		User Requirement Specification		Group IT

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Document Control Information

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2014/12/01		Rev 0.1	Walter Baloyi

Glossary of Terms

Abbreviations

Abbreviation	Description
RFS	Request for service

Definitions

Definitions	Description
System	It can be application, or middleware

1   Introduction

The User Requirements Specification clearly defines what the functionality of the requested change will be by providing all the information that is necessary to design the requested change.

1.1   Purpose

EAB (Enterprise Architecture Board) have made a decision that documents on the new SmartForms will be stored in Hyperwave which is an approved DMS (Document Management System).

1.2   Scope

Due to the instability and age of the eForms environment, an upgrade of the current eForms to K2 Blackpearl and Smartforms is to be implemented.

Currently eForms application is storing each form's attachments on Microsoft SQL database.

All SmartForms attachments should be stored on Hyperwave database and those uploaded files should be retrievable as a requirement.

2   Business Requirements

Due to the instability and age of the eForms environment, an upgrade of the current eForms to K2 Blackpearl and Smartforms is to be implemented, all SmartForms attachments should be stored on Hyperwave application and those file should be retrievable.

2.1   Information Requirements

The User will be presented with buttons and forms for completion when uploading attachments on SmartForms. In these forms User will be required to complete all required fields in order to successfully upload attachments on SmartForms.

2.2   Reporting

All report requirements needs to be discussed with the BI Team.

2.3   User Interface Requirements

The user interface will be slightly different from the current eForms Application.

2.4   Performance Requirements

N/A

2.5   Security Requirements

N/A

2.6 Training Requirements

N/A

2.7 Other Requirements

N/A

3 Process

3.1 AS-IS Process

eForms Application

3.2 TO-BE Process

SmartForms Application

4 Dependencies

N/A

5 Assumptions and Constraints

N/A

6 Documents to be updated

Business Processes
PCMs

7 References

7.1 Reference Documentation

Name	Location
- Acting Allowance Application for Approval	- ACTING ALLOWANCE APPLICATION FOR APPROVAL

7.2   User Requirement Specification Signoff

This document was reviewed and approved in terms of accuracy and completeness by the following stakeholders:

Role	Name	Signature	Date
Functional Specialist	Walter Baloyi		22/01/2015
Functional / Cell Lead	Johan Scholtz		22/1/2015
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