Amount paid and/or Guaranteed by Customer (Rand)		No	Number	Textbox		Mandatory
Major Standard process (PCE)		No	Text	Label		Mandatory
Duration to prepare Budget Quote quoted to Customer (days)		No	Number	Textbox	Auto populate	Mandatory
Therefore the Budget Quote is due on		No	Date	Textbox	Auto populate	Mandatory YYYY-MM-DD
Major Short process (BQ)		No	Text	Label		
Duration to Connect/Increase/Decr		No	Number	Textbox		

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	58 of 243

ease supply point (days)				
New/increased/decreased supply point available on	No	Number	Textbox	Mandatory Calculated automatically after VAT is included.
ALc CRA Agenda item for RIC	No	Text	Checkbox & Name Picker	Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected
Project ID	Yes	Text	Textbox	Auto populate
Project Name	Yes	Text	Textbox	Auto populate
JobNo	Yes	Text	Textbox	Auto populate
JobName	Yes	Text	Textbox	Auto populate
JobCategory	Yes	Text	Textbox	Auto populate
Customer Payment from CC&B	No		Link	
Customer Application	No		Link	
Customer Information Form	No		Link	
Technical Information Form	No		Link	
Scope of Work	No		Link	
Handover Sheet	No		Link	
Help	Yes		Link	

5.2.1.1.1.26 CRA Agenda item for RIC

ALc CRA Agenda item for RIC		Description		Links	
Process Info	Process DirectCustomer Activity ALc CRA Agenda item for RIC Folio My Folio No	ALC - The intent of this Activity is to prepare the CRA Form for presentation to the RIC. Where alternatives have been quoted to the Customer, it is imperative that the User checks that the CRA scope matches the option accepted by the Customer. If different, the CRA must be amended to reflect the selected option. Send to user who did AD to do changes still in this option. (DO NOT send back to Activity AD)		Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work Handover Sheet Help	
View Activity Notes		QUOTE TYPE QUOTE IN PROCESS ROUTE	PCE 90 MAJOR		
CRA Scope checked against Customer Acceptance letter <input type="checkbox"/> CRA date for Budget Quotation checked against quoted duration <input type="checkbox"/> Customer Acceptance date For Std process (PCE) the budget quote is due on 2010-01-25 For Short Process (BQ) the project energisation date is due on 2010-01-25 AMc Approval of CRA <input type="checkbox"/> <- None Selected ->					
Project ID					
Project Name	Project Name				
JOBN0	JOBNAM0	JOBCATEGORY			
Send To K2 Controller		<< Back Update Next >> Close			

5.2.1.1.1.26.1 List of functions- ALc CRA Agenda item for RIC

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
------------	-----------------	-------------	------------	--------------	-------	-------------

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	59 of 243

Process Info	Yes	Text	Label	Auto populate	
Process	Yes	Text	Textbox	Auto populate	
Activity	Yes	Text	Textbox	Auto populate	
Folio	Yes	Text	Textbox	Auto populate	
Description	Yes	Text	Textbox	Auto populate	
Add/View Activity Notes	No	Text	Link		
Quote Type	No	Text	Textbox	Auto populate	
Quote In	No	Text	Textbox	Auto populate	
Process Route	No	Text	Textbox	Auto populate	
CRA Scope checked against Customer Acceptance letter	No	Text	Checkbox		Mandatory
CRA date for Budget Quotation checked against quoted duration	No	Text	Checkbox		Mandatory
Customer Acceptance date	No	Date	Textbox	Auto populate	
For Std process (PCE) the budget quote is due on	No	Date	Textbox	Auto populate	
For Short Process (BQ) the project energisation date is due on	No	Date	Textbox	Auto populate	
AMc Approval of CRA	No	Text	Checkbox & Name Picker		Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected
Project ID	Yes	Text	Textbox	Auto populate	
Project Name	Yes	Text	Textbox	Auto populate	
JobNo	Yes	Text	Textbox	Auto populate	
JobName	Yes	Text	Textbox	Auto populate	
JobCategory	Yes	Text	Textbox	Auto populate	
Edit Activity	No		Link		
Customer Application	No		Link		
Customer Information Form	No		Link		
Technical Information Form	No		Link		
Scope of Work	No		Link		
Handover Sheet	No		Link		
Help	Yes		Link		

5.2.1.1.1.27 AMc Approval of CRA

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	60 of 243

AMc Approval of CRA		
Process Info Process: DirectCustomer Activity: AMc Approval of CRA Folio: My Folio No	Description AMc - The intent of this Activity is to check the contents of the CRA Form with particular attention to the scope matching the Quotation and the Fees and LLTM funds requested. The CRA Form must be approved before this Activity can be sent to Activity AN - Capture Start and End Dates	Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work Handover Sheet Help
View Activity Notes CRA Form checked against Accepted Quotation <input type="checkbox"/> Fees and Long Lead Time Materials (where requested) checked <input type="checkbox"/> Customer Acceptance date For Std process (PCE) the budget quote is due on 2010-01-25 For Short Process (BQ) the project energisation date is due on 2010-01-25 Not Applicable AN Release CRA Approved Funding <input type="checkbox"/> <-- None Selected --> ANc Release to Short Process <input type="checkbox"/> <-- None Selected -->	QUOTE TYPE QUOTE IN PROCESS ROUTE	PCE 90 MAJOR
Project ID Project Name JOBNO	Project Name JOBNAME	JOBCATEGORY
Send To K2 Controller	Update	Next >> Close

5.2.1.1.1.27.1 List of functions- AMc Approval of CRA

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Quote Type						
Quote In		No	Text	Textbox	Auto populate	
Process Route		No	Text	Textbox	Auto populate	
CRA Form checked against Accepted Quotation		No	Text	Checkbox		Mandatory
Fees and Long Lead Time Materials (where requested) checked		No	Text	Checkbox		Mandatory
Customer Acceptance date		No	Date	Textbox	Auto populate	
For Std process (PCE) the budget quote is due on		No	Date	Textbox	Auto populate	
For Std process (PCE) the budget quote is due on		No	Date	Textbox	Auto populate	
AN Release CRA Approved Funding		No	Text	Checkbox & Name Picker		Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected
ANc Release to Short Process		No	Text	Checkbox & Name Picker		Mandatory When the checkbox is

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	61 of 243

					selected, the next user to carry out the next activity should be selected
CRA Forms Approved	Yes	Text	Textbox	Auto populate	Inactive if all CRA forms are approved.
Project ID	Yes	Text	Textbox	Auto populate	
Project Name	Yes	Text	Textbox	Auto populate	
JobNo	Yes	Text	Textbox	Auto populate	
JobName	Yes	Text	Textbox	Auto populate	
JobCategory	Yes	Text	Textbox	Auto populate	
Edit Activity	No		Link		
Customer Application	No		Link		
Customer Information Form	No		Link		
Technical Information Form	No		Link		
Scope of Work	No		Link		
Handover Sheet	No		Link		
Help	Yes		Link		

5.2.1.1.1.28 AN Release CRA Approved Funding

AN Release CRA Approved Funding		Links	
Process Info Process DirectCustomer Activity AN Release CRA Approved Funding Folio My Folio No	Description AN - The intent of this Activity is to firstly capture any amounts that were approved on the CRA for Fees or LLTM. Remember to do this for ALL Jobs linked to this Customer Project. (There may be several CRA's) Then, for each job listed below, the relevant PM/PC must be selected in the destination fields. Jobs will not always be managed by the same PM/PC.		Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work Handover Sheet Help
View Activity Notes MAJOR STD PROCESS Date when Budget Quote due to Customer Approved CRA amounts captured in SAP Planning Manager notified that the project is being added to Rolling Plan BA Register CRA Form & capture into scheduling system	2010-01-25 <input type="checkbox"/> <input type="checkbox"/>	QUOTE TYPE QUOTE IN PROCESS ROUTE	PCE 90 MAJOR
Project ID Project Name JOBN0	Project Name JOBN0	JOBCATEGORY	
<input type="button" value="Send To K2 Controller"/>	<input type="button" value="Back"/> <input type="button" value="Update"/> <input type="button" value="Next"/> <input type="button" value="Close"/>		

5.2.1.1.1.28.1 List of functions- AN Release CRA Approved Funding

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	62 of 243

Quote Type	No	Text	Textbox	Auto populate	
Quote In	No	Text	Textbox	Auto populate	
Process Route	No	Text	Textbox	Auto populate	
MAJOR STD PROCESS	No	Text	Label		
Date when Budget Quote due to Customer	No	Date	Textbox	Auto populate	Mandatory YYYY-MM-DD
Approved CRA amounts captured in SAP	No	Text	Checkbox		Mandatory
Planning Manager notified that the project is being added to Rolling Plan	No	Text	Checkbox		Mandatory
BA Register CRA Form & capture into scheduling system	No	Text	Checkbox & Name Picker		Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected
CRA Forms Approved	Yes	Text	Textbox	Auto populate	Inactive if all CRA forms are approved.
Project ID	Yes	Text	Textbox	Auto populate	
Project Name	Yes	Text	Textbox	Auto populate	
JobNo	Yes	Text	Textbox	Auto populate	
JobName	Yes	Text	Textbox	Auto populate	
JobCategory	Yes	Text	Textbox	Auto populate	
Edit Activity	No		Link		
Customer Application	No		Link		
Customer Information Form	No		Link		
Technical Information Form	No		Link		
Scope of Work	No		Link		
Handover Sheet	No		Link		
Help	Yes		Link		

5.2.1.1.1.29 ANc Release to Short Process

ANc Release to Short Process		
Process Info Process: DirectCustomer Activity: ANc Release to Short Process Folio: My Folio No	Description ANc - The intent of this Activity is to firstly capture any amounts that were approved on the CRA for Fees or LLTM. The Schedulers should be made aware of the start and end dates and use a high level default schedule plan. This project has been selected to follow the Short Connect Process and must be forwarded by selecting the correct name in the destination field.	Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work Handover Sheet Help
View Activity Notes	<div> <div>QUOTE TYPE</div> <div>QUOTE IN</div> <div>PROCESS ROUTE</div> </div> <div> <div>PCE</div> <div>90</div> <div>MAJOR</div> </div>	
MAJOR SHORT PROCESS Date by when Customer must be connected: 2010-01-25 Approved CRA amounts captured in SAP: <input type="checkbox"/> Project to be scheduled at high level in scheduling system: <input type="checkbox"/> SA Release Project for Design and Build: <input type="checkbox"/> <-- None Selected -->		
Project ID Project Name JOBN0 JOBN0	Project Name JOBN0 JOBN0	JOBCATEGORY
Send To K2 Controller	Edit WBS Root << Back Update Next >> Close	

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	63 of 243

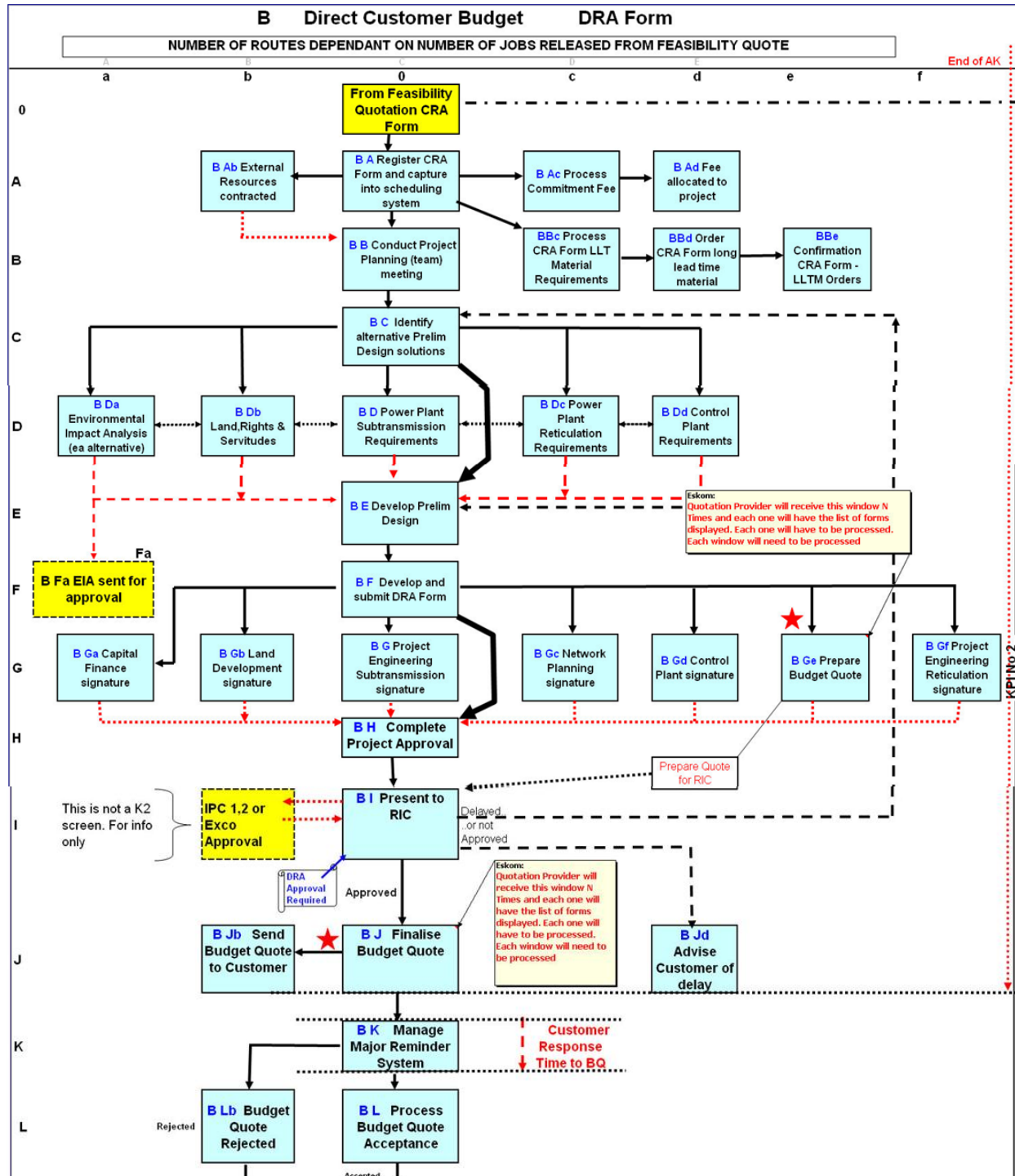
5.2.1.1.1.29.1 List of functions- ANc Release to Short Process

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	<i>Auto populate</i>	
Process		Yes	Text	Textbox	<i>Auto populate</i>	
Activity		Yes	Text	Textbox	<i>Auto populate</i>	
Folio		Yes	Text	Textbox	<i>Auto populate</i>	
Description		Yes	Text	Textbox	<i>Auto populate</i>	
Add/View Activity Notes		No	Text	Link		
Quote Type		No	Text	Textbox	<i>Auto populate</i>	
Quote In		No	Text	Textbox	<i>Auto populate</i>	
Process Route		No	Text	Textbox	<i>Auto populate</i>	
MAJOR SHORT PROCESS		No	Text	Label		
Date by when Customer must be connected		No	Date	Textbox	<i>Auto populate</i>	Mandatory YYYY-MM-DD
Approved CRA amounts captured in SAP		No	Text	Checkbox		Mandatory
Project to be scheduled at high level in scheduling system		No	Text	Checkbox		Mandatory
SA Release Project for Design and Build		No	Text	Checkbox & Name Picker		Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected
Project ID		Yes	Text	Textbox	<i>Auto populate</i>	
Project Name		Yes	Text	Textbox	<i>Auto populate</i>	
JobNo		Yes	Text	Textbox	<i>Auto populate</i>	
JobName		Yes	Text	Textbox	<i>Auto populate</i>	
JobCategory		Yes	Text	Textbox	<i>Auto populate</i>	
Edit Activity		No		Link		
Customer Application		No		Link		
Customer Information Form		No		Link		
Technical Information Form		No		Link		
Scope of Work		No		Link		
Handover Sheet		No		Link		
Help		Yes		Link		

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

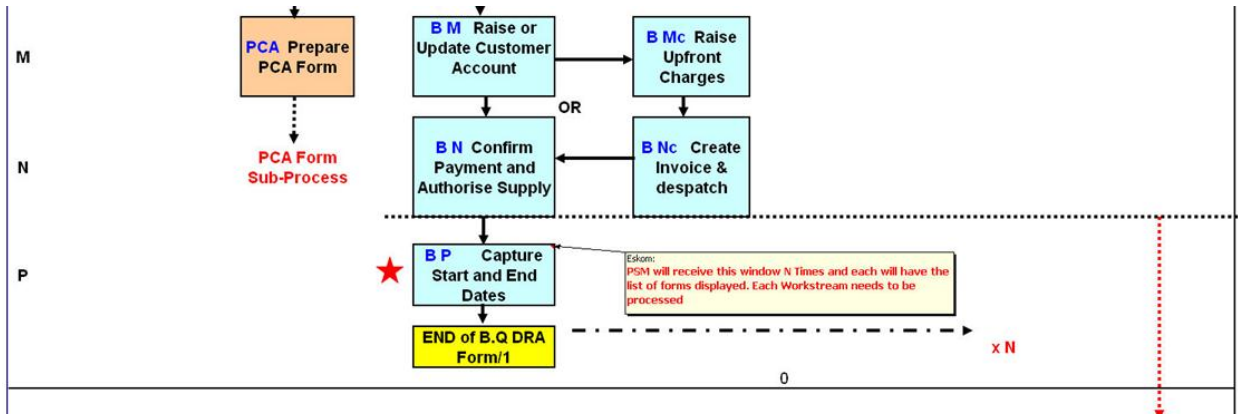
5.2.1.2 Design DRA Phase (Budget quotation DRA Form) workflow



CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	65 of 243



5.2.1.2.1 BA Register CRA and Capture into Scheduling System

BA Register CRA Form and Capture into Scheduling System		
Process Info Process: DirectCustomer - Major Activity: BA Register CRA Form and Capture into Scheduling System Folio: My Folio No	Description BA Register CRA Form and Capture into Scheduling System	Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work CRA Form DRA Form Help
BUDGET QUOTE DUE ON 2010-07-27 DAYS LEFT -1		
BAb External Resources Contracted <input type="checkbox"/> <-- None Selected --> BA Process Commitment Fee <input type="checkbox"/> <-- None Selected --> BBc Process CRA Form LLT Material Requirements <input type="checkbox"/> <-- None Selected --> CRA Form Approval <input type="checkbox"/> Internal and Pre-appointed Resources Contacted and Confirmed <input type="checkbox"/> Rolling plan reviewed for capacity and funding <input type="checkbox"/> Project Registered in Rolling Plan <input type="checkbox"/> Project Registered in SAP <input type="checkbox"/> SAP MR Number <input type="text" value="5"/> BB Conduct Project Planning (team) Meeting <input type="checkbox"/> <-- None Selected -->		
Job not found Parameter name: id Actual value was 373.		
Send To K2 Controller <input type="button"/> Edit WBS Root <input type="button"/> Update <input type="button"/> Next >> <input type="button"/> Close <input type="button"/>		

5.2.1.2.1.1 List of functions- BA Register CRA and Capture into Scheduling System

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Budget Quote Due On		No	Text	Textbox	Auto populate	
Days Left		No	Text	Textbox	Auto populate	
BAb External Resources Contracted		No	Text	Checkbox & Name Picker		Mandatory When the checkbox is selected, the next user

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	66 of 243

					to carry out the next activity should be selected
BAC Process Commitment Fee	No	Text	Checkbox & Name Picker		Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected
BBc Process CRA Form LLT Material Requirements	No	Text	Checkbox & Name Picker		Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected
CRA Form Approval	No	Text	Textbox	<i>Auto populate</i>	Mandatory Show as completed if CRA is approved
Internal and Pre-appointed Resources Contacted and Confirmed	No	Text	Checkbox		Mandatory
Rolling plan reviewed for capacity and funding	No	Text	Checkbox		Mandatory
Project Registered in Rolling Plan	No	Text	Checkbox		Mandatory
Project Registered in SAP	No	Text	Checkbox		Mandatory
SAP MR Number	No	Text	Textbox		Mandatory
BB Conduct Project Planning (team) Meeting	No	Text	Checkbox & Name Picker		Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected
Edit Activity	No		Link		
Customer Application	No		Link		
Customer Information Form	No		Link		
Technical Information Form	No		Link		
Scope of Work	No		Link		
CRA Form					
DRA Form					
Help	Yes		Link		

5.2.1.2.2 External Resources Contracted

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	67 of 243

BAb External Resources Contracted		
Process Info	Description	Links
Process: DirectCustomer - Major	BAb External Resources Contracted	Edit Activity
Activity: BAb External Resources Contracted		Customer Application
Folio: My Folio No		Customer Information Form
		Technical Information Form
View Activity Notes	BUDGET QUOTE DUE ON 2010-07-27	Scope Of Work
	DAYS LEFT -1	CRA Form
Mandate obtained to negotiate from Tender Board	<input type="checkbox"/>	DRA Form
Fees negotiated with Consultant/s	<input type="checkbox"/>	Help
Fees and Consultant approved by Tender Board	<input type="checkbox"/>	
Consultant appointed	<input type="checkbox"/>	
Send To K2 Controller	Update Next >> Close	

5.2.1.2.2.1 List of functions- BAb External Resources Contracted

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Budget Quote Due On		No	Text	Textbox	Auto populate	
Days Left		No	Text	Textbox	Auto populate	
Mandate obtained to negotiate from Tender Board		No	Text	Checkbox		Mandatory
Fees negotiated with Consultant/s		No	Text	Checkbox		Mandatory
Fees and Consultant approved by Tender Board		No	Text	Checkbox		Mandatory
Consultant appointed		No	Text	Checkbox		Mandatory
Edit Activity		No		Link		
Customer Application		No		Link		
Customer Information Form		No		Link		
Technical Information Form		No		Link		
Scope of Work		No		Link		
CRA Form						
DRA Form						
Help		Yes		Link		

5.2.1.2.3 Process Commitment Fee

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	68 of 243

BAC Process Commitment Fee		
Process Info	Description	Links
Process DirectCustomer - Major Activity BAC Process Commitment Fee Folio My Folio No	BAC Process Commitment Fee	Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work CRA Form DRA Form Help
View Activity Notes <div> <div>Process initiated to collect Commitment Fee from Customer</div> <div>Project Services Manager notified when payment received</div> <div>BAd Fee Allocated to Project</div> </div>		<div> <div>BUDGET QUOTE DUE ON</div> <div>2010-07-27</div> </div> <div> <div>DAYS LEFT</div> <div>-1</div> </div> <div> <input type="checkbox"/> </div> <div> <input type="checkbox"/> </div> <div> <input type="checkbox"/> <-- None Selected --> </div>
<div>Send To K2 Controller</div>	<div>Update</div> <div>Next >></div> <div>Close</div>	

5.2.1.2.3.1 List of functions- BAC Process Commitment Fee

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Budget Quote Due On		No	Text	Textbox	Auto populate	
Days Left		No	Text	Textbox	Auto populate	
Process initiated to collect Commitment Fee from Customer		No	Text	Checkbox		Mandatory
Project Services Manager notified when payment received		No	Text	Checkbox		Mandatory
BAd Fee Allocated to Project		No	Text	Checkbox & Name Picker		Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected
Edit Activity		No		Link		
Customer Application		No		Link		
Customer Information Form		No		Link		
Technical Information Form		No		Link		
Scope of Work		No		Link		
CRA Form						
DRA Form						
Help		Yes		Link		

5.2.1.2.4 BAd Fee Allocated to Project

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	69 of 243

BAd Fee Allocated to Project		
Process Info	Description	Links
Process: DirectCustomer - Major	BAd Fee Allocated to Project	Edit Activity
Activity: BAd Fee Allocated to Project		Customer Application
Folio: My Folio No		Customer Information Form
View Activity Notes	BUDGET QUOTE DUE ON: 2010-07-27 DAYS LEFT: -1	Technical Information Form
Commitment Fee Processed: <input type="checkbox"/>		Scope Of Work
		CRA Form
		DRA Form
		Help
Send To K2 Controller	<< Back	Update Next >> Close

5.2.1.2.4.1 List of functions- BAd Fee Allocated to Project

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Budget Quote Due On		No	Text	Textbox	Auto populate	
Days Left		No	Text	Textbox	Auto populate	
Commitment Fee Processed		No	Text	Checkbox		Mandatory
Edit Activity		No		Link		
Customer Application		No		Link		
Customer Information Form		No		Link		
Technical Information Form		No		Link		
Scope of Work		No		Link		
CRA Form						
DRA Form						
Help		Yes		Link		

5.2.1.2.5 BB Conduct Project Planning (team) Meeting

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	70 of 243

BB Conduct Project Planning (team) Meeting		
Process Info Process: DirectCustomer - Major Activity: BB Conduct Project Planning (team) Meeting Folio: My Folio No	Description BB Conduct Project Planning (team) Meeting	Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work CRA Form DRA Form Help
View Activity Notes	BUDGET QUOTE DUE ON 2010-07-27 DAYS LEFT -1	
BAb External Resources Contracted All assigned resources contacted / contracted (Includes Planner/ Plant Initiator) Scope, schedules and costing reviewed and agreed CRA Form milestones confirmed (DRA Form, ERA Form and completion dates) All resources contracted to the schedule Snapshot of Schedule attached or referenced BC Identify Alternative Prelim Design Solutions		
Completed - 2010-07-28 09:07:21 <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <-- None Selected -->		
Send To K2 Controller	<< Back Update Next >> Close	

5.2.1.2.5.1 List of functions- BB Conduct Project Planning (Team) Meeting

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Budget Quote Due On		No	Text	Textbox	Auto populate	
Days Left		No	Text	Textbox	Auto populate	
Sent By		No	Text	Textbox	Auto populate	
BAb External Resources Contracted		No	Text	Textbox	Auto populate	Mandatory
All assigned resources contacted / contracted (Includes Planner/ Plant Initiator)		No	Text	Checkbox		Mandatory
Scope, schedules and costing reviewed and agreed		No	Text	Checkbox		Mandatory
CRA Form milestones confirmed (DRA Form, ERA Form and completion dates)		No	Text	Checkbox		Mandatory
All resources contracted to the schedule		No	Text	Checkbox		Mandatory
Snapshot of Schedule attached or referenced		No	Text	Checkbox		Mandatory
BC Identify Alternative Prelim Design Solutions		No	Text	Checkbox & Name Picker		Mandatory When the checkbox is selected, the next user to carry out the next

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	71 of 243

			activity should be selected
Edit Activity	No	Link	
Customer Application	No	Link	
Customer Information Form	No	Link	
Technical Information Form	No	Link	
Scope of Work	No	Link	
CRA Form			
DRA Form			
Help	Yes	Link	

5.2.1.2.6 BBc Process CRA Form LLT Material Requirements

BBc Process CRA Form LLT Material Requirements			
Process Info Process: DirectCustomer - Major Activity: BBc Process CRA Form LLT Material Requirements Folio: My Folio No		Description BBc Process CRA Form LLT Material Requirements	
Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work CRA Form DRA Form Help			
View Activity Notes		BUDGET QUOTE DUE ON: 2010-07-27 DAYS LEFT: -1	
SAP MR Number: 5 Purchase Requisition Created for Buy-Outs: <input type="checkbox"/> All Diagrams required by Design ordered: <input type="checkbox"/> BBd Order CRA Form long lead time material: <input type="checkbox"/> <-- None Selected -->			
Send To K2 Controller		Update Next >> Close	

5.2.1.2.6.1 List of functions- BBc Process CRA Form LLT Material Requirements

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Budget Quote Due On		No	Text	Textbox	Auto populate	
Days Left		No	Text	Textbox	Auto populate	
Sent By		No	Text	Textbox	Auto populate	
SAP MR Number		No	Text	Textbox	Auto populate	Mandatory
Purchase Requisition Created for Buy-Outs		No	Text	Checkbox		Mandatory

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	72 of 243

All Diagrams required by Design ordered	No	Text	Checkbox	Mandatory
BBd Order CRA Form long lead time material	No	Text	Checkbox & Name Picker	Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected
Edit Activity	No		Link	
Customer Application	No		Link	
Customer Information Form	No		Link	
Technical Information Form	No		Link	
Scope of Work	No		Link	
CRA Form				
DRA Form				
Help	Yes		Link	

5.2.1.2.7 Order CRA Form long lead time material

BBd Order CRA Form long lead time material			
Process Info Process DirectCustomer - Major Activity BBd Order CRA Form long lead time material Folio My Folio No		Description BBd Order CRA Form long lead time material	
Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work CRA Form DRA Form Help		BUDGET QUOTE DUE ON 2010-07-27 DAYS LEFT -1	
View Activity Notes			
SAP MR Number 5 All RFQ's Created All Orders Placed "Order Received" Acknowledged by Suppliers BBe Confirmation CRA Form - LLTM Orders Placed		<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <-- None Selected -->	
Project ID Project Name JOBN0 JOBN0 JOBCATEGORY			
Send To K2 Controller		<< Back Update Next >> Close	

5.2.1.2.7.1 List of functions- BBd Order CRA Form Long lead time material

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	73 of 243

Budget Quote Due On	No	Text	Textbox	Auto populate	
Days Left	No	Text	Textbox	Auto populate	
Sent By	No	Text	Textbox	Auto populate	
SAP MR Number	No	Text	Textbox	Auto populate	Mandatory
All RFQ's Created	No	Text	Checkbox		Mandatory
All Orders Placed	No	Text	Checkbox		Mandatory
"Order Received" Acknowledged by Suppliers	No	Text	Checkbox		Mandatory
BBe Confirmation CRA Form - LLTM Orders Placed	No	Text	Checkbox & Name Picker		Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected
Project ID	Yes	Text	Textbox	Auto populate	
Project Name	Yes	Text	Textbox	Auto populate	
JobNo	Yes	Text	Textbox	Auto populate	
JobName	Yes	Text	Textbox	Auto populate	
JobCategory	Yes	Text	Textbox	Auto populate	
Customer Application	No		Link		
Customer Information Form	No		Link		
Technical Information Form	No		Link		
Scope of Work	No		Link		
CRA Form					
DRA Form					
Help	Yes		Link		

5.2.1.2.8 BBe Confirmation CRA Form - LLTM Orders Placed

BBe Confirmation CRA Form - LLTM Orders Placed		
Process Info Process: DirectCustomer - Major Activity: BBe Confirmation CRA Form - LLTM Orders Placed Folio: My Folio No	Description BBe Confirmation CRA Form - LLTM Orders Placed	Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work CRA Form DRA Form Help
View Activity Notes SAP MR Number: 5 Acknowledged Receipt of "Orders Placed" - Notification <input type="checkbox"/>	BUDGET QUOTE DUE ON: 2010-07-27 DAYS LEFT: -1	
Project ID: _____ Project Name: _____ JOBNO: _____ JOBNAME: _____ JOBCATEGORY: _____		
Send To K2 Controller	<< Back Update Next >> Close	

5.2.1.2.8.1 List of functions- BBe Confirmation CRA Form – LLTM Orders Placed

Field Name	Data	Read	Value	Control	Notes	Validations
------------	------	------	-------	---------	-------	-------------

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	74 of 243

	Field Name	- Only	Type	type	
Process Info		Yes	Text	Label	<i>Auto populate</i>
Process		Yes	Text	Textbox	<i>Auto populate</i>
Activity		Yes	Text	Textbox	<i>Auto populate</i>
Folio		Yes	Text	Textbox	<i>Auto populate</i>
Description		Yes	Text	Textbox	<i>Auto populate</i>
Add/View Activity Notes		No	Text	Link	
Budget Quote Due On		No	Text	Textbox	<i>Auto populate</i>
Days Left		No	Text	Textbox	<i>Auto populate</i>
Sent By		No	Text	Textbox	<i>Auto populate</i>
SAP MR Number		No	Text	Textbox	<i>Auto populate</i> Mandatory
Acknowledged Receipt of "Orders Placed" - Notification		No	Text	Checkbox	Mandatory
Project ID		Yes	Text	Textbox	<i>Auto populate</i>
Project Name		Yes	Text	Textbox	<i>Auto populate</i>
JobNo		Yes	Text	Textbox	<i>Auto populate</i>
JobName		Yes	Text	Textbox	<i>Auto populate</i>
JobCategory		Yes	Text	Textbox	<i>Auto populate</i>
Customer Application		No		Link	
Customer Information Form		No		Link	
Technical Information Form		No		Link	
Scope of Work		No		Link	
CRA Form					
DRA Form					
Help		Yes		Link	

5.2.1.2.9 BC Identify Alternative Prelim Design Solutions

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	75 of 243

BC Identify Alternative Prelim Design Solutions		
Process Info	Description	Links
Process DirectCustomer - Major Activity BC Identify Alternative Prelim Design Solutions Folio My Folio No	BC Identify Alternative Prelim Design Solutions	Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work CRA Form DRA Form Help
View Activity Notes	BUDGET QUOTE DUE ON 2010-07-27 DAYS LEFT -1	
<p>Alternative design solutions identified with team <input type="checkbox"/></p> <p>Possible additional stakeholders identified <input type="checkbox"/></p> <p>Site meetings held where required <input type="checkbox"/></p> <p>All stakeholders advised of outcome of Environmental/Servitude Investigations. <input type="checkbox"/></p> <p>Please select at least one of the following</p> <p>BDA Environmental Impact Analysis (ea. Alternative) <input type="checkbox"/> <-- None Selected --></p> <p>BDB Land Rights and Servitudes <input type="checkbox"/> <-- None Selected --></p> <p>BD Power Plant Subtransmission Requirements <input type="checkbox"/> <-- None Selected --></p> <p>BDc Power Plant Reticulation Requirements <input type="checkbox"/> <-- None Selected --></p> <p>BDd Control Plant Requirements <input type="checkbox"/> <-- None Selected --></p> <p>BE Develop Prelim Design <input type="checkbox"/> <-- None Selected --></p>		
Send To K2 Controller	<input type="button" value="Back"/> <input type="button" value="Update"/> <input type="button" value="Next"/> <input type="button" value="Close"/>	

5.2.1.2.9.1 List of functions- BC Identify Alternative Prelim Design Solutions

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Budget Quote Due On		No	Text	Textbox	Auto populate	
Days Left		No	Text	Textbox	Auto populate	
Sent By		No	Text	Textbox	Auto populate	
Alternative design solutions identified with team		No	Text	Checkbox		Mandatory
Possible additional stakeholders identified		No	Text	Checkbox		Mandatory
Site meetings held where required		No	Text	Checkbox		Mandatory
All stakeholders advised of outcome of Environmental/Servitude Investigations.		No	Text	Checkbox		Mandatory
Please select at least one of the following		No	Text	Label		Mandatory
BDA Environmental Impact Analysis (ea. Alternative)		No	Text	Checkbox & Name Picker		When the checkbox is selected, the next user to carry out the next activity should be selected
BDB Land Rights and		No	Text	Checkbox &		When the checkbox is

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	76 of 243

Servitudes			Name Picker	selected, the next user to carry out the next activity should be selected
BD Power Plant Subtransmission Requirements	No	Text	Checkbox & Name Picker	When the checkbox is selected, the next user to carry out the next activity should be selected
BDc Power Plant Reticulation Requirements	No	Text	Checkbox & Name Picker	When the checkbox is selected, the next user to carry out the next activity should be selected
BDd Control Plant Requirements	No	Text	Checkbox & Name Picker	Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected
BE Develop Prelim Design	No	Text	Checkbox & Name Picker	Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected
Customer Application	No		Link	
Customer Information Form	No		Link	
Technical Information Form	No		Link	
Scope of Work	No		Link	
CRA Form				
DRA Form				
Help	Yes		Link	

5.2.1.2.10 BD Power Plant Subtransmission Requirements

BD Power Plant Subtransmission Requirements			
Process Info Process: DirectCustomer - Major Activity: BD Power Plant Subtransmission Requirements Folio: My Folio No		Description BD Power Plant Subtransmission Requirements	
View Activity Notes		BUDGET QUOTE DUE ON 2010-07-27 DAYS LEFT -1	
Environmental, Survey, Control Plant and Reticulation design solutions co-ordinated Inputs from Environment, Survey, Control Plant and Reticulation design received Field Services consulted on proposed alternatives Customer consulted where necessary Project Proposal issued for comment Prelim project proposal presented at the TEF		<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	
<input type="button" value="Send To K2 Controller"/>		<input type="button" value="Update"/> <input type="button" value="Next >>"/> <input type="button" value="Close"/>	

Links
[Edit Activity](#)
[Customer Application](#)
[Customer Information Form](#)
[Technical Information Form](#)
[Scope Of Work](#)
[CRA Form](#)
[DRA Form](#)
[Help](#)

5.2.1.2.10.1 List of functions- BD Power Plant Subtransmission Requirements

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	77 of 243

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Budget Quote Due On		No	Text	Textbox	Auto populate	
Days Left		No	Text	Textbox	Auto populate	
Sent By		No	Text	Textbox	Auto populate	
Environmental, Survey, Control Plant and Reticulation design solutions co-ordinated		No	Text	Checkbox		Mandatory
Inputs from Environment, Survey, Control Plant and Reticulation design received		No	Text	Checkbox		Mandatory
Field Services consulted on proposed alternatives		No	Text	Checkbox		Mandatory
Customer consulted where necessary		No	Text	Checkbox		Mandatory
Project Proposal issued for comment		No	Text	Checkbox		Mandatory
Prelim project proposal presented at the TEF		No	Text	Checkbox		Mandatory
Customer Application		No		Link		
Customer Information Form		No		Link		
Technical Information Form		No		Link		
Scope of Work		No		Link		
CRA Form						
DRA Form						
Help		Yes		Link		

5.2.1.2.11 BDa Environmental Impact Analysis (ea. Alternative)

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	78 of 243

BDa Environmental Impact Analysis (ea. Alternative)		
Process Info Process DirectCustomer - Major Activity BDa Environmental Impact Analysis (ea. Alternative) Folio My Folio No	Description BDa Environmental Impact Analysis (ea. Alternative)	Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work CRA Form DRA Form Help
View Activity Notes Mapping/Plans for proposed routes/sites acquired DESD/Scoping/EIA Report initiated for each alternative DESD/Scoping/EIA Report Completed Scoping / EIA Report submitted to DEA for Record of Decision	BUDGET QUOTE DUE ON 2010-07-27 DAYS LEFT -1	
<input type="button" value="Send To K2 Controller"/> <input type="button" value="Update"/> <input type="button" value="Next >>"/> <input type="button" value="Close"/>		

5.2.1.2.11.1 List of functions- BDa Environmental Impact Analysis (ea. Alternative)

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Budget Quote Due On		No	Text	Textbox	Auto populate	
Days Left		No	Text	Textbox	Auto populate	
Sent By		No	Text	Textbox	Auto populate	
Mapping/Plans for proposed routes/sites acquired		No	Text	Checkbox		Mandatory
DESD/Scoping/EIA Report initiated for each alternative		No	Text	Checkbox		Mandatory
DESD/Scoping/EIA Report Completed		No	Text	Checkbox		Mandatory
Scoping / EIA Report submitted to DEA for Record of Decision		No	Text	Checkbox		Mandatory
Customer Application		No		Link		
Customer Information Form		No		Link		
Technical Information Form		No		Link		
Scope of Work		No		Link		
CRA Form						
DRA Form						
Help		Yes		Link		

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	79 of 243

5.2.1.2.12 Land Rights and Servitudes

BDb Land Rights and Servitudes		
Process Info Process: DirectCustomer - Major Activity: BDb Land Rights and Servitudes Folio: My Folio No	Description BDb Land Rights and Servitudes	Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work CRA Form DRA Form Help
View Activity Notes Environmental Practitioner, Consultant assisted and advised Table top design done for selected route as required	BUDGET QUOTE DUE ON: 2010-07-27 DAYS LEFT: -1	
<input type="checkbox"/>	<input type="checkbox"/>	
<input type="button" value="Send To K2 Controller"/>	<input type="button" value="Update"/> <input type="button" value="Next >>"/> <input type="button" value="Close"/>	

5.2.1.2.12.1 List of functions- BDb Land Rights and Servitudes

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Budget Quote Due On		No	Text	Textbox	Auto populate	
Days Left		No	Text	Textbox	Auto populate	
Sent By		No	Text	Textbox	Auto populate	
Environmental Practitioner, Consultant assisted and advised		No	Text	Checkbox		Mandatory
Table top design done for selected route as required		No	Text	Checkbox		Mandatory
Customer Application		No		Link		
Customer Information Form		No		Link		
Technical Information Form		No		Link		
Scope of Work		No		Link		
CRA Form						
DRA Form						
Help		Yes		Link		

5.2.1.2.13 BDc Power Plant Reticulation Requirements

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	80 of 243

BDC Power Plant Reticulation Requirements		
Process Info Process DirectCustomer - Major Activity BDC Power Plant Reticulation Requirements Folio My Folio No	Description BDC Power Plant Reticulation Requirements	Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work CRA Form DRA Form Help
View Activity Notes Prelim design alternatives workshopped with all stakeholders Prelim design alternatives documented Customer consulted where necessary Project Proposal issued for comment Prelim project proposal presented at the TEF	BUDGET QUOTE DUE ON 2010-07-27 DAYS LEFT -1	
<input type="button" value="Send To K2 Controller"/> <input type="button" value="Update"/> <input type="button" value="Next >>"/> <input type="button" value="Close"/>		

5.2.1.2.13.1 List of functions- BDC Power Plant Reticulation Requirements

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Budget Quote Due On		No	Text	Textbox	Auto populate	
Days Left		No	Text	Textbox	Auto populate	
Sent By		No	Text	Textbox	Auto populate	
Prelim design alternatives workshopped with all stakeholders		No	Text	Checkbox		Mandatory
Prelim design alternatives documented		No	Text	Checkbox		Mandatory
Customer consulted where necessary		No	Text	Checkbox		Mandatory
Project Proposal issued for comment		No	Text	Checkbox		Mandatory
Prelim project proposal presented at the TEF		No	Text	Checkbox		Mandatory
Customer Application		No		Link		
Customer Information Form		No		Link		
Technical Information Form		No		Link		
Scope of Work		No		Link		
CRA Form						
DRA Form						
Help		Yes		Link		

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	81 of 243

5.2.1.2.14 BDd Control Plant Requirements

BDd Control Plant Requirements		
Process Info Process DirectCustomer - Major Activity BDd Control Plant Requirements Folio My Folio No	Description BDd Control Plant Requirements	Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work CRA Form DRA Form Help
View Activity Notes	BUDGET QUOTE DUE ON 2010-07-27 DAYS LEFT -1	
Functional Spec Received is clear and adequately defined <input type="checkbox"/> Technology options investigated and best options circulated for comments <input type="checkbox"/> All Technology Requirements established eg Tele Comms,Control,Metering <input type="checkbox"/> Project presented at Control TEF for Influence and approval <input type="checkbox"/> Project Proposal compiled and submitted to PE1 for all Control disciplines <input type="checkbox"/>		
<input type="button" value="Send To K2 Controller"/>	<input type="button" value="Update"/> <input type="button" value="Next >>"/> <input type="button" value="Close"/>	

5.2.1.2.14.1 List of functions- BDd Control Plant Requirements

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Budget Quote Due On		No	Text	Textbox	Auto populate	
Days Left		No	Text	Textbox	Auto populate	
Sent By		No	Text	Textbox	Auto populate	
Functional Spec Received is clear and adequately defined		No	Text	Checkbox		Mandatory
Technology options investigated and best options circulated for comments		No	Text	Checkbox		Mandatory
All Technology Requirements established eg Tele Comms,Control,Metering		No	Text	Checkbox		Mandatory
Project presented at Control TEF for Influence and approval		No	Text	Checkbox		Mandatory
Project Proposal compiled and submitted to PE1 for all Control disciplines		No	Text	Checkbox		Mandatory
Customer Application		No		Link		
Customer Information Form		No		Link		
Technical Information		No		Link		

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	82 of 243

Form		
Scope of Work	No	Link
CRA Form		
DRA Form		
Help	Yes	Link

5.2.1.2.15 BE Develop Prelim Design

BE Develop Prelim Design		
Process Info Process: DirectCustomer - Major Activity: BE Develop Prelim Design Folio: My Folio No	Description BE Develop Prelim Design	Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work CRA Form DRA Form Help
View Activity Notes Concept Design Received from Developer (where Applicable) Consolidated Prelim Report circulated for comments Project proposal presented and approved at TEF (This includes Developer's Detailed Design) Project proposal final issued to stakeholders BDa Environmental Impact Analysis (ea. Alternative) BDdb Land Rights and Servitudes BD Power Plant Subtransmission Requirements BDc Power Plant Reticulation Requirements BDd Control Plant Requirements Bf Develop and Submit DRA Form	BUDGET QUOTE DUE ON: 2010-07-27 DAYS LEFT: -1 Completed - 2010-07-28 09:23:58 Completed - 2010-07-28 09:23:58 Completed - 2010-07-28 09:23:58 Completed - 2010-07-28 09:23:58 Completed - 2010-07-28 09:23:58 Completed - 2010-07-28 09:23:58 <-- None Selected -->	
Send To K2 Controller	Update Next >> Close	

5.2.1.2.15.1 List of functions- BE Develop Prelim Design

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Budget Quote Due On		No	Text	Textbox	Auto populate	
Days Left		No	Text	Textbox	Auto populate	
Sent By		No	Text	Textbox	Auto populate	
Concept Design Received from Developer (where Applicable)		No	Text	Checkbox		Mandatory
Consolidated Prelim Report circulated for comments		No	Text	Checkbox		Mandatory
Project proposal presented and approved at TEF (This		No	Text	Checkbox		Mandatory

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	83 of 243

includes Developer's Detailed Design)					
Project proposal final issued to stakeholders	No	Text	Checkbox		Mandatory
BDa Environmental Impact Analysis (ea. Alternative)	No	Text	Textbox	Auto populate	Mandatory
BDb Land Rights and Servitudes	No	Text	Textbox	Auto populate	Mandatory
BD Power Plant Subtransmission Requirements	No	Text	Textbox	Auto populate	Mandatory
BDc Power Plant Reticulation Requirements	No	Text	Textbox	Auto populate	Mandatory
BDD Control Plant Requirements	No	Text	Textbox	Auto populate	Mandatory
BF Develop and Submit DRA Form	No	Text	Checkbox & Name Picker		Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected
Customer Application	No		Link		
Customer Information Form	No		Link		
Technical Information Form	No		Link		
Scope of Work	No		Link		
CRA Form					
DRA Form					
Help	Yes		Link		

5.2.1.2.16 BF Develop and Submit DRA Form

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	84 of 243

BF Develop and Submit DRA Form		
Process Info Process: DirectCustomer - Major Activity: BF Develop and Submit DRA Form Folio: My Folio No	Description BF Develop and Submit DRA Form	Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work CRA Form DRA Form Help
View Activity Notes	BUDGET QUOTE DUE ON: 2009-09-27 DAYS LEFT: -1	
Design, Construct and Materials Supply Team Resources consulted on Duration to be Quoted <input type="checkbox"/> DRA Form details completed <input type="checkbox"/> DRA Form attached or Faxed to Quotation Producer <input type="checkbox"/> Please select at least one of the following BGa Capital Finance Signature <input type="checkbox"/> <-- None Selected --> BGb Land Development Signature <input type="checkbox"/> <-- None Selected --> BG Project Engineering Subtransmission signature <input type="checkbox"/> <-- None Selected --> BGc Network Planning Signature <input type="checkbox"/> <-- None Selected --> BGd Control Plant Signature <input type="checkbox"/> <-- None Selected --> BGe Prepare Budget Quote <input type="checkbox"/> <-- None Selected --> BGf Project Engineering Reticulation Signature <input type="checkbox"/> <-- None Selected --> BH Complete Project Approval <input type="checkbox"/> <-- None Selected -->		
Send To K2 Controller	<input type="button" value="Back"/> <input type="button" value="Update"/> <input type="button" value="Next"/> <input type="button" value="Close"/>	

5.2.1.2.16.1 List of functions- BF Develop and Submit DRA Form

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Budget Quote Due On		No	Text	Textbox	Auto populate	
Days Left		No	Text	Textbox	Auto populate	
Sent By		No	Text	Textbox	Auto populate	
Design, Construct and Materials Supply Team Resources consulted on Duration to be Quoted		No	Text	Checkbox		Mandatory
DRA Form details completed		No	Text	Checkbox		Mandatory
DRA Form attached or Faxed to Quotation Producer		No	Text	Checkbox		Mandatory
Please select at least one of the following		No	Text	Label		Mandatory
BGa Capital Finance Signature		No	Text	Checkbox & Name Picker		When the checkbox is selected, the next user to carry out the next activity should be selected
BGb Land Development		No	Text	Checkbox & Name Picker		When the checkbox is selected, the next user

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	85 of 243

Signature				to carry out the next activity should be selected
BG Project Engineering Subtransmission signature	No	Text	Checkbox & Name Picker	When the checkbox is selected, the next user to carry out the next activity should be selected
BGc Network Planning Signature	No	Text	Checkbox & Name Picker	When the checkbox is selected, the next user to carry out the next activity should be selected
BGd Control Plant Signature	No	Text	Checkbox & Name Picker	When the checkbox is selected, the next user to carry out the next activity should be selected
BGe Prepare Budget Quote	No	Text	Checkbox & Name Picker	When the checkbox is selected, the next user to carry out the next activity should be selected
BGf Project Engineering Reticulation Signature	No	Text	Checkbox & Name Picker	When the checkbox is selected, the next user to carry out the next activity should be selected
BH Complete Project Approval	No	Text	Checkbox & Name Picker	Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected
Customer Application	No		Link	
Customer Information Form	No		Link	
Technical Information Form	No		Link	
Scope of Work	No		Link	
CRA Form	No		Link	
DRA Form	No		Link	
Help	Yes		Link	

5.2.1.2.17 BG Project Engineering Subtransmission signature

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	86 of 243

BG Project Engineering Subtransmission signature		
Process Info Process DirectCustomer - Major Activity BG Project Engineering Subtransmission signature Folio My Folio No	Description BG Project Engineering Subtransmission signature	Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work CRA Form DRA Form Help
View Activity Notes Project costs verified against benchmark costs <input type="checkbox"/> Fee allocation verified <input type="checkbox"/> Cost variance explanation completed <input type="checkbox"/> Schedule variance explanation completed <input type="checkbox"/> DRA Form Acceptance signed <input type="checkbox"/> NOTE:- This could involve more than one DRA Form, All associated DRA Form,s must be signed		BUDGET QUOTE DUE ON 2010-07-27 DAYS LEFT -1
<input type="button" value="Send To K2 Controller"/>		<input type="button" value="Update"/> <input type="button" value="Next >>"/> <input type="button" value="Close"/>

5.2.1.2.17.1 List of functions- BG Project Engineering Subtransmission Signature

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Budget Quote Due On		No	Text	Textbox	Auto populate	
Days Left		No	Text	Textbox	Auto populate	
Sent By		No	Text	Textbox	Auto populate	
Project costs verified against benchmark costs		No	Text	Checkbox		Mandatory
Fee allocation verified		No	Text	Checkbox		Mandatory
Cost variance explanation completed		No	Text	Checkbox		Mandatory
Schedule variance explanation completed		No	Text	Checkbox		Mandatory
DRA Form Acceptance signed		No	Text	Checkbox		Mandatory
NOTE:- This could involve more than one DRA Form, All associated DRA Forms must be signed		No	Text	Label		Mandatory
Customer Application		No		Link		
Customer Information Form		No		Link		
Technical Information Form		No		Link		

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	87 of 243

Scope of Work	No	Link
CRA Form	No	Link
DRA Form	No	Link
Help	Yes	Link

5.2.1.2.18 BGa Capital Finance Signature

BGa Capital Finance Signature		
Process Info Process: DirectCustomer - Major Activity: BGa Capital Finance Signature Folio: My Folio No	Description BGa Capital Finance Signature	Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work CRA Form DRA Form Help
View Activity Notes FEM and assumptions checked <input type="checkbox"/> Customer contribution funding checked <input type="checkbox"/> DRA Form Acceptance signed <input type="checkbox"/> NOTE:- This could involve more than one DRA Form, All associated DRA Form,s must be signed	BUDGET QUOTE DUE ON 2009-09-27 DAYS LEFT -1	
<input type="button" value="Send To K2 Controller"/>	<input type="button" value="Update"/> <input type="button" value="Next >>"/> <input type="button" value="Close"/>	

5.2.1.2.18.1 List of functions- BGa Capital Finance Signature

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Budget Quote Due On		No	Text	Textbox	Auto populate	
Days Left		No	Text	Textbox	Auto populate	
Sent By		No	Text	Textbox	Auto populate	
FEM and assumptions checked		No	Text	Checkbox		Mandatory
Customer contribution funding checked		No	Text	Checkbox		Mandatory
DRA Form Acceptance signed		No	Text	Checkbox		Mandatory
NOTE:- This could involve more than one DRA Form, All associated DRA Forms must be signed		No	Text	Label		Mandatory
Customer Application		No		Link		
Customer Information Form		No		Link		
Technical Information		No		Link		

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	88 of 243

Form		
Scope of Work	No	Link
CRA Form	No	Link
DRA Form	No	Link
Help	Yes	Link

5.2.1.2.19 Land Development Signature

BGB Land Development Signature		
Process Info Process DirectCustomer - Major Activity BGB Land Development Signature Folio My Folio No	Description BGB Land Development Signature	Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work CRA Form DRA Form Help
View Activity Notes <div> <div>Project verified with Area Surveyor</div> <div>Fee allocation checked</div> <div>Environmental Status Checked and confirmed</div> <div>DRA Form Acceptance signed</div> <div>NOTE:- This could involve more that one DRA Form, All associated DRA Form,s must be signed</div> </div>		<div> <div>BUDGET QUOTE DUE ON</div> <div>DAYS LEFT</div> <div>2009-09-27</div> <div>-1</div> </div>
<div> <div>Send To K2 Controller</div> <div>Update</div> <div>Next >></div> <div>Close</div> </div>		

5.2.1.2.19.1 List of functions- BGB Land Development Signature

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Budget Quote Due On		No	Text	Textbox	Auto populate	
Days Left		No	Text	Textbox	Auto populate	
Sent By		No	Text	Textbox	Auto populate	
Project verified with Area Surveyor		No	Text	Checkbox		Mandatory
Fee allocation checked		No	Text	Checkbox		Mandatory
Environmental Status Checked and confirmed		No	Text	Checkbox		Mandatory
DRA Form Acceptance signed		No	Text	Checkbox		Mandatory
NOTE:- This could involve more than one DRA Form, All associated DRA Forms must be signed		No	Text	Label		Mandatory

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	89 of 243

Customer Application	No	Link
Customer Information Form	No	Link
Technical Information Form	No	Link
Scope of Work	No	Link
CRA Form	No	Link
DRA Form	No	Link
Help	Yes	Link

5.2.1.2.20 Network Planning Signature

BGc Network Planning Signature		
Process Info Process: DirectCustomer - Major Activity: BGc Network Planning Signature Folio: My Folio No	Description BGc Network Planning Signature	Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work CRA Form DRA Form Help
View Activity Notes Project scope checked against original need and business requirement <input type="checkbox"/> Cost variance explanation checked <input type="checkbox"/> Schedule variance explanation checked <input type="checkbox"/> DRA Form Acceptance signed <input type="checkbox"/> NOTE:- This could involve more than one DRA Form, All associated DRA Form,s must be signed		BUDGET QUOTE DUE ON 2009-09-27 DAYS LEFT -1
<input type="button" value="Send To K2 Controller"/>		<input type="button" value="Update"/> <input type="button" value="Next >>"/> <input type="button" value="Close"/>

5.2.1.2.20.1 List of functions- BGc Network Planning Signature

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Budget Quote Due On		No	Text	Textbox	Auto populate	
Days Left		No	Text	Textbox	Auto populate	
Sent By		No	Text	Textbox	Auto populate	
Project scope checked against original need and business requirement		No	Text	Checkbox		Mandatory
Cost variance explanation checked		No	Text	Checkbox		Mandatory
Schedule variance explanation checked		No	Text	Checkbox		Mandatory
DRA Form Acceptance signed		No	Text	Checkbox		Mandatory

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	90 of 243

NOTE:- This could involve more than one DRA Form, All associated DRA Forms must be signed	No	Text	Label	Mandatory
Customer Application	No		Link	
Customer Information Form	No		Link	
Technical Information Form	No		Link	
Scope of Work	No		Link	
CRA Form	No		Link	
DRA Form	No		Link	
Help	Yes		Link	

5.2.1.2.21 BGd Control Plant Signature

BGd Control Plant Signature			
Process Info Process: DirectCustomer - Major Activity: BGd Control Plant Signature Folio: My Folio No	Description BGd Control Plant Signature		Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work CRA Form DRA Form Help
View Activity Notes	BUDGET QUOTE DUE ON 2009-09-27 DAYS LEFT -1		
Project scope checked against original need and business requirement <input type="checkbox"/> Cost variance explanation checked <input type="checkbox"/> Schedule variance explanation checked <input type="checkbox"/> Checked that Control Plant Fees allowed for and are correct <input type="checkbox"/> DRA Form Acceptance signed <input type="checkbox"/> NOTE:- This could involve more than one DRA Form, All associated DRA Form,s must be signed			
<input type="button" value="Send To K2 Controller"/>	<input type="button" value="Update"/>	<input type="button" value="Next >>"/>	<input type="button" value="Close"/>

5.2.1.2.21.1 List of functions- BGd Control Plant Signature

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Budget Quote Due On		No	Text	Textbox	Auto populate	
Days Left		No	Text	Textbox	Auto populate	
Sent By		No	Text	Textbox	Auto populate	
Project scope checked against original need and business requirement		No	Text	Checkbox		Mandatory
Cost variance		No	Text	Checkbox		Mandatory

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	91 of 243

explanation checked				
Schedule variance explanation checked	No	Text	Checkbox	Mandatory
Checked that Control Plant Fees allowed for and are correct	No	Text	Checkbox	Mandatory
DRA Form Acceptance signed	No	Text	Checkbox	Mandatory
NOTE:- This could involve more than one DRA Form, All associated DRA Forms must be signed	No	Text	Label	Mandatory
Customer Application	No		Link	
Customer Information Form	No		Link	
Technical Information Form	No		Link	
Scope of Work	No		Link	
CRA Form	No		Link	
DRA Form	No		Link	
Help	Yes		Link	

5.2.1.2.22 BGe Prepare Budget Quote

BGe Prepare Budget Quote		
Process Info Process: DirectCustomer - Major Activity: BGe Prepare Budget Quote Folio: My Folio No	Description BGe Prepare Budget Quote	Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work CRA Form DRA Form Help
View Activity Notes:	BUDGET QUOTE DUE ON 2009-09-27 DAYS LEFT -1	
All required costs and information received Capcon/Calcon/Toucon done, RCC/PCC/RCC Deposits determined GCG's done and Connection Fee calculated Quote Prepared Copy of prepared Budget Quote attached or Faxed to RIC Secretariat Number of days to make supply available: <input type="text" value="0"/>		
Project ID Project Name JOBNO	Project Name JOBNAME	JOBCATEGORY
<input type="button" value="Send To K2 Controller"/>	<input type="button" value="Update"/> <input type="button" value="Next >"/> <input type="button" value="Close"/>	

5.2.1.2.22.1 List of functions- BGe Prepare Budget Quote

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	92 of 243

Description	Yes	Text	Textbox	Auto populate
Add/View Activity Notes	No	Text	Link	
Budget Quote Due On	No	Text	Textbox	Auto populate
Days Left	No	Text	Textbox	Auto populate
Sent By	No	Text	Textbox	Auto populate
All required costs and information received	No	Text	Checkbox	Mandatory
Capcon/Calcon/Toucon done. RCC/PCC/RCC Deposits determined	No	Text	Checkbox	Mandatory
GCG's done and Connection Fee calculated	No	Text	Checkbox	Mandatory
Quote Prepared	No	Text	Checkbox	Mandatory
Copy of prepared Budget Quote attached or Faxed to RIC Secretariat	No	Text	Checkbox	Mandatory
Number of days to make supply available	No	Number	Textbox	Mandatory
Project ID	Yes	Text	Textbox	Auto populate
Project Name	Yes	Text	Textbox	Auto populate
JobNo	Yes	Text	Textbox	Auto populate
JobName	Yes	Text	Textbox	Auto populate
JobCategory	Yes	Text	Textbox	Auto populate
Customer Application	No		Link	
Customer Information Form	No		Link	
Technical Information Form	No		Link	
Scope of Work	No		Link	
CRA Form	No		Link	
DRA Form	No		Link	
Help	Yes		Link	

5.2.1.2.23 BGf Project Engineering Reticulation Signature

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	93 of 243

BGf Project Engineering Reticulation Signature		
Process Info Process DirectCustomer - Major Activity BGf Project Engineering Reticulation Signature Folio My Folio No	Description BGf Project Engineering Reticulation Signature	Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work CRA Form DRA Form Help
View Activity Notes Project costs verified against benchmark costs Fee allocation verified Cost variance explanation completed Schedule variance explanation completed DRA Form Acceptance signed NOTE:- This could involve more than one DRA Form, All associated DRA Form,s must be signed	<div> <div>BUDGET QUOTE DUE ON</div> <div>DAYS LEFT</div> <div>2009-09-27</div> <div>-1</div> </div>	
<input type="button" value="Send To K2 Controller"/>	<input type="button" value="Update"/> <input type="button" value="Next >>"/> <input type="button" value="Close"/>	

5.2.1.2.23.1 List of functions- BGf Project Engineering Reticulation Signature

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Budget Quote Due On		No	Text	Textbox	Auto populate	
Days Left		No	Text	Textbox	Auto populate	
Sent By		No	Text	Textbox	Auto populate	
Project costs verified against benchmark costs		No	Text	Checkbox		Mandatory
Fee allocation verified		No	Text	Checkbox		Mandatory
Cost variance explanation completed		No	Text	Checkbox		Mandatory
Schedule variance explanation completed		No	Text	Checkbox		Mandatory
DRA Form Acceptance signed		No	Text	Checkbox		Mandatory
NOTE:- This could involve more than one DRA Form, All associated DRA Forms must be signed		No	Number	Label		Mandatory
Customer Application		No		Link		
Customer Information Form		No		Link		
Technical Information Form		No		Link		
Scope of Work		No		Link		

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	94 of 243

CRA Form	No	Link
DRA Form	No	Link
Help	Yes	Link

5.2.1.2.24 BH Complete Project Approval

5.2.1.2.24.1 List of functions- BH Complete Project Approval

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Budget Quote Due On		No	Text	Textbox	Auto populate	
Days Left		No	Text	Textbox	Auto populate	
Sent By		No	Text	Textbox	Auto populate	
Check all signatures in DRA Form for all acceptance signatures received		No	Text	Checkbox		Mandatory
Project placed on the RIC agenda		No	Text	Checkbox		Mandatory
DRA Form updated with status of RIC approval and signatories		No	Text	Checkbox		Mandatory
Signatures Completed		No	Text	Label		
BGa Capital Finance Signature		No	Text	Textbox	Auto populate	Mandatory
BGb Land Development Signature		No	Text	Textbox	Auto populate	Mandatory

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	95 of 243

BG Project Engineering Subtransm signature	No	Text	Textbox	Auto populate	Mandatory
BGc Network Planning Signature	No	Text	Textbox	Auto populate	Mandatory
BGd Control Plant Signature	No	Text	Textbox	Auto populate	Mandatory
BGe Prepare Budget Quote					
BGf Project Engineering Reticulation Signature	No	Text	Textbox	Auto populate	Mandatory
BI Present to RIC	No	Text	Checkbox & Name Picker		Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected
Customer Application	No		Link		
Customer Information Form	No		Link		
Technical Information Form	No		Link		
Scope of Work	No		Link		
CRA Form	No		Link		
DRA Form	No		Link		
Help	Yes		Link		

5.2.1.2.25 BI Present to RIC

BI Present to RIC		
Process Info Process: DirectCustomer - Major Activity: BI Present to RIC Folio: My Folio No	Description BI Present to RIC	Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work CRA Form DRA Form Help
View Activity Notes	BUDGET QUOTE DUE ON 2009-09-27 DAYS LEFT -1	
Project Presented to RIC Project presented to IPC1 or 2 and Exco if required (by NSM/ Engineering Manager) Please select an option <div> <input type="checkbox"/> Approved <input type="checkbox"/> Returned for minor adjustment <input type="checkbox"/> Returned for major redesign </div>		
DRA Form Approval BJ Finalise Budget Quote BE Develop Prelim Design BC Identify Alternative Prelim Design Solutions BJd Advise Customer of Delay <div> <input type="checkbox"/> <-- None Selected --> <input type="checkbox"/> <-- None Selected --> <input type="checkbox"/> <-- None Selected --> <input type="checkbox"/> <-- None Selected --> </div>		
Send To K2 Controller	<< Back Update Next >> Close	

5.2.1.2.25.1 List of functions- BI Present to RIC

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
------------	-----------------	-------------	------------	--------------	-------	-------------

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	96 of 243

Process Info	Yes	Text	Label	Auto populate	
Process	Yes	Text	Textbox	Auto populate	
Activity	Yes	Text	Textbox	Auto populate	
Folio	Yes	Text	Textbox	Auto populate	
Description	Yes	Text	Textbox	Auto populate	
Add/View Activity Notes	No	Text	Link		
Budget Quote Due On	No	Text	Textbox	Auto populate	
Days Left	No	Text	Textbox	Auto populate	
Sent By	No	Text	Textbox	Auto populate	
Project Presented to RIC	No	Text	Checkbox		Mandatory
Project presented to IPC1 or 2 and Exco if required (by NSM/ Engineering Manager)	No	Text	Checkbox		
DRA Form Approval	No	Text	Textbox	Auto populate	Mandatory
Please select an option	No	Text	Radio button	1. Approved 2. Returned for minor adjustment 3. Returned for major redesign	Mandatory When "Approved" is selected, "BJ Finalise Budget Quote" will be active. When "Returned for minor adjustment" is selected, "BE Develop Prelim Design" will be active and "DRA Form Approval" will be deactivated. When "Returned for major redesign" is selected, "BC Identify Alternative Prelim Design Solutions" and "BJd Advise Customer of Delay" will be active.
BJ Finalise Budget Quote	No	Text	Checkbox & Name Picker		Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected
BJ Finalise Budget Quote	No	Text	Checkbox & Name Picker		Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected
BE Develop Prelim Design	No	Text	Checkbox & Name Picker		Mandatory When the checkbox is selected, the next user

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	97 of 243

				to carry out the next activity should be selected
BC Identify Alternative Prelim Design Solutions	No	Text	Checkbox & Name Picker	Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected
BJd Advise Customer of Delay	No	Text	Checkbox & Name Picker	Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected
Customer Application	No		Link	
Customer Information Form	No		Link	
Technical Information Form	No		Link	
Scope of Work	No		Link	
CRA Form	No		Link	
DRA Form	No		Link	
Help	Yes		Link	

5.2.1.2.26 Finalise Budget Quote

BJ Finalise Budget Quote		
Process Info Process: DirectCustomer - Major Activity: BJ Finalise Budget Quote Folio: My Folio No	Description BJ Finalise Budget Quote	Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work CRA Form DRA Form Help
View Activity Notes	BUDGET QUOTE DUE ON 2009-09-27 DAYS LEFT -1	
Budget Quote amended for any RIC comments or recommendations <input type="checkbox"/> Developer to be reminded about any outstanding Documents to be submitted with BQ Acceptance <input type="checkbox"/> Checked by Pricing Manager, Customer Executive and Engineering <input type="checkbox"/> Designated Manager / Area Manager signed quote <input type="checkbox"/> Quote sent to customer <input type="checkbox"/> BJb Send Budget Quote to Customer <input type="checkbox"/> BK Manage Major Reminder System <input type="checkbox"/>		
<input type="button" value="Send To K2 Controller"/>	<input type="button" value="Back"/> <input type="button" value="Update"/> <input type="button" value="Next"/> <input type="button" value="Close"/>	

5.2.1.2.26.1 List of functions- BJ Finalise Budget Quote

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	98 of 243

Folio	Yes	Text	Textbox	<i>Auto populate</i>	
Description	Yes	Text	Textbox	<i>Auto populate</i>	
Add/View Activity Notes	No	Text	Link		
Budget Quote Due On	No	Text	Textbox	<i>Auto populate</i>	
Days Left	No	Text	Textbox	<i>Auto populate</i>	
Sent By	No	Text	Textbox	<i>Auto populate</i>	
Budget Quote amended for any RIC comments or recommendations	No	Text	Checkbox		Mandatory
Developer to be reminded about any outstanding Documents to be submitted with BQ Acceptance	No	Text	Label		Mandatory
Checked by Pricing Manager, Customer Executive and Engineering	No	Text	Checkbox		Mandatory
Designated Manager / Area Manager signed quote	No	Text	Checkbox		Mandatory
Quote sent to customer	No	Text	Checkbox		Mandatory
BJb Send Budget Quote to Customer	No	Text	Checkbox & Name Picker		When the checkbox is selected, the next user to carry out the next activity should be selected
BK Manage Major Reminder System	No	Text	Checkbox & Name Picker		Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected
Customer Application	No		Link		
Customer Information Form	No		Link		
Technical Information Form	No		Link		
Scope of Work	No		Link		
CRA Form	No		Link		
DRA Form	No		Link		
Help	Yes		Link		

5.2.1.2.27 BJB Send Budget Quote to Customer

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	99 of 243

B3b Send Budget Quote to Customer		
Process Info Process: DirectCustomer - Major Activity: B3b Send Budget Quote to Customer Folio: My Folio No	Description B3b Send Budget Quote to Customer	Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work CRA Form DRA Form Help
View Activity Notes		BUDGET QUOTE DUE ON: 2010-07-27 DAYS LEFT: -1
Budget Quote delivered to Customer <input type="checkbox"/>		
Send To K2 Controller		Update Next >> Close

5.2.1.2.27.1 List of functions- B3b Send Budget Quote to Customer

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Budget Quote Due On		No	Text	Textbox	Auto populate	
Days Left		No	Text	Textbox	Auto populate	
Sent By		No	Text	Textbox	Auto populate	
Budget Quote delivered to Customer		No	Text	Checkbox		Mandatory
Customer Application		No		Link		
Customer Information Form		No		Link		
Technical Information Form		No		Link		
Scope of Work		No		Link		
CRA Form		No		Link		
DRA Form		No		Link		
Help		Yes		Link		

5.2.1.2.28 Advise Customer of Delay

B3d Advise Customer of Delay		
Process Info Process: DirectCustomer - Major Activity: B3d Advise Customer of Delay Folio: My Folio No	Description B3d Advise Customer of Delay	Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work CRA Form DRA Form Help
View Activity Notes		BUDGET QUOTE DUE ON: 2010-07-27 DAYS LEFT: -1
New Date that Budget Quote is Due On: 2010-07-27		...
Customer advised of delay with preparation of Budget Quote and new date given <input type="checkbox"/>		
Send To K2 Controller		Update Next >> Close

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	100 of 243

5.2.1.2.28.1 List of functions- Bjd Advise Customer of Delay

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Budget Quote Due On		No	Text	Textbox	Auto populate	
Days Left		No	Text	Textbox	Auto populate	
Sent By		No	Text	Textbox	Auto populate	
New date that the Budget Quote is Due On		No	Date	Date Picker/ Calendar		Mandatory YYYY-MM-DD
Customer advised of delay with preparation of budget quote and new date given		No	Text	Checkbox		Mandatory
Customer Application		No		Link		
Customer Information Form		No		Link		
Technical Information Form		No		Link		
Scope of Work		No		Link		
CRA Form		No		Link		
DRA Form		No		Link		
Help		Yes		Link		

5.2.1.2.29 BJC Manage Major Reminder System

BK Manage Major Reminder System		
Process Info Process: DirectCustomer - Major Activity: BK Manage Major Reminder System Folio: My Folio No	Description BK Manage Major Reminder System	Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work CRA Form DRA Form Help
View Activity Notes Day 21 reminder sent to Customer Customer notified that quotation period had expired and Quotation will be discarded Developers must be advised that the approval of their design will also lapse Please select an option		
<div> <input type="checkbox"/> Customer Acceptance Received <input type="checkbox"/> Customer Rejection Received <input type="checkbox"/> Budget Quotation Expired </div> <div> <input type="checkbox"/> <-- None Selected --> <input type="checkbox"/> <-- None Selected --> </div>		
<div> <input type="button" value="Send To K2 Controller"/> <input type="button" value="Back"/> <input type="button" value="Update"/> <input type="button" value="Next"/> <input type="button" value="Close"/> </div>		

5.2.1.2.29.1 List of functions- Bjd Manage Major Reminder System

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	101 of 243

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Budget Quote Due On		No	Text	Textbox	Auto populate	
Days Left		No	Text	Textbox	Auto populate	
Sent By		No	Text	Textbox	Auto populate	
Day 21 reminder sent to Customer		No	Text	Checkbox		
Customer notified that quotation period had expired and Quotation will be discarded		No	Text	Checkbox		
Developers must be advised that the approval of their design will also lapse		No	Text	Label		Mandatory
Please select an option		No	Text	Radio Button	<ol style="list-style-type: none"> Customer Acceptance Received Customer Rejection Received Budget Quotation Expired 	When "Customer Acceptance Received" is selected, "BL Process Budget Quote Acceptance" will be active. When "Customer Rejection Received" or "Budget Quotation Expired" is selected, "BLB Budget Quote Rejected" will be active.
BL Process Budget Quote Acceptance		No	Text	Checkbox & Name Picker		Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected
BLB Budget Quote Rejected		No	Text	Checkbox & Name Picker		Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected
Customer Application		No		Link		
Customer Information Form		No		Link		
Technical Information Form		No		Link		
Scope of Work		No		Link		
CRA Form		No		Link		

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	102 of 243

DRA Form	No	Link
Help	Yes	Link

5.2.1.2.30 Process Budget Quote Acceptance

BL Process Budget Quote Acceptance		
Process Info Process: DirectCustomer - Major Activity: BL Process Budget Quote Acceptance Folio: My Folio No	Description BL Process Budget Quote Acceptance	Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work CRA Form DRA Form Help
View Activity Notes Customer Accepted ... Engineering advised of Customer's acceptance of BQ Copy of the Customer's Acceptance letter attached or Faxed to Project Services Manager For Developer Projects, copies of Detailed Designs must have been submitted - Sent to PE BM Raise or Update Customer Account		
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <-- None Selected -->		
<input type="button" value="Send To K2 Controller"/>	<input type="button" value="Back"/> <input type="button" value="Update"/> <input type="button" value="Next >"/> <input type="button" value="Close"/>	

5.2.1.2.30.1 List of functions- BL Process Budget Quote Acceptance

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Budget Quote Due On		No	Text	Textbox	Auto populate	
Days Left		No	Text	Textbox	Auto populate	
Sent By		No	Text	Textbox	Auto populate	
Customer Accepted...Engineering advised of Customer's acceptance of BQ		No	Text	Checkbox		Mandatory
Copy of the Customer's acceptance letter attached or Faxed to Project Services Manager		No	Text	Checkbox		Mandatory
For Developer Projects, copies of Detailed Designs must have been submitted-Sent to PE		No	Text	Checkbox		

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	103 of 243

BM Raise or Update Customer Account	No	Text	Checkbox & Name Picker	Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected
Customer Application	No		Link	
Customer Information Form	No		Link	
Technical Information Form	No		Link	
Scope of Work	No		Link	
CRA Form	No		Link	
DRA Form	No		Link	
Help	Yes		Link	

5.2.1.2.31 Budget Quote Rejected

BLb Budget Quote Rejected		
Process Info Process: DirectCustomer - Major Activity: BLb Budget Quote Rejected Folio: My Folio No	Description BLb Budget Quote Rejected	Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work CRA Form DRA Form Help
View Activity Notes Customer rejection received (in writing) <input type="checkbox"/> Original rejection letter sent to Project Services <input type="checkbox"/> Project Engineering notified <input type="checkbox"/> BQ Archived <input type="checkbox"/> PCA Prepare PCA Form <input type="checkbox"/>		
<input type="button" value="Send To K2 Controller"/> <input type="button" value="Back"/> <input type="button" value="Update"/> <input type="button" value="Next"/> <input type="button" value="Close"/>		

5.2.1.2.31.1 List of functions- BLb Budget Quote Rejected

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Budget Quote Due On		No	Text	Textbox	Auto populate	
Days Left		No	Text	Textbox	Auto populate	
Sent By		No	Text	Textbox	Auto populate	
Customer Rejection received (in writing)		No	Text	Checkbox		Mandatory
Original rejection letter sent to Project Services		No	Text	Checkbox		Mandatory

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	104 of 243

Project Engineering notified	No	Text	Checkbox	Mandatory
BQ Archived	No	Text	Checkbox	Mandatory
PCA prepare PCA Form	No	Text	Checkbox & Name Picker	Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected
Customer Application	No		Link	
Customer Information Form	No		Link	
Technical Information Form	No		Link	
Scope of Work	No		Link	
CRA Form	No		Link	
DRA Form	No		Link	
Help	Yes		Link	

5.2.1.2.32 BM Raise or Update Customer Account

5.2.1.2.32.1 List of functions- BM Raise or Update Customer Account

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Budget Quote Due On		No	Text	Textbox	Auto populate	

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	105 of 243

Days Left	No	Text	Textbox	Auto populate	
Sent By	No	Text	Textbox	Auto populate	
Supply Agreement Concluded	No	Text	Checkbox		Mandatory
Customer registered in CC&B	No	Text	Checkbox		Mandatory
Raise Upfront Charges	No	Text	Checkbox		
Cash upfront payment amount excluding VAT	No	Number	Textbox		
VAT @	No	Number	Textbox		
Cash upfront VAT amount	No	Number	Textbox		
Total Amount	No	Number	Textbox		
BMc Raise Upfront Charges	No	Text	Checkbox & Name Picker		When the checkbox is selected, the next user to carry out the next activity should be selected
BN Confirm Payment and Authorise Supply	No	Text	Checkbox & Name Picker		Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected
Customer Application	No		Link		
Customer Information Form	No		Link		
Technical Information Form	No		Link		
Scope of Work	No		Link		
CRA Form	No		Link		
DRA Form	No		Link		
Help	Yes		Link		

5.2.1.2.33 BM Process Form

BMb Process PCA Form	
Process Info Process: DirectCustomer - Major Activity: BMb Process PCA Form Folio: My Folio No	Description BMb Process PCA Form
View Activity Notes Quotation costs recovered from the Customer or Customer Services Remaining Costs written back to supply account Project removed from project register Stakeholders consulted PCA Form processed	Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work CRA Form DRA Form PCA Form Help
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
<input type="button" value="Send To K2 Controller"/>	<input type="button" value="Back"/> <input type="button" value="Update"/> <input type="button" value="Next"/> <input type="button" value="Close"/>

5.2.1.2.33.1 List of functions- BM Raise or Update Customer Account

Field Name	Data	Read	Value	Control	Notes	Validations
------------	------	------	-------	---------	-------	-------------

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	106 of 243

	Field Name	- Only	Type	type	
Process Info		Yes	Text	Label	<i>Auto populate</i>
Process		Yes	Text	Textbox	<i>Auto populate</i>
Activity		Yes	Text	Textbox	<i>Auto populate</i>
Folio		Yes	Text	Textbox	<i>Auto populate</i>
Description		Yes	Text	Textbox	<i>Auto populate</i>
Add/View Activity Notes		No	Text	Link	
Budget Quote Due On		No	Text	Textbox	<i>Auto populate</i>
Days Left		No	Text	Textbox	<i>Auto populate</i>
Sent By		No	Text	Textbox	<i>Auto populate</i>
Supply Agreement Concluded		No	Text	Checkbox	Mandatory
Customer registered in CC&B		No	Text	Checkbox	Mandatory
Raise Upfront Charges		No	Text	Checkbox	When checkbox selected, the following will be mandatory:- 1. Cash upfront payment amount excluding VAT 2. VAT @ 3. Cash upfront VAT amount 4. Total Amount 5. BMc Raise Upfront Charges
Cash upfront payment amount excluding VAT		No	Number	Textbox	Mandatory when "Raise Upfront Charges" is activated.
VAT @		No	Number	Textbox	Mandatory when "Raise Upfront Charges" is activated.
Cash upfront VAT amount		No	Number	Textbox	Mandatory when "Raise Upfront Charges" is activated.
Total Amount		No	Number	Textbox	Mandatory when "Raise Upfront Charges" is activated.
BMc Raise Upfront Charges		No	Text	Checkbox & Name Picker	Mandatory when "Raise Upfront Charges" is activated. When the checkbox is selected, the next user to carry out the next activity should be selected
BN Confirm Payment and Authorise Supply		No	Text	Checkbox & Name Picker	Mandatory when "Raise Upfront Charges" is not activated. When the checkbox is

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	107 of 243

		selected, the next user to carry out the next activity should be selected
Customer Application	No	Link
Customer Information Form	No	Link
Technical Information Form	No	Link
Scope of Work	No	Link
CRA Form	No	Link
DRA Form	No	Link
Help	Yes	Link

5.2.1.2.34 BMC Raise Upfront Charges

5.2.1.2.34.1 List of functions- BMC Raise Upfront charges

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Budget Quote Due On		No	Text	Textbox	Auto populate	
Days Left		No	Text	Textbox	Auto populate	
Sent By		No	Text	Textbox	Auto populate	
Raise Upfront Payments in Cordaptix and allocate to Internal Order/payment in Adv		No	Text	Checkbox		Mandatory
Cash upfront payment amount excluding		No	Number	Textbox	Auto populate	

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	108 of 243

VAT				
VAT @	No	Number	Textbox	Auto populate
Cash upfront VAT amount	No	Number	Textbox	Auto populate
Total Amount	No	Number	Textbox	Auto populate
BNc Create Invoice and Despatch	No	Text	Checkbox & Name Picker	Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected
Customer Application	No		Link	
Customer Information Form	No		Link	
Technical Information Form	No		Link	
Scope of Work	No		Link	
CRA Form	No		Link	
DRA Form	No		Link	
Help	Yes		Link	

5.2.1.2.35 BN Confirm Payment and Authorise Supply

5.2.1.2.35.1 List of functions- BN Confirm Payment and Authorise Supply

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Sent By		No	Text	Textbox	Auto populate	
Payment Details Recorded in Customer Info FormAdv		No	Text	Checkbox		Mandatory
BP Capture Start and End Dates		No	Text	Checkbox & Name Picker		Mandatory When the checkbox is

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	109 of 243

		selected, the next user to carry out the next activity should be selected
Customer Application	No	Link
Customer Information Form	No	Link
Technical Information Form	No	Link
Scope of Work	No	Link
CRA Form	No	Link
DRA Form	No	Link
Help	Yes	Link

5.2.1.2.36 BNC Create Invoice and Despatch

5.2.1.2.36.1 List of functions- BNC Create Invoice and Dispatch

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Sent By		No	Text	Textbox	Auto populate	
Manually Create Upfront Payments Invoice		No	Text	Checkbox		Mandatory
Despatch Invoice to Customer		No	Text	Checkbox		Mandatory
BN Confirm Payment and Authorise Supply		No	Text	Checkbox & Name Picker		Mandatory When the checkbox is selected, the next user to carry out the next activity should be

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	110 of 243

selected		
Customer Application	No	Link
Customer Information Form	No	Link
Technical Information Form	No	Link
Scope of Work	No	Link
CRA Form	No	Link
DRA Form	No	Link
Help	Yes	Link

5.2.1.2.37 BP Capture Start and End Dates

BP Capture Start and End Dates		
Process Info Process: DirectCustomer - Major Activity: BP Capture Start and End Dates Folio: My Folio No	Description BP Capture Start and End Dates	Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work CRA Form DRA Form Help
View Activity Notes Copy of Customer Acceptance attached to the DRA Form Relevant Project Manager advised that project has been accepted by customer Customer Acceptance Date of Budget Quotation Duration to make Supply Available: 30 Therefore Supply will be made available on... BAc Process Commitment Fee BAd Fee Allocated to Project BBc Process CRA Form LLT Material Requirements BBd Order CRA Form long lead time material BBe Confirmation CRA Form - LLTM Orders Placed BJb Send Budget Quote to Customer BJd Advise Customer of Delay CA Develop Detailed Design		
<input type="checkbox"/> Completed - 2010-07-28 09:32:38 <input type="checkbox"/> Completed - 2010-07-28 09:32:41 <input type="checkbox"/> Completed - 2010-07-28 09:32:42 <input type="checkbox"/> Completed - 2010-07-28 09:32:43 <input type="checkbox"/> Completed - 2010-07-28 09:32:45 <input type="checkbox"/> Completed - 2010-07-28 09:32:47 <input type="checkbox"/> Completed - 2010-07-28 09:32:48 <input type="checkbox"/> <-- None Selected -->		
<input type="button" value="Send To K2 Controller"/>	<input type="button" value="Back"/> <input type="button" value="Update"/> <input type="button" value="Next"/> <input type="button" value="Close"/>	

5.2.1.2.37.1 List of functions- BP Capture Start and End Dates

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Sent By		No	Text	Textbox	Auto populate	

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	111 of 243

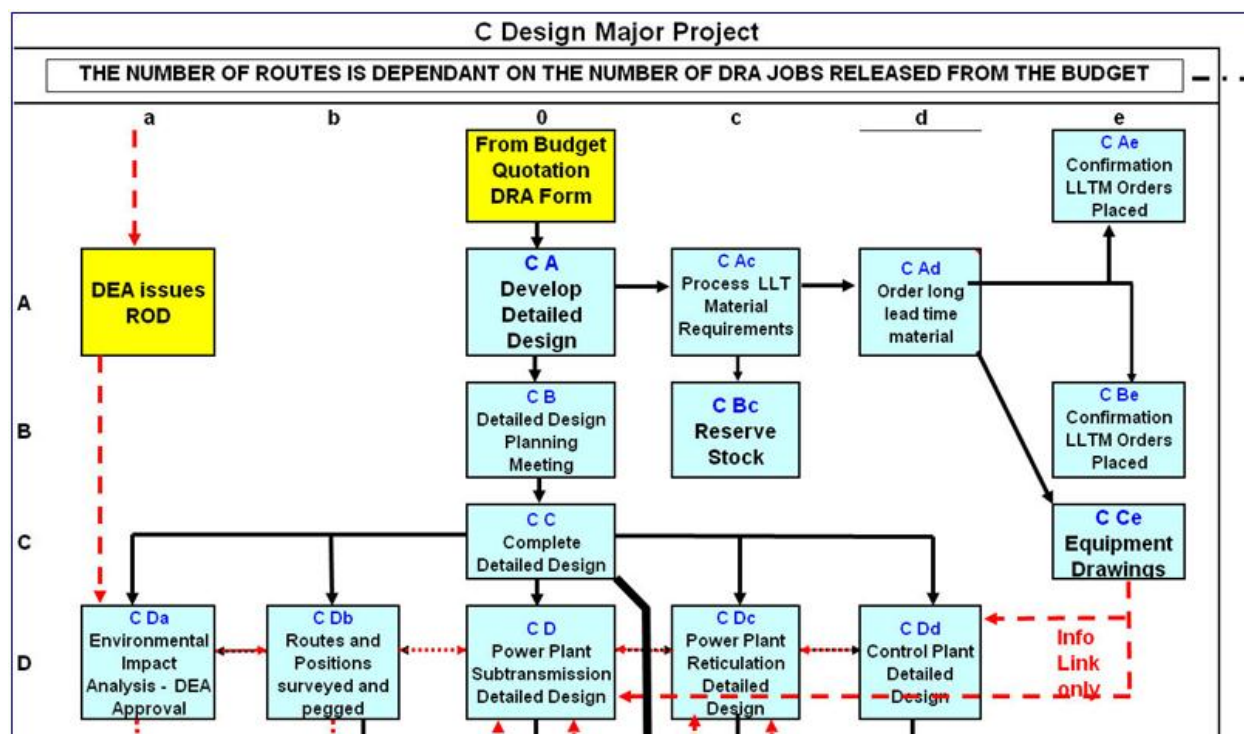
Copy of Customer Acceptance attached to the DRA Form	No	Text	Checkbox		Mandatory
Relevant Project Manager advised that project has been accepted by customer	No	Text	Checkbox		Mandatory
Customer Acceptance Date of Budget Quotation	Yes	Text	Textbox	Auto populate	
Duration to make Supply Available	No	Number	Textbox		
Therefore Supply will be made available on...	Yes	Date	Textbox	Auto populate	Automatically calculated and added when the “duration to make Supply Available” is entered.
BAC Process Commitment Fee	Yes	Text	Textbox	Auto populate	
BAd Fee Allocated to Project	Yes	Text	Textbox	Auto populate	
BBc Process CRA Form LLT Material Requirements	Yes	Text	Textbox	Auto populate	
BBd Order CRA Form long lead time material	Yes	Text	Textbox	Auto populate	
BBe Confirmation CRA Form - LLTM Orders Placed	Yes	Text	Textbox	Auto populate	
BJb Send Budget Quote to Customer	Yes	Text	Textbox	Auto populate	
BJd Advise Customer of Delay	Yes	Text	Textbox	Auto populate	
CA Develop Detailed Design	No	Text	Checkbox & Name Picker		Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected
Customer Application	No		Link		
Customer Information Form	No		Link		
Technical Information Form	No		Link		
Scope of Work	No		Link		
CRA Form	No		Link		
DRA Form	No		Link		
Help	Yes		Link		

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

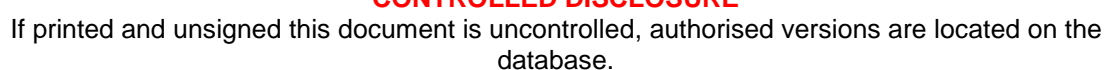
Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	112 of 243

5.2.1.3 Design DRA Phase (Design Major Project) workflow



CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.



Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	114 of 243

5.2.1.3.1 CA Develop Detailed Design

CA Develop Detailed Design			
Process Info Process DirectCustomer - Major Activity CA Develop Detailed Design Folio My Folio No	Description CA Develop Detailed Design		Links Edit Activity Customer Application Customer Information Form Technical Information Form CRA Form DRA Form ERA Form Help
View Activity Notes Resources Authorised to proceed with Design CAC Process LLT Material Requirements CB Detailed Design Planning Meeting	<input type="checkbox"/> <input type="checkbox"/> <-- None Selected --> <input type="checkbox"/> <-- None Selected -->	TARGET DATE 2010-07-27 DAYS LEFT -1	
<input type="button" value="Send To K2 Controller"/>	<input type="button" value="Back"/> <input type="button" value="Update"/> <input type="button" value="Next"/> <input type="button" value="Close"/>		

5.2.1.3.1.1 List of functions- CA Develop Detailed Design

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Target Date		No	Text	Textbox	Auto populate	
Days Left		No	Text	Textbox	Auto populate	
Sent By		No	Text	Textbox	Auto populate	
Resources Authorised to proceed with Design		No	Text	Checkbox		Mandatory
CAC Process LLT Material Requirements		No	Text	Checkbox		
CB Detailed Design Planning Meeting		No	Text	Checkbox & Name Picker		Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected
Customer Application		No		Link		
Customer Information Form		No		Link		
Technical Information Form		No		Link		
Scope of Work		No		Link		
CRA Form		No		Link		
DRA Form		No		Link		
ERA Form		No		Link		
Help		Yes		Link		

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	115 of 243

5.2.1.3.2 CAC Process LLT Material Requirements

CAC Process LLT Material Requirements		
Process Info Process: DirectCustomer - Major Activity: CAC Process LLT Material Requirements Folio: My Folio No	Description CAC Process LLT Material Requirements	Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work CRA Form ORA Form ERA Form Help
View Activity Notes Purchase Requisition Created for Buy-Outs CAd Order Long Lead Time Material Reservations Created for Stock Items CBc Reserve Stock	<div> <input type="checkbox"/> </div> <div> <input type="checkbox"/> <-- None Selected --> </div> <div> <input type="checkbox"/> </div> <div> <input type="checkbox"/> <-- None Selected --> </div>	<div> TARGET DATE 2010-07-27 DAYS LEFT -1 </div>
<input type="button" value="Send To K2 Controller"/>	<input type="button" value="Update"/> <input type="button" value="Next >>"/> <input type="button" value="Close"/>	

5.2.1.3.2.1 List of functions- CAC Process LLT Material Requirements

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Target Date		No	Text	Textbox	Auto populate	
Days Left		No	Text	Textbox	Auto populate	
Sent By		No	Text	Textbox	Auto populate	
Purchase Requisition Created for Buy-Outs		No	Text	Checkbox		When selected, " CAd Order Long Lead Time Material" will be Mandatory
CAd Order Long Lead Time Material		No	Text	Checkbox & Name Picker		Mandatory when " Purchase Requisition Created for Buy-Outs " is selected . When the checkbox is selected, the next user to carry out the next activity should be selected
Reservations Created for Stock Items		No	Text	Checkbox		When selected, " CBc Reserve Stock " will be Mandatory
CBc Reserve Stock		No	Text	Checkbox & Name Picker		Mandatory when " Reservations Created for Stock Items" is selected. When the checkbox is selected, the next user to carry out the next activity should be

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	116 of 243

selected		
Customer Application	No	Link
Customer Information Form	No	Link
Technical Information Form	No	Link
Scope of Work	No	Link
CRA Form	No	Link
DRA Form	No	Link
ERA Form	No	Link
Help	Yes	Link

5.2.1.3.3 CAd Order Long Lead Time Material

CAd Order Long Lead Time Material		
Process Info Process: DirectCustomer - Major Activity: CAd Order Long Lead Time Material Folio: My Folio No	Description CAd Order Long Lead Time Material	Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work CRA Form DRA Form ERA Form Help
View Activity Notes	TARGET DATE 2009-09-27 DAYS LEFT -2	
<div> <div>All RFQ's Created</div> <div>All Orders Placed</div> <div>"Order Received" Acknowledged by Suppliers</div> <div>CAe Confirmation LLTM Orders Placed</div> <div>CBe Confirmation LLTM Orders Placed</div> <div>CCe Equipment Drawings</div> </div> <div> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <-- None Selected --> <input type="checkbox"/> <-- None Selected --> <input type="checkbox"/> <-- None Selected --> </div>		
Send To K2 Controller	<< Back Update Next >> Close	

5.2.1.3.3.1 List of functions- CAd Order Long Lead Time Material

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Target Date		No	Text	Textbox	Auto populate	
Days Left		No	Text	Textbox	Auto populate	
Sent By		No	Text	Textbox	Auto populate	
All RFQ's Created		No	Text	Checkbox		Mandatory
All Orders Placed		No	Text	Checkbox		Mandatory
"Order Received" Acknowledged by Suppliers		No	Text	Checkbox		Mandatory
CAe Confirmation LLTM Orders Placed		No	Text	Checkbox & Name Picker		Mandatory When the checkbox is

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	117 of 243

				selected, the next user to carry out the next activity should be selected
CBe Confirmation LLTM Orders Placed	No	Text	Checkbox & Name Picker	Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected
CCe Equipment Drawings	No	Text	Checkbox & Name Picker	When the checkbox is selected, the next user to carry out the next activity should be selected
Customer Application	No		Link	
Customer Information Form	No		Link	
Technical Information Form	No		Link	
Scope of Work	No		Link	
CRA Form	No		Link	
DRA Form	No		Link	
ERA Form	No		Link	
Help	Yes		Link	

5.2.1.3.4 CAe Confirmation LLTM Orders Placed

CAe Confirmation LLTM Orders Placed		
Process Info Process: DirectCustomer - Major Activity: CAe Confirmation LLTM Orders Placed Folio: My Folio No	Description CAe Confirmation LLTM Orders Placed	Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work CRA Form DRA Form ERA Form Help
View Activity Notes Acknowledged receipt of orders placed <input type="checkbox"/>	TARGET DATE 2009-09-27 DAYS LEFT -2	
Send To K2 Controller	<< Back Update Next >> Close	

5.2.1.3.4.1 List of functions- CAe Confirmation LLTM Orders Placed

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Target Date		No	Text	Textbox	Auto populate	
Days Left		No	Text	Textbox	Auto populate	

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	118 of 243

Sent By	No	Text	Textbox	<i>Auto populate</i>	
Acknowledged receipt of orders placed	No	Text	Checkbox		Mandatory
Customer Application	No		Link		
Customer Information Form	No		Link		
Technical Information Form	No		Link		
Scope of Work	No		Link		
CRA Form	No		Link		
DRA Form	No		Link		
ERA Form	No		Link		
Help	Yes		Link		

5.2.1.3.5 CB Detailed Design Planning Meeting

CB Detailed Design Planning Meeting			
Process Info		Description	
Process	DirectCustomer - Major	CB Detailed Design Planning Meeting	
Activity	CB Detailed Design Planning Meeting		
Folio	My Folio No		
View Activity Notes		TARGET DATE	2009-09-27
		DAYS LEFT	-2
All assigned resources contacted / contracted (Include MEW and Field Services.)		<input type="checkbox"/>	
Project Team meeting arranged and held		<input type="checkbox"/>	
Scope, schedules and costing reviewed and agreed upon		<input type="checkbox"/>	
DRA Form milestones confirmed		<input type="checkbox"/>	
All resources contracted to the schedule		<input type="checkbox"/>	
CC Complete Detailed Design		<input type="checkbox"/>	
Send To K2 Controller		<< Back Update Next >> Close	

Links
[Edit Activity](#)
[Customer Application](#)
[Customer Information Form](#)
[Technical Information Form](#)
[Scope Of Work](#)
[CRA Form](#)
[DRA Form](#)
[ERA Form](#)
[Help](#)

5.2.1.3.5.1 List of functions- CB Detailed Design Planning Meeting

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	<i>Auto populate</i>	
Process		Yes	Text	Textbox	<i>Auto populate</i>	
Activity		Yes	Text	Textbox	<i>Auto populate</i>	
Folio		Yes	Text	Textbox	<i>Auto populate</i>	
Description		Yes	Text	Textbox	<i>Auto populate</i>	
Add/View Activity Notes		No	Text	Link		
Target Date		No	Text	Textbox	<i>Auto populate</i>	
Days Left		No	Text	Textbox	<i>Auto populate</i>	
Sent By		No	Text	Textbox	<i>Auto populate</i>	
All assigned resources contacted / contracted (Include MEW and Field Services.)		No	Text	Checkbox		Mandatory
Project Team meeting		No	Text	Checkbox		Mandatory

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	119 of 243

arranged and held				
Scope, schedules and costing reviewed and agreed upon	No	Text	Checkbox	Mandatory
DRA Form milestones confirmed	No	Text	Checkbox	Mandatory
All resources contracted to the schedule	No	Text	Checkbox	Mandatory
CC Complete Detailed Design	No	Text	Checkbox & Name Picker	Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected
Customer Application	No		Link	
Customer Information Form	No		Link	
Technical Information Form	No		Link	
Scope of Work	No		Link	
CRA Form	No		Link	
DRA Form	No		Link	
ERA Form	No		Link	
Help	Yes		Link	

5.2.1.3.6 CBc Reserve Stock

CBc Reserve Stock		
Process Info Process: DirectCustomer - Major Activity: CBc Reserve Stock Folio: My Folio No	Description CBc Reserve Stock	Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work CRA Form DRA Form ERA Form Help
View Activity Notes	TARGET DATE: 2009-09-27 DAYS LEFT: -2	
Reservations for Stock Items Checked and Managed <input type="checkbox"/>		
Send To K2 Controller	<< Back Update Next >> Close	

5.2.1.3.6.1 List of functions- CBc Reserve Stock

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	120 of 243

Target Date	No	Text	Textbox	Auto populate	
Days Left	No	Text	Textbox	Auto populate	
Sent By	No	Text	Textbox	Auto populate	
Reservations for Stock Items Checked and Managed	No	Text	Checkbox		Mandatory
Customer Application	No		Link		
Customer Information Form	No		Link		
Technical Information Form	No		Link		
Scope of Work	No		Link		
CRA Form	No		Link		
DRA Form	No		Link		
ERA Form	No		Link		
Help	Yes		Link		

5.2.1.3.7 CBe Confirmation LLTM Orders Placed

CBe Confirmation LLTM Orders Placed			
Process Info Process: DirectCustomer - Major Activity: CBe Confirmation LLTM Orders Placed Folio: My Folio No		Description CBe Confirmation LLTM Orders Placed	
Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work CRA Form DRA Form ERA Form Help		View Activity Notes <div> <div>TARGET DATE</div> <div>2009-09-27</div> </div> <div> <div>DAYS LEFT</div> <div>-2</div> </div>	
Acknowledged Receipt of "Orders Placed" - Notification <input type="checkbox"/>			
<input type="button" value="Send To K2 Controller"/>		<input type="button" value="Back"/> <input type="button" value="Update"/> <input type="button" value="Next"/> <input type="button" value="Close"/>	

5.2.1.3.7.1 List of functions- CBe Confirmation LLTM Orders Placed

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Target Date		No	Text	Textbox	Auto populate	
Days Left		No	Text	Textbox	Auto populate	
Sent By		No	Text	Textbox	Auto populate	
Acknowledged Receipt of "Orders Placed" - Notification		No	Text	Checkbox		Mandatory
Customer Application		No		Link		
Customer Information		No		Link		

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	121 of 243

Form		
Technical Information Form	No	Link
Scope of Work	No	Link
CRA Form	No	Link
DRA Form	No	Link
ERA Form	No	Link
Help	Yes	Link

5.2.1.3.8 CC Complete Detailed Design

CC Complete Detailed Design		
Process Info	Description	Links
Process DirectCustomer - Major Activity CC Complete Detailed Design Folio My Folio No	CC Complete Detailed Design	Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work CRA Form DRA Form ERA Form Help
View Activity Notes	<div> <div>TARGET DATE</div> <div>2009-09-27</div> </div> <div> <div>DAYS LEFT</div> <div>-2</div> </div>	
<div> <div> Scope agreed with each Functional Area based on the Approved Project Proposal </div> <div> <input type="checkbox"/> </div> </div> <div> <div> Method of integration and communication between the disciplines agreed </div> <div> <input type="checkbox"/> </div> </div> <div> <div> Agreed Interim Milestones for design detail sharing </div> <div> <input type="checkbox"/> </div> </div> <div> <div> Site Meetings scheduled where required </div> <div> <input type="checkbox"/> </div> </div> <div> <div> Please select at least one of the following </div> <div> <input type="checkbox"/> </div> </div> <div> <div> CD Power Plant Subtransmission Detailed Design </div> <div> <input type="checkbox"/> </div> </div> <div> <div> CDa Environmental Impact Analysis - DEA Approval </div> <div> <input type="checkbox"/> </div> </div> <div> <div> Please note. This route must be chosen if S/W update is required </div> <div> <input type="checkbox"/> </div> </div> <div> <div> CDb Routes and Positions Surveyed and Pegged </div> <div> <input type="checkbox"/> </div> </div> <div> <div> CDc Power Plant Reticulation Detailed Design </div> <div> <input type="checkbox"/> </div> </div> <div> <div> CDd Control Plant Detailed Design </div> <div> <input type="checkbox"/> </div> </div> <div> <div> CF Hand Detailed Design Over </div> <div> <input type="checkbox"/> </div> </div>		
Send To K2 Controller	<div> <div><< Back</div> <div>Update</div> <div>Next >></div> <div>Close</div> </div>	

5.2.1.3.8.1 List of functions- CC Complete Detailed Design

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Target Date		No	Text	Textbox	Auto populate	
Days Left		No	Text	Textbox	Auto populate	
Sent By		No	Text	Textbox	Auto populate	
Approved Contractor Details and Values received		No	Text	Checkbox		Mandatory
All Internal Resources		No	Text	Checkbox		Mandatory

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	122 of 243

Compacted to Construct Schedule and Costs (Snapshot of Schedule and Costs attached/sent)				
ERA Form completed and submitted for approval	No	Text	Checkbox	Mandatory
Please select at least one of the following	No	Text	Label	Mandatory
CHa Accept ERA Form Finance	No	Text	Checkbox & Name Picker	When the checkbox is selected, the next user to carry out the next activity should be selected
CHb Accept ERA Form Land Development	No	Text	Checkbox & Name Picker	When the checkbox is selected, the next user to carry out the next activity should be selected
CH Accept ERA Form SubT Project Engineering	No	Text	Checkbox & Name Picker	When the checkbox is selected, the next user to carry out the next activity should be selected
CHc Accept ERA Form Retic Project Engineering				
CHd Accept ERA Form Control Plant	No	Text	Checkbox & Name Picker	When the checkbox is selected, the next user to carry out the next activity should be selected
CHe Define Final Quote if Required	No	Text	Checkbox & Name Picker	When the checkbox is selected, the next user to carry out the next activity should be selected
CI Submit Project Capital Release Forms (ERA Form)	No	Text	Checkbox & Name Picker	Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected
Customer Application	No		Link	
Customer Information Form	No		Link	
Technical Information Form	No		Link	
Scope of Work	No		Link	
CRA Form	No		Link	
DRA Form	No		Link	
ERA Form	No		Link	
Help	Yes		Link	

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	123 of 243

5.2.1.3.9 CCe Equipment Drawings

CCe Equipment Drawings		
Process Info Process: DirectCustomer - Major Activity: CCe Equipment Drawings Folio: My Folio No	Description CCe Equipment Drawings	Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work CRA Form DRA Form ERA Form Help
View Activity Notes	TARGET DATE 2009-09-27 DAYS LEFT -2	
Equipment Drawing Requirement Delivery Dates Diarised <input type="checkbox"/> Equipment Drawing Requirement Dates Monitored and Reminder sent <input type="checkbox"/> All Equipment Drawings received and recorded <input type="checkbox"/> Please select <input type="checkbox"/> Equipment Despatched to primary designer <input type="checkbox"/> Equipment Despatched to ED designer		
Send To K2 Controller	<< Back Update Next >> Close	

5.2.1.3.9.1 List of functions- CCe Equipment Drawings

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Target Date		No	Text	Textbox	Auto populate	
Days Left		No	Text	Textbox	Auto populate	
Sent By		No	Text	Textbox	Auto populate	
Equipment Drawing Requirement Delivery Dates Diarised		No	Text	Checkbox		Mandatory
Equipment Drawing Requirement Dates Monitored and Reminder sent		No	Text	Checkbox		Mandatory
All Equipment Drawings received and recorded		No	Text	Checkbox		Mandatory
Please select		No	Text	Checkbox	1. Equipment Despatched to primary designer 2. Equipment Despatched to ED designer	
Customer Application		No		Link		
Customer Information Form		No		Link		
Technical Information Form		No		Link		

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	124 of 243

Scope of Work	No	Link
CRA Form	No	Link
DRA Form	No	Link
ERA Form	No	Link
Help	Yes	Link

5.2.1.3.10 CD Power Plant Subtransmission Detailed Design

CD Power Plant Subtransmission Detailed Design		
Process Info Process: DirectCustomer - Major Activity: CD Power Plant Subtransmission Detailed Design Folio: My Folio No	Description CD Power Plant Subtransmission Detailed Design	Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work CRA Form DRA Form ERA Form Help
View Activity Notes	TARGET DATE 2009-09-27 DAYS LEFT -2	
<div> <div> CCe Equipment Drawings CDb Routes and Positions surveyed and Pegged CDa Environmental Impact Analysis - DEA Approval Major Plant items identified and drawings obtained Foundation requirements identified and tests conducted Electrical & Structural requirements identified & Designs Created in Microstation Civil requirements identified and specified Detailed Design Package completed and checked CE Design Package Approval </div> <div> Completed - 2009-09-28 13:54:43 Completed - 2009-09-28 13:54:43 Completed - 2009-09-28 13:54:43 Not Ordered <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <- None Selected -> </div> </div>		
Send To K2 Controller	Update	Next >> Close

5.2.1.3.10.1 List of functions- CD Power Plant Subtransmission Detailed Design

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Target Date		No	Text	Textbox	Auto populate	
Days Left		No	Text	Textbox	Auto populate	
Sent By		No	Text	Textbox	Auto populate	
CCe Equipment Drawings		No	Text	Label	Auto populate	Mandatory
CDb Routes and Positions surveyed and Pegged		No	Text	Label	Auto populate	Mandatory
CDa Environmental Impact Analysis - DEA Approval		No	Text	Label	Auto populate	Mandatory
Major Plant items identified and drawings obtained		No	Text	Label	Auto populate	
Foundation		No	Text	Checkbox		Mandatory

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	125 of 243

requirements identified and tests conducted				
Electrical & Structural requirements identified & Designs Created in Microstation	No	Text	Checkbox	Mandatory
Civil requirements identified and specified	No	Text	Checkbox	Mandatory
Detailed Design Package completed and checked	No	Text	Checkbox	Mandatory
CE Design Package Approval	No	Text	Checkbox & Name Picker	Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected
Customer Application	No		Link	
Customer Information Form	No		Link	
Technical Information Form	No		Link	
Scope of Work	No		Link	
CRA Form	No		Link	
DRA Form	No		Link	
ERA Form	No		Link	
Help	Yes		Link	

5.2.1.3.11 CDa Environmental Impact Analysis - DEA Approval

CDa Environmental Impact Analysis - DEA Approval			
Process Info Process: DirectCustomer - Major Activity: CDa Environmental Impact Analysis - DEA Approval Folio: My Folio No	Description CDa Environmental Impact Analysis - DEA Approval		Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work CRA Form DRA Form ERA Form Help
View Activity Notes Progress with DEA Approval has been followed up Record of Decision Received from DEA where applicable, and included in the Scope of Work EMP for the new asset has been prepared and documented (where applicable) EMP for the new asset has been approved (where applicable)	TARGET DATE 2009-09-27 DAYS LEFT -2		
<div> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> </div>			
<input type="button" value="Send To K2 Controller"/>	<input type="button" value="Update"/> <input type="button" value="Next >>"/> <input type="button" value="Close"/>		

5.2.1.3.11.1 List of functions- CDa Environmental Impact Analysis – DEA Approval

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
------------	-----------------	-------------	------------	--------------	-------	-------------

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	126 of 243

Process Info	Yes	Text	Label	<i>Auto populate</i>
Process	Yes	Text	Textbox	<i>Auto populate</i>
Activity	Yes	Text	Textbox	<i>Auto populate</i>
Folio	Yes	Text	Textbox	<i>Auto populate</i>
Description	Yes	Text	Textbox	<i>Auto populate</i>
Add/View Activity Notes	No	Text	Link	
Target Date	No	Text	Textbox	<i>Auto populate</i>
Days Left	No	Text	Textbox	<i>Auto populate</i>
Sent By	No	Text	Textbox	<i>Auto populate</i>
Progress with DEA Approval has been followed up	No	Text	Checkbox	Mandatory
Record of Decision Received from DEA where applicable, and included in the Scope of Work	No	Text	Checkbox	Mandatory
EMP for the new asset has been prepared and documented (where applicable)	No	Text	Checkbox	Mandatory
EMP for the new asset has been approved (where applicable)	No	Text	Checkbox	Mandatory
Customer Application	No		Link	
Customer Information Form	No		Link	
Technical Information Form	No		Link	
Scope of Work	No		Link	
CRA Form	No		Link	
DRA Form	No		Link	
ERA Form	No		Link	
Help	Yes		Link	

5.2.1.3.12 Routes and Positions Surveyed and Pegged

Cdb Routes and Positions Surveyed and Pegged		
Process Info	Description	Links
Process DirectCustomer - Major Activity Cdb Routes and Positions Surveyed and Pegged Folio My Folio No	Cdb Routes and Positions Surveyed and Pegged	Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work CRA Form DRA Form ERA Form Help
View Activity Notes	<div> <div>TARGET DATE</div> <div>2009-09-27</div> </div> <div> <div>DAYS LEFT</div> <div>-2</div> </div>	
<div> <div> Detailed Survey carried out Structures defined using design optimisation tool Complex structure requirements referred to Structural Design Engineer BOM and BOQ produced CEb Create in SmallWorld and Produce NOD </div> <div> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> </div> <div> <div><-- None Selected --></div> </div> </div>		
<div>Send To K2 Controller</div>	<div>Update</div> <div>Next >></div> <div>Close</div>	

5.2.1.3.12.1 List of functions- CDb Environmental Impact Analysis – DEA Approval

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	127 of 243

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Target Date		No	Text	Textbox	Auto populate	
Days Left		No	Text	Textbox	Auto populate	
Sent By		No	Text	Textbox	Auto populate	
Detailed Survey carried out		No	Text	Checkbox		Mandatory
Structures defined using design optimisation tool		No	Text	Checkbox		Mandatory
Complex structure requirements referred to Structural Design Engineer		No	Text	Checkbox		Mandatory
BOM and BOQ produced		No	Text	Checkbox		Mandatory
CEb Create in SmallWorld and Produce NOD		No	Text	Checkbox & Name Picker		Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected
Customer Application		No		Link		
Customer Information Form		No		Link		
Technical Information Form		No		Link		
Scope of Work		No		Link		
CRA Form		No		Link		
DRA Form		No		Link		
ERA Form		No		Link		
Help		Yes		Link		

5.2.1.3.13 CDc Power Plant Reticulation Detailed Design

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	128 of 243

CDc Power Plant Reticulation Detailed Design		
Process Info Process DirectCustomer - Major Activity CDc Power Plant Reticulation Detailed Design Folio My Folio No	Description CDc Power Plant Reticulation Detailed Design	Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work CRA Form DRA Form ERA Form Help
View Activity Notes CDb Routes and Positions surveyed and Pegged CDa Environmental Impact Analysis - DEA Approval Design details defined and selected per structure Design Package compiled and checked BOM and or BOQ created and checked CEC Design Package Approval	TARGET DATE 2009-09-27 DAYS LEFT -2 Completed - 2009-09-28 13:56:18 Completed - 2009-09-28 13:56:18 <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <-- None Selected -->	
<input type="button" value="Send To K2 Controller"/>	<input type="button" value="Update"/> <input type="button" value="Next >>"/> <input type="button" value="Close"/>	

5.2.1.3.13.1 List of functions- CDc Power Plant Reticulation Detailed Design

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Target Date		No	Text	Textbox	Auto populate	
Days Left		No	Text	Textbox	Auto populate	
Sent By		No	Text	Textbox	Auto populate	
CDb Routes and Positions surveyed and Pegged		No	Text	Label	Auto populate	Mandatory
CDa Environmental Impact Analysis - DEA Approval		No	Text	Label	Auto populate	Mandatory
Design details defined and selected per structure		No	Text	Checkbox		Mandatory
Design Package compiled and checked		No	Text	Checkbox		Mandatory
BOM and or BOQ created and checked		No	Text	Checkbox		Mandatory
CEC Design Package Approval		No	Text	Checkbox & Name Picker		Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected
Customer Application		No		Link		
Customer Information Form		No		Link		
Technical Information Form		No		Link		
Scope of Work		No		Link		

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	129 of 243

CRA Form	No	Link
DRA Form	No	Link
ERA Form	No	Link
Help	Yes	Link

5.2.1.3.14 CDD Control Plant Detailed Design

CDD Control Plant Detailed Design		
Process Info Process: DirectCustomer - Major Activity: CDD Control Plant Detailed Design Folio: My Folio No	Description CDD Control Plant Detailed Design	Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work CRA Form DRA Form ERA Form Help
View Activity Notes Manufacturers drawings received Completed Electrical Drawings Checked Electrical Drawings Detailed Package completed as per internal check list Detailed package submitted for approval CEd Design Package Approval	Not Ordered <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <-- None Selected -->	TARGET DATE 2009-09-27 DAYS LEFT -2
<input type="button" value="Send To K2 Controller"/>	<input type="button" value="Update"/> <input type="button" value="Next >>"/> <input type="button" value="Close"/>	

5.2.1.3.14.1 List of functions- CDD Control Plant Detailed Design

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Target Date		No	Text	Textbox	Auto populate	
Days Left		No	Text	Textbox	Auto populate	
Sent By		No	Text	Textbox	Auto populate	
Manufacturers drawings received		No	Text	Label	Auto populate	
Completed Electrical Drawings		No	Text	Checkbox		Mandatory
Checked Electrical Drawings		No	Text	Checkbox		Mandatory
Detailed Package completed as per internal check list		No	Text	Checkbox		Mandatory
Detailed package submitted for approval		No	Text	Checkbox		Mandatory
CEd Design Package Approval		No	Text	Checkbox & Name Picker		Mandatory When the checkbox is selected, the next user to carry out the next

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	130 of 243

			activity should be selected
Customer Application	No	Link	
Customer Information Form	No	Link	
Technical Information Form	No	Link	
Scope of Work	No	Link	
CRA Form	No	Link	
DRA Form	No	Link	
ERA Form	No	Link	
Help	Yes	Link	

5.2.1.3.15 CE Design Package Approval

CE Design Package Approval			
Process Info Process: DirectCustomer - Major Activity: CE Design Package Approval Folio: My Folio No		Description CE Design Package Approval	
Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work CRA Form DRA Form ERA Form Help		TARGET DATE 2009-09-27 DAYS LEFT -2	
View Activity Notes Design Package checked and approved <input type="checkbox"/>			
<input type="button" value="Send To K2 Controller"/>		<input type="button" value="Back"/> <input type="button" value="Update"/> <input type="button" value="Next"/> <input type="button" value="Close"/>	

5.2.1.3.15.1 List of functions- CE Design Package Approval

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Target Date		No	Text	Textbox	Auto populate	
Days Left		No	Text	Textbox	Auto populate	
Sent By		No	Text	Textbox	Auto populate	
Design Package checked and approved		No	Text	Checkbox		Mandatory
Customer Application		No		Link		
Customer Information Form		No		Link		
Technical Information Form		No		Link		
Scope of Work		No		Link		
CRA Form		No		Link		
DRA Form		No		Link		
ERA Form		No		Link		

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	131 of 243

Help	Yes	Link
------	-----	------

5.2.1.3.16 NOD Checked for Electrical Correctness

CEa NOD Checked for Electrical Correctness		
Process Info Process: DirectCustomer - Major Activity: CEa NOD Checked for Electrical Correctness Folio: My Folio No	Description CEa NOD Checked for Electrical Correctness	Links Edit Activity Technical Information Form CRA Form DRA Form ERA Form Help
View Activity Notes	TARGET DATE 2009-09-27 DAYS LEFT -2	
Proposed NOD checked for Electrical correctness <input type="checkbox"/>		
Proposed NOD can be published for purpose of Energising Plant <input type="checkbox"/>		
CFa Proposed NOD published <input type="checkbox"/> <-- None Selected -->		
Send To K2 Controller	<< Back	Update Next >> Close

5.2.1.3.16.1 List of functions- CEa NOD Checked for Electrical Correctness

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Target Date		No	Text	Textbox	Auto populate	
Days Left		No	Text	Textbox	Auto populate	
Sent By		No	Text	Textbox	Auto populate	
Proposed NOD checked for Electrical correctness		No	Text	Checkbox		Mandatory
Proposed NOD can be published for purpose of Energising Plant		No	Text	Checkbox		Mandatory
CFa Proposed NOD published		No	Text	Checkbox & Name Picker		Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected
Customer Application		No		Link		
Customer Information Form		No		Link		
Technical Information Form		No		Link		
Scope of Work		No		Link		
CRA Form		No		Link		

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	132 of 243

DRA Form	No	Link
ERA Form	No	Link
Help	Yes	Link

5.2.1.3.17 CEB Create in SmallWorld and Produce NOD

CEB Create in SmallWorld and Produce NOD			
Process Info Process: DirectCustomer - Major Activity: CEB Create in SmallWorld and Produce NOD Folio: My Folio No		Description CEB Create in SmallWorld and Produce NOD	
Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work CRA Form DRA Form ERA Form Help		View Activity Notes <div> <div>TARGET DATE</div> <div>2009-09-27</div> </div> <div> <div>DAYS LEFT</div> <div>-2</div> </div> <div> <div>CE Design Package Approval Subtransmission</div> <div>Completed - 2009-09-28 13:58:15</div> </div> <div> <div>CEC Design Package Approval Reticulation</div> <div>Completed - 2009-09-28 13:58:15</div> </div> <div> <div>Capture Microstation Design into SmallWorld as "As Designed" Status</div> <div><input type="checkbox"/></div> </div> <div> <div>For Developer Projects all MV and Switching Points from Dev Design to be captured as well</div> <div><input type="checkbox"/></div> </div> <div> <div>Proposed NOD published on the WEB</div> <div><input type="checkbox"/></div> </div> <div> <div>For Developer Projects all MV and Switching Points from Dev Design to be created in NOD</div> <div><input type="checkbox"/></div> </div> <div> <div>IIWorld and Produce NOD</div> <div><input type="checkbox"/></div> </div> <div> <div>For Developer Projects, a copy of the NOD MUST be sent to the Developer for Labelling details</div> <div><input type="checkbox"/></div> </div> <div> <div>CEa NOD Checked for Electrical Correctness</div> <div><input type="checkbox"/> <-- None Selected --></div> </div>	
<input type="button" value="Send To K2 Controller"/>		<input type="button" value="Back"/> <input type="button" value="Update"/> <input type="button" value="Next"/> <input type="button" value="Close"/>	

5.2.1.3.17.1 List of functions- CEB Create in SmallWorld and Produce NOD

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Target Date		No	Text	Textbox	Auto populate	
Days Left		No	Text	Textbox	Auto populate	
Sent By		No	Text	Textbox	Auto populate	
CE Design Package Approval Subtransmission		No	Text	Label	Auto populate	Mandatory
CEC Design Package Approval Reticulation		No	Text	Label	Auto populate	
Capture Microstation Design into SmallWorld as "As Designed" Status		No	Text	Checkbox		Mandatory
For Developer Projects all MV and Switching Points from Dev Design to be captured as well		No	Text	Label		

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	133 of 243

Proposed NOD published on the WEB	No	Text	Checkbox	Mandatory
For Developer Projects all MV and Switching Points from Dev Design to be created in NOD	No	Text	Label	
Field Services and Network Control Advised	No	Text	Checkbox	Mandatory
For Developer Projects, a copy of the NOD MUST be sent to the Developer for Labelling details				
CEa NOD Checked for Electrical Correctness	No	Text	Checkbox & Name Picker	Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected
Customer Application	No		Link	
Customer Information Form	No		Link	
Technical Information Form	No		Link	
Scope of Work	No		Link	
CRA Form	No		Link	
DRA Form	No		Link	
ERA Form	No		Link	
Help	Yes		Link	

5.2.1.3.18 CEc Design Package Approval

CEc Design Package Approval		
Process Info Process: DirectCustomer - Major Activity: CEc Design Package Approval Folio: My Folio No	Description CEc Design Package Approval	Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work CRA Form DRA Form ERA Form Help
View Activity Notes	TARGET DATE 2009-09-27 DAYS LEFT -2	
Design Checked and Approved <input type="checkbox"/>		
<input type="button" value="Send To K2 Controller"/>	<input type="button" value="Back"/> <input type="button" value="Update"/> <input type="button" value="Next"/> <input type="button" value="Close"/>	

5.2.1.3.18.1 List of functions- CEc Design Package Approval

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	134 of 243

Description	Yes	Text	Textbox	Auto populate
Add/View Activity Notes	No	Text	Link	
Target Date	No	Text	Textbox	Auto populate
Days Left	No	Text	Textbox	Auto populate
Sent By	No	Text	Textbox	Auto populate
Design Checked and Approved	No	Text	Checkbox	Mandatory
Customer Application	No		Link	
Customer Information Form	No		Link	
Technical Information Form	No		Link	
Scope of Work	No		Link	
CRA Form	No		Link	
DRA Form	No		Link	
ERA Form	No		Link	
Help	Yes		Link	

5.2.1.3.19 CEd Design Package Approval

CEd Design Package Approval			
Process Info Process: DirectCustomer - Major Activity: CEd Design Package Approval Folio: My Folio No		Description CEd Design Package Approval	
Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work CRA Form DRA Form ERA Form Help		TARGET DATE 2009-09-27 DAYS LEFT -2	
View Activity Notes Design Package checked and approved <input type="checkbox"/>			
<input type="button" value="Send To K2 Controller"/>		<input type="button" value="Back"/> <input type="button" value="Update"/> <input type="button" value="Next"/> <input type="button" value="Close"/>	

5.2.1.3.19.1 List of functions- CEd Design Package Approval

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Target Date		No	Text	Textbox	Auto populate	
Days Left		No	Text	Textbox	Auto populate	
Sent By		No	Text	Textbox	Auto populate	
Design Package checked and approved		No	Text	Checkbox		Mandatory
Customer Application		No		Link		
Customer Information Form		No		Link		
Technical Information		No		Link		

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	135 of 243

Form		
Scope of Work	No	Link
CRA Form	No	Link
DRA Form	No	Link
ERA Form	No	Link
Help	Yes	Link

5.2.1.3.20 Hand Detailed Design Over

CF Hand Detailed Design Over		
Process Info Process: DirectCustomer - Major Activity: CF Hand Detailed Design Over Folio: My Folio No	Description CF Hand Detailed Design Over	Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work CRA Form DRA Form ERA Form Help
View Activity Notes	TARGET DATE 2009-09-27 DAYS LEFT -2	
<div> <div>Project Documentation prepared as designs received</div> <div> <input type="checkbox"/> </div> </div> <div> <div>All Inputs Received</div> <div> CE Design Package Approval CEC Design Package Approval CED Design Package Approval Squad Check Required </div> </div> <div> <div>CFB Squad Check and Tendering Process</div> <div> CG Complete the Project Capital Release ERA Form </div> </div>		
<input type="checkbox"/> Yes <input type="radio"/> No	Completed - 2009-09-28 13:59:37 Completed - 2009-09-28 13:59:37 Completed - 2009-09-28 13:59:37	
<input type="checkbox"/> <-- None Selected -->	<input type="checkbox"/> <-- None Selected -->	
<input type="button" value="Send To K2 Controller"/>	<input type="button" value="Update"/> <input type="button" value="Next >>"/> <input type="button" value="Close"/>	

5.2.1.3.20.1 List of functions- CF Hand Detailed Design Over

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Target Date		No	Text	Textbox	Auto populate	
Days Left		No	Text	Textbox	Auto populate	
Sent By		No	Text	Textbox	Auto populate	
Project Documentation prepared as designs received		No	Text	Checkbox		Mandatory
All Inputs Received		No	Text	Label		
CE Design Package Approval		No	Text	Checkbox	Auto populate	Mandatory

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	136 of 243

CEc Design Package Approval	No	Text	Label	Auto populate	
CEd Design Package Approval	No	Text	Checkbox	Auto populate	Mandatory
Squad Check Required	No	Text	Radio Button	1. Yes 2. No	When "Yes" is selected, "CFb Squad Check and Tendering Process" will be Mandatory. When "No" is selected, "CG Complete the Project Capital Release ERA Form" will be Mandatory
CFb Squad Check and Tendering Process	No	Text	Checkbox & Name Picker		Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected
CG Complete the Project Capital Release ERA Form	No	Text	Checkbox & Name Picker		Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected
Customer Application	No		Link		
Customer Information Form	No		Link		
Technical Information Form	No		Link		
Scope of Work	No		Link		
CRA Form	No		Link		
DRA Form	No		Link		
ERA Form	No		Link		
Help	Yes		Link		

5.2.1.3.21 CFa Proposed NOD published

CFa Proposed NOD published		
Process Info Process: DirectCustomer - Major Activity: CFa Proposed NOD published Folio: My Folio No	Description CFa Proposed NOD published	Links Edit Activity Technical Information Form CRA Form DRA Form ERA Form Help
View Activity Notes Any Corrections have been completed <input type="checkbox"/> Proposed NOD published on the WEB <input type="checkbox"/> Field Services and Network Control Advised <input type="checkbox"/>	TARGET DATE 2009-09-27 DAYS LEFT -2	
Send To K2 Controller <input type="button" value="Send To K2 Controller"/> <input type="button" value="Back"/> <input type="button" value="Update"/> <input type="button" value="Next >"/> <input type="button" value="Close"/>		

5.2.1.3.21.1 List of functions- CFa Proposed NOD published

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
------------	-----------------	-------------	------------	--------------	-------	-------------

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	137 of 243

Process Info	Yes	Text	Label	Auto populate
Process	Yes	Text	Textbox	Auto populate
Activity	Yes	Text	Textbox	Auto populate
Folio	Yes	Text	Textbox	Auto populate
Description	Yes	Text	Textbox	Auto populate
Add/View Activity Notes	No	Text	Link	
Target Date	No	Text	Textbox	Auto populate
Days Left	No	Text	Textbox	Auto populate
Sent By	No	Text	Textbox	Auto populate
Any Corrections have been completed	No	Text	Checkbox	Mandatory
Proposed NOD published on the WEB	No	Text	Checkbox	Mandatory
Field Services and Network Control Advised	No	Text	Checkbox	Mandatory
Customer Application	No		Link	
Customer Information Form	No		Link	
Technical Information Form	No		Link	
Scope of Work	No		Link	
CRA Form	No		Link	
DRA Form	No		Link	
ERA Form	No		Link	
Help	Yes		Link	

5.2.1.3.22 CFa Squad Check and Tendering Process

CFb Squad Check and Tendering Process		
Process Info Process: DirectCustomer - Major Activity: CFb Squad Check and Tendering Process Folio: My Folio No	Description CFb Squad Check and Tendering Process	Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work CRA Form DRA Form ERA Form Help
View Activity Notes	<div> <div>TARGET DATE</div> <div>2009-09-27</div> </div> <div> <div>DAYS LEFT</div> <div>-2</div> </div>	
<div> <div>Contract Documentation from each element of the projects have all been prepared</div> <div>Enquiries issued for all required Contracts</div> <div>Tendered quotations adjudicated and submitted for approval</div> <div>Contractor/s approved by relevant Tender Board</div> <div>Copy of BOM sent to MRP Controller</div> <div>CG Complete the Project Capital Release ERA Form</div> </div> <div> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> </div> <div> <div><-- None Selected --></div> </div>		
<div>Send To K2 Controller</div>	<div> <div><< Back</div> <div>Update</div> <div>Next >></div> <div>Close</div> </div>	

5.2.1.3.22.1 List of functions- CFb Squad Check and Tendering Process

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	138 of 243

Activity	Yes	Text	Textbox	Auto populate
Folio	Yes	Text	Textbox	Auto populate
Description	Yes	Text	Textbox	Auto populate
Add/View Activity Notes	No	Text	Link	
Target Date	No	Text	Textbox	Auto populate
Days Left	No	Text	Textbox	Auto populate
Sent By	No	Text	Textbox	Auto populate
Contract Documentation from each element of the projects have all been prepared	No	Text	Checkbox	Mandatory
Enquiries issued for all required Contracts	No	Text	Checkbox	Mandatory
Tendered quotations adjudicated and submitted for approval	No	Text	Checkbox	Mandatory
Contractor/s approved by relevant Tender Board	No	Text	Checkbox	Mandatory
Copy of BOM sent to MRP Controller	No	Text	Checkbox	Mandatory
CG Complete the Project Capital Release ERA Form	No	Text	Checkbox & Name Picker	Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected
Customer Application	No		Link	
Customer Information Form	No		Link	
Technical Information Form	No		Link	
Scope of Work	No		Link	
CRA Form	No		Link	
DRA Form	No		Link	
ERA Form	No		Link	
Help	Yes		Link	

5.2.1.3.23 CG Complete the Project Capital Release ERA Form

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	139 of 243

CG Complete the Project Capital Release ERA Form		
Process Info Process DirectCustomer - Major Activity CG Complete the Project Capital Release ERA Form Folio My Folio No	Description CG Complete the Project Capital Release ERA Form	Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work CRA Form DRA Form ERA Form Help
View Activity Notes	TARGET DATE 2009-09-27 DAYS LEFT -2	
<p>Approved Contractor Details and Values received <input type="checkbox"/></p> <p>All Internal Resources Compacted to Construct Schedule and Costs (Snapshot of Schedule and Costs attached/sent) <input type="checkbox"/></p> <p>ERA Form completed and submitted for approval <input type="checkbox"/></p> <p>Please select at least one of the following</p> <p>CHa Accept ERA Form Finance <input type="checkbox"/> <-- None Selected --></p> <p>CHb Accept ERA Form Land Development <input type="checkbox"/> <-- None Selected --></p> <p>CH Accept ERA Form SubT Project Engineering <input type="checkbox"/> <-- None Selected --></p> <p>CHc Accept ERA Form Retic Project Engineering <input type="checkbox"/> <-- None Selected --></p> <p>CHd Accept ERA Form Control Plant <input type="checkbox"/> <-- None Selected --></p> <p>CHe Define Final Quote if Required <input type="checkbox"/> <-- None Selected --></p> <p>CI Submit Project Capital Release Forms (ERA Form) <input type="checkbox"/> <-- None Selected --></p>		
<input type="button" value="Send To K2 Controller"/>	<input type="button" value="Back"/> <input type="button" value="Update"/> <input type="button" value="Next"/> <input type="button" value="Close"/>	

5.2.1.3.23.1 List of functions- CG Complete the Project Capital Release ERA Form

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Target Date		No	Text	Textbox	Auto populate	
Days Left		No	Text	Textbox	Auto populate	
Sent By		No	Text	Textbox	Auto populate	
Approved Contractor Details and Values received		No	Text	Checkbox		Mandatory
All Internal Resources Compacted to Construct Schedule and Costs (Snapshot of Schedule and Costs attached/sent)		No	Text	Checkbox		Mandatory
ERA Form completed and submitted for approval		No	Text	Checkbox		Mandatory
Please select at least one of the following		No	Text	Label		Mandatory
CHa Accept ERA Form Finance		No	Text	Checkbox & Name Picker		When the checkbox is selected, the next user to carry out the next activity should be

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	140 of 243

CHb Accept ERA Form Land Development	No	Text	Checkbox & Name Picker	selected When the checkbox is selected, the next user to carry out the next activity should be selected
CH Accept ERA Form SubT Project Engineering	No	Text	Checkbox & Name Picker	When the checkbox is selected, the next user to carry out the next activity should be selected
CHc Accept ERA Form Retic Project Engineering	No	Text	Checkbox & Name Picker	When the checkbox is selected, the next user to carry out the next activity should be selected
CHd Accept ERA Form Control Plant	No	Text	Checkbox & Name Picker	When the checkbox is selected, the next user to carry out the next activity should be selected
CHe Define Final Quote if Required	No	Text	Checkbox & Name Picker	When the checkbox is selected, the next user to carry out the next activity should be selected
CI Submit Project Capital Release Forms (ERA Form)	No	Text	Checkbox & Name Picker	Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected
Customer Application	No		Link	
Customer Information Form	No		Link	
Technical Information Form	No		Link	
Scope of Work	No		Link	
CRA Form	No		Link	
DRA Form	No		Link	
ERA Form	No		Link	
Help	Yes		Link	

5.2.1.3.24 CH Accept ERA Form SubT Project Engineering

CH Accept ERA Form SubT Project Engineering			
Process Info Process: DirectCustomer - Major Activity: CH Accept ERA Form SubT Project Engineering Folio: My Folio No		Description CH Accept ERA Form SubT Project Engineering	
View Activity Notes		TARGET DATE 2009-09-27	Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work CRA Form DRA Form ERA Form Help
The Following ERA Form requires an Acceptance Signature		DAYS LEFT -2	
Job Not Found <input type="checkbox"/>			
<input type="button" value="Send To K2 Controller"/>		<input type="button" value="Update"/> <input type="button" value="Next >>"/> <input type="button" value="Close"/>	

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	141 of 243

5.2.1.3.24.1 List of functions- CH Accept ERA Form SubT Project Engineering

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Target Date		No	Text	Textbox	Auto populate	
Days Left		No	Text	Textbox	Auto populate	
Sent By		No	Text	Textbox	Auto populate	
The Following ERA Form requires an Acceptance Signature		No	Text	Checkbox	Checkbox name: Signed. Should also display Job No, Job Name and Job Category	Mandatory
Customer Application		No		Link		
Customer Information Form		No		Link		
Technical Information Form		No		Link		
Scope of Work		No		Link		
CRA Form		No		Link		
DRA Form		No		Link		
ERA Form		No		Link		
Help		Yes		Link		

5.2.1.3.25 CHa Accept ERA Form Finance

CHa Accept ERA Form Finance		
Process Info Process: DirectCustomer - Major Activity: CHa Accept ERA Form Finance Folio: My Folio No	Description CHa Accept ERA Form Finance	Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work CRA Form DRA Form ERA Form Help
View Activity Notes	TARGET DATE: 2009-09-27 DAYS LEFT: -2	
The Following ERA Form requires an Acceptance Signature <div>Job Not Found <input type="checkbox"/></div>		
Send To K2 Controller	Update	Next >> Close

5.2.1.3.25.1 List of functions- CHa Accept ERA Form Finance

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	142 of 243

Folio	Yes	Text	Textbox	Auto populate
Description	Yes	Text	Textbox	Auto populate
Add/View Activity Notes	No	Text	Link	
Target Date	No	Text	Textbox	Auto populate
Days Left	No	Text	Textbox	Auto populate
Sent By	No	Text	Textbox	Auto populate
The Following ERA Form requires an Acceptance Signature	No	Text	Checkbox	Checkbox name: Mandatory Signed. Should also display Job No, Job Name and Job Category
Customer Application	No		Link	
Customer Information Form	No		Link	
Technical Information Form	No		Link	
Scope of Work	No		Link	
CRA Form	No		Link	
DRA Form	No		Link	
ERA Form	No		Link	
Help	Yes		Link	

5.2.1.3.26 CHb Accept ERA Form Land Development

CHb Accept ERA Form Land Development			
Process Info Process: DirectCustomer - Major Activity: CHb Accept ERA Form Land Development Folio: My Folio No		Description CHb Accept ERA Form Land Development	
Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work CRA Form DRA Form ERA Form Help			
View Activity Notes		TARGET DATE: 2009-09-27 DAYS LEFT: -2	
The Following ERA Form requires an Acceptance Signature			
Send To K2 Controller		Job Not Found <input type="checkbox"/>	
Update		Next >>	
Close			

5.2.1.3.26.1 List of functions- CHb Accept ERA Form Land Developmentg

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Target Date		No	Text	Textbox	Auto populate	
Days Left		No	Text	Textbox	Auto populate	
Sent By		No	Text	Textbox	Auto populate	
The Following ERA Form requires an Acceptance Signature		No	Text	Checkbox	Checkbox name: Mandatory Signed. Should also display	

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	143 of 243

<i>Job No, Job Name and Job Category</i>		
Customer Application	No	Link
Customer Information Form	No	Link
Technical Information Form	No	Link
Scope of Work	No	Link
CRA Form	No	Link
DRA Form	No	Link
ERA Form	No	Link
Help	Yes	Link

5.2.1.3.27 CHc Accept ERA Form Retic Project Engineering

CHc Accept ERA Form Retic Project Engineering		
Process Info Process: DirectCustomer - Major Activity: CHc Accept ERA Form Retic Project Engineering Folio: My Folio No	Description CHc Accept ERA Form Retic Project Engineering	Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work CRA Form DRA Form ERA Form Help
View Activity Notes	TARGET DATE 2009-09-27 DAYS LEFT -2	
The Following ERA Form requires an Acceptance Signature <div>Job Not Found <input type="checkbox"/></div>		
<input type="button" value="Send To K2 Controller"/>	<input type="button" value="Update"/> <input type="button" value="Next >>"/> <input type="button" value="Close"/>	

5.2.1.3.27.1 List of functions- CHc Accept ERA Form Retic Project Engineering

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Target Date		No	Text	Textbox	Auto populate	
Days Left		No	Text	Textbox	Auto populate	
Sent By		No	Text	Textbox	Auto populate	
The Following ERA Form requires an Acceptance Signature		No	Text	Checkbox	Checkbox name: Signed. Should also display Job No, Job Name and Job Category	Mandatory
Customer Application		No		Link		
Customer Information Form		No		Link		
Technical Information Form		No		Link		

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	144 of 243

Scope of Work	No	Link
CRA Form	No	Link
DRA Form	No	Link
ERA Form	No	Link
Help	Yes	Link

5.2.1.3.28 CHd Accept ERA Form Control Plant

CHd Accept ERA Form Control Plant			
Process Info Process: DirectCustomer - Major Activity: CHd Accept ERA Form Control Plant Folio: My Folio No		Description CHd Accept ERA Form Control Plant	
View Activity Notes		TARGET DATE 2009-09-27	DAYS LEFT -2
The Following ERA Form requires an Acceptance Signature <input type="checkbox"/> Job Not Found			
<input type="button" value="Send To K2 Controller"/>		<input type="button" value="Update"/>	<input type="button" value="Next >>"/> <input type="button" value="Close"/>

[Edit Activity](#)
[Customer Application](#)
[Customer Information Form](#)
[Technical Information Form](#)
[Scope Of Work](#)
[CRA Form](#)
[DRA Form](#)
[ERA Form](#)
[Help](#)

5.2.1.3.28.1 List of functions- CHd Accept ERA Form Control Plant

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Target Date		No	Text	Textbox	Auto populate	
Days Left		No	Text	Textbox	Auto populate	
Sent By		No	Text	Textbox	Auto populate	
The Following ERA Form requires an Acceptance Signature		No	Text	Checkbox	Checkbox name: Signed. Should also display Job No, Job Name and Job Category	Mandatory
Customer Application		No		Link		
Customer Information Form		No		Link		
Technical Information Form		No		Link		
Scope of Work		No		Link		
CRA Form		No		Link		
DRA Form		No		Link		
ERA Form		No		Link		
Help		Yes		Link		

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	145 of 243

5.2.1.3.29 CHe Define Final Quote if Required

CHe Define Final Quote if Required		
Process Info Process DirectCustomer - Major Activity CHe Define Final Quote if Required Folio My Folio No	Description CHe Define Final Quote if Required	Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work CRA Form DRA Form ERA Form Help
View Activity Notes	TARGET DATE 2009-09-27 DAYS LEFT -2	
Final Draft Quote Prepared <input type="checkbox"/> Copy of prepared Final Quote attached or Faxed to RIC Secretariat <input type="checkbox"/>		
Project ID Project Name Project Name JOBNO JOBNAME JOBCATEGORY		
<input type="button" value="Send To K2 Controller"/>	<input type="button" value="Update"/> <input type="button" value="Next >>"/> <input type="button" value="Close"/>	

5.2.1.3.29.1 List of functions- CHe Define Final Quote if Required

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Target Date		No	Text	Textbox	Auto populate	
Days Left		No	Text	Textbox	Auto populate	
Sent By		No	Text	Textbox	Auto populate	
Final Draft Quote Prepared		No	Text	Checkbox		Mandatory
Copy of prepared Final Quote attached or Faxed to RIC Secretariat		No	Text	Checkbox		Mandatory
Customer Application		No		Link		
Customer Information Form		No		Link		
Technical Information Form		No		Link		
Scope of Work		No		Link		
CRA Form		No		Link		
DRA Form		No		Link		
ERA Form		No		Link		
Help		Yes		Link		

5.2.1.3.30 CI Submit Project Capital Release Forms (ERA Form)

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	146 of 243

CI Submit Project Capital Release Forms (ERA Form)		
Process Info Process: DirectCustomer - Major Activity: CI Submit Project Capital Release Forms (ERA Form) Folio: My Folio No	Description CI Submit Project Capital Release Forms (ERA Form)	Links Edit Activity Edit Activity Map Customer Application Customer Information Form Technical Information Form Scope Of Work CRA Form DBA Form ERA Form Activity User Allocation Help
View Activity Notes Placed on RIC agenda ERA Form presented at Relevant Regional IC Submitted to Next Level IC Secretariat timeously ERA Form presented to Next Level IC All Inputs Received CHa Accept ERA Form Finance CHb Accept ERA Form Land Development CH Accept ERA Form S or T Project Engineering CHc Accept ERA Form Reticulation Project Engineering CHd Accept ERA Form Control Plant CHe Define Final Quote if Required CJ Manage ERA Form Approval or non Approval	<div> <div>TARGET DATE</div> <div>DAYS LEFT</div> <div>2013-01-24</div> <div>-1</div> </div> <div> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> </div> <div> Completed - 2013-01-25 09:05:12 Completed - 2013-01-25 09:05:12 Completed - 2013-01-25 09:05:12 Completed - 2013-01-25 09:05:12 Completed - 2013-01-25 09:05:12 Completed - 2013-01-25 09:05:12 Completed - 2013-01-25 09:05:12 <input type="checkbox"/> <-- None Selected --> </div>	<div> <div>Send To K2 Controller</div> <div>Update</div> <div>Next >></div> <div>Close</div> </div>

5.2.1.3.30.1 List of functions- CI Submit Project Capital Release Forms (ERA Form)

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	<i>Auto populate</i>	
Process		Yes	Text	Textbox	<i>Auto populate</i>	
Activity		Yes	Text	Textbox	<i>Auto populate</i>	
Folio		Yes	Text	Textbox	<i>Auto populate</i>	
Description		Yes	Text	Textbox	<i>Auto populate</i>	
Add/View Activity Notes		No	Text	Link		
Target Date		No	Text	Textbox	<i>Auto populate</i>	
Days Left		No	Text	Textbox	<i>Auto populate</i>	
Sent By		No	Text	Textbox	<i>Auto populate</i>	
Placed on RIC agenda		No	Text	Checkbox		Mandatory
ERA Form presented at Relevant Regional IC		No	Text	Checkbox		Mandatory
Submitted to Next Level IC Secretariat timeously		No	Text	Checkbox		
ERA Form presented to Next Level IC		No	Text	Checkbox		
All Inputs Received		No	Text	Label		
CHa Accept ERA Form Finance		No	Text	Label	<i>Auto populate</i>	Mandatory
CHb Accept ERA Form Land Development		No	Text	Label	<i>Auto populate</i>	Mandatory
CH Accept ERA Form S or T Project Engineering		No	Text	Label	<i>Auto populate</i>	Mandatory
CHc Accept ERA Form Reticulation Project Engineering		No	Text	Label	<i>Auto populate</i>	Mandatory
CHd Accept ERA Form Control Plant		No	Text	Label	<i>Auto populate</i>	Mandatory
CHe Define Final Quote if Required		No	Text	Label	<i>Auto populate</i>	Mandatory
CJ Manage ERA Form Approval or non Approval		No	Text	Checkbox & Name Picker		Mandatory When the checkbox is selected, the next user

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	147 of 243

to carry out the next activity should be selected		
Customer Application	No	Link
Customer Information Form	No	Link
Technical Information Form	No	Link
Scope of Work	No	Link
CRA Form	No	Link
DRA Form	No	Link
ERA Form	No	Link
Help	Yes	Link

5.2.1.3.31 CJ Manage ERA Form Approval or non Approval

CJ Manage ERA Form Approval or non Approval		
Process Info Process: DirectCustomer - Major Activity: CJ Manage ERA Form Approval or non Approval Folio: My Folio No	Description CJ Manage ERA Form Approval or non Approval	Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work CRA Form DRA Form ERA Form Help
View Activity Notes ERA Form Approval Please select an option CkA Finalise Final Quote CM Capture Start and End dates CF Hand Detailed Design Over CKc Advise Customer of Delay	TARGET DATE: 2009-09-27 DAYS LEFT: -2 Job not found Parameter name: Id Actual value was 373. <input type="checkbox"/> Quotation Provider notified of project approval <input type="checkbox"/> Promoted to CM for processing and project implementation <input type="checkbox"/> Returned to CF for minor adjustment <input type="text" value="None Selected"/> <input type="text" value="None Selected"/> <input type="text" value="None Selected"/> <input type="text" value="None Selected"/>	
<input type="button" value="Send To K2 Controller"/>	<input type="button" value="Back"/> <input type="button" value="Update"/> <input type="button" value="Next >"/> <input type="button" value="Close"/>	

5.2.1.3.31.1 List of functions- CJ Manage ERA Form Approval or non Approval

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Target Date		No	Text	Textbox	Auto populate	
Days Left		No	Text	Textbox	Auto populate	
Sent By		No	Text	Textbox	Auto populate	
ERA Form Approval		No	Text	Label	Auto populate	

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	148 of 243

Please select an option	No	Text	Radio	<div>1. Quotation Provider notified of project approval</div> <div>2. Promoted to CM for processing and project implementation</div> <div>3. Returned to CF for minor adjustment</div>	<div>Mandatory When “ Quotation Provider notified of project approval” is selected, “CKa Finalise Final Quote” will be active.</div> <div>When “Promoted to CM for processing and project implementation” is selected, “CM Capture Start and End dates” will be active.</div> <div>When “Returned to CF for minor adjustment” is selected, “CF Hand Detailed Design Over” and “CKc Advise Customer of Delay” will be active</div>
CKa Finalise Final Quote	No	Text	Checkbox & Name Picker		<div>Mandatory when “ Quotation Provider notified of project approval” is selected.</div> <div>When the checkbox is selected, the next user to carry out the next activity should be selected</div>
CM Capture Start and End dates	No	Text	Checkbox & Name Picker		<div>Mandatory when “Promoted to CM for processing and project implementation” is selected.</div> <div>When the checkbox is selected, the next user to carry out the next activity should be selected</div>
CF Hand Detailed Design Over	No	Text	Checkbox & Name Picker		<div>Mandatory when “Returned to CF for minor adjustment” is selected.</div> <div>When the checkbox is selected, the next user to carry out the next activity should be selected</div>
CKc Advise Customer of Delay	No	Text	Checkbox & Name Picker		<div>Mandatory when “Returned to CF for minor adjustment” is selected.</div> <div>When the checkbox is selected, the next user to carry out the next activity should be</div>

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	149 of 243

selected		
Customer Application	No	Link
Customer Information Form	No	Link
Technical Information Form	No	Link
Scope of Work	No	Link
CRA Form	No	Link
DRA Form	No	Link
ERA Form	No	Link
Help	Yes	Link

5.2.1.3.32 CKa Finalise Final Quote

CKa Finalise Final Quote		
Process Info Process DirectCustomer - Major Activity CKa Finalise Final Quote Folio My Folio No	Description CKa Finalise Final Quote	Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work CRA Form DRA Form ERA Form Help
View Activity Notes Final Quote amended for any RIC comments or recommendations Checked by Pricing Manager, Customer Executive and Engineering Designated Manager / Area Manager signed Final quote Final Quote sent to customer CLa Manage Reminder System	TARGET DATE 2009-09-27 DAYS LEFT -2	
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <-- None Selected -->		
Project ID Project Name JOBNO	Project Name JOBNAME	JOBCATEGORY
Send To K2 Controller << Back Update Next >> Close		

5.2.1.3.32.1 List of functions-CKa Finalise Final Quote

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Target Date		No	Text	Textbox	Auto populate	
Days Left		No	Text	Textbox	Auto populate	
Sent By		No	Text	Textbox	Auto populate	
Final Quote amended for any RIC comments or recommendations		No	Text	Checkbox		Mandatory
Checked by Pricing Manager, Customer Executive and		No	Text	Checkbox		Mandatory

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	150 of 243

Engineering				
Designated Manager / Area Manager signed Final quote	No	Text	Checkbox	Mandatory
Final Quote sent to customer	No	Text	Checkbox	Mandatory
CLa Manage Reminder System	No	Text	Checkbox & Name Picker	Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected
Project ID	Yes	Text	Textbox	Auto populate
Project Name	Yes	Text	Textbox	Auto populate
JobNo	Yes	Text	Textbox	Auto populate
JobName	Yes	Text	Textbox	Auto populate
JobCategory	Yes	Text	Textbox	Auto populate
Customer Application	No		Link	
Customer Information Form	No		Link	
Technical Information Form	No		Link	
Scope of Work	No		Link	
CRA Form	No		Link	
DRA Form	No		Link	
ERA Form	No		Link	
Help	Yes		Link	

5.2.1.3.33 CKc Advise Customer of Delay

CKc Advise Customer of Delay		
Process Info Process: DirectCustomer - Major Activity: CKc Advise Customer of Delay Folio: My Folio No	Description CKc Advise Customer of Delay	Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work CRA Form DRA Form ERA Form Help
View Activity Notes	TARGET DATE: 2009-09-27 DAYS LEFT: -2	
Customer advised of delay with preparation of Budget Quote and new date given <input type="checkbox"/>		
Send To K2 Controller	<< Back Update Next >> Close	

5.2.1.3.33.1 List of functions-CKc Finalise Final Quote

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Target Date		No	Text	Textbox	Auto populate	

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	151 of 243

Days Left	No	Text	Textbox	Auto populate	
Sent By	No	Text	Textbox	Auto populate	
Customer advised of delay with preparation of Budget Quote and new date given	No	Text	Checkbox		Mandatory
Customer Application	No		Link		
Customer Information Form	No		Link		
Technical Information Form	No		Link		
Scope of Work	No		Link		
CRA Form	No		Link		
DRA Form	No		Link		
ERA Form	No		Link		
Help	Yes		Link		

5.2.1.3.34 CLa Manage Reminder System

CLa Manage Reminder System		
Process Info Process: DirectCustomer - Major Activity: CLa Manage Reminder System Folio: My Folio No	Description CLa Manage Reminder System	Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work CRA Form DRA Form ERA Form Help
View Activity Notes Day 21 reminder sent to Customer Customer notified that quotation period had expired Please select an option CMB Process Final Quote Acceptance CMA Final Quote Rejected	<div> <div>TARGET DATE</div> <div>2009-09-27</div> </div> <div> <div>DAYS LEFT</div> <div>-2</div> </div> <div> <input type="checkbox"/> Customer Acceptance Received <input type="checkbox"/> Customer Rejection Received <input type="checkbox"/> Final Quotation Expired <input type="text" value="None Selected -->"/> <input type="text" value="None Selected -->"/> </div>	
<input type="button" value="Send To K2 Controller"/>	<input type="button" value="Back"/> <input type="button" value="Update"/> <input type="button" value="Next >"/> <input type="button" value="Close"/>	

5.2.1.3.34.1 List of functions-CLa Manage Reminder System

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Target Date		No	Text	Textbox	Auto populate	
Days Left		No	Text	Textbox	Auto populate	
Sent By		No	Text	Textbox	Auto populate	
Day 21 reminder sent to Customer		No	Text	Checkbox		Mandatory

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	152 of 243

Customer notified that quotation period had expired	No	Text	Checkbox		Mandatory
Please select an option	No	Text	Radio Button	<ol style="list-style-type: none"> 1. <i>Customer Acceptance Received</i> 2. <i>Customer Rejection Received</i> 3. <i>Final Quotation Expired</i> 	Mandatory When “ <i>Customer Acceptance Received</i> ” is selected, “ CMb Process Final Quote Acceptance ” will be active. When “ <i>Customer Rejection Received</i> ” is selected, “ CMb Process Final Quote Acceptance ” and “ CMa Final Quote Rejected ” will be active.
CMb Process Final Quote Acceptance	No	Text	Checkbox & Name Picker		Mandatory when “ <i>Customer Acceptance Received</i> ” is selected When the checkbox is selected, the next user to carry out the next activity should be selected
CMa Final Quote Rejected	No	Text	Checkbox & Name Picker		Mandatory when “ <i>Customer Rejection Received</i> ” is selected When the checkbox is selected, the next user to carry out the next activity should be selected
Project ID	Yes	Text	Textbox	<i>Auto populate</i>	
Project Name	Yes	Text	Textbox	<i>Auto populate</i>	
JobNo	Yes	Text	Textbox	<i>Auto populate</i>	
JobName	Yes	Text	Textbox	<i>Auto populate</i>	
JobCategory	Yes	Text	Textbox	<i>Auto populate</i>	
Customer Application	No		Link		
Customer Information Form	No		Link		
Technical Information Form	No		Link		
Scope of Work	No		Link		
CRA Form	No		Link		
DRA Form	No		Link		
ERA Form	No		Link		
Help	Yes		Link		

5.2.1.3.35 CM Capture Start and End Dates

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	153 of 243

CM Capture Start and End dates	
Process Info Process: DirectCustomer - Major Activity: CM Capture Start and End dates Folio: My Folio No	Description CM Capture Start and End dates
View Activity Notes Copy of Customer Acceptance attached to the ERA Form Relevant Project Co-ordinator advised of Acceptance by Customer Customer Acceptance Date of Budget Quotation Duration to make POS available POS available on CAC Process LLT Material Requirements CAd Order Long Lead Time Material CAe Confirmation LLTM Orders Placed CBc Reserve Stock CBe Confirmation LLTM Orders Placed CCe Equipment Drawings CEa NOD Checked for Electrical Correctness CEB Create in SmallWorld and Produce NOD CFa Proposed NOD published CKc Advise Customer of Delay DB Process resource Requirements CMc Release ERA Form values in SAP	<div> <div>TARGET DATE</div> <div>2010-07-27</div> </div> <div> <div>DAYS LEFT</div> <div>-1</div> </div> <div> <input type="checkbox"/> </div> <div> <input type="checkbox"/> </div> <div> 2010-06-27 </div> <div> <input type="text" value="30"/> </div> <div> <input type="text" value="2010-07-27"/> </div> <div> Completed - 2010-07-28 09:41:10 Completed - 2010-07-28 09:41:12 Completed - 2010-07-28 09:41:13 Completed - 2010-07-28 09:41:14 Completed - 2010-07-28 09:41:16 Completed - 2010-07-28 09:41:17 Completed - 2010-07-28 09:41:19 Completed - 2010-07-28 09:41:20 Completed - 2010-07-28 09:41:21 Completed - 2010-07-28 09:41:21 </div> <div> <input type="text" value="None Selected"/> </div> <div> <input type="text" value="None Selected"/> </div>
<input type="button" value="Send To K2 Controller"/>	<input type="button" value="Back"/> <input type="button" value="Update"/> <input type="button" value="Next >"/> <input type="button" value="Close"/>

5.2.1.3.35.1 List of functions-CM Capture Start and End dates

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Target Date		No	Text	Textbox	Auto populate	
Days Left		No	Text	Textbox	Auto populate	
Sent By		No	Text	Textbox	Auto populate	
Copy of Customer Acceptance attached to the ERA Form		No	Text	Checkbox		Mandatory
Relevant Project Co-ordinator advised of Acceptance by Customer		No	Text	Checkbox		Mandatory
Customer Acceptance Date of Budget Quotation		No	Date	Label		Mandatory YYYY-MM-DD
Duration to make POS available		No	Number	Textbox		Mandatory
POS available on		No	Date	Textbox		Mandatory YYYY-MM-DD
CAC Process LLT Material Requirements		Yes	Text	label	Auto populate	Mandatory
CAd Order Long Lead Time Material		Yes	Text	label	Auto populate	Mandatory
CAe Confirmation LLTM Orders Placed		Yes	Text	label	Auto populate	Mandatory

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	154 of 243

CBc Reserve Stock	Yes	Text	label	Auto populate	Mandatory
CBe Confirmation LLTM Orders Placed	Yes	Text	label	Auto populate	Mandatory
CCe Equipment Drawings	Yes	Text	label	Auto populate	Mandatory
CEa NOD Checked for Electrical Correctness	Yes	Text	label	Auto populate	Mandatory
CEb Create in SmallWorld and Produce NOD	Yes	Text	label	Auto populate	Mandatory
CFa Proposed NOD published	Yes	Text	label	Auto populate	Mandatory
CKc Advise Customer of Delay	Yes	Text	label	Auto populate	Mandatory
DB Process resource Requirements	Yes	Text	label	Auto populate	Mandatory
CMc Release ERA Form values in SAP	Yes	Text	label	Auto populate	Mandatory
Customer Application	No		Link		
Customer Information Form	No		Link		
Technical Information Form	No		Link		
Scope of Work	No		Link		
CRA Form	No		Link		
DRA Form	No		Link		
ERA Form	No		Link		
Help	Yes		Link		

5.2.1.3.36 CMa Final Quote Rejected

CMa Final Quote Rejected		
Process Info Process: DirectCustomer - Major Activity: CMa Final Quote Rejected Folio: My Folio No	Description CMa Final Quote Rejected	Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work CRA Form DRA Form ERA Form Help
View Activity Notes	TARGET DATE 2010-07-27 DAYS LEFT -1	
<div> <div>Customer rejection received</div> <div>Original rejection letter sent to Project Services</div> <div>Project Engineering notified of rejection</div> <div>Final Quote Archived</div> <div>PCA Prepare PCA Form</div> </div> <div> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> </div> <div> <input type="checkbox"/> <-- None Selected --> </div>		
Send To K2 Controller	<< Back Update Next >> Close	

5.2.1.3.36.1 List of functions-CMa Final Quote Rejected

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	155 of 243

Folio	Yes	Text	Textbox	Auto populate
Description	Yes	Text	Textbox	Auto populate
Add/View Activity Notes	No	Text	Link	
Target Date	No	Text	Textbox	Auto populate
Days Left	No	Text	Textbox	Auto populate
Sent By	No	Text	Textbox	Auto populate
Customer rejection received	No	Text	Checkbox	Mandatory
Original rejection letter sent to Project Services	No	Text	Checkbox	Mandatory
Project Engineering notified of rejection	No	Text	Checkbox	Mandatory
Final Quote Archive	No	Text	Checkbox	Mandatory
PCA Prepare PCA Form	No	Text	Checkbox & Name Picker	Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected
Customer Application	No		Link	
Customer Information Form	No		Link	
Technical Information Form	No		Link	
Scope of Work	No		Link	
CRA Form	No		Link	
DRA Form	No		Link	
ERA Form	No		Link	
Help	Yes		Link	

5.2.1.3.37 CMB Process Final Quote Acceptance

CMB Process Final Quote Acceptance	
Process Info Process: DirectCustomer - Major Activity: CMB Process Final Quote Acceptance Folio: My Folio No	Description CMB Process Final Quote Acceptance
View Activity Notes ERA Form Approval Engineering notified that Customer has accepted Firm Quote Customer's Acceptance letter attached to the K2 or faxed CM Capture Start and End dates	<div> <div>TARGET DATE</div> <div>2009-09-27</div> </div> <div> <div>DAYS LEFT</div> <div>-2</div> </div> <div> Job not found Parameter name: id Actual value was 373. <div> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <-- None Selected --> </div> </div>
<div>Send To K2 Controller</div>	<div> <div><< Back</div> <div>Update</div> <div>Next >></div> <div>Close</div> </div>
Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work CRA Form DRA Form ERA Form Help	

5.2.1.3.37.1 List of functions- CMB Process Final Quote Acceptance

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
------------	-----------------	-------------	------------	--------------	-------	-------------

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	156 of 243

Process Info	Yes	Text	Label	Auto populate	
Process	Yes	Text	Textbox	Auto populate	
Activity	Yes	Text	Textbox	Auto populate	
Folio	Yes	Text	Textbox	Auto populate	
Description	Yes	Text	Textbox	Auto populate	
Add/View Activity Notes	No	Text	Link		
Target Date	No	Text	Textbox	Auto populate	
Days Left	No	Text	Textbox	Auto populate	
Sent By	No	Text	Textbox	Auto populate	
ERA Form Approval	No	Text	Label	Auto populate	Mandatory
Engineering notified that Customer has accepted Firm Quote	No	Text	Checkbox		Mandatory
Customer's Acceptance letter attached to the K2 or faxed	No	Text	Checkbox		Mandatory
CM Capture Start and End dates	No	Text	Checkbox & Name Picker		Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected
Project ID	Yes	Text	Textbox	Auto populate	
Project Name	Yes	Text	Textbox	Auto populate	
JobNo	Yes	Text	Textbox	Auto populate	
JobName	Yes	Text	Textbox	Auto populate	
JobCategory	Yes	Text	Textbox	Auto populate	
Customer Application	No		Link		
Customer Information Form	No		Link		
Technical Information Form	No		Link		
Scope of Work	No		Link		
CRA Form	No		Link		
DRA Form	No		Link		
ERA Form	No		Link		
Help	Yes		Link		

5.2.1.3.38 CMC Release ERA values in SAP

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	157 of 243

CMc Release ERA Form values in SAP		
Process Info Process: DirectCustomer - Major Activity: CMc Release ERA Form values in SAP Folio: My Folio No	Description CMc Release ERA Form values in SAP	Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work CRA Form DRA Form ERA Form Help
View Activity Notes	TARGET DATE 2009-09-27 DAYS LEFT -2	
Approved Values on each ERA Form entered into SAP <input type="checkbox"/>		
Project ID Project Name JOBNO JOBNAME JOBCATEGORY		
<input type="button" value="Send To K2 Controller"/>	<input type="button" value="Update"/> <input type="button" value="Next >>"/> <input type="button" value="Close"/>	

5.2.1.3.38.1 List of functions- CMc Release ERA Form values in SAP

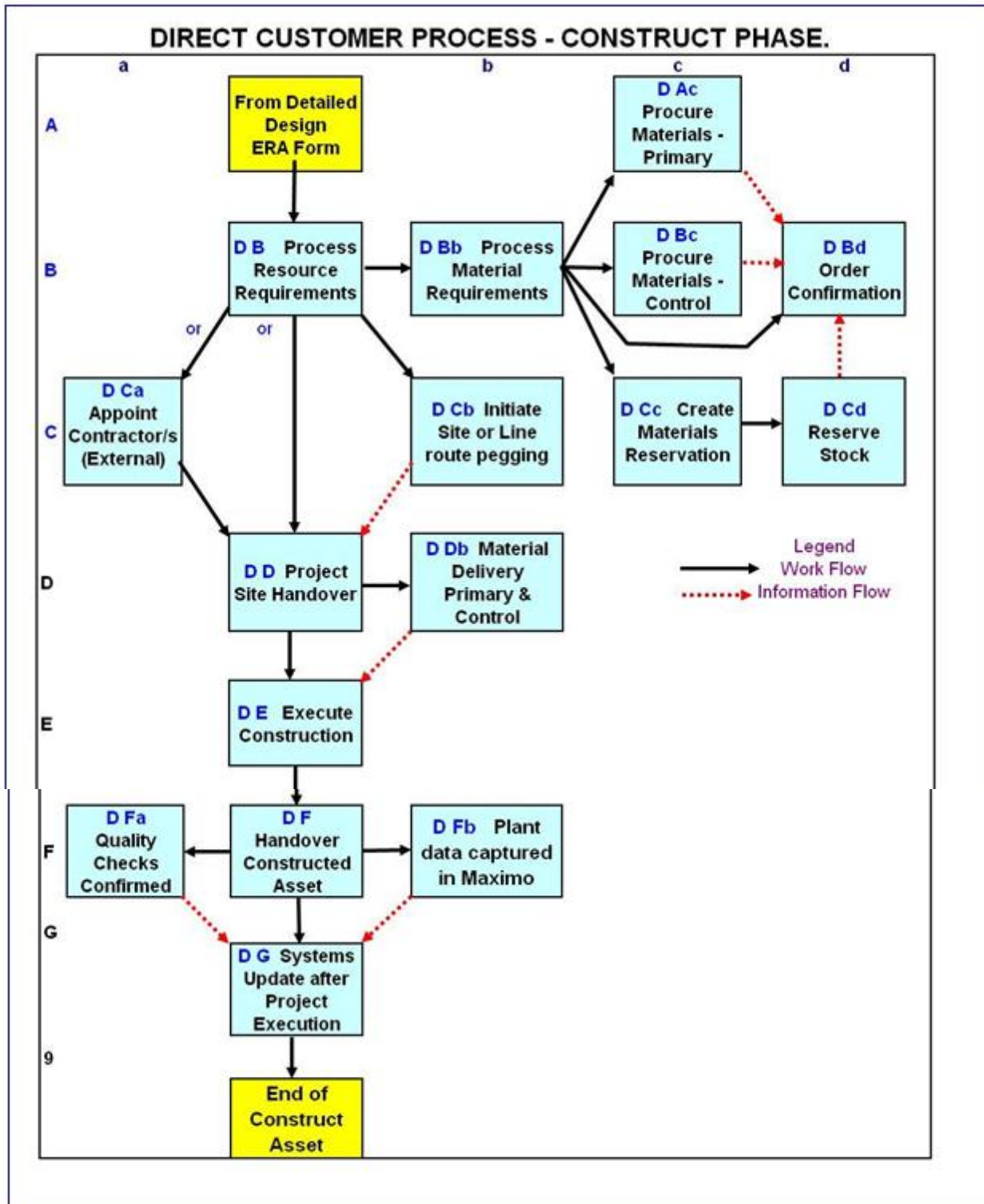
Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Target Date		No	Text	Textbox	Auto populate	
Days Left		No	Text	Textbox	Auto populate	
Sent By		No	Text	Textbox	Auto populate	
Approved Values on each ERA Form entered into SAP		No	Text	Checkbox		Mandatory
Project ID		Yes	Text	Textbox	Auto populate	
Project Name		Yes	Text	Textbox	Auto populate	
JobNo		Yes	Text	Textbox	Auto populate	
JobName		Yes	Text	Textbox	Auto populate	
JobCategory		Yes	Text	Textbox	Auto populate	
Customer Application		No		Link		
Customer Information Form		No		Link		
Technical Information Form		No		Link		
Scope of Work		No		Link		
CRA Form		No		Link		
DRA Form		No		Link		
ERA Form		No		Link		
Help		Yes		Link		

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	158 of 243

5.2.1.4 Construction ERA Phase(Construct Asset)



CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	159 of 243

5.2.1.4.1 Procure Materials - Primary

D&A Procure Materials - Primary		
Process Info Process: DirectCustomer - Major Activity: D&A Procure Materials - Primary Folio: My Folio No	Description D&A Procure Materials - Primary	Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work CRA Form DRA Form ERA Form Help
View Activity Notes	TARGET DATE 2009-09-28 DAYS LEFT -1	
All RFQ's Created <input type="checkbox"/> All Orders Placed <input type="checkbox"/> *Order Received* acknowledged by Suppliers <input type="checkbox"/> Delivery dates checked and confirmed for all material <input type="checkbox"/>		
Project ID Project Name JOBNO JOBNAME JOBCATEGORY		
Send To K2 Controller	Update	Next >> Close

5.2.1.4.1.1 List of functions- D&A Procure Materials - Primary

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Target Date		No	Text	Textbox	Auto populate	
Days Left		No	Text	Textbox	Auto populate	
Sent By		No	Text	Textbox	Auto populate	
All RFQ's Created		No	Text	Checkbox		Mandatory
All Orders Places		No	Text	Checkbox		Mandatory
"Order Received" acknowledged by Suppliers		No	Text	Checkbox		Mandatory
Delivery dates checked and confirmed for all material		No	Text	Checkbox		Mandatory
Project ID		Yes	Text	Textbox	Auto populate	
Project Name		Yes	Text	Textbox	Auto populate	
JobNo		Yes	Text	Textbox	Auto populate	
JobName		Yes	Text	Textbox	Auto populate	
JobCategory		Yes	Text	Textbox	Auto populate	
Customer Application		No		Link		
Customer Information Form		No		Link		
Technical Information Form		No		Link		
Scope of Work		No		Link		
CRA Form		No		Link		

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	160 of 243

DRA Form	No	Link
ERA Form	No	Link
Help	Yes	Link

5.2.1.4.2 DB Process Resource Requirements

DB Process resource Requirements		
Process Info Process DirectCustomer - Major Activity DB Process resource Requirements Folio My Folio No	Description DB Process resource Requirements	Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work CRA Form DRA Form ERA Form Help
View Activity Notes	TARGET DATE 2009-09-28 DAYS LEFT -1	
Internal Resources contracted if required <input type="checkbox"/> Commissioning and Testing resources appointed if required <input type="checkbox"/> Bush-clearing contractor appointed if required <input type="checkbox"/> DCb Initiate Site or Line route pegging <input type="checkbox"/> <-- None Selected --> DBb Process Material Requirements <input type="checkbox"/> <-- None Selected --> Please select an option <input checked="" type="radio"/> DCa Appoint Contractors (External) <input type="radio"/> DD Project Site Handover DCa Appoint Contractors (External) <input type="checkbox"/> <-- None Selected --> DD Project Site Handover <input type="checkbox"/> <-- None Selected -->		
Project ID Project Name Project Name JOBNO JOBNAME JOBCATEGORY		
Send To K2 Controller << Back Update Next >> Close		

5.2.1.4.2.1 List of functions-DB Process Resource Requirements

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Target Date		No	Text	Textbox	Auto populate	
Days Left		No	Text	Textbox	Auto populate	
Sent By		No	Text	Textbox	Auto populate	
Internal Resources contracted if required		No	Text	Checkbox		Mandatory
Commissioning and Testing resources appointed if required		No	Text	Checkbox		Mandatory
Bush-clearing contractor appointed if required		No	Text	Checkbox		Mandatory
DCb Initiate Site or Line route pegging		No	Text	Checkbox & Name Picker		When the checkbox is selected, the next user to carry out the next activity should be selected
DBb Process Material		No	Text	Checkbox &		When the checkbox is

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	161 of 243

Requirements	Name Picker			selected, the next user to carry out the next activity should be selected
Please select an option	Yes	Text	Radio Button	<p>1. <i>DCa Appoint Contractors (External)</i></p> <p>2. <i>DD Project Site Handover</i></p> <p>3. <i>When “DCa Appoint Contractors (External)” is selected, “DCa Appoint Contractors (External)” will be active.</i></p> <p>4. <i>When “DD Project Site Handover” is selected, “DD Project Site Handover” will be active.</i></p>
DCa Appoint Contractors (External)	No	Text	Checkbox & Name Picker	When the checkbox is selected, the next user to carry out the next activity should be selected
DD Project Site Handover	No	Text	Checkbox & Name Picker	When the checkbox is selected, the next user to carry out the next activity should be selected
Project ID	Yes	Text	Textbox	<i>Auto populate</i>
Project Name	Yes	Text	Textbox	<i>Auto populate</i>
JobNo	Yes	Text	Textbox	<i>Auto populate</i>
JobName	Yes	Text	Textbox	<i>Auto populate</i>
JobCategory	Yes	Text	Textbox	<i>Auto populate</i>
Customer Application	No		Link	
Customer Information Form	No		Link	
Technical Information Form	No		Link	
Scope of Work	No		Link	
CRA Form	No		Link	
DRA Form	No		Link	
ERA Form	No		Link	
Help	Yes		Link	

5.2.1.4.3 Process Material Requirements

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	162 of 243

DBb Process Material Requirements		
Process Info Process DirectCustomer - Major Activity DBb Process Material Requirements Folio My Folio No	Description DBb Process Material Requirements	Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work CRA Form DRA Form ERA Form Help
View Activity Notes	TARGET DATE 2009-09-28 DAYS LEFT -1	
Material need and delivery dates negotiated and confirmed Create Purchase Requisitions (MR) in SAP for Buy-Outs PC notified to release requisition in SAP Buyer confirmed and selected DAc Procure Materials - Primary DBc Procure Materials - Control DCC Create Materials Reservation DBd Order Confirmation		
<div> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> </div> <div> <input type="checkbox"/> <-- None Selected --> <input type="checkbox"/> <-- None Selected --> <input type="checkbox"/> <-- None Selected --> <input type="checkbox"/> <-- None Selected --> </div>		
Project ID Project Name JOBNO	Project Name JOBNAME	JOBCATEGORY
<input type="button" value="Send To K2 Controller"/>	<input type="button" value="Update"/> <input type="button" value="Next >>"/> <input type="button" value="Close"/>	

5.2.1.4.3.1 List of functions-DBb Process Material Requirements

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Target Date		No	Text	Textbox	Auto populate	
Days Left		No	Text	Textbox	Auto populate	
Sent By		No	Text	Textbox	Auto populate	
Material need and delivery dates negotiated and confirmed		No	Text	Checkbox		Mandatory
Create Purchase Requisitions (MR) in SAP for Buy-Outs		No	Text	Checkbox		Mandatory
PC notified to release requisition in SAP		No	Text	Checkbox		Mandatory
Buyer confirmed and selected		No	Text	Checkbox		Mandatory When selected it will activate the following :- 1. DAc Procure Materials - Primary 2. DBc Procure Materials - Control
DAc Procure Materials - Primary		No	Text	Checkbox & Name Picker		Mandatory when "Buyer confirmed and selected" is activated.

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	163 of 243

				When the checkbox is selected, the next user to carry out the next activity should be selected
DBc Procure Materials - Control	No	Text	Checkbox & Name Picker	Mandatory when “Buyer confirmed and selected” is activated When the checkbox is selected, the next user to carry out the next activity should be selected
DCc Create Materials Reservation	No	Text	Checkbox & Name Picker	Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected
DBd Order Confirmation	No	Text	Checkbox & Name Picker	Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected
Project ID	Yes	Text	Textbox	Auto populate
Project Name	Yes	Text	Textbox	Auto populate
JobNo	Yes	Text	Textbox	Auto populate
JobName	Yes	Text	Textbox	Auto populate
JobCategory	Yes	Text	Textbox	Auto populate
Customer Application	No		Link	
Customer Information Form	No		Link	
Technical Information Form	No		Link	
Scope of Work	No		Link	
CRA Form	No		Link	
DRA Form	No		Link	
ERA Form	No		Link	
Help	Yes		Link	

5.2.1.4.4 DBc Procure Materials - Control

DBc Procure Materials - Control			
Process Info Process: DirectCustomer - Major Activity: DBc Procure Materials - Control Folio: My Folio No		Description DBc Procure Materials - Control	
View Activity Notes All RFQ's Created <input type="checkbox"/> All Orders Placed <input type="checkbox"/> "Order Received" acknowledged by Suppliers <input type="checkbox"/> Delivery dates checked and confirmed for all material <input type="checkbox"/>		TARGET DATE 2009-09-28 DAYS LEFT -1	
Project ID Project Name JOBNO		Project Name JOBNAME JOBCATEGORY	
<input type="button" value="Send To K2 Controller"/>		<input type="button" value="Update"/> <input type="button" value="Next >>"/> <input type="button" value="Close"/>	

Links
[Edit Activity](#)
[Customer Application](#)
[Customer Information Form](#)
[Technical Information Form](#)
[Scope Of Work](#)
[CRA Form](#)
[DRA Form](#)
[ERA Form](#)
[Help](#)

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	164 of 243

5.2.1.4.4.1 List of functions-DBc Procure Material - Control

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Target Date		No	Text	Textbox	Auto populate	
Days Left		No	Text	Textbox	Auto populate	
Sent By		No	Text	Textbox	Auto populate	
All RFQ's Created		No	Text	Checkbox		Mandatory
All Orders Placed		No	Text	Checkbox		Mandatory
"Order Received" acknowledged by Suppliers		No	Text	Checkbox		Mandatory
Delivery dates checked and confirmed for all material		No	Text	Checkbox		Mandatory
Project ID		Yes	Text	Textbox	Auto populate	
Project Name		Yes	Text	Textbox	Auto populate	
JobNo		Yes	Text	Textbox	Auto populate	
JobName		Yes	Text	Textbox	Auto populate	
JobCategory		Yes	Text	Textbox	Auto populate	
Customer Application		No		Link		
Customer Information Form		No		Link		
Technical Information Form		No		Link		
Scope of Work		No		Link		
CRA Form		No		Link		
DRA Form		No		Link		
ERA Form		No		Link		
Help		Yes		Link		

5.2.1.4.5 Dbd Order Confirmation

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	165 of 243

DBd Order Confirmation		
Process Info Process: DirectCustomer - Major Activity: DBd Order Confirmation Folio: My Folio No	Description DBd Order Confirmation	Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work CRA Form DRA Form ERA Form Help
View Activity Notes	TARGET DATE 2009-09-28 DAYS LEFT -1	
All input received <input type="checkbox"/> DAc Procure Materials-Primary DBc Procure Materials-Control DCd Reserve Stock Buyers delivery date updated as per Project schedule Acknowledgement Receipt <input type="checkbox"/>		
Project ID Project Name JOBNO JOBNAME JOBCATEGORY		
<input type="button" value="Send To K2 Controller"/>	<input type="button" value="Update"/> <input type="button" value="Next >>"/> <input type="button" value="Close"/>	

5.2.1.4.5.1 List of functions-DBd Order Confirmation

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Target Date		No	Text	Textbox	Auto populate	
Days Left		No	Text	Textbox	Auto populate	
Sent By		No	Text	Textbox	Auto populate	
All input received		No	Text	Checkbox		Mandatory
DAc Procure Materials-Primary		Yes	Text	Label	Auto populate	
DBc Procure Materials-Control		Yes	Text	Label	Auto populate	
DCd Reserve Stock		Yes	Text	Label	Auto populate	
Buyers delivery date updated as per Project schedule		No	Text	Checkbox		Mandatory
Acknowledgement Receipt		No	Text	Checkbox		Mandatory
Project ID		Yes	Text	Textbox	Auto populate	
Project Name		Yes	Text	Textbox	Auto populate	
JobNo		Yes	Text	Textbox	Auto populate	
JobName		Yes	Text	Textbox	Auto populate	
JobCategory		Yes	Text	Textbox	Auto populate	
Customer Application		No		Link		
Customer Information Form		No		Link		
Technical Information Form		No		Link		
Scope of Work		No		Link		

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	166 of 243

CRA Form	No	Link
DRA Form	No	Link
ERA Form	No	Link
Help	Yes	Link

5.2.1.4.6 DCa Appoint Contractors (External)

DCa Appoint Contractors (External)	
Process Info Process: DirectCustomer - Major Activity: DCa Appoint Contractors (External) Folio: My Folio No	Description DCa Appoint Contractors (External)
Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work CRA Form DRA Form ERA Form Help	
View Activity Notes	TARGET DATE 2009-09-28 DAYS LEFT -1
Successful Contractor/s appointed for the specific project <input type="checkbox"/>	
Date contract placed <input type="text"/>	
All Relevant NEC Documentation signed by Eskom and the Contractor <input type="checkbox"/>	
Contractor issued with all documentation, drawings, specifications required to execute the project <input type="checkbox"/>	
DD Project Site Handover <input type="checkbox"/> <-- None Selected -->	
Project ID Project Name JOBN0 JOBCATEGORY	
Send To K2 Controller	Update Next >> Close

5.2.1.4.6.1 List of functions-DCa Appoint Contractors (External)

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Target Date		No	Text	Textbox	Auto populate	
Days Left		No	Text	Textbox	Auto populate	
Sent By		No	Text	Textbox	Auto populate	
Successful Contractor/s appointed for the specific project		No	Text	Checkbox		Mandatory YYYY-MM-DD
Date contract placed		No	Date	Date Picker or Calendar		Mandatory
All Relevant NEC Documentation signed by Eskom and the Contractor		No	Text	Checkbox		Mandatory
Contractor issued with all documentation, drawings, specifications required to execute the project		No	Text	Checkbox		Mandatory

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	167 of 243

DD Project Site Handover	No	Text	Checkbox & Name Picker	Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected
Project ID	Yes	Text	Textbox	<i>Auto populate</i>
Project Name	Yes	Text	Textbox	<i>Auto populate</i>
JobNo	Yes	Text	Textbox	<i>Auto populate</i>
JobName	Yes	Text	Textbox	<i>Auto populate</i>
JobCategory	Yes	Text	Textbox	<i>Auto populate</i>
Customer Application	No		Link	
Customer Information Form	No		Link	
Technical Information Form	No		Link	
Scope of Work	No		Link	
CRA Form	No		Link	
DRA Form	No		Link	
ERA Form	No		Link	
Help	Yes		Link	

5.2.1.4.7 DCb Initiate Site or Line route pegging

DCb Initiate Site or Line route pegging			
Process Info Process: DirectCustomer - Major Activity: DCb Initiate Site or Line route pegging Folio: My Folio No		Description DCb Initiate Site or Line route pegging	
View Activity Notes		TARGET DATE 2009-09-28	DAYS LEFT -1
Pole positions pegged as agreed with Project Coordinator Substation site pegged and levels taken Date pegging completed		<input type="checkbox"/> <input type="checkbox"/> <input type="text"/>	
Project ID Project Name JOBNO		Project Name JOBNAME	
<input type="button" value="Send To K2 Controller"/>		<input type="button" value="Update"/> <input type="button" value="Next >>"/> <input type="button" value="Close"/>	

Links
[Edit Activity](#)
[Customer Application](#)
[Customer Information Form](#)
[Technical Information Form](#)
[Scope Of Work](#)
[CRA Form](#)
[DRA Form](#)
[ERA Form](#)
[Help](#)

5.2.1.4.7.1 List of functions-DCb Initiate Site or Line route pegging

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	<i>Auto populate</i>	
Process		Yes	Text	Textbox	<i>Auto populate</i>	
Activity		Yes	Text	Textbox	<i>Auto populate</i>	
Folio		Yes	Text	Textbox	<i>Auto populate</i>	
Description		Yes	Text	Textbox	<i>Auto populate</i>	
Add/View Activity Notes		No	Text	Link		
Target Date		No	Text	Textbox	<i>Auto populate</i>	
Days Left		No	Text	Textbox	<i>Auto populate</i>	
Sent By		No	Text	Textbox	<i>Auto populate</i>	

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	168 of 243

Pole positions pegged as agreed with Project Coordinator	No	Text	Checkbox	Mandatory
Substation site pegged and levels taken	No	Text	Checkbox	Mandatory
Date pegging completed	No	Date	Date Picker or Calendar	Mandatory
Project ID	Yes	Text	Textbox	Auto populate
Project Name	Yes	Text	Textbox	Auto populate
JobNo	Yes	Text	Textbox	Auto populate
JobName	Yes	Text	Textbox	Auto populate
JobCategory	Yes	Text	Textbox	Auto populate
Customer Application	No		Link	
Customer Information Form	No		Link	
Technical Information Form	No		Link	
Scope of Work	No		Link	
CRA Form	No		Link	
DRA Form	No		Link	
ERA Form	No		Link	
Help	Yes		Link	

5.2.1.4.8 DCc Create Materials Reservation

5.2.1.4.8.1 List of functions-DCc Create Materials Reservation

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	169 of 243

Add/View Activity Notes	No	Text	Link	
Target Date	No	Text	Textbox	Auto populate
Days Left	No	Text	Textbox	Auto populate
Sent By	No	Text	Textbox	Auto populate
Ensure Distinct Long Lead Time BOM	No	Text	Checkbox	Mandatory
Material reservation created and noted	No	Text	Checkbox	Mandatory
DCd Reserve Stock	No	Text	Checkbox & Name Picker	Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected
Project ID	Yes	Text	Textbox	Auto populate
Project Name	Yes	Text	Textbox	Auto populate
JobNo	Yes	Text	Textbox	Auto populate
JobName	Yes	Text	Textbox	Auto populate
JobCategory	Yes	Text	Textbox	Auto populate
Customer Application	No		Link	
Customer Information Form	No		Link	
Technical Information Form	No		Link	
Scope of Work	No		Link	
CRA Form	No		Link	
DRA Form	No		Link	
ERA Form	No		Link	
Help	Yes		Link	

5.2.1.4.9 DCd Reserve Stock

DCd Reserve Stock			
Process Info Process: DirectCustomer - Major Activity: DCd Reserve Stock Folio: My Folio No		Description DCd Reserve Stock	
View Activity Notes Reservations for Stock Items Checked and Managed <input type="checkbox"/> Queries raised with PE and resolved <input type="checkbox"/>		TARGET DATE 2009-09-28	DAYS LEFT -1
Project ID Project Name JOBNO JOBCATEGORY		Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work CRA Form DRA Form ERA Form Help	
Send To K2 Controller		<< Back Update Next >> Close	

5.2.1.4.9.1 List of functions-DCd Reserve Stock

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	170 of 243

Process	Yes	Text	Textbox	Auto populate
Activity	Yes	Text	Textbox	Auto populate
Folio	Yes	Text	Textbox	Auto populate
Description	Yes	Text	Textbox	Auto populate
Add/View Activity Notes	No	Text	Link	
Target Date	No	Text	Textbox	Auto populate
Days Left	No	Text	Textbox	Auto populate
Sent By	No	Text	Textbox	Auto populate
Reservations for Stock Items Checked and Managed	No	Text	Checkbox	Mandatory
Queries raised with PE and resolved	No	Text	Checkbox	Mandatory
Project ID	Yes	Text	Textbox	Auto populate
Project Name	Yes	Text	Textbox	Auto populate
JobNo	Yes	Text	Textbox	Auto populate
JobName	Yes	Text	Textbox	Auto populate
JobCategory	Yes	Text	Textbox	Auto populate
Customer Application	No		Link	
Customer Information Form	No		Link	
Technical Information Form	No		Link	
Scope of Work	No		Link	
CRA Form	No		Link	
DRA Form	No		Link	
ERA Form	No		Link	
Help	Yes		Link	

5.2.1.4.10 DD Project Site Handover

DD Project Site Handover		
Process Info Process: DirectCustomer - Major Activity: DD Project Site Handover Folio: My Folio No	Description DD Project Site Handover	Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work CRA Form DRA Form ERA Form Help
View Activity Notes	TARGET DATE 2009-09-28 DAYS LEFT -1	
<div> <div> DCa Appoint Contractors-External DCb Initiate Site or Line route pegging Confirm Commitment to Construct Schedules and Costs All NEC, Safety and Environmental requirements have been met (Includes TSC Staff) Contractors Safety and Quality Plan and Risk Assessment received Customers and relevant authorities notified /introduced to the Contractor/s Site Officially handed over to the Contractor together with EMP DDb Material Delivery - Primary and Control Material Delivery Schedule forwarded to COW DE Execute Construction </div> <div> <div>Completed - 2009-09-29 08:14:10</div> <div>Completed - 2009-09-29 08:14:10</div> <div><input type="checkbox"/></div> <div><input type="checkbox"/></div> <div><input type="checkbox"/></div> <div><input type="checkbox"/></div> <div><input type="checkbox"/></div> <div><input type="checkbox"/></div> <div><input type="checkbox"/></div> <div><input type="checkbox"/></div> </div> </div>		
Project ID Project Name JOBNO JOBCATEGORY	Project Name JOBCATEGORY	
Send To K2 Controller	<< Back Update Next >> Close	

5.2.1.4.10.1 List of functions-DD Project Site Handover

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	171 of 243

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	<i>Auto populate</i>	
Process		Yes	Text	Textbox	<i>Auto populate</i>	
Activity		Yes	Text	Textbox	<i>Auto populate</i>	
Folio		Yes	Text	Textbox	<i>Auto populate</i>	
Description		Yes	Text	Textbox	<i>Auto populate</i>	
Add/View Activity Notes		No	Text	Link		
Target Date		No	Text	Textbox	<i>Auto populate</i>	
Days Left		No	Text	Textbox	<i>Auto populate</i>	
Sent By		No	Text	Textbox	<i>Auto populate</i>	
DCa Appoint Contractors-External		No	Text	Label	<i>Auto populate</i>	Mandatory
DCb Initiate Site or Line route pegging		No	Text	Label	<i>Auto populate</i>	Mandatory
Confirm Commitment to Construct Schedules and Costs		No	Text	Checkbox		Mandatory
All NEC, Safety and Environmental requirements have been met (Includes TSC Staff)		No	Text	Checkbox		Mandatory
Contractors Safety and Quality Plan and Risk Assessment received		No	Text	Checkbox		Mandatory
Customers and relevant authorities notified /introduced to the Contractor/s		No	Text	Checkbox		Mandatory
Site Officially handed over to the Contractor together with EMP		No	Text	Checkbox		Mandatory
DDb Material Delivery - Primary and Control		No	Text	Checkbox & Name Picker		Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected
Material Delivery Schedule forwarded to COW		No	Text	Checkbox		Mandatory
DE Execute Construction		No	Text	Checkbox & Name Picker		Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected
Project ID		Yes	Text	Textbox	<i>Auto populate</i>	
Project Name		Yes	Text	Textbox	<i>Auto populate</i>	
JobNo		Yes	Text	Textbox	<i>Auto populate</i>	
JobName		Yes	Text	Textbox	<i>Auto populate</i>	
JobCategory		Yes	Text	Textbox	<i>Auto populate</i>	

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	172 of 243

Customer Application	No	Link
Customer Information Form	No	Link
Technical Information Form	No	Link
Scope of Work	No	Link
CRA Form	No	Link
DRA Form	No	Link
ERA Form	No	Link
Help	Yes	Link

5.2.1.4.11 DDb Material Delivery - Primary and Control

DDb Material Delivery - Primary and Control		
Process Info Process DirectCustomer - Major Activity DDb Material Delivery - Primary and Control Folio My Folio No	Description DDb Material Delivery - Primary and Control	Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work CRA Form DRA Form ERA Form Help
View Activity Notes Confirm material availability as per schedule Delivery details confirmed with Project Co-ordinator and given to Despatch Please select	<div> <input type="checkbox"/> Primary Material Schedule <input type="checkbox"/> Control Material Schedule </div>	TARGET DATE 2009-09-28 DAYS LEFT -1
Project ID Project Name Project Name JOBNO JOBNAME JOBCATEGORY	<div> <input type="button" value="Send To K2 Controller"/> <input type="button" value="Update"/> <input type="button" value="Next >>"/> <input type="button" value="Close"/> </div>	

5.2.1.4.11.1 List of functions-DDb Material Delivery - Primary and Control

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Target Date		No	Text	Textbox	Auto populate	
Days Left		No	Text	Textbox	Auto populate	
Sent By		No	Text	Textbox	Auto populate	
Confirm material availability as per schedule		No	Text	Checkbox		Mandatory
Delivery details confirmed with Project Co-ordinator and given to Despatch		No	Text	Checkbox		Mandatory
Please select		No	Text	Checkbox	1. Primary Material Schedule 2. Control Material	Mandatory

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	173 of 243

Schedule				
Project ID	Yes	Text	Textbox	Auto populate
Project Name	Yes	Text	Textbox	Auto populate
JobNo	Yes	Text	Textbox	Auto populate
JobName	Yes	Text	Textbox	Auto populate
JobCategory	Yes	Text	Textbox	Auto populate
Customer Application	No		Link	
Customer Information Form	No		Link	
Technical Information Form	No		Link	
Scope of Work	No		Link	
CRA Form	No		Link	
DRA Form	No		Link	
ERA Form	No		Link	
Help	Yes		Link	

5.2.1.4.12 DE Execute Construction

DE Execute Construction		Description		Links
Process Info	DirectCustomer - Major	DE Execute Construction		Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work CRA Form DRA Form ERA Form Help
Activity	DE Execute Construction			
Folio	My Folio No			
View Activity Notes		TARGET DATE	2010-07-27	
		DAYS LEFT	-1	
<p>All deviations from the "As Designed" Drawings referred back to Project Engineer for approval</p> <p>Outage Request Submitted (Proposed NOD must represent actual asset)</p> <p>Primary Plant Schedule Done <input type="checkbox"/></p> <p>Control Plant Schedule Done <input type="checkbox"/></p> <p>Quality Control Documents (as per Volume 3 of Design Package) Completed</p> <p>Please select at least one of the following</p> <p>Civil Work Completed <input type="checkbox"/></p> <p>Pole inspections completed <input type="checkbox"/></p> <p>Stringing inspections completed <input type="checkbox"/></p> <p>Power Plant installation completed including Labelling <input type="checkbox"/></p> <p>Protection installation Completed <input type="checkbox"/></p> <p>Control Installation Completed <input type="checkbox"/></p> <p>Tele-Comms Installation Completed <input type="checkbox"/></p> <p>DC Installation Completed <input type="checkbox"/></p> <p>Metering Installation Completed <input type="checkbox"/></p> <p>Note:- For Dev projects there must be a parallel check on the "Construct " work being done by the Developer</p> <p>Check points will have been included in the Design Brief issued to the Developer (Check Proposed NOD)</p> <p>DF Handover Constructed Asset <input type="checkbox"/></p> <p><-- None Selected --></p>				
Project ID				
Project Name	Project Name			
JOBNO	JOBNAME	JOBCATEGORY		
Send To K2 Controller		Update Next >> Close		

5.2.1.4.12.1 List of functions-DE Execute Construction

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	174 of 243

Process	Yes	Text	Textbox	<i>Auto populate</i>	
Activity	Yes	Text	Textbox	<i>Auto populate</i>	
Folio	Yes	Text	Textbox	<i>Auto populate</i>	
Description	Yes	Text	Textbox	<i>Auto populate</i>	
Add/View Activity Notes	No	Text	Link		
Target Date	No	Text	Textbox	<i>Auto populate</i>	
Days Left	No	Text	Textbox	<i>Auto populate</i>	
Sent By	No	Text	Textbox	<i>Auto populate</i>	
All deviations from the "As Designed" Drawings referred back to Project Engineer for approval	No	Text	Checkbox		Mandatory
Outage Request Submitted (Proposed NOD must represent actual asset)	No	Text	Checkbox		Mandatory
Primary Plant Schedule Done	No	Text	Label	<i>Auto populate</i>	
Control Plant Schedule Done	Yes	Text	Label	<i>Auto populate</i>	
Quality Control Documents (as per Volume 3 of Design Package) Completed	Yes	Text	Label		
Please select at least one of the following	Yes	Text	Label		Mandatory
Civil Work Completed	No	Text	Checkbox		Mandatory
Pole inspections completed	No	Text	Checkbox		Mandatory
Stringing inspections completed	No	Text	Checkbox		Mandatory
Power Plant installation completed including Labelling	No	Text	Checkbox		Mandatory
Protection installation Completed	No	Text	Checkbox		Mandatory
Control Installation Completed	No	Text	Checkbox		Mandatory
Tele-Comms Installation Completed	No	Text	Checkbox		Mandatory
DC Installation Completed	No	Text	Checkbox		Mandatory
Metering Installation Completed	No	Text	Checkbox		Mandatory
Note:- For Dev projects there must be a parallel check on the "Construct " work being done by the Developer	Yes	Text	Label		
Check points will have been included in the Design Brief issued to the Developer (Check Proposed NOD)	Yes	Text	Label		
DF Handover	No	Text	Checkbox &		Mandatory

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	175 of 243

Constructed Asset		Name Picker		When the checkbox is selected, the next user to carry out the next activity should be selected
Project ID	Yes	Text	Textbox	<i>Auto populate</i>
Project Name	Yes	Text	Textbox	<i>Auto populate</i>
JobNo	Yes	Text	Textbox	<i>Auto populate</i>
JobName	Yes	Text	Textbox	<i>Auto populate</i>
JobCategory	Yes	Text	Textbox	<i>Auto populate</i>
Customer Application	No		Link	
Customer Information Form	No		Link	
Technical Information Form	No		Link	
Scope of Work	No		Link	
CRA Form	No		Link	
DRA Form	No		Link	
ERA Form	No		Link	
Help	Yes		Link	

5.2.1.4.13 DFa Quality Checks Confirmed

DFa Quality Checks Confirmed			
Process Info Process: DirectCustomer - Major Activity: DFa Quality Checks Confirmed Folio: My Folio No		Description DFa Quality Checks Confirmed	
View Activity Notes		TARGET DATE 2010-07-27	DAYS LEFT -1
List of defects identified and actioned by the relevant resources recorded Confirm "as built drawings" /Volume 3 All Primary and Control Plant Data recorded from nameplates etc prior to energizing Check lists completed and signed of where applicable and h/o to EDF5 Sign of Quality assurance and obtain all acceptance signatures		<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	
Project ID Project Name JOBNO		Project Name JOBNAME	
Send To K2 Controller		Update Next >> Close	

Links
[Edit Activity](#)
[Customer Application](#)
[Customer Information Form](#)
[Technical Information Form](#)
[Scope Of Work](#)
[CRA Form](#)
[DRA Form](#)
[ERA Form](#)
[Help](#)

5.2.1.4.14 DF Handover Constructed Asset

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	176 of 243

DF Handover Constructed Asset		
Process Info	Description	Links
Process: DirectCustomer - Major	DF Handover Constructed Asset	Edit Activity
Activity: DF Handover Constructed Asset		Customer Application
Folio: My Folio No		Customer Information Form
		Technical Information Form
		Scope Of Work
		CRA Form
		DRA Form
		ERA Form
		Help
View Activity Notes	TARGET DATE: 2010-07-27 DAYS LEFT: -1	
<p>All defects cleared and Contractor signed off this phase</p> <p>Civil Work Completed <input type="checkbox"/></p> <p>Pole inspections completed <input type="checkbox"/></p> <p>Stringing inspections completed <input type="checkbox"/></p> <p>Power Plant installation completed including Labelling <input type="checkbox"/></p> <p>Protection installation Completed <input type="checkbox"/></p> <p>Control Installation Completed <input type="checkbox"/></p> <p>Tele-Comms Installation Completed <input type="checkbox"/></p> <p>DC Installation Completed <input type="checkbox"/></p> <p>Metering Installation Completed <input type="checkbox"/></p> <p>DFa Quality Checks Confirmed <input type="checkbox"/> <-- None Selected --></p> <p>DFb Plant data captured in Maximo <input type="checkbox"/> <-- None Selected --></p> <p>DG Systems Update after Project Execution <input type="checkbox"/> <-- None Selected --></p>		
Project ID		
Project Name	Project Name	
JOBNO	JOBNAME	JOBCATEGORY
Send To K2 Controller	<input type="button" value="Back"/> <input type="button" value="Update"/> <input type="button" value="Next >"/> <input type="button" value="Close"/>	

5.2.1.4.14.1 List of functions-DF Handover Constructed Asset

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Target Date		No	Text	Textbox	Auto populate	
Days Left		No	Text	Textbox	Auto populate	
Sent By		No	Text	Textbox	Auto populate	
All defects cleared and Contractor signed off this phase		No	Text	Label		
Civil Work Completed		No	Text	Checkbox		
Pole inspections completed		No	Text	Checkbox		
Stringing inspections completed		No	Text	Checkbox		
Power Plant installation completed including Labelling		No	Text	Checkbox		
Protection installation Completed		No	Text	Checkbox		
Control Installation Completed		No	Text	Checkbox		
Tele-Comms Installation Completed		No	Text	Checkbox		

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	177 of 243

DC Installation Completed	No	Text	Checkbox	
Metering Installation Completed	No	Text	Checkbox	
DFa Quality Checks Confirmed	No	Text	Checkbox & Name Picker	Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected
DFb Plant data captured in Maximo	No	Text	Checkbox & Name Picker	Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected
DG Systems Update after Project Execution	No	Text	Checkbox & Name Picker	Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected
Project ID	Yes	Text	Textbox	<i>Auto populate</i>
Project Name	Yes	Text	Textbox	<i>Auto populate</i>
JobNo	Yes	Text	Textbox	<i>Auto populate</i>
JobName	Yes	Text	Textbox	<i>Auto populate</i>
JobCategory	Yes	Text	Textbox	<i>Auto populate</i>
Customer Application	No		Link	
Customer Information Form	No		Link	
Technical Information Form	No		Link	
Scope of Work	No		Link	
CRA Form	No		Link	
DRA Form	No		Link	
ERA Form	No		Link	
Help	Yes		Link	

5.2.1.4.15 DFb Plant data captured in Maximo

DFb Plant data captured in Maximo			
Process Info		Description	
Process	DirectCustomer - Major	DFb Plant data captured in Maximo	
Activity	DFb Plant data captured in Maximo		
Folio	My Folio No		
View Activity Notes		TARGET DATE	2009-09-28
		DAYS LEFT	-2
All project Plant data captured into Maximo		<input type="checkbox"/>	
Relevant electrical data sent to Geo-Mapping for recording		<input type="checkbox"/>	
Project ID			
Project Name	Project Name		
JOBNO	JOBNAME	JOBCATEGORY	
Send To K2 Controller		Update	Next >> Close

Links
[Edit Activity](#)
[Customer Application](#)
[Customer Information Form](#)
[Technical Information Form](#)
[Scope Of Work](#)
[CRA Form](#)
[DRA Form](#)
[ERA Form](#)
[Help](#)

5.2.1.4.15.1 List of functions-DFb Plant data captured in Maximo

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	178 of 243

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	<i>Auto populate</i>	
Process		Yes	Text	Textbox	<i>Auto populate</i>	
Activity		Yes	Text	Textbox	<i>Auto populate</i>	
Folio		Yes	Text	Textbox	<i>Auto populate</i>	
Description		Yes	Text	Textbox	<i>Auto populate</i>	
Add/View Activity Notes		No	Text	Link		
Target Date		No	Text	Textbox	<i>Auto populate</i>	
Days Left		No	Text	Textbox	<i>Auto populate</i>	
Sent By		No	Text	Textbox	<i>Auto populate</i>	
All project Plant data captured into Maximo		No	Text	Checkbox		Mandatory
Relevant electrical data sent to Geo-Mapping for recording		No	Text	Checkbox		Mandatory
Project ID		Yes	Text	Textbox	<i>Auto populate</i>	
Project Name		Yes	Text	Textbox	<i>Auto populate</i>	
JobNo		Yes	Text	Textbox	<i>Auto populate</i>	
JobName		Yes	Text	Textbox	<i>Auto populate</i>	
JobCategory		Yes	Text	Textbox	<i>Auto populate</i>	
Customer Application		No		Link		
Customer Information Form		No		Link		
Technical Information Form		No		Link		
Scope of Work		No		Link		
CRA Form		No		Link		
DRA Form		No		Link		
ERA Form		No		Link		
Help		Yes		Link		

5.2.1.4.16 DG Systems Update after Project Execution

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	179 of 243

DG Systems Update after Project Execution		
Process Info Process DirectCustomer - Major Activity DG Systems Update after Project Execution Folio My Folio No	Description DG Systems Update after Project Execution	Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work CRA Form DRA Form ERA Form Help
View Activity Notes	TARGET DATE 2009-09-28 DAYS LEFT -2	
<div> <div> Smallworld updated with Plant data Operating diagrams updated As Built Drawings and Data sent to Project Engineering and Land Development CMc Release ERA Form values in SAP DAc Procure Materials - Primary DBb Process Material Requirements DBc Procure Materials - Control DBd Order Confirmation DCc Create Materials Reservation DCd Reserve Stock DFa Quality Checks Confirmed DFb Plant data captured in Maximo EA Preparation for Testing </div> <div> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> Completed - 2009-09-29 16:49:07 Completed - 2009-09-29 16:49:07 Completed - 2009-09-29 16:49:09 Completed - 2009-09-29 16:49:09 Completed - 2009-09-29 16:49:10 Completed - 2009-09-29 16:49:11 Completed - 2009-09-29 16:49:11 Completed - 2009-09-29 16:49:12 Completed - 2009-09-29 16:49:12 <input type="checkbox"/> <- None Selected -> </div> </div>		
Project ID Project Name JOBNO	Project Name JOBNAME	JOBCATEGORY
<input type="button" value="Send To K2 Controller"/>	<input type="button" value="Back"/> <input type="button" value="Update"/> <input type="button" value="Next >"/> <input type="button" value="Close"/>	

5.2.1.4.16.1 List of functions-DG Systems Update after Project Execution

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Target Date		No	Text	Textbox	Auto populate	
Days Left		No	Text	Textbox	Auto populate	
Sent By		No	Text	Textbox	Auto populate	
Smallworld updated with Plant data		No	Text	Checkbox		Mandatory
Operating diagrams updated		No	Text	Checkbox		Mandatory
As Built Drawings and Data sent to Project Engineering and Land Development		No	Text	Checkbox		Mandatory
CMc Release ERA Form values in SAP		No	Text	Label	Auto populate	Mandatory
DAc Procure Materials - Primary		No	Text	Label	Auto populate	Mandatory
DBb Process Material Requirements		No	Text	Label	Auto populate	Mandatory
DBc Procure Materials - Control		No	Text	Label	Auto populate	Mandatory
DBd Order Confirmation		No	Text	Label	Auto populate	Mandatory

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

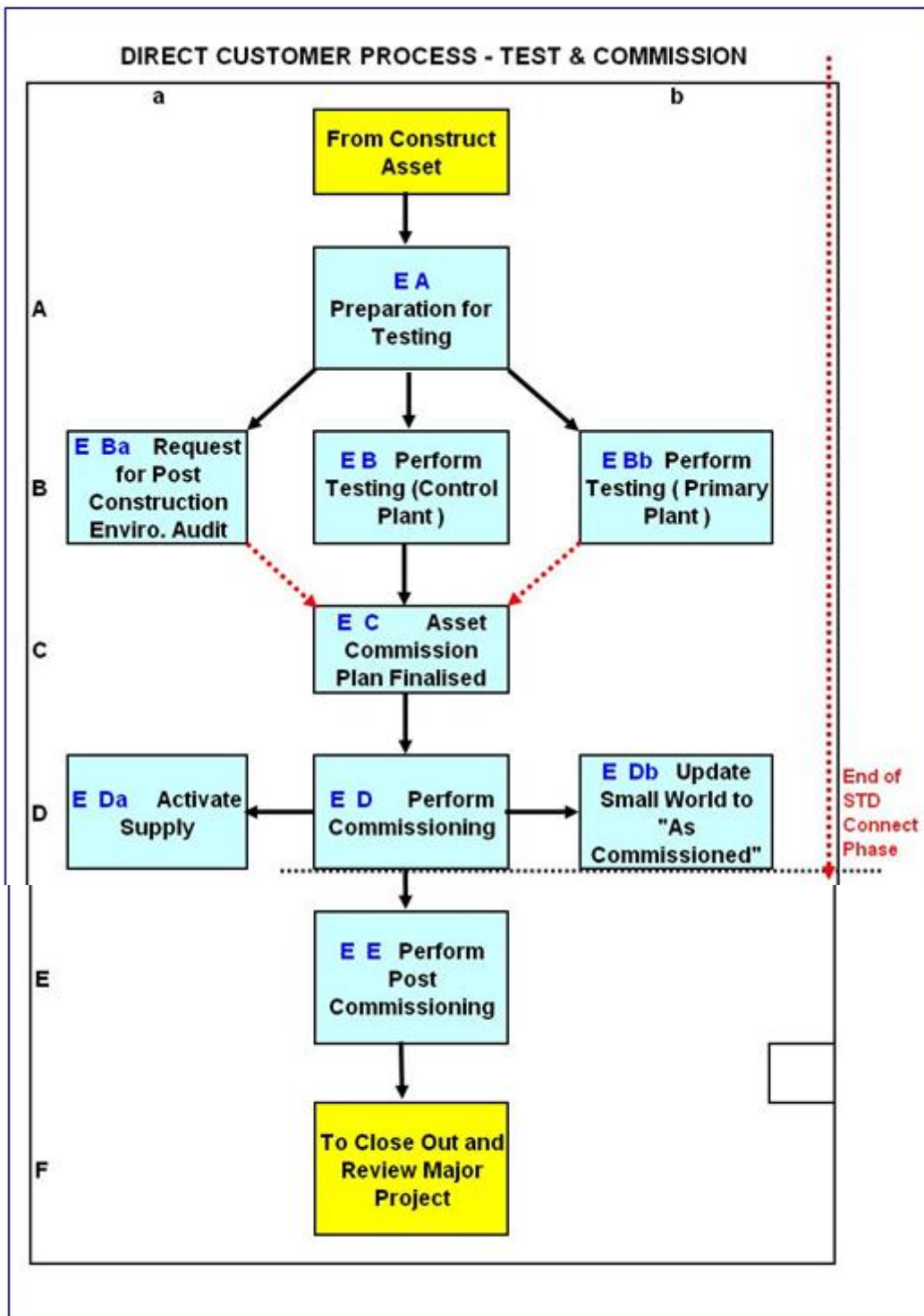
Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	180 of 243

DCc Create Materials Reservation	No	Text	Label	<i>Auto populate</i>	Mandatory
DCd Reserve Stock	No	Text	Label	<i>Auto populate</i>	Mandatory
DFa Quality Checks Confirmed	No	Text	Label	<i>Auto populate</i>	Mandatory
DFb Plant data captured in Maximo	No	Text	Label	<i>Auto populate</i>	Mandatory
EA Preparation for Testing	No	Text	Checkbox & Name Picker		Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected
Project ID	Yes	Text	Textbox	<i>Auto populate</i>	
Project Name	Yes	Text	Textbox	<i>Auto populate</i>	
JobNo	Yes	Text	Textbox	<i>Auto populate</i>	
JobName	Yes	Text	Textbox	<i>Auto populate</i>	
JobCategory	Yes	Text	Textbox	<i>Auto populate</i>	
Customer Application	No		Link		
Customer Information Form	No		Link		
Technical Information Form	No		Link		
Scope of Work	No		Link		
CRA Form	No		Link		
DRA Form	No		Link		
ERA Form	No		Link		
Help	Yes		Link		

5.2.1.5 Direct Customer Process – Test and Commission

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.



5.2.1.5.1 EA Preparation for Testing

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	182 of 243

EA Preparation for Testing		
Process Info	Description	Links
Process DirectCustomer - Major Activity EA Preparation for Testing Folio My Folio No	EA Preparation for Testing	Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work DRA Form DRA Form ERA Form Help
View Activity Notes	TARGET DATE 2009-09-28 DAYS LEFT -1	
EBa Request for Post Construction Environmental Audit <input type="checkbox"/> <-- None Selected --> EB Perform Testing Control Plant <input type="checkbox"/> <-- None Selected --> EBB Perform Testing Primary Plant <input type="checkbox"/> <-- None Selected -->		
Send To K2 Controller	<< Back Update Next >> Close	

5.2.1.5.1.1 List of functions-EA Preparation for Testing

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Target Date		No	Text	Textbox	Auto populate	
Days Left		No	Text	Textbox	Auto populate	
Sent By		No	Text	Textbox	Auto populate	
EBa Request for Post Construction Environmental Audit		No	Text	Checkbox & Name Picker		Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected
EB Perform Testing Control Plant		No	Text	Checkbox & Name Picker		Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected
EBb Perform Testing Primary Plant		No	Text	Checkbox & Name Picker		Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected
Project ID		Yes	Text	Textbox	Auto populate	
Project Name		Yes	Text	Textbox	Auto populate	
JobNo		Yes	Text	Textbox	Auto populate	
JobName		Yes	Text	Textbox	Auto populate	
JobCategory		Yes	Text	Textbox	Auto populate	
Customer Application		No		Link		
Customer Information Form		No		Link		
Technical Information Form		No		Link		

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	183 of 243

Scope of Work	No	Link
CRA Form	No	Link
DRA Form	No	Link
ERA Form	No	Link
Help	Yes	Link

5.2.1.5.2 EB Perform Testing Control Plant

EB Perform Testing Control Plant			
Process Info Process: DirectCustomer - Major Activity: EB Perform Testing Control Plant Folio: My Folio No		Description EB Perform Testing Control Plant	
Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work CRA Form DRA Form ERA Form Help		View Activity Notes <div> <div>TARGET DATE</div> <div>2009-09-28</div> </div> <div> <div>DAYS LEFT</div> <div>-1</div> </div>	
Witness/Perform acceptance testing of Transformer Confirm "as built drawings for Ctrl.I Plant" / Volume 3 during Pre-Commissioning meeting Testing Schedule confirmed Support Control Plant tested and commissioned (AC/DC; RTU, Comms, etc.) All Control/Primary Plant tested with respect to Control Plant Systems Functional test performed on control plant and correct settings applied EC Asset Commission Plan Finalised			
<input type="checkbox"/> Send To K2 Controller		<input type="button" value="Update"/> <input type="button" value="Next >>"/> <input type="button" value="Close"/>	

5.2.1.5.2.1 List of functions-EB Perform Testing Control Plant

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Target Date		No	Text	Textbox	Auto populate	
Days Left		No	Text	Textbox	Auto populate	
Sent By		No	Text	Textbox	Auto populate	
Witness/Perform acceptance testing of Transformer		No	Text	Checkbox		
Confirm "as built drawings for Ctrl.I Plant" / Volume 3 during Pre-Commissioning meeting		No	Text	Checkbox		Mandatory
Testing Schedule confirmed		No	Text	Checkbox		Mandatory
Support Control Plant tested and commissioned (AC/DC; RTU, Comms, etc.)		No	Text	Checkbox		Mandatory

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	184 of 243

All Control/Primary Plant tested with respect to Control Plant Sytems	No	Text	Checkbox	Mandatory
Functional test performed on control plant and correct settings applied	No	Text	Checkbox	Mandatory
EC Asset Commission Plan Finalised	No	Text	Checkbox & Name Picker	Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected
Project ID	Yes	Text	Textbox	Auto populate
Project Name	Yes	Text	Textbox	Auto populate
JobNo	Yes	Text	Textbox	Auto populate
JobName	Yes	Text	Textbox	Auto populate
JobCategory	Yes	Text	Textbox	Auto populate
Customer Application	No		Link	
Customer Information Form	No		Link	
Technical Information Form	No		Link	
Scope of Work	No		Link	
CRA Form	No		Link	
DRA Form	No		Link	
ERA Form	No		Link	
Help	Yes		Link	

5.2.1.5.3 EBa Request for Post Construction Environmental Audit

EBa Request for Post Construction Environmental Audit			
Process Info		Description	
Process	DirectCustomer - Major	EBa Request for Post Construction Environmental Audit	
Activity	EBa Request for Post Construction Environmental Audit		
Folio	My Folio No		
View Activity Notes		<div>TARGET DATE</div> <div>DAYS LEFT</div> <div>2009-09-28</div> <div>-1</div>	
Post Construction Environmental Audit completed and submitted to PC <input type="checkbox"/>			
Send To K2 Controller		<div>Update</div> <div>Next >></div> <div>Close</div>	
		<div>Edit Activity</div> <div>Customer Application</div> <div>Customer Information Form</div> <div>Technical Information Form</div> <div>Scope Of Work</div> <div>CRA Form</div> <div>DRA Form</div> <div>ERA Form</div> <div>Help</div>	

5.2.1.5.3.1 List of functions-EBa Request for Post Construction Environmental Audit

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	185 of 243

Description	Yes	Text	Textbox	Auto populate
Add/View Activity Notes	No	Text	Link	
Target Date	No	Text	Textbox	Auto populate
Days Left	No	Text	Textbox	Auto populate
Sent By	No	Text	Textbox	Auto populate
Post Construction Environmental Audit completed and submitted to PC	No	Text	Checkbox	Mandatory
Customer Application	No		Link	
Customer Information Form	No		Link	
Technical Information Form	No		Link	
Scope of Work	No		Link	
CRA Form	No		Link	
DRA Form	No		Link	
ERA Form	No		Link	
Help	Yes		Link	

5.2.1.5.4 Ebb Perform Testing Primary Plant

EBb Perform Testing Primary Plant		
Process Info Process: DirectCustomer - Major Activity: Ebb Perform Testing Primary Plant Folio: My Folio No	Description Ebb Perform Testing Primary Plant	Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work CRA Form DRA Form ERA Form Help
View Activity Notes Relevant Primary Plant set up, aligned and Tested <input type="checkbox"/> Results of Tests recorded and sent to PC <input type="checkbox"/>	TARGET DATE 2009-09-28 DAYS LEFT -1	
<input type="button" value="Send To K2 Controller"/>	<input type="button" value="Update"/> <input type="button" value="Next >>"/> <input type="button" value="Close"/>	

5.2.1.5.4.1 List of functions-Ebb Perform Testing Primary Plant

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Target Date		No	Text	Textbox	Auto populate	
Days Left		No	Text	Textbox	Auto populate	
Sent By		No	Text	Textbox	Auto populate	
Relevant Primary Plant set up, aligned and Tested		No	Text	Checkbox		Mandatory
Results of Tests		No	Text	Checkbox		Mandatory

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	186 of 243

recorded and sent to PC		
Customer Application	No	Link
Customer Information Form	No	Link
Technical Information Form	No	Link
Scope of Work	No	Link
CRA Form	No	Link
DRA Form	No	Link
ERA Form	No	Link
Help	Yes	Link

5.2.1.5.5 EC Asset Commission Plan Finalised

EC Asset Commission Plan Finalised		
Process Info Process: DirectCustomer - Major Activity: EC Asset Commission Plan Finalised Folio: My Folio No	Description EC Asset Commission Plan Finalised	Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work CRA Form DRA Form ERA Form Help
View Activity Notes EBA Request for Post Construction Environmental Audit EBB Perform Testing Primary Plant Review Outage plan and Re-schedule if required Ensure Outage Operating Plan is compiled All acceptance signatures obtained for "dead testing" from EDFs Verify that all defects have been rectified Hand over Constructed Asset to Field Services and obtain required signatures ED Perform Commissioning	TARGET DATE 2009-09-28 DAYS LEFT -1 Completed - 2009-09-29 10:06:49 Completed - 2009-09-29 10:06:50 <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <-- None Selected -->	
<input type="button" value="Send To K2 Controller"/>	<input type="button" value="Back"/> <input type="button" value="Update"/> <input type="button" value="Next >"/> <input type="button" value="Close"/>	

5.2.1.5.5.1 List of functions-EC Asset Commission Plan Finalised

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Target Date		No	Text	Textbox	Auto populate	
Days Left		No	Text	Textbox	Auto populate	
Sent By		No	Text	Textbox	Auto populate	
EBA Request for Post Construction Environmental Audit		No	Text	Label	Auto populate	Mandatory
EBB Perform Testing Primary Plant		No	Text	Label	Auto populate	Mandatory
Review Outage plan and Re-schedule if required		No	Text	Checkbox		Mandatory

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	187 of 243

Ensure Outage Operating Plan is compiled	No	Text	Checkbox	Mandatory
All acceptance signatures obtained for "dead testing" from EDFS	No	Text	Checkbox	Mandatory
Verify that all defects have been rectified	No	Text	Checkbox	Mandatory
Hand over Constructed Asset to Field Services and obtain required signatures	No	Text	Checkbox	Mandatory
ED Perform Commissioning	No	Text	Checkbox & Name Picker	Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected
Customer Application	No		Link	
Customer Information Form	No		Link	
Technical Information Form	No		Link	
Scope of Work	No		Link	
CRA Form	No		Link	
DRA Form	No		Link	
ERA Form	No		Link	
Help	Yes		Link	

5.2.1.5.6 ED Perform Commissioning

ED Perform Commissioning														
<table border="1"> <tr> <th colspan="2">Process Info</th> </tr> <tr> <td>Process</td> <td>DirectCustomer - Major</td> </tr> <tr> <td>Activity</td> <td>ED Perform Commissioning</td> </tr> <tr> <td>Folio</td> <td>My Folio No</td> </tr> </table>	Process Info		Process	DirectCustomer - Major	Activity	ED Perform Commissioning	Folio	My Folio No	<table border="1"> <tr> <th>Description</th> </tr> <tr> <td>ED Perform Commissioning</td> </tr> </table>	Description	ED Perform Commissioning	<table border="1"> <tr> <th>Links</th> </tr> <tr> <td> Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work CRA Form DRA Form ERA Form Help </td> </tr> </table>	Links	Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work CRA Form DRA Form ERA Form Help
Process Info														
Process	DirectCustomer - Major													
Activity	ED Perform Commissioning													
Folio	My Folio No													
Description														
ED Perform Commissioning														
Links														
Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work CRA Form DRA Form ERA Form Help														
<table border="1"> <tr> <th>View Activity Notes</th> </tr> </table>	View Activity Notes	<table border="1"> <tr> <th>TARGET DATE</th> <td>2009-09-28</td> </tr> <tr> <th>DAYS LEFT</th> <td>-1</td> </tr> </table>	TARGET DATE	2009-09-28	DAYS LEFT	-1								
View Activity Notes														
TARGET DATE	2009-09-28													
DAYS LEFT	-1													
<p>Ensure Outage Project Leader has discussed Outage Plan with all relevant resources <input type="checkbox"/></p> <p>Confirm Customer/s had been fully briefed/consulted about the Outage <input type="checkbox"/></p> <p>All Labels have been provided and correctly installed as per Network Operating Diagram's <input type="checkbox"/></p> <p>Labels for the Developer Network Elements to be provided and installed by the Developer</p> <p>Post Construction environmental Audit completed <input type="checkbox"/></p> <p>Ensure Energising of Plant is carried out <input type="checkbox"/></p> <p>All Post Energising Tests have been completed and results recorded where applicable <input type="checkbox"/></p> <p>Select - "Supply Point Energised" or "Customer Taking Supply" <input type="text" value="<-- None Selected -->"/></p> <p>EDa Activate Supply <input type="text" value="<-- None Selected -->"/></p> <p>EE Perform Post Commissioning <input type="text" value="<-- None Selected -->"/></p> <p>EDb Update SmallWorld to As Commissioned <input type="text" value="<-- None Selected -->"/></p>														
<table border="1"> <tr> <td>Send To K2 Controller</td> <td> <input type="button" value=" << Back"/> <input type="button" value=" Update"/> <input type="button" value=" Next >>"/> <input type="button" value=" Close"/> </td> </tr> </table>			Send To K2 Controller	<input type="button" value=" << Back"/> <input type="button" value=" Update"/> <input type="button" value=" Next >>"/> <input type="button" value=" Close"/>										
Send To K2 Controller	<input type="button" value=" << Back"/> <input type="button" value=" Update"/> <input type="button" value=" Next >>"/> <input type="button" value=" Close"/>													

5.2.1.5.6.1 List of functions-ED Perform Commissioning

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	188 of 243

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Target Date		No	Text	Textbox	Auto populate	
Days Left		No	Text	Textbox	Auto populate	
Sent By		No	Text	Textbox	Auto populate	
Ensure Outage Project Leader has discussed Outage Plan with all relevant resources		No	Text	Checkbox		Mandatory
Confirm Customer/s had been fully briefed/consulted about the Outage		No	Text	Checkbox		Mandatory
All Labels have been provided and correctly installed as per Network Operating Diagram's		No	Text	Checkbox		Mandatory
Labels for the Developer Network Elements to be provided and installed by the Developer		No	Text	Label		
Post Construction environmental Audit completed		No	Text	Checkbox		Mandatory
Ensure Energising of Plant is carried out		No	Text	Checkbox		Mandatory
All Post Energising Tests have been completed and results recorded where applicable		No	Text	Checkbox		Mandatory
Select - "Supply Point Energised" or "Customer Taking Supply"		No	Text	Dropdown	Values (1. Supply Point Energised, 2. Customer Taking Supply)	Mandatory
EDa Activate Supply		No	Text	Checkbox & Name Picker		Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected
EE Perform Post Commissioning		No	Text	Checkbox & Name Picker		Mandatory When the checkbox is selected, the next user

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	189 of 243

				to carry out the next activity should be selected
EDb Update SmallWorld to As Commissioned	No	Text	Checkbox & Name Picker	Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected
Customer Application	No		Link	
Customer Information Form	No		Link	
Technical Information Form	No		Link	
Scope of Work	No		Link	
CRA Form	No		Link	
DRA Form	No		Link	
ERA Form	No		Link	
Help	Yes		Link	

5.2.1.5.7 EDa Activate Supply

EDa Activate Supply			
Process Info Process DirectCustomer - Major Activity EDa Activate Supply Folio My Folio No		Description EDa Activate Supply	
View Activity Notes Supply Point Energised only or Customer taking Supply Confirm In-Commission sheet from PM Confirm supply activated in CordAptix		TARGET DATE 2010-04-27 DAYS LEFT -2 SupplyPointOrCustomer <input type="checkbox"/> <input type="checkbox"/>	
Project ID Project Name JOBNO JOBNAME JOBCATEGORY		Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work CRA Form DRA Form ERA Form Help	
Send To K2 Controller		Update Next >> Close	

5.2.1.5.7.1 List of functions- EDa Activate Supply

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Target Date		No	Text	Textbox	Auto populate	
Days Left		No	Text	Textbox	Auto populate	
Sent By		No	Text	Textbox	Auto populate	
Supply Point Energised only or Customer taking		No	Text	Label	Auto populate	Mandatory

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	190 of 243

Supply				
Confirm In-Commission sheet from PM	No	Text	Checkbox	Mandatory
Confirm supply activated in CordAptix	No	Text	Checkbox	Mandatory
Project ID	Yes	Text	Textbox	Auto populate
Project Name	Yes	Text	Textbox	Auto populate
JobNo	Yes	Text	Textbox	Auto populate
JobName	Yes	Text	Textbox	Auto populate
JobCategory	Yes	Text	Textbox	Auto populate
Customer Application	No		Link	
Customer Information Form	No		Link	
Technical Information Form	No		Link	
Scope of Work	No		Link	
CRA Form	No		Link	
DRA Form	No		Link	
ERA Form	No		Link	
Help	Yes		Link	

5.2.1.5.8 EDb Update Smallworld to As Commissioned

EDb Update SmallWorld to As Commissioned		
Process Info Process DirectCustomer - Major Activity EDb Update SmallWorld to As Commissioned Folio My Folio No	Description EDb Update SmallWorld to As Commissioned	Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work CRA Form DRA Form ERA Form Help
View Activity Notes SmallWorld status updated <input type="checkbox"/>	TARGET DATE 2009-09-28 DAYS LEFT -1	
<input type="button" value="Send To K2 Controller"/>	<input type="button" value="Update"/> <input type="button" value="Next >>"/> <input type="button" value="Close"/>	

5.2.1.5.8.1 List of functions- EDb Update Smallworld to As Commissioned

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Target Date		No	Text	Textbox	Auto populate	
Days Left		No	Text	Textbox	Auto populate	
Sent By		No	Text	Textbox	Auto populate	
SmallWorld status updated		No	Text	Label	Auto populate	Mandatory
Customer Application		No		Link		

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	191 of 243

Customer Information Form	No	Link
Technical Information Form	No	Link
Scope of Work	No	Link
CRA Form	No	Link
DRA Form	No	Link
ERA Form	No	Link
Help	Yes	Link

5.2.1.5.9 EE Perform Post Commissioning

EE Perform Post Commissioning		
Process Info Process: DirectCustomer - Major Activity: EE Perform Post Commissioning Folio: My Folio No	Description EE Perform Post Commissioning	Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work CRA Form DRA Form ERA Form Help
View Activity Notes	TARGET DATE 2009-09-28 DAYS LEFT -1	
Confirm with Data Manager that all CNL linking is correct Complete set of "As Built" drawings handed to the Control plant PE's All Defects Cleared (If not an agreed Action Plan in place for outstanding items) Project close-out meeting held EDa Activate Supply EDb Update SmallWorld to As Commissioned FB Close Out Major Project		
Completed - 2009-09-29 10:09:27 Completed - 2009-09-29 10:09:28 <input type="checkbox"/> <-- None Selected -->		
<input type="button" value="Send To K2 Controller"/>	<input type="button" value="Back"/> <input type="button" value="Update"/> <input type="button" value="Next"/> <input type="button" value="Close"/>	

5.2.1.5.9.1 List of functions-EE Perform Post Commissioning

Field Name	Data Field Name	Read - Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Target Date		No	Text	Textbox	Auto populate	
Days Left		No	Text	Textbox	Auto populate	
Sent By		No	Text	Textbox	Auto populate	
Confirm with Data Manager that all CNL linking is correct		No	Text	Checkbox		Mandatory
Complete set of "As Built" drawings handed to the Control plant PE's		No	Text	Checkbox		Mandatory
All Defects Cleared (If not an agreed Action Plan in place for outstanding items)		No	Text	Checkbox		Mandatory

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	192 of 243

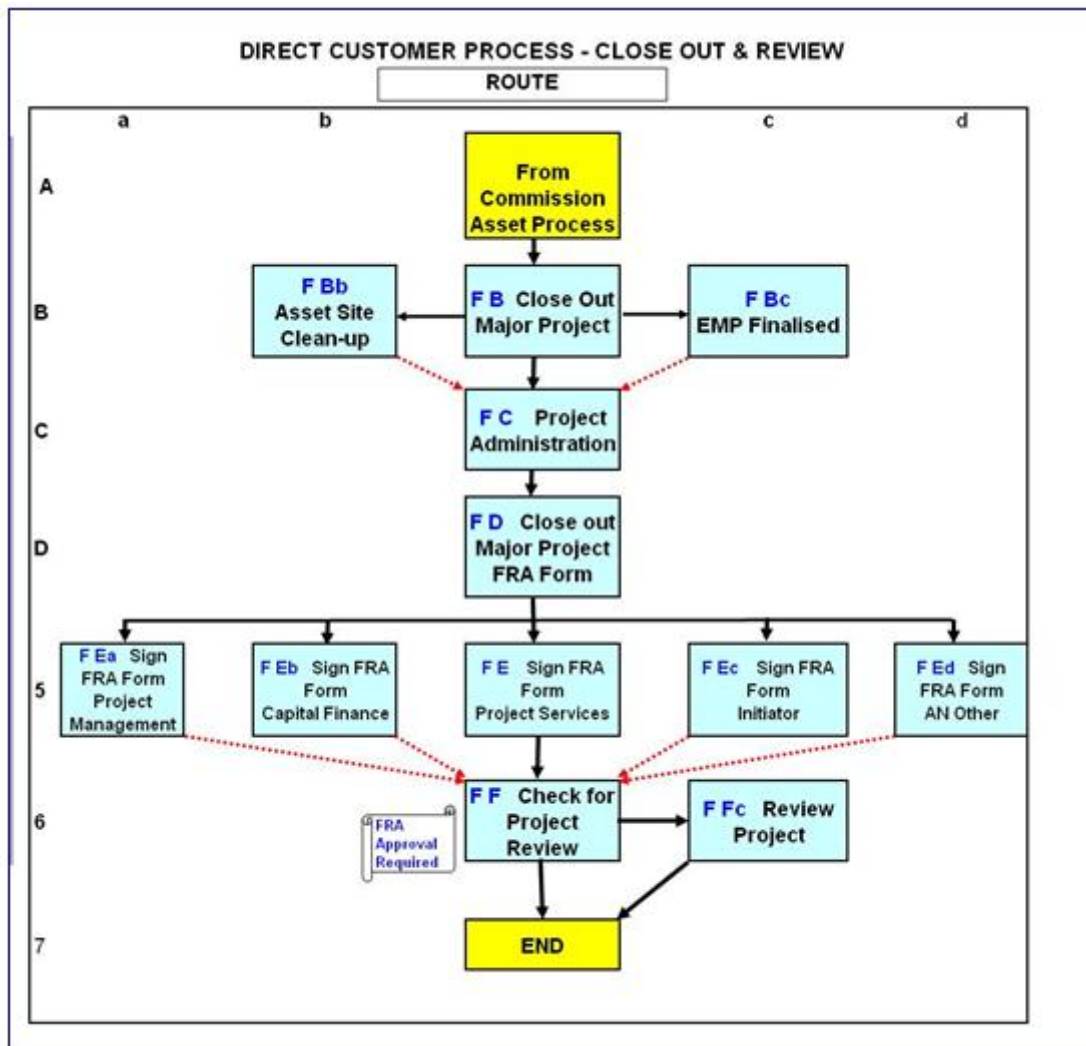
Project close-out meeting held	No	Text	Checkbox		Mandatory
EDa Activate Supply	No	Text	Label	<i>Auto populate</i>	Mandatory
EDb Update SmallWorld to As Commissioned	No	Text	Label	<i>Auto populate</i>	Mandatory
FB Close Out Major Project	No	Text	Checkbox & Name Picker		Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected
Customer Application	No		Link		
Customer Information Form	No		Link		
Technical Information Form	No		Link		
Scope of Work	No		Link		
CRA Form	No		Link		
DRA Form	No		Link		
ERA Form	No		Link		
Help	Yes		Link		

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	193 of 243

5.2.1.6 Close Out FRA Phase (Close Out and Review Major Project)



5.2.1.6.1 FB Close Out Major Project

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	194 of 243

FB Close Out Major Project		
Process Info Process DirectCustomer - Major Activity FB Close Out Major Project Folio My Folio No	Description FB Close Out Major Project	Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work CRA Form DRA Form ERA Form FRA Form Help
View Activity Notes Construction completed as per EMP and any ROD requirements Met Live testing executed successfully Asset handed over to Field Services to Operate and Maintain All data updated CC&B Smallworld Maximo Consultants and Construction Contractor appraisal completed FBB Asset Site Clean up FC Project Administration FBc EMP Finalised Target for FRA Form completion at Activity FF stage		
<div> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> </div> <div> <input type="checkbox"/> <-- None Selected --> <input type="checkbox"/> <-- None Selected --> <input type="checkbox"/> <-- None Selected --> 2009-09-28 </div>		
Project ID Project Name Project Name JOBNO JOBNAME JOBCATEGORY		
<div> Send To K2 Controller << Back Update Next >> Close </div>		

5.2.1.6.1.1 List of functions-FB Close Out Major Project

Field Name	Data Field Name	Read-Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Target Date		No	Text	Textbox	Auto populate	
Days Left		No	Text	Textbox	Auto populate	
Sent By		No	Text	Textbox	Auto populate	
Construction completed as per EMP and any ROD requirements Met		No	Text	Checkbox		Mandatory
Live testing executed successfully		No	Text	Checkbox		Mandatory
Asset handed over to Field Services to Operate and Maintain		No	Text	Checkbox		Mandatory
All data updated		No	Text	Checkbox		Mandatory
CC&B		No	Text	Checkbox		Mandatory
Smallworld		No	Text	Checkbox		Mandatory
Maximo		No	Text	Checkbox		Mandatory
Consultants and Construction Contractor appraisal completed		No	Text	Checkbox		Mandatory
FBB Asset Site Clean up		No	Text	Checkbox & Name Picker		Mandatory When the checkbox is

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	195 of 243

				selected, the next user to carry out the next activity should be selected
FC Project Administration	No	Text	Checkbox & Name Picker	Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected
FBc EMP Finalised	No	Text	Checkbox & Name Picker	Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected
Target for FRA Form completion at Activity FF stage	No	Date	Date Picker, Calendar	Mandatory YYYY-MM-DD
Project ID	Yes	Text	Textbox	<i>Auto populate</i>
Project Name	Yes	Text	Textbox	<i>Auto populate</i>
JobNo	Yes	Text	Textbox	<i>Auto populate</i>
JobName	Yes	Text	Textbox	<i>Auto populate</i>
JobCategory	Yes	Text	Textbox	<i>Auto populate</i>
Customer Application	No		Link	
Customer Information Form	No		Link	
Technical Information Form	No		Link	
Scope of Work	No		Link	
CRA Form	No		Link	
DRA Form	No		Link	
ERA Form	No		Link	
FRA Form	No		Link	
Help	Yes		Link	

5.2.1.6.2 FBb Asset Site Clean Up

FBb Asset Site Clean up		
Process Info Process: DirectCustomer - Major Activity: FBb Asset Site Clean up Folio: My Folio No	Description FBb Asset Site Clean up	Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work CRA Form DRA Form ERA Form FRA Link Help
View Activity Notes All quality Check Sheets as per volume 3 completed Handover and Test Certificate placed on project file Receipt of surplus materials from Construction Contractor All surplus materials returned to Logistics Newly constructed asset site cleared		
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="button" value="Send To K2 Controller"/> <input type="button" value="Update"/> <input type="button" value="Next >>"/> <input type="button" value="Close"/>	

5.2.1.6.2.1 List of functions-FBb Asset Site Clean Up

Field Name	Data Field	Read-Only	Value Type	Control type	Notes	Validations
------------	------------	-----------	------------	--------------	-------	-------------

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	196 of 243

Name				
Process Info	Yes	Text	Label	Auto populate
Process	Yes	Text	Textbox	Auto populate
Activity	Yes	Text	Textbox	Auto populate
Folio	Yes	Text	Textbox	Auto populate
Description	Yes	Text	Textbox	Auto populate
Add/View Activity Notes	No	Text	Link	
Target Date	No	Text	Textbox	Auto populate
Days Left	No	Text	Textbox	Auto populate
Sent By	No	Text	Textbox	Auto populate
All quality Check Sheets as per volume 3 completed	No	Text	Checkbox	Mandatory
Handover and Test Certificate placed on project file	No	Text	Checkbox	Mandatory
Receipt of surplus materials from Construction Contractor	No	Text	Checkbox	Mandatory
All surplus materials returned to Logistics	No	Text	Checkbox	Mandatory
Newly constructed asset site cleared	No	Text	Checkbox	Mandatory
Customer Application	No		Link	
Customer Information Form	No		Link	
Technical Information Form	No		Link	
Scope of Work	No		Link	
CRA Form	No		Link	
DRA Form	No		Link	
ERA Form	No		Link	
FRA Form	No		Link	
Help	Yes		Link	

5.2.1.6.3 FBC EMP Finalised

FBC EMP Finalised		
Process Info Process: DirectCustomer - Major Activity: FBC EMP Finalised Folio: My Folio No	Description FBC EMP Finalised	Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work CRA Form DRA Form ERA Form FRA Form Help
View Activity Notes EMP completed and finalised <input type="checkbox"/> EMP and ROD requirements handed over to Field Services to Complete <input type="checkbox"/>		
<input type="button" value="Send To K2 Controller"/>	<input type="button" value="Update"/> <input type="button" value="Next >>"/> <input type="button" value="Close"/>	

5.2.1.6.3.1 List of functions-FBC EMP Finalised

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	197 of 243

Field Name	Data Field Name	Read-Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Target Date		No	Text	Textbox	Auto populate	
Days Left		No	Text	Textbox	Auto populate	
Sent By		No	Text	Textbox	Auto populate	
EMP completed and finalised		No	Text	Checkbox		Mandatory
EMP and ROD requirements handed over to Field Services to Complete		No	Text	Checkbox		Mandatory
Customer Application		No		Link		
Customer Information Form		No		Link		
Technical Information Form		No		Link		
Scope of Work		No		Link		
CRA Form		No		Link		
DRA Form		No		Link		
ERA Form		No		Link		
FRA Form		No		Link		
Help		Yes		Link		

5.2.1.6.4 FC Project Administration

FC Project Administration		
Process Info Process DirectCustomer - Major Activity FC Project Administration Folio My Folio No	Description FC Project Administration	Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work CRA Form DRA Form ERA Form FRA Form Help
View Activity Notes FBc EMP Finalised FBb Asset Site Clean up Asset Number/s obtained and project placed into C.O. Note:- Assets created by the Developer, and taken over by Eskom must also be captured in the Assets Register Settle/Finalise outstanding commitments and accounts Final Project Close in SAP Reconcile Project Costs and Schedule variances Materials Ordered, Delivered, Used and Returned to Stock and Reconciled Project Closure FRA Form Compiled FD Close Out Major Project FRA Form	<div> <div>TARGET DATE</div> <div>2009-09-28</div> </div> <div> <div>DAYS LEFT</div> <div>-1</div> </div> <div> <div>Completed - 2009-09-29 10:12:15</div> <div>Completed - 2009-09-29 10:12:15</div> <div><input type="checkbox"/></div> <div><input type="checkbox"/></div> <div><input type="checkbox"/></div> <div><input type="checkbox"/></div> <div><input type="checkbox"/></div> <div><input type="checkbox"/></div> <div><input type="checkbox"/></div> <div><- None Selected -></div> </div>	
<div>Send To K2 Controller</div>	<div> <div><< Back</div> <div>Update</div> <div>Next >></div> <div>Close</div> </div>	

5.2.1.6.4.1 List of functions-FC Project Administration

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	198 of 243

Field Name	Data Field Name	Read-Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	<i>Auto populate</i>	
Process		Yes	Text	Textbox	<i>Auto populate</i>	
Activity		Yes	Text	Textbox	<i>Auto populate</i>	
Folio		Yes	Text	Textbox	<i>Auto populate</i>	
Description		Yes	Text	Textbox	<i>Auto populate</i>	
Add/View Activity Notes		No	Text	Link		
Target Date		No	Text	Textbox	<i>Auto populate</i>	
Days Left		No	Text	Textbox	<i>Auto populate</i>	
Sent By		No	Text	Textbox	<i>Auto populate</i>	
FBc EMP Finalised		No	Text	Label	<i>Auto populate</i>	Mandatory
FBb Asset Site Clean up		No	Text	Label	<i>Auto populate</i>	Mandatory
Asset Number/s obtained and project placed into C.O.		No	Text	Checkbox		Mandatory
Note:- Assets created by the Developer, and taken over by Eskom must also be captured in the Assets Register		Yes	Text	Label		
Settle/Finalise outstanding commitments and accounts		No	Text	Checkbox		Mandatory
Final Project Close in SAP		No	Text	Checkbox		Mandatory
Reconcile Project Costs and Schedule variances		No	Text	Checkbox		Mandatory
Materials Ordered, Delivered, Used and Returned to Stock and Reconciled		No	Text	Checkbox		Mandatory
Project Closure FRA Form Compiled		No	Text	Checkbox		Mandatory
FD Close Out Major Project FRA Form		No	Text	Checkbox & Name Picker		Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected
Customer Application		No		Link		
Customer Information Form		No		Link		
Technical Information Form		No		Link		
Scope of Work		No		Link		
CRA Form		No		Link		
DRA Form		No		Link		
ERA Form		No		Link		

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	199 of 243

FRA Form	No	Link
Help	Yes	Link

5.2.1.6.5 FD Close Out Major Project FRA Form

5.2.1.6.5.1 List of functions-FD Close Out Major Project FRA Form

Field Name	Data Field Name	Read-Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Target Date		No	Text	Textbox	Auto populate	
Days Left		No	Text	Textbox	Auto populate	
Sent By		No	Text	Textbox	Auto populate	
Check completeness of FRA Form		No	Text	Checkbox		Mandatory
Ensure all Quality Control Hold Points are met		No	Text	Checkbox		Mandatory
FEa Sign FRA Form Project Management		No	Text	Checkbox & Name Picker		Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected
FEB Sign FRA Form Capital Finance		No	Text	Checkbox & Name Picker		Mandatory When the checkbox is selected, the next user to carry out the next activity should be

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	200 of 243

				selected
FE Sign FRA Form Project Services	No	Text	Checkbox & Name Picker	Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected
FEc Sign FRA Form Initiator	No	Text	Checkbox & Name Picker	Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected
FEd Sign FRA Form AN Other	No	Text	Checkbox & Name Picker	When the checkbox is selected, the next user to carry out the next activity should be selected
Customer Application	No		Link	
Customer Information Form	No		Link	
Technical Information Form	No		Link	
Scope of Work	No		Link	
CRA Form	No		Link	
DRA Form	No		Link	
ERA Form	No		Link	
FRA Form	No		Link	
Help	Yes		Link	

5.2.1.6.6 FE Sign FRA Form Project Services

FE Sign FRA Form Project Services	
Process Info Process: DirectCustomer - Major Activity: FE Sign FRA Form Project Services Folio: My Folio No	Description FE Sign FRA Form Project Services
Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work CRA Form DRA Form ERA Form FRA Form Help	View Activity Notes TARGET DATE: 2009-09-28 DAYS LEFT: -1 Final check FRA Form before submission to RIC Sign-off Quality Control Hold Points Request for Inclusion on RIC Agenda FP Check for Project Review <input type="checkbox"/> <-- None Selected -->
<input type="button" value="Send To K2 Controller"/>	<input type="button" value="Update"/> <input type="button" value="Next >>"/> <input type="button" value="Close"/>

5.2.1.6.6.1 List of functions-FE Sign FRA Form Project Services

Field Name	Data Field Name	Read-Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	201 of 243

Process	Yes	Text	Textbox	<i>Auto populate</i>
Activity	Yes	Text	Textbox	<i>Auto populate</i>
Folio	Yes	Text	Textbox	<i>Auto populate</i>
Description	Yes	Text	Textbox	<i>Auto populate</i>
Add/View Activity Notes	No	Text	Link	
Target Date	No	Text	Textbox	<i>Auto populate</i>
Days Left	No	Text	Textbox	<i>Auto populate</i>
Sent By	No	Text	Textbox	<i>Auto populate</i>
Final check FRA Form before submission to RIC	No	Text	Checkbox	Mandatory
Sign-off Quality Control Hold Points	No	Text	Checkbox	Mandatory
Request for Inclusion on RIC Agenda	No	Text	Checkbox	Mandatory
FF Check for Project Review	No	Text	Checkbox & Name Picker	Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected
Customer Application	No		Link	
Customer Information Form	No		Link	
Technical Information Form	No		Link	
Scope of Work	No		Link	
CRA Form	No		Link	
DRA Form	No		Link	
ERA Form	No		Link	
FRA Form	No		Link	
Help	Yes		Link	

5.2.1.6.7 FEa Sign FRA Form Project Management

FEa Sign FRA Form Project Management			
Process Info		Description	
Process	DirectCustomer - Major	FEa Sign FRA Form Project Management	
Activity	FEa Sign FRA Form Project Management		
Folio	My Folio No		
View Activity Notes		TARGET DATE	2009-09-28
		DAYS LEFT	-1
Quality of explanations <input type="checkbox"/> Explanations accompanied by supporting documentation <input type="checkbox"/>			
<input type="button" value="Send To K2 Controller"/>		<input type="button" value="Update"/> <input type="button" value="Next >>"/> <input type="button" value="Close"/>	
		Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work CRA Form DRA Form ERA Form FRA Form Help	

5.2.1.6.7.1 List of functions-FEa Sign FRA Form Project management

Field Name	Data Field Name	Read-Only	Value Type	Control type	Notes	Validations
------------	-----------------	-----------	------------	--------------	-------	-------------

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	202 of 243

Process Info	Yes	Text	Label	Auto populate
Process	Yes	Text	Textbox	Auto populate
Activity	Yes	Text	Textbox	Auto populate
Folio	Yes	Text	Textbox	Auto populate
Description	Yes	Text	Textbox	Auto populate
Add/View Activity Notes	No	Text	Link	
Target Date	No	Text	Textbox	Auto populate
Days Left	No	Text	Textbox	Auto populate
Sent By	No	Text	Textbox	Auto populate
Quality of explanations	No	Text	Checkbox	Mandatory
Explanations accompanied by supporting documentation	No	Text	Checkbox	Mandatory
Customer Application	No		Link	
Customer Information Form	No		Link	
Technical Information Form	No		Link	
Scope of Work	No		Link	
CRA Form	No		Link	
DRA Form	No		Link	
ERA Form	No		Link	
FRA Form	No		Link	
Help	Yes		Link	

5.2.1.6.8 Feb Sign FRA Form Capital Finance

FEb Sign FRA Form Capital Finance			
Process Info Process: DirectCustomer - Major Activity: FEb Sign FRA Form Capital Finance Folio: My Folio No		Description FEb Sign FRA Form Capital Finance	
View Activity Notes Check numerical accuracy of FRA Form vs. SAP Check for correct costing allocation on project Quality of financial explanations - does it make financial sense Remaining budget returned to IM		TARGET DATE 2009-09-28 DAYS LEFT -1	
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>		Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work CRA Form DRA Form ERA Form FRA Form Help	
<input type="button" value="Send To K2 Controller"/>		<input type="button" value="Update"/> <input type="button" value="Next >>"/> <input type="button" value="Close"/>	

5.2.1.6.8.1 List of functions-FEb Sign FRA Form Capital Finance

Field Name	Data Field Name	Read-Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	203 of 243

Activity	Yes	Text	Textbox	Auto populate
Folio	Yes	Text	Textbox	Auto populate
Description	Yes	Text	Textbox	Auto populate
Add/View Activity Notes	No	Text	Link	
Target Date	No	Text	Textbox	Auto populate
Days Left	No	Text	Textbox	Auto populate
Sent By	No	Text	Textbox	Auto populate
Check numerical accuracy of FRA Form vs. SAP	No	Text	Checkbox	Mandatory
Check for correct costing allocation on project	No	Text	Checkbox	Mandatory
Quality of financial explanations - does it make financial sense	No	Text	Checkbox	Mandatory
Remaining budget returned to IM	No	Text	Checkbox	Mandatory
Customer Application	No		Link	
Customer Information Form	No		Link	
Technical Information Form	No		Link	
Scope of Work	No		Link	
CRA Form	No		Link	
DRA Form	No		Link	
ERA Form	No		Link	
FRA Form	No		Link	
Help	Yes		Link	

5.2.1.6.9 FEc Sign FRA Form Initiator

FEc Sign FRA Form Initiator			
Process Info Process: DirectCustomer - Major Activity: FEc Sign FRA Form Initiator Folio: My Folio No		Description FEc Sign FRA Form Initiator	
Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work CRA Form DRA Form ERA Form FRA Form Help		View Activity Notes TARGET DATE: 2009-09-28 DAYS LEFT: -1	
Original intent of Project was met <input type="checkbox"/> Scope and Costs at CRA Form compared with FRA Form <input type="checkbox"/>			
<input type="button" value="Send To K2 Controller"/>		<input type="button" value="Update"/> <input type="button" value="Next >"/> <input type="button" value="Close"/>	

5.2.1.6.9.1 List of functions-FEc Sign FRA Form Initiator

Field Name	Data Field Name	Read-Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	204 of 243

Activity	Yes	Text	Textbox	Auto populate
Folio	Yes	Text	Textbox	Auto populate
Description	Yes	Text	Textbox	Auto populate
Add/View Activity Notes	No	Text	Link	
Target Date	No	Text	Textbox	Auto populate
Days Left	No	Text	Textbox	Auto populate
Sent By	No	Text	Textbox	Auto populate
Original intent of Project was met	No	Text	Checkbox	Mandatory
Scope and Costs at CRA Form compared with FRA Form	No	Text	Checkbox	Mandatory
Customer Application	No		Link	
Customer Information Form	No		Link	
Technical Information Form	No		Link	
Scope of Work	No		Link	
CRA Form	No		Link	
DRA Form	No		Link	
ERA Form	No		Link	
FRA Form	No		Link	
Help	Yes		Link	

5.2.1.6.10 FEd Sign FRA AN Other

FEd Sign FRA Form AN Other		
Process Info Process: DirectCustomer - Major Activity: FEd Sign FRA Form AN Other Folio: My Folio No	Description FEd Sign FRA Form AN Other	Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work CRA Form DRA Form ERA Form FRA Form Help
View Activity Notes	TARGET DATE 2009-09-28 DAYS LEFT -1	
Comments relative to A. N. Other selected <input type="checkbox"/>		
Send To K2 Controller	Update	Next >> Close

5.2.1.6.10.1 List of functions-FEd Sign FRA An Other

Field Name	Data Field Name	Read-Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Target Date		No	Text	Textbox	Auto populate	

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	205 of 243

Days Left	No	Text	Textbox	Auto populate
Sent By	No	Text	Textbox	Auto populate
Comments relative to A.N selected	No	Text	Checkbox	Mandatory
Customer Application	No		Link	
Customer Information Form	No		Link	
Technical Information Form	No		Link	
Scope of Work	No		Link	
CRA Form	No		Link	
DRA Form	No		Link	
ERA Form	No		Link	
FRA Form	No		Link	
Help	Yes		Link	

5.2.1.6.11 FF Check for Project Review

The screenshot shows the 'FF Check for Project Review' application. The main window is divided into several sections:

- Process Info:** Includes fields for Process (DirectCustomer - Major), Activity (FF Check for Project Review), and Folio (My Folio No).
- Description:** Contains the text 'FF Check for Project Review'.
- Links:** A list of links including Edit Activity, Edit Activity Map, Customer Application, Customer Information Form, Technical Information Form, Scope Of Work, CRA Form, DRA Form, ERA Form, FRA Form, Activity User Allocation, and Help.
- View Activity Notes:** A section for viewing activity notes.
- Form Fields:** Includes 'FRA Form Approval' with a 'Please select an option' message, 'Project has not been selected for Review' (selected), 'Project has been selected for Review', and a 'Send To K2 Controller' button.
- Navigation:** Buttons for '<< Back', 'Update', 'Next >>', and 'Close'.

5.2.1.6.11.1 List of functions-FF Check for Project Review

Field Name	Data Field Name	Read-Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Target Date		No	Text	Textbox	Auto populate	
Days Left		No	Text	Textbox	Auto populate	
Sent By		No	Text	Textbox	Auto populate	
FRA Form Approval		No	Text	Label	Auto populate	Mandatory
Please select an option		No	Text	Radio button	1. Project has not been selected for Review 2. Project has	Mandatory When "Project has not been selected for Review" is selected, "FFc Review Project" will be

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	206 of 243

				<i>been selected for Review</i>	deactivated, and “FRA Form Approval” will be active. When “Project has been selected for Review” is selected, “FFc Review Project” will be active.
FEa Sign FRA Form Project Management	No	Text	Label	<i>Auto populate</i>	Mandatory
FEb Sign FRA Form Capital Finance	No	Text	Label	<i>Auto populate</i>	Mandatory
FEc Sign FRA Form Initiator	No	Text	Label	<i>Auto populate</i>	Mandatory
FEd Sign FRA Form AN Other	No	Text	Label	<i>Auto populate</i>	Mandatory
FE Sign FRA Form Project Services	No	Text	Label	<i>Auto populate</i>	Mandatory
FFc Review Project	No	Text	Checkbox & Name Picker		Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected
Customer Application	No		Link		
Customer Information Form	No		Link		
Technical Information Form	No		Link		
Scope of Work	No		Link		
CRA Form	No		Link		
DRA Form	No		Link		
ERA Form	No		Link		
FRA Form	No		Link		
Activity User Allocation	No		Link		
Help	Yes		Link		

5.2.1.6.12 FFc Review Project

FFc Review Project		
Process Info Process: DirectCustomer - Major Activity: FFc Review Project Folio: My Folio No	Description FFc Review Project	
View Activity Notes FRA Form Approval Project Review Scheduled Activities and cost components analysed Defined Phases and Assumptions Reviewed Report Prepared and Presented to RIC until Approved/ Noted	TARGET DATE 2009-09-28 DAYS LEFT -1	
Job not found Parameter name: id Actual value was 373.		
<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>		
<input type="button" value="Send To K2 Controller"/>	<input type="button" value="Back"/> <input type="button" value="Update"/> <input type="button" value="Next >"/> <input type="button" value="Close"/>	

[Edit Activity](#)
[Customer Application](#)
[Customer Information Form](#)
[Technical Information Form](#)
[Scope Of Work](#)
[CRA Form](#)
[DRA Form](#)
[ERA Form](#)
[FRA Form](#)
[Help](#)

5.2.1.6.12.1 List of functions-FFc Review Project

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	207 of 243

Field Name	Data Field Name	Read-Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	<i>Auto populate</i>	
Process		Yes	Text	Textbox	<i>Auto populate</i>	
Activity		Yes	Text	Textbox	<i>Auto populate</i>	
Folio		Yes	Text	Textbox	<i>Auto populate</i>	
Description		Yes	Text	Textbox	<i>Auto populate</i>	
Add/View Activity Notes		No	Text	Link		
Target Date		No	Text	Textbox	<i>Auto populate</i>	
Days Left		No	Text	Textbox	<i>Auto populate</i>	
Sent By		No	Text	Textbox	<i>Auto populate</i>	
FRA Form Approval		Yes	Text	Label	<i>Auto populate</i>	Mandatory
Project Review Scheduled		No	Text	Checkbox		Mandatory
Activities and cost components analysed		No	Text	Checkbox		Mandatory
Defined Phases and Assumptions Reviewed		No	Text	Checkbox		Mandatory
Report Prepared and Presented to RIC until Approved/ Noted		No	Text	Checkbox		Mandatory
Customer Application		No		Link		
Customer Information Form		No		Link		
Technical Information Form		No		Link		
Scope of Work		No		Link		
CRA Form		No		Link		
DRA Form		No		Link		
ERA Form		No		Link		
FRA Form		No		Link		
Help		Yes		Link		

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	208 of 243

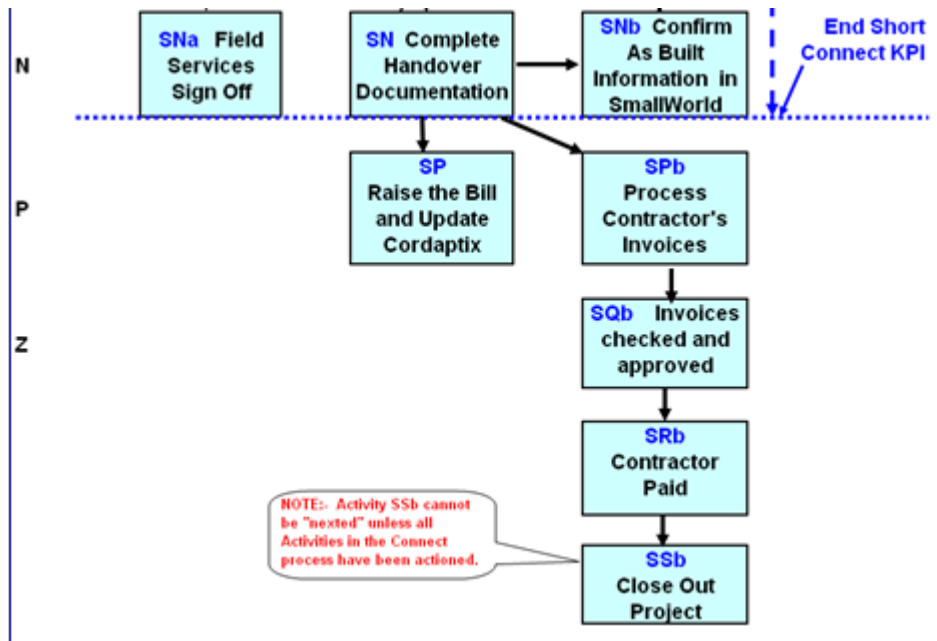
5.2.2 Direct Customer- Major Short Connection workflow

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.



If printed and unsigned this document is uncontrolled, authorised versions are located on the database.



5.2.2.1 SA Release Project for Design and Build

SA Release Project for Design and Build		
Process Info Process: DirectCustomer - Short Activity: SA Release Project for Design and Build Folio: My Folio No	Description SA Release Project for Design and Build	Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work CRA Form Handover Sheet Help
View Activity Notes	CONNECT IN DAYS LEFT WBS NUMBER	30 30 5
CRA Form Approval Confirmed that this is a Short Major Process Project WBS Number Raised WBS Number SB Land Development Assessment		
Job not found Parameter name: id Actual value was 373. <input type="checkbox"/> <input type="checkbox"/> <input type="text" value="5"/> <input type="checkbox"/> <-- None Selected -->		
<input type="button" value="Send To K2 Controller"/>	<input type="button" value="Edit WBS Root"/>	<input type="button" value="Update"/> <input type="button" value="Next >>"/> <input type="button" value="Close"/>

5.2.2.1.1 List of Functions – SA Release Project For Design and Build

Field Name	Data Field Name	Read-Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		Yes	Text	Link		
Connect In		Yes	Text	Textbox	Auto populate	
Days Left		Yes	Text	Textbox	Auto populate	
WBS Number		Yes	Text	Textbox	Auto populate	
Sent By		Yes	Text	Textbox	Auto populate	

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	211 of 243

CRA Form Approval	Yes	Text	Label	Auto populate	Mandatory
Confirmed that this is a Short Major Process Project	No	Text	Checkbox		Mandatory
WBS Number Raised	No	Text	Checkbox		Mandatory
WBS Number	No	Text	Textbox		Mandatory
SB Land Development Assessment	No	Text	Checkbox & Name Picker		Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected
Customer Application	No		Link		
Customer Information Form	No		Link		
Technical Information Form	No		Link		
Scope of Work	No		Link		
CRA Form	No		Link		
Handover Sheet	No		Link		
Help	Yes		Link		

5.2.2.2 SB Land Development Assessment

5.2.2.2.1 List of Functions – SB Land Development Assessment

Field Name	Data Field Name	Read-Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Connect In		Yes	Text	Textbox	Auto populate	
Days Left		Yes	Text	Textbox	Auto populate	
WBS Number		Yes	Text	Textbox	Auto populate	

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	212 of 243

Sent By	Yes	Text	Textbox	Auto populate	
Please select an option	Yes	Text	Radio Button	1. SC Execute Final Survey 2. SD Create Drawings (enough detail in Quote Phase)	Mandatory When " SC Execute Final Survey" is selected, "SC Execute Final Survey" will be active. When "SD Create Drawings (enough detail in Quote Phase)" is selected, "SD Create Drawing" will be active.
Project Scope assessed	No	Text	Checkbox		Mandatory
SC Execute Final Survey	No	Text	Checkbox & Name Picker		Mandatory wWhen " SC Execute Final Survey" is selected When the checkbox is selected, the next user to carry out the next activity should be selected
SD Create Drawing	No	Text	Checkbox & Name Picker		Mandatory when "SD Create Drawings (enough detail in Quote Phase)" is selected, "SD Create Drawing" will be active. When the checkbox is selected, the next user to carry out the next activity should be selected
Customer Application	No		Link		
Customer Information Form	No		Link		
Technical Information Form	No		Link		
Scope of Work	No		Link		
CRA Form	No		Link		
Handover Sheet	No		Link		
Help	Yes		Link		

5.2.2.3 SC Execute Final Survey

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	213 of 243

SC Execute Final Survey							
Process Info Process DirectCustomer - Short Activity SC Execute Final Survey Folio My Folio No	Description SC Execute Final Survey						
View Activity Notes	<table border="1"> <tr> <td>CONNECT IN</td> <td>30</td> </tr> <tr> <td>DAYS LEFT</td> <td>30</td> </tr> <tr> <td>WBS NUMBER</td> <td>5</td> </tr> </table>	CONNECT IN	30	DAYS LEFT	30	WBS NUMBER	5
CONNECT IN	30						
DAYS LEFT	30						
WBS NUMBER	5						
SD Create Drawing ASCII File sent to Geographic Mapping Producer	<input type="checkbox"/> <-- None Selected --> <input type="checkbox"/>						
<input type="button" value="Send To K2 Controller"/>	<input type="button" value="Back"/> <input type="button" value="Update"/> <input type="button" value="Next"/> <input type="button" value="Close"/>						

5.2.2.3.1 List of Functions – SC Execute Final Survey

Field Name	Data Field Name	Read-Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Connect In		Yes	Text	Textbox	Auto populate	
Days Left		Yes	Text	Textbox	Auto populate	
WBS Number		Yes	Text	Textbox	Auto populate	
Sent By		Yes	Text	Textbox	Auto populate	
SD Create Drawing		No	Text	Checkbox & Name Picker		Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected
ASCII File sent to Geographic Mapping Producer		No	Text	Checkbox		Mandatory
Customer Application		No		Link		
Customer Information Form		No		Link		
Technical Information Form		No		Link		
Scope of Work		No		Link		
CRA Form		No		Link		
Handover Sheet		No		Link		
Help		Yes		Link		

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	214 of 243

5.2.2.4 SD Create Drawing

5.2.2.4.1 List of Functions – SD Create Drawing

Field Name	Data Field Name	Read-Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Connect In		Yes	Text	Textbox	Auto populate	
Days Left		Yes	Text	Textbox	Auto populate	
WBS Number		Yes	Text	Textbox	Auto populate	
Sent By		Yes	Text	Textbox	Auto populate	
Required Drawings created		No	Text	Checkbox		Mandatory
Sdb Capture in SmallWorld		No	Text	Checkbox & Name Picker		Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected
Please select an option		Yes	Text	Radio Button	<ol style="list-style-type: none"> Wayleave negotiations are required for this project No Wayleave negotiations Required 	Mandatory When "Wayleave negotiations are required for this project" is selected, "SE Obtain Wayleaves" will be active. When "No Wayleave negotiations Required is selected, "SF Develop the Detailed Design" will be active.

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	215 of 243

SE Obtain Wayleaves	No	Text	Checkbox & Name Picker		<p>Mandatory when “ <i>Wayleave negotiations are required for this project</i> ” is selected</p> <p>When the checkbox is selected, the next user to carry out the next activity should be selected</p>
SF Develop the Detailed Design	No	Text	Checkbox & Name Picker	No	<p>Mandatory when “ <i>No Wayleave negotiations Required is selected</i> ” is selected</p> <p>When the checkbox is selected, the next user to carry out the next activity should be selected</p>
SEa Statutory Approvals	No	Text	Checkbox & Name Picker	No	<p>When the checkbox is selected, the next user to carry out the next activity should be selected</p>
Customer Application	No		Link		
Customer Information Form	No		Link		
Technical Information Form	No		Link		
Scope of Work	No		Link		
CRA Form	No		Link		
Handover Sheet	No		Link		
Help	Yes		Link		

5.2.2.5 SDb Capture in SmallWorld

Process Info		Description	Links
Process	DirectCustomer - Short	SDb Capture in SmallWorld	Edit Activity
Activity	SDb Capture in SmallWorld		Customer Application
Folio	My Folio No		Customer Information Form
View Activity Notes		<div>CONNECT IN 30</div> <div>DAYS LEFT 30</div> <div>WBS NUMBER 5</div>	Technical Information Form
<p>Detailed design created in Smallworld from ASCII file or other</p> <p>Data Checks done to verify Data</p> <p>All Electrical Data entered using the Electrical Toolbox or other</p> <p>SEb Produce Proposed NOD</p>		<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <-- None Selected -->	Scope Of Work CRA Form Handover Sheet Help
<input type="button" value="Send To K2 Controller"/>		<input type="button" value="Update"/> <input type="button" value="Next >>"/> <input type="button" value="Close"/>	

5.2.2.5.1 List of Functions – SDb Capture in SmallWorld

Field Name	Data Field Name	Read-Only	Value Type	Control type	Notes	Validations
------------	-----------------	-----------	------------	--------------	-------	-------------

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	216 of 243

Process Info	Yes	Text	Label	Auto populate
Process	Yes	Text	Textbox	Auto populate
Activity	Yes	Text	Textbox	Auto populate
Folio	Yes	Text	Textbox	Auto populate
Description	Yes	Text	Textbox	Auto populate
Add/View Activity Notes	No	Text	Link	
Connect In	Yes	Text	Textbox	Auto populate
Days Left	Yes	Text	Textbox	Auto populate
WBS Number	Yes	Text	Textbox	Auto populate
Sent By	Yes	Text	Textbox	Auto populate
Detailed design created in Smallworld from ASCII file or other	No	Text	Checkbox	Mandatory
Data Checks done to verify Data	No	Text	Checkbox	Mandatory
All Electrical Data entered using the Electrical Toolbox or other	No	Text	Checkbox	Mandatory
SEb Produce Proposed NOD	No	Text	Checkbox & Name Picker	Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected
Customer Application	No		Link	
Customer Information Form	No		Link	
Technical Information Form	No		Link	
Scope of Work	No		Link	
CRA Form	No		Link	
Handover Sheet	No		Link	
Help	Yes		Link	

5.2.2.6 SE Obtain Wayleaves

SE Obtain Wayleaves		Description		Links
Process Info	Process: DirectCustomer - Short	Description: SE Obtain Wayleaves		Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work CRA Form Handover Sheet Help
Activity	SE Obtain Wayleaves			
Folio	My Folio No			
View Activity Notes		CONNECT IN	30	
		DAYS LEFT	30	
		WBS NUMBER	5	
All Wayleave requirements negotiated		<input type="checkbox"/>		
All required signatures obtained		<input type="checkbox"/>		
SF Develop the Detailed Design		<input type="checkbox"/> <-- None Selected -->		
Send To K2 Controller		Update		Next >> Close

5.2.2.6.1 List of Functions – SE Obtain Wayleaves

Field Name	Data	Read-	Value	Control	Notes	Validations
------------	------	-------	-------	---------	-------	-------------

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	217 of 243

	Field Name	Only	Type	type	
Process Info		Yes	Text	Label	Auto populate
Process		Yes	Text	Textbox	Auto populate
Activity		Yes	Text	Textbox	Auto populate
Folio		Yes	Text	Textbox	Auto populate
Description		Yes	Text	Textbox	Auto populate
Add/View Activity Notes		No	Text	Link	
Connect In		Yes	Text	Textbox	Auto populate
Days Left		Yes	Text	Textbox	Auto populate
WBS Number		Yes	Text	Textbox	Auto populate
Sent By		Yes	Text	Textbox	Auto populate
All Wayleave requirements negotiated		No	Text	Checkbox	Mandatory
All required signatures obtained		No	Text	Checkbox	Mandatory
SF Develop the Detailed Design		No	Text	Checkbox & Name Picker	Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected
Customer Application		No		Link	
Customer Information Form		No		Link	
Technical Information Form		No		Link	
Scope of Work		No		Link	
CRA Form		No		Link	
Handover Sheet		No		Link	
Help		Yes		Link	

5.2.2.7 SEa Statutory Approvals

SEa Statutory Approvals		
Process Info Process: DirectCustomer - Short Activity: SEa Statutory Approvals Folio: My Folio No	Description SEa Statutory Approvals	Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work CRA Form Handover Sheet Help
View Activity Notes	CONNECT IN 30 DAYS LEFT 30 WBS NUMBER 5	
Statutory approvals applied for <input type="checkbox"/> All Statutory approvals obtained <input type="checkbox"/> Environmental Approval Requested <input type="checkbox"/> Clearance Received <input type="checkbox"/>		
Send To K2 Controller	Update	Next >> Close

5.2.2.7.1 List of Functions – SEa Statutory Approvals

Field Name	Data Field Name	Read-Only	Value Type	Control type	Notes	Validations
------------	-----------------	-----------	------------	--------------	-------	-------------

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	218 of 243

e				
Process Info	Yes	Text	Label	Auto populate
Process	Yes	Text	Textbox	Auto populate
Activity	Yes	Text	Textbox	Auto populate
Folio	Yes	Text	Textbox	Auto populate
Description	Yes	Text	Textbox	Auto populate
Add/View Activity Notes	No	Text	Link	
Connect In	Yes	Text	Textbox	Auto populate
Days Left	Yes	Text	Textbox	Auto populate
WBS Number	Yes	Text	Textbox	Auto populate
Sent By	Yes	Text	Textbox	Auto populate
Statutory approvals applied for	No	Text	Checkbox	When selected, it will make " All Statutory approvals obtained" Mandatory"
All Statutory approvals obtained	No	Text	Checkbox	Mandatory when " Statutory approvals applied for" is selected
Environmental Approval Requested	No	Text	Checkbox	When selected, it will make " All Statutory approvals obtained" Mandatory"
Clearance Received	No	Text	Checkbox	Mandatory when " Environmental Approval Requested " is selected
Customer Application	No		Link	
Customer Information Form	No		Link	
Technical Information Form	No		Link	
Scope of Work	No		Link	
CRA Form	No		Link	
Handover Sheet	No		Link	
Help	Yes		Link	

5.2.2.8 SEb Produce Proposed NOD

SEb Produce Proposed NOD		
Process Info Process: DirectCustomer - Short Activity: SEb Produce Proposed NOD Folio: My Folio No	Description SEb Produce Proposed NOD	Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work CRA Form Handover Sheet Help
View Activity Notes Network Operating Diagram (NOD) produced using ENS Tool from S/W data Proposed NOD sent to Project Engineering for checking SFB Approve Proposed NOD	<div> <input type="checkbox"/> CONNECT IN <input type="checkbox"/> DAYS LEFT <input type="checkbox"/> WBS NUMBER </div> <div> <input type="checkbox"/> <-- None Selected --> </div>	<div> 30 30 5 </div>
Send To K2 Controller	<div> <input type="button" value="Send To K2 Controller"/> <input type="button" value="Back"/> <input type="button" value="Update"/> <input type="button" value="Next"/> <input type="button" value="Close"/> </div>	

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	219 of 243

5.2.2.8.1 List of Functions – SEb Produce Proposed NOD

Field Name	Data Field Name	Read-Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	<i>Auto populate</i>	
Process		Yes	Text	Textbox	<i>Auto populate</i>	
Activity		Yes	Text	Textbox	<i>Auto populate</i>	
Folio		Yes	Text	Textbox	<i>Auto populate</i>	
Description		Yes	Text	Textbox	<i>Auto populate</i>	
Add/View Activity Notes		No	Text	Link		
Connect In		Yes	Text	Textbox	<i>Auto populate</i>	
Days Left		Yes	Text	Textbox	<i>Auto populate</i>	
WBS Number		Yes	Text	Textbox	<i>Auto populate</i>	
Sent By		Yes	Text	Textbox	<i>Auto populate</i>	
Network Operating Diagram (NOD) produced using ENS Tool from S/W data		No	Text	Checkbox		Mandatory
Proposed NOD sent to Project Engineering for checking		No	Text	Checkbox		Mandatory
SFb Approve Proposed NOD		No	Text	Checkbox & Name Picker		Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected
Customer Application		No		Link		
Customer Information Form		No		Link		
Technical Information Form		No		Link		
Scope of Work		No		Link		
CRA Form		No		Link		
Handover Sheet		No		Link		
Help		Yes		Link		

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	220 of 243

5.2.2.9 SF Develop the Detailed Design

5.2.2.9.1 List of Functions – SF Develop the Detailed Design

Field Name	Data Field Name	Read-Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Connect In		Yes	Text	Textbox	Auto populate	
Days Left		Yes	Text	Textbox	Auto populate	
WBS Number		Yes	Text	Textbox	Auto populate	
Sent By		Yes	Text	Textbox	Auto populate	
SEa Statutory Approvals		No	Text	Label	Auto populate	Mandatory
Transformer No/ Pole No Confirmed		No	Text	Checkbox		Mandatory
Scope of Work Completed		No	Text	Checkbox		Mandatory
Costs calculated for this project		No	Text	Checkbox		Mandatory
Design completed and BOM sent (Power Office)		No	Text	Checkbox		Mandatory
ED Requirements		No	Text	Checkbox	<ol style="list-style-type: none"> LPU Metering Protection Settings Other 	
SG Process Material Reservation		No	Text	Checkbox & Name Picker		Mandatory When the checkbox is selected, the next user to carry out the next activity should be

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	221 of 243

selected		
Customer Application	No	Link
Customer Information Form	No	Link
Technical Information Form	No	Link
Scope of Work	No	Link
CRA Form	No	Link
Handover Sheet	No	Link
Help	Yes	Link

5.2.2.10 SFb Approve Proposed NOD

5.2.2.10.1 List of Functions – SFb Approve Proposed NOD

Field Name	Data Field Name	Read-Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Connect In		Yes	Text	Textbox	Auto populate	
Days Left		Yes	Text	Textbox	Auto populate	
WBS Number		Yes	Text	Textbox	Auto populate	
Sent By		Yes	Text	Textbox	Auto populate	
Proposed NOD checked for Electrical Correctness		No	Text	Checkbox		Mandatory
Proposed NOD Issued		No	Text	Checkbox		Mandatory
SGB Publish Proposed NOD and Issue		No	Text	Checkbox & Name Picker		Mandatory When the checkbox is selected, the next user to carry out the next

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	222 of 243

		activity should be selected
Customer Application	No	Link
Customer Information Form	No	Link
Technical Information Form	No	Link
Scope of Work	No	Link
CRA Form	No	Link
Handover Sheet	No	Link
Help	Yes	Link

5.2.2.11 SG Process Material Reservation

5.2.2.11.1 List of Functions – SG Process Material Reservation

Field Name	Data Field Name	Read-Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Connect In		Yes	Text	Textbox	Auto populate	
Days Left		Yes	Text	Textbox	Auto populate	
WBS Number		Yes	Text	Textbox	Auto populate	
Sent By		Yes	Text	Textbox	Auto populate	
Materials form completed / checked		No	Text	Checkbox		Mandatory
SAP Material Reservation Number		No	Number	Textbox		Mandatory
SH Material Picked and Available		No	Text	Checkbox & Name Picker		Mandatory When the checkbox is selected, the next user to carry out the next

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	223 of 243

			activity should be selected
Customer Application	No	Link	
Customer Information Form	No	Link	
Technical Information Form	No	Link	
Scope of Work	No	Link	
CRA Form	No	Link	
Handover Sheet	No	Link	
Help	Yes	Link	

5.2.2.12 SGb Publish Proposed NOD and Issue

SGb Publish Proposed NOD and Issue			
Process Info Process: DirectCustomer - Short Activity: SGb Publish Proposed NOD and Issue Folio: My Folio No		Description SGb Publish Proposed NOD and Issue	
View Activity Notes		CONNECT IN DAYS LEFT WBS NUMBER	30 30 5
Proposed NOD Published on the Web site <input type="checkbox"/>			
Proposed NOD sent to Project Co-ordinator for issue to Contractor <input type="checkbox"/>			
<input type="button" value="Send To K2 Controller"/>		<input type="button" value="Back"/> <input type="button" value="Update"/> <input type="button" value="Next"/> <input type="button" value="Close"/>	

Links
[Edit Activity](#)
[Customer Application](#)
[Customer Information Form](#)
[Technical Information Form](#)
[Scope Of Work](#)
[CRA Form](#)
[Handover Sheet](#)
[Help](#)

5.2.2.12.1 List of Functions – SGb Publish Proposed NOD ad Issue

Field Name	Data Field Name	Read-Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Connect In		Yes	Text	Textbox	Auto populate	
Days Left		Yes	Text	Textbox	Auto populate	
WBS Number		Yes	Text	Textbox	Auto populate	
Sent By		Yes	Text	Textbox	Auto populate	
Proposed NOD Published on the Web site		No	Text	Checkbox		Mandatory
Proposed NOD sent to Project Co-ordinator for issue to Contractor		No	Text	Checkbox		Mandatory
Customer Application		No		Link		
Customer Information Form		No		Link		
Technical Information		No		Link		

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	224 of 243

Form		
Scope of Work	No	Link
CRA Form	No	Link
Handover Sheet	No	Link
Help	Yes	Link

5.2.2.13 SH Material Picked and Available

SH Material Picked and Available		
Process Info Process: DirectCustomer - Short Activity: SH Material Picked and Available Folio: My Folio No	Description SH Material Picked and Available	Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work CRA Form Handover Sheet Help
View Activity Notes	CONNECT IN: 30 DAYS LEFT: 30 WBS NUMBER: 5	
SAP Material Reservation Number: 5 Material Available Date: <input type="text"/>		
SJ Allocate Contractor and Issue Job: <input type="checkbox"/> <-- None Selected -->		
<input type="button" value="Send To K2 Controller"/>	<input type="button" value="Update"/>	<input type="button" value="Next >>"/> <input type="button" value="Close"/>

5.2.2.13.1 List of Functions – SH Material Picked and Available

Field Name	Data Field Name	Read-Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Connect In		Yes	Text	Textbox	Auto populate	
Days Left		Yes	Text	Textbox	Auto populate	
WBS Number		Yes	Text	Textbox	Auto populate	
Sent By		Yes	Text	Textbox	Auto populate	
SAP Material Reservation Number		No	Text	Label	Auto populate	Mandatory
Material Available Date		No	Date	Date Picker or Calendar		Mandatory
SJ Allocate Contractor and Issue Job		No	Text	Checkbox & Name Picker		Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected
Customer Application		No		Link		
Customer Information Form		No		Link		
Technical Information Form		No		Link		

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	225 of 243

Scope of Work	No	Link
CRA Form	No	Link
Handover Sheet	No	Link
Help	Yes	Link

5.2.2.14 SJ Allocate Contractor and Issue Job

5.2.2.14.1 List of Functions – SJ Allocate Contractor and Issue Job

Field Name	Data Field Name	Read-Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Connect In		Yes	Text	Textbox	Auto populate	
Days Left		Yes	Text	Textbox	Auto populate	
WBS Number		Yes	Text	Textbox	Auto populate	
Sent By		Yes	Text	Textbox	Auto populate	
Record of Decision Requirements included in EMP for project		No	Text	Checkbox	Auto populate	Mandatory
Contractor selected		No	Date	Dropdown	Adenco Construction BADENTECH BCV - Prins Electrical BERTUS KRUGER EMC KONSTRUKSIE EYBERS ELEKTRIES KONTREI ELEKTRIES None Identified PAUL GOOSEN RIO ELEKTRIES	Mandatory
SK Pre Job Plan		No	Text	Checkbox & Name Picker		Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	226 of 243

Customer Application	No	Link
Customer Information Form	No	Link
Technical Information Form	No	Link
Scope of Work	No	Link
CRA Form	No	Link
Handover Sheet	No	Link
Help	Yes	Link

5.2.2.15 [SK Pre Job Plan](#)

5.2.2.15.1 List of Functions – SK Pre Job Plan

Field Name	Data Field Name	Read-Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	<i>Auto populate</i>	
Process		Yes	Text	Textbox	<i>Auto populate</i>	
Activity		Yes	Text	Textbox	<i>Auto populate</i>	
Folio		Yes	Text	Textbox	<i>Auto populate</i>	
Description		Yes	Text	Textbox	<i>Auto populate</i>	
Add/View Activity Notes		No	Text	Link		
Connect In		Yes	Text	Textbox	<i>Auto populate</i>	
Days Left		Yes	Text	Textbox	<i>Auto populate</i>	
WBS Number		Yes	Text	Textbox	<i>Auto populate</i>	
Sent By		Yes	Text	Textbox	<i>Auto populate</i>	
Contractor's Name		No	Text	Label	<i>Auto populate</i>	Mandatory
Outage Date		No	Date	Date Picker or Calendar		Mandatory
Start Date		No	Date	Date Picker		Mandatory

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	227 of 243

			or Calendar	
Expected Completion Date	No	Date	Date Picker or Calendar	Mandatory
MV Network	No	Text	Multiline Textbox	Mandatory
LV Network	No	Text	Multiline Textbox	Mandatory
Safety issues	No	Text	Multiline Textbox	Mandatory
Proposed NOD viewed and Printed from ENS WEB site	No	Text	Checkbox	Mandatory
ED Requirements	No	Text	Label	Auto populate
SL Construct Asset	No	Text	Checkbox & Name Picker	Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected
SKb Metering and Protection	No	Text	Checkbox & Name Picker	Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected
Customer Application	No		Link	
Customer Information Form	No		Link	
Technical Information Form	No		Link	
Scope of Work	No		Link	
CRA Form	No		Link	
Handover Sheet	No		Link	
Help	Yes		Link	

5.2.2.16 [SKb Metering and Protection](#)

SKb Metering and Protection		Description		Links	
Process Info	DirectCustomer - Short	SKb Metering and Protection		Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work CRA Form Handover Sheet Help	
Activity	SKb Metering and Protection				
Folio	My Folio No				
View Activity Notes		CONNECT IN 30 DAYS LEFT 30 WBS NUMBER 5			
Outage Date		2010-02-03			
ED Requirements		ED Requirements			
Date for Requirements Scheduled		<input type="text"/>			
Resource allocated to carry out requirements		<input type="checkbox"/>			
Send To K2 Controller		Update		Next >> Close	

5.2.2.16.1 List of Functions – SKb Metering and Protection

Field Name	Data Field Name	Read-Only	Value Type	Control type	Notes	Validations
------------	-----------------	-----------	------------	--------------	-------	-------------

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	228 of 243

Process Info	Yes	Text	Label	Auto populate	
Process	Yes	Text	Textbox	Auto populate	
Activity	Yes	Text	Textbox	Auto populate	
Folio	Yes	Text	Textbox	Auto populate	
Description	Yes	Text	Textbox	Auto populate	
Add/View Activity Notes	No	Text	Link		
Connect In	Yes	Text	Textbox	Auto populate	
Days Left	Yes	Text	Textbox	Auto populate	
WBS Number	Yes	Text	Textbox	Auto populate	
Sent By	Yes	Text	Textbox	Auto populate	
Outage Date	Yes	Text	Label	Auto populate	Mandatory
ED Requirements	Yes	Text	Label	Auto populate	Mandatory
Date for Requirements Scheduled	No	Text	Checkbox		Mandatory
Resource allocated to carry out requirements	No	Date	Date Picker or Calendar		Mandatory
Customer Application	No		Link		
Customer Information Form	No		Link		
Technical Information Form	No		Link		
Scope of Work	No		Link		
CRA Form	No		Link		
Handover Sheet	No		Link		
Help	Yes		Link		

5.2.2.17 [SL Construct Asset](#)

SL Construct Asset		
Process Info Process DirectCustomer - Short Activity SL Construct Asset Folio My Folio No	Description SL Construct Asset	Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work CRA Form Handover Sheet Help
View Activity Notes	CONNECT IN 30 DAYS LEFT 30 WBS NUMBER 5	
No Outage involved <input type="checkbox"/> Construction Complete Proposed Outage Date 2010-02-03 Construction Complete and "As Built " sent to Survey/Mapping SM Execute Outage and Energise	<input type="checkbox"/> <input type="text"/> <input type="text"/> <input type="checkbox"/> <-- None Selected -->	
Send To K2 Controller	<< Back Update Next >> Close	

5.2.2.17.1 List of Functions – SL Construct Asset

Field Name	Data Field Name	Read-Only	Value Type	Control type	Notes	Validations
------------	-----------------	-----------	------------	--------------	-------	-------------

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	229 of 243

Process Info	Yes	Text	Label	Auto populate	
Process	Yes	Text	Textbox	Auto populate	
Activity	Yes	Text	Textbox	Auto populate	
Folio	Yes	Text	Textbox	Auto populate	
Description	Yes	Text	Textbox	Auto populate	
Add/View Activity Notes	No	Text	Link		
Connect In	Yes	Text	Textbox	Auto populate	
Days Left	Yes	Text	Textbox	Auto populate	
WBS Number	Yes	Text	Textbox	Auto populate	
Sent By	Yes	Text	Textbox	Auto populate	
No Outage involved	Yes	Text	Checkbox		When selected, it will deactivate " Proposed Outage Date"
Construction Complete	No	Date	Date Picker or Calendar		Mandatory
Proposed Outage Date	No	Date	Date Picker or Calendar	Auto populate	Mandatory It will be deactivated when " No Outage involved" is selected.
Construction Complete and "As Built " sent to Survey/Mapping	Yes	Text	Checkbox		Mandatory
SM Execute Outage and Energise	No	Text	Checkbox & Name Picker		Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected
Customer Application	No		Link		
Customer Information Form	No		Link		
Technical Information Form	No		Link		
Scope of Work	No		Link		
CRA Form	No		Link		
Handover Sheet	No		Link		
Help	Yes		Link		

5.2.2.18 [SM Execute Outage and Energise](#)

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	230 of 243

SM Execute Outage and Energise								
Process Info Process DirectCustomer - Short Activity SM Execute Outage and Energise Folio My Folio No	Description SM Execute Outage and Energise	Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work CRA Form Handover Sheet Help						
View Activity Notes	<table border="1"> <tr> <td>CONNECT IN</td> <td>30</td> </tr> <tr> <td>DAYS LEFT</td> <td>30</td> </tr> <tr> <td>WBS NUMBER</td> <td>5</td> </tr> </table>	CONNECT IN	30	DAYS LEFT	30	WBS NUMBER	5	
CONNECT IN	30							
DAYS LEFT	30							
WBS NUMBER	5							
Outage Date Outage Time Handover Document Completed Documentation Handed to TSC Supply Condition SMA Defects to be Cleared SN Complete Handover Documentation	2010-02-03 <input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> Customer Connected and meter turning <input checked="" type="checkbox"/> Supply Made Available <input type="checkbox"/> <-- None Selected --> <input type="checkbox"/> <-- None Selected -->							
<input type="button" value="Send To K2 Controller"/>	<input type="button" value="Back"/> <input type="button" value="Update"/> <input type="button" value="Next"/> <input type="button" value="Close"/>							

5.2.2.18.1 List of Functions – SM Execute Outage and Energise

Field Name	Data Field Name	Read-Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Connect In		Yes	Text	Textbox	Auto populate	
Days Left		Yes	Text	Textbox	Auto populate	
WBS Number		Yes	Text	Textbox	Auto populate	
Sent By		Yes	Text	Textbox	Auto populate	
Outage Date		No	Date	Date Picker or Calendar		Mandatory
Outage Time		No	Time	Time Picker	In this format: Hrs-min-AM/PM	Mandatory
Handover Document Completed		No	Text	Checkbox		Mandatory
Documentation Handed to TSC		No	Text	Checkbox		Mandatory
Supply Condition		No	Text	Radio Button	1. Customer Connected and meter turning 2. Supply Made Available	Mandatory
SMA Defects to be Cleared		No	Text	Checkbox & Name Picker		Mandatory When the checkbox is selected, the next user to carry out the next

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	231 of 243

				activity should be selected
SN Complete Handover Documentation	No	Text	Checkbox & Name Picker	Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected
Customer Application	No		Link	
Customer Information Form	No		Link	
Technical Information Form	No		Link	
Scope of Work	No		Link	
CRA Form	No		Link	
Handover Sheet	No		Link	
Help	Yes		Link	

5.2.2.19 SMa Defects to be Cleared

5.2.2.19.1 List of Functions – SMa Defects to be Cleared

Field Name	Data Field Name	Read-Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Connect In		Yes	Text	Textbox	Auto populate	
Days Left		Yes	Text	Textbox	Auto populate	
WBS Number		Yes	Text	Textbox	Auto populate	
Sent By		Yes	Text	Textbox	Auto populate	

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	232 of 243

Project Defects Completion date	No	Date	Date Picker or Calendar	Mandatory
All identified Defects Complete	No	Text	Checkbox	Mandatory
SNa Field Services Sign Off	No	Text	Checkbox & Name Picker	Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected
Customer Application	No		Link	
Customer Information Form	No		Link	
Technical Information Form	No		Link	
Scope of Work	No		Link	
CRA Form	No		Link	
Handover Sheet	No		Link	
Help	Yes		Link	

5.2.2.20 [SMb Publish Final NOD](#)

5.2.2.20.1 List of Functions – SMb Publish Final NOD

Field Name	Data Field Name	Read-Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Connect In		Yes	Text	Textbox	Auto populate	
Days Left		Yes	Text	Textbox	Auto populate	
WBS Number		Yes	Text	Textbox	Auto populate	
Sent By		Yes	Text	Textbox	Auto populate	
Check Geo and NOD in ENS agree and publish Final NOD		No	Text	Checkbox		Mandatory

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	233 of 243

Customer Application	No	Link
Customer Information Form	No	Link
Technical Information Form	No	Link
Scope of Work	No	Link
CRA Form	No	Link
Handover Sheet	No	Link
Help	Yes	Link

5.2.2.21 SN Complete Handover Documentation

SN Complete Handover Documentation		
Process Info Process: DirectCustomer - Short Activity: SN Complete Handover Documentation Folio: My Folio No View Activity Notes	Description SN Complete Handover Documentation	Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work CRA Form Handover Sheet Help
	CONNECT IN: 30 DAYS LEFT: 30 WBS NUMBER: 5	
Capital Accounting notified that this project requires a final Reconciliation Handover Sheet Updated Please select an option		
<input type="checkbox"/> Customer Connected and energised <input type="checkbox"/> Supply made available (Customer not energised)		
Compliance Certificate Number SPa Customer Connection Audit call SP Raise the Bill and Update Cordaptix SPb Process Contractors Invoices SNb Confirm As Built Information in SmallWorld		
<input type="checkbox"/> <-- None Selected --> <input type="checkbox"/> <-- None Selected --> <input type="checkbox"/> <-- None Selected --> <input type="checkbox"/> <-- None Selected -->		
<input type="button" value="Send To K2 Controller"/>	<input type="button" value="Update"/>	<input type="button" value="Next >"/> <input type="button" value="Close"/>

5.2.2.21.1 List of Functions – SMb Publish Final NOD

Field Name	Data Field Name	Read-Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Connect In		Yes	Text	Textbox	Auto populate	
Days Left		Yes	Text	Textbox	Auto populate	
WBS Number		Yes	Text	Textbox	Auto populate	
Sent By		Yes	Text	Textbox	Auto populate	
Capital Accounting notified that this project requires a final Reconciliation		No	Text	Checkbox		Mandatory
Handover Sheet Updated		No	Text	Checkbox		Mandatory
Please select an option		No	Text	Radio Button	1. Customer	Mandatory

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	234 of 243

				2. <i>Connected and energised Supply made available (Customer not energised)</i>	<i>When “ Customer Connected and energised” is selected, “ Compliance Certificate Number” will be Mandatory.</i>
Compliance Certificate Number	No	Text	Textbox		Mandatory when “ <i>Customer Connected and energised</i> ” is selected.
SP Raise the Bill and Update Cordaptix	No	Text	Checkbox & Name Picker		Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected
SPb Process Contractors Invoices	No	Text	Checkbox & Name Picker		Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected
SNb Confirm As Built Information in SmallWorld	No	Text	Checkbox & Name Picker		Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected
Customer Application	No		Link		
Customer Information Form	No		Link		
Technical Information Form	No		Link		
Scope of Work	No		Link		
CRA Form	No		Link		
Handover Sheet	No		Link		
Help	Yes		Link		

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	235 of 243

5.2.2.22 SNa Field Services Sign Off

5.2.2.22.1 List of Functions – SNa Field Services Sign Off

Field Name	Data Field Name	Read-Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Connect In		Yes	Text	Textbox	Auto populate	
Days Left		Yes	Text	Textbox	Auto populate	
WBS Number		Yes	Text	Textbox	Auto populate	
Sent By		Yes	Text	Textbox	Auto populate	
Defects Outage Date		No	Date	Date Picker or Calendar		Mandatory
Defects Outage Time		No	Time	Time Picker	Format: hrs-min-AM/PM	Mandatory
Verification that all defects cleared by Contractor		No	Text	Checkbox		Mandatory
Outstanding Handover Documentation Completed		No	Text	Checkbox		Mandatory
Customer Application		No		Link		
Customer Information Form		No		Link		
Technical Information Form		No		Link		
Scope of Work		No		Link		
CRA Form		No		Link		
Handover Sheet		No		Link		
Help		Yes		Link		

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	236 of 243

5.2.2.23 SNb Confirm As Built Information in SmallWorld

5.2.2.23.1 List of Functions – SNb Confirm As Built Information in SmallWorld

Field Name	Data Field Name	Read-Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	<i>Auto populate</i>	
Process		Yes	Text	Textbox	<i>Auto populate</i>	
Activity		Yes	Text	Textbox	<i>Auto populate</i>	
Folio		Yes	Text	Textbox	<i>Auto populate</i>	
Description		Yes	Text	Textbox	<i>Auto populate</i>	
Add/View Activity Notes		No	Text	Link		
Connect In		Yes	Text	Textbox	<i>Auto populate</i>	
Days Left		Yes	Text	Textbox	<i>Auto populate</i>	
WBS Number		Yes	Text	Textbox	<i>Auto populate</i>	
Sent By		Yes	Text	Textbox	<i>Auto populate</i>	
As-Built Drawings confirmed in SmallWorld (Geo and Electrical)		No	Text	Checkbox		Mandatory
Download As Built Details from SmallWorld to Oracle as Commissioned Status		No	Text	Checkbox		Mandatory
SMB Publish Final NOD		No	Text	Checkbox & Name Picker		Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected
Customer Application		No		Link		
Customer Information Form		No		Link		
Technical Information Form		No		Link		
Scope of Work		No		Link		
CRA Form		No		Link		
Handover Sheet		No		Link		
Help		Yes		Link		

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	237 of 243

5.2.2.24 [SP Raise the Bill and Update Cordaptix](#)

SP Raise the Bill and Update Cordaptix		
Process Info Process DirectCustomer - Short Activity SP Raise the Bill and Update Cordaptix Folio My Folio No View Activity Notes	Description SP Raise the Bill and Update Cordaptix <div> <div>CONNECT IN</div> <div>DAYS LEFT</div> <div>WBS NUMBER</div> </div> <div> <div>30</div> <div>30</div> <div>5</div> </div>	Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work CRA Form Handover Sheet Help
Connection Status CDX Billing information completely updated.(Charges and Energy Consumption) <div> <div>Supply Condition</div> <input type="checkbox"/> </div>		
<div>Send To K2 Controller</div>	<div>Update</div> <div>Next >></div> <div>Close</div>	

5.2.2.24.1 List of Functions – SP Raise the Bill and Update Cordaptix

Field Name	Data Field Name	Read-Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	<i>Auto populate</i>	
Process		Yes	Text	Textbox	<i>Auto populate</i>	
Activity		Yes	Text	Textbox	<i>Auto populate</i>	
Folio		Yes	Text	Textbox	<i>Auto populate</i>	
Description		Yes	Text	Textbox	<i>Auto populate</i>	
Add/View Activity Notes		No	Text	Link		
Connect In		Yes	Text	Textbox	<i>Auto populate</i>	
Days Left		Yes	Text	Textbox	<i>Auto populate</i>	
WBS Number		Yes	Text	Textbox	<i>Auto populate</i>	
Sent By		Yes	Text	Textbox	<i>Auto populate</i>	
Connection Status		No	Text	Label	<i>Auto populate</i>	Mandatory
CDX Billing information completely updated.(Charges and Energy Consumption)		No	Text	Checkbox		Mandatory
Customer Application		No		Link		
Customer Information Form		No		Link		
Technical Information Form		No		Link		
Scope of Work		No		Link		
CRA Form		No		Link		
Handover Sheet		No		Link		
Help		Yes		Link		

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	238 of 243

5.2.2.25 SPb Process Contractors Invoices

5.2.2.25.1 List of Functions – SPb Process Contractors Invoices

Field Name	Data Field Name	Read-Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	<i>Auto populate</i>	
Process		Yes	Text	Textbox	<i>Auto populate</i>	
Activity		Yes	Text	Textbox	<i>Auto populate</i>	
Folio		Yes	Text	Textbox	<i>Auto populate</i>	
Description		Yes	Text	Textbox	<i>Auto populate</i>	
Add/View Activity Notes		No	Text	Link		
Connect In		Yes	Text	Textbox	<i>Auto populate</i>	
Days Left		Yes	Text	Textbox	<i>Auto populate</i>	
WBS Number		Yes	Text	Textbox	<i>Auto populate</i>	
Sent By		Yes	Text	Textbox	<i>Auto populate</i>	
Invoices Received and checked for data correctness		No	Text	Checkbox		Mandatory
Verify dates for work carried out		No	Text	Checkbox		Mandatory
SQb Invoices checked and approved		No	Text	Checkbox & Name Picker		Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected
Customer Application		No		Link		
Customer Information Form		No		Link		
Technical Information Form		No		Link		
Scope of Work		No		Link		
CRA Form		No		Link		
Handover Sheet		No		Link		
Help		Yes		Link		

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	239 of 243

5.2.2.26 [SQb Invoices checked and approved](#)

SQb Invoices checked and approved		
Process Info Process DirectCustomer - Short Activity SQb Invoices checked and approved Folio My Folio No	Description SQb Invoices checked and approved	Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work CRA Form Handover Sheet Help
View Activity Notes Claim Checked against the BOQ Claim checked against Schedule of Rates Verify any Site Instructions or Variation Orders Claimed Check that all invoice data is correct SRb Contractor Paid	<div>CONNECT IN</div> <div>DAYS LEFT</div> <div>WBS NUMBER</div>	<div>30</div> <div>30</div> <div>5</div>
<div>Send To K2 Controller</div> <div><< Back</div> <div>Update</div> <div>Next >></div> <div>Close</div>		

5.2.2.26.1 List of Functions – SQb Invoices checked and approved

Field Name	Data Field Name	Read-Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Connect In		Yes	Text	Textbox	Auto populate	
Days Left		Yes	Text	Textbox	Auto populate	
WBS Number		Yes	Text	Textbox	Auto populate	
Sent By		Yes	Text	Textbox	Auto populate	
Claim Checked against the BOQ		No	Text	Checkbox		Mandatory
Claim checked against Schedule of Rates		No	Text	Checkbox		Mandatory
Verify any Site Instructions or Variation Orders Claimed		No	Text	Checkbox		Mandatory
Check that all invoice data is correct		No	Text	Checkbox		Mandatory
SRb Contractor Paid		No	Text	Checkbox & Name Picker		Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected
Customer Application		No		Link		
Customer Information Form		No		Link		
Technical Information Form		No		Link		
Scope of Work		No		Link		

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	240 of 243

CRA Form	No	Link
Handover Sheet	No	Link
Help	Yes	Link

5.2.2.27 SRb Contractor Paid

5.2.2.27.1 List of Functions – SRb Contractor Paid

Field Name	Data Field Name	Read-Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	<i>Auto populate</i>	
Process		Yes	Text	Textbox	<i>Auto populate</i>	
Activity		Yes	Text	Textbox	<i>Auto populate</i>	
Folio		Yes	Text	Textbox	<i>Auto populate</i>	
Description		Yes	Text	Textbox	<i>Auto populate</i>	
Add/View Activity Notes		No	Text	Link		
Connect In		Yes	Text	Textbox	<i>Auto populate</i>	
Days Left		Yes	Text	Textbox	<i>Auto populate</i>	
WBS Number		Yes	Text	Textbox	<i>Auto populate</i>	
Sent By		Yes	Text	Textbox	<i>Auto populate</i>	
Invoice processed in SAP		No	Text	Checkbox		Mandatory
Invoice filed with copy of Remittance print out from SAP run		No	Text	Checkbox		Mandatory
SSb Close Out Project		No	Text	Checkbox & Name Picker		Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected
Customer Application		No		Link		
Customer Information Form		No		Link		
Technical Information Form		No		Link		
Scope of Work		No		Link		
CRA Form		No		Link		
Handover Sheet		No		Link		
Help		Yes		Link		

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	241 of 243

5.2.2.28 SSb Close Out Project

SSb Close Out Project		
Process Info Process: DirectCustomer - Short Activity: SSb Close Out Project Folio: My Folio No	Description SSb Close Out Project	Links Edit Activity Customer Application Customer Information Form Technical Information Form Scope Of Work CRA Form Handover Sheet Help
View Activity Notes SDb Capture in SmallWorld SEb Produce Proposed NOD SFb Approve Proposed NOD SGb Publish Proposed NOD and Issue SKb Metering and Protection SMa Defects to be Cleared SMb Publish Final NOD SNa Field Services Sign Off SNb Confirm As Built Information in SmallWorld SP Raise the Bill and Update Cordaptix SPa Customer Connection Audit call All project data completed electronically and in Jacket Approved NOD checked and Project Closed	CONNECT IN DAYS LEFT WBS NUMBER Completed - 2010-02-04 10:07:40 Completed - 2010-02-04 10:07:44 Completed - 2010-02-04 10:07:47 Completed - 2010-02-04 10:07:51 Completed - 2010-02-04 10:07:54 Completed - 2010-02-04 10:07:58 Completed - 2010-02-04 10:08:01 Completed - 2010-02-04 10:08:05 Completed - 2010-02-04 10:08:08 Completed - 2010-02-04 10:08:11 Completed - 2010-02-04 10:08:15	30 30 5
<input type="button" value="Send To K2 Controller"/>		<input type="button" value="Back"/> <input type="button" value="Update"/> <input type="button" value="Next"/> <input type="button" value="Close"/>

5.2.2.28.1 List of Functions – SRb Contractor Paid

Field Name	Data Field Name	Read-Only	Value Type	Control type	Notes	Validations
Process Info		Yes	Text	Label	Auto populate	
Process		Yes	Text	Textbox	Auto populate	
Activity		Yes	Text	Textbox	Auto populate	
Folio		Yes	Text	Textbox	Auto populate	
Description		Yes	Text	Textbox	Auto populate	
Add/View Activity Notes		No	Text	Link		
Connect In		Yes	Text	Textbox	Auto populate	
Days Left		Yes	Text	Textbox	Auto populate	
WBS Number		Yes	Text	Textbox	Auto populate	
Sent By		Yes	Text	Textbox	Auto populate	
SDb Capture in SmallWorld		No	Text	Checkbox		Mandatory
SEb Produce Proposed NOD		No	Text	Checkbox		Mandatory
SFb Approve Proposed NOD		No	Text	Checkbox & Name Picker		Mandatory When the checkbox is selected, the next user to carry out the next activity should be selected
SGb Publish Proposed NOD and Issue		Yes	Text	Label	Auto populate	
SKb Metering and Protection		Yes	Text	Label	Auto populate	
SMa Defects to be		Yes	Text	Label	Auto populate	

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	242 of 243

Cleared				
SMb Publish Final NOD	Yes	Text	Label	<i>Auto populate</i>
SNa Field Services Sign Off	Yes	Text	Label	<i>Auto populate</i>
SNb Confirm As Built Information in SmallWorld	Yes	Text	Label	<i>Auto populate</i>
SP Raise the Bill and Update Cordaptix	Yes	Text	Label	<i>Auto populate</i>
All project data completed electronically and in Jacket	No	Text	Checkbox	Mandatory
Approved NOD checked and Project Closed	No	Text	Checkbox	Mandatory
Customer Application	No		Link	
Customer Information Form	No		Link	
Technical Information Form	No		Link	
Scope of Work	No		Link	
CRA Form	No		Link	
Handover Sheet	No		Link	
Help	Yes		Link	

6 Reference Documentation (include reference to test pack)

Name	Location
ACNAC Replacement Project – ACNAC Overall Functional Requirements Specification	Hyperwave – Eskom/Enterprise Development Group/Group IT/ Application, Development, Maintenance & Support/ Enterprise Cluster/Enterprise Formal Documents/Projects/ACNAC/Specification
ACNAC Replacement Project – ACNAC Direct Customer Minor Functional Requirements Specification	Hyperwave – Eskom/Enterprise Development Group/Group IT/ Application, Development, Maintenance & Support/ Enterprise Cluster/Enterprise Formal Documents/Projects/ACNAC/Specification
ACNAC Replacement Project – ACNAC Direct Customer Major Functional Requirements Specification	Hyperwave – Eskom/Enterprise Development Group/Group IT/ Application, Development, Maintenance & Support/ Enterprise Cluster/Enterprise Formal Documents/Projects/ACNAC/Specification
ACNAC Replacement Project – ACNAC Refurbishment Major and Short Functional Requirements Specification	Hyperwave – Eskom/Enterprise Development Group/Group IT/ Application, Development, Maintenance & Support/ Enterprise Cluster/Enterprise Formal Documents/Projects/ACNAC/Specification
ACNAC Replacement Project – ACNAC Strengthening Major and Short Functional Requirements Specification	Hyperwave – Eskom/Enterprise Development Group/Group IT/ Application, Development, Maintenance & Support/ Enterprise Cluster/Enterprise Formal Documents/Projects/ACNAC/Specification
ACNAC Replacement Project – ACNAC Bulk Process Functional Requirements Specification	Hyperwave – Eskom/Enterprise Development Group/Group IT/ Application, Development, Maintenance

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	243 of 243

	& Support/ Enterprise Cluster/Enterprise Formal Documents/Projects/ACNAC/Specification
ACNAC Replacement Project – ACNAC Electrification Blanket Process Functional Requirements Specification	Hyperwave – Eskom/Enterprise Development Group/Group IT/ Application, Development, Maintenance & Support/ Enterprise Cluster/Enterprise Formal Documents/Projects/ACNAC/Specification
ACNAC Replacement Project – Reports	Hyperwave – Eskom/Enterprise Development Group/Group IT/ Application, Development, Maintenance & Support/ Enterprise Cluster/Enterprise Formal Documents/Projects/ACNAC/Specification
ACNAC Replacement Project – User Requirements Specification	Hyperwave – Eskom/Enterprise Development Group/Group IT/ Application, Development, Maintenance & Support/ Enterprise Cluster/Enterprise Formal Documents/Projects/ACNAC/Specification

CONTROLLED DISCLOSURE

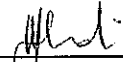
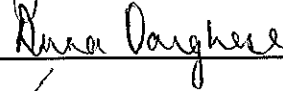
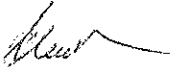
If printed and unsigned this document is uncontrolled, authorised versions are located on the database.

Group IT Functional Specification	Unique Identifier:	240-95446765
	Revision:	1
	Page	243 of 243

ACNAC Replacement Project – User Requirements Specification	Hyperwave
---	-----------

4 Functional Specification Signoff

This document was reviewed and approved in terms of accuracy and completeness by the following stakeholders:

Role	Name	Signature	Date
Specialist	Melidah Sebetsela		14 May 2015
Functional / Cell Lead	Anna Varghese		14/05/2015
Requester	Ayesha Hardien		13 May 2015

CONTROLLED DISCLOSURE

If printed and unsigned this document is uncontrolled, authorised versions are located on the database.