

**AMAJUBA DISTRICT MUNICIPALITY
T2024/11
SUPPLY AND DELIVERY OF MECHANICAL SPARES**

The Amajuba District Municipality hereby invites service providers to submit bids for the supply and delivery of mechanical spares. The service providers must be registered on the Central Supplier Database (CSD).

Bid documents will be emailed to the bidder upon producing proof of payment of a non-refundable fee of R500.00 per document. Deposits must be made into the Amajuba District Municipality bank account: Standard Bank Account N° 062156624 with the reference number 000000002411. Bidders are required to email proof of payment, name of bidding company and its contact details before **12h00, 11 April 2024** to khethiwem@amajuba.gov.za. Evaluation of applications will be done on bid companies that submitted their proof of payment before the closing date **12h00, 11 April 2024**. Cash payments are not accepted at the Amajuba District Municipality office. The tender validity period is 90 days after tender closing date.

Bidders are required to submit an original tax clearance or income tax reference number, security pin and TCC number. Bids will be evaluated on price and functionality according to ADM SCM policy where 80/20 points system will be applied wherein 80 points are for price and 20 for specific goals.

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system)	Verification documents
<u>HDI Points:</u>		
1. Business owned more than 50% by black person.	5	1. CSD Report/ company registration certificate
2. Gender = Female	5	2. ID copies/CSD report
3. Youth	2	3. ID copies/CSD report
4. Disability	3	Attached municipal rates and taxes or municipal charges to the municipality / municipal entity, or to any other municipality / municipal entity, that is not older than 3 months
<u>Specific goals:</u>		
5. Promotion of business located within Amajuba District Municipality	5	

Completed applications in sealed envelopes endorsed “**T2024/11: Supply and delivery of mechanical spares**” must be deposited in the Municipality’s tender box located at the Reception of the Amajuba District Municipality, B9356 Amajuba Road, Section1, Madadeni, 2951 on or before the closing date, whereby applications will be opened in public. Applications that are not clearly marked, received after the due date and time will not be considered. All technical enquiries must be directed to **Sifiso Cele** on 034 329 7200 or by email: sifisoc@amajuba.gov.za and for enquiries regarding the Supply Chain Management procedures, kindly contact **Sabelo Zulu** on 0343297200 or by email: sabeloz@amajuba.gov.za

.....
Closing date: Friday, 12 April 2024 @12h00 noon

.....
**Mr. PM MANQELE
MUNICIPAL MANAGER**





TERMS OF REFERENCE FOR SUPPLY AND DELIVERY OF MECHANICAL SPARES

1. BACKGROUND

According to the strategic framework for water services, it is essential for water service authorities to protect their assets by ensuring that appropriate maintenance is implanted. It further states that assets must be rehabilitated, repaired and / or replaced before they reach the end of their economic life. And necessary capital funds must be allocated for this purpose. This in short means that water services authority is ultimately responsible to ensure that the provision of water services is financially sustainable (enabling the ongoing operation of services and adequate maintenance and rehabilitation of assets). The municipality then seeks to appoint a service provider to supply and deliver mechanical spares on a once off basis.

2. PURPOSE

The water service authority has a duty to ensure that water service interruptions are minimised and attended to briskly, this can be carried out through availability of resources (human and tools of trade). The purpose of this request is to ensure that.

- There are correct mechanical spares (specification)
- There are enough mechanical spares (quantity)

3. OBJECTIVES AND SCOPE OF WORKS

- The prospective service provider will be required to supply and deliver the mechanical spares as per list below.
- Service provider must quote for all items on the list.
- The specifications for items must be as exactly as on the list.
- The supplier should quote as per quantities on the Bill of Quantities below.
- The mechanical spares should be delivered at Amajuba District Municipality offices.

4. SPECIAL CONDITIONS.

4.1 All items in BOQ must adhere to SABS STANDARDS or SANS STANDARDS.

4.2 Bidders must quote on all item as per BOQ, failure to that will disqualify the bidder.

4.3. Mechanical spares in BOQ, should be supplied as per below specifications on list.

5. BILL OF QUANTITY

SUPPLY AND DELIVERY OF MECHANICAL SPARES				
ITEM NUMBER	ITEM DESCRIPTION	QTY	Unit Price	Total
1	V belts 17x2020 LP	18		
2	V belts 16N/SPBx1900	18		
3	V belts SPB 1250	12		
4	V belts SPB 1410	12		
5	V belts 1500	18		
6	F 80 tyre couplings	15		
7	F60 tyre couplings	09		
8	F50 tyre couplings	09		
9	F90 tyre coupling	15		
10	F110 tyre coupling	03		
11	Taper bush 2012-35	09		
12	Taper bush 1610-24	5		
13	Foot operated grease pump, 10 kg	1		
14	Grease, 50 liters	1		
15	Welding rods vitemax 2,5mm, 5kg	2		
15	O rings seals for T3 pumps	15		
16	O rings seals for T6 pumps	15		
17	O rings for V6 pumps	09		
18	V belts SPB 180	12		
19	Stainless steel chain 12mm	20m		
20	PVC gloves	30 pairs		
21	Leather gloves	30 pairs		
22	Q20 super multi-purpose lubricant	10		
23	Garden hose pipe 10m	5		
24	Dust mask N95	20		
25	Tork craft cutting disc steel and Ssn230 x2,522,22mm	15		
26	Cutting disc for angle grinder 115x1x22,23mm	15		

27	Evrigard Euro Anti Scratch Spectacle-clear	15		
28	Thread tape, 12mmx01mmx10mm	30		
29	Viro brass padlocks, 50mm 4pk key alike	40		
30	Bolts, nuts and washers, M8x40mm	30		
31	Bolts, nuts and washers, M10x40mm	30		
32	Bolts, nuts and washers, M12x40mm	30		
33	Bolts, nuts and washers, M14x40mm	30		
34	Bolts, nuts and washers, M16x40mm	50		
35	Bolts, nuts and washers, M20x40mm	30		
36	Gear oil, 25 liters	1		
37	Engine oil SAE 40 oil, 25 liters	2		
38	Compressor oil SAE 30, 25 liters	1		
39	Eclipse 30mm shatterproof hacksaw blades, 24TPI	15		
40	Pratley steel quickset	20		
	Total before VAT			
	VAT (if VAT registered)			
	Total as per MBD 1			

6. EVALUATION CRITERIA

Bids will be evaluated on price as prescribed in the Preferential Procurement Policy Framework Act (No 5 of 2000) and Preferential Procurement Regulations of 2022 where 80/20 points system will be applied wherein 80 points are for price and 20 for specific goals.

7. RETURNABLE DOCUMENTS.

Service providers are required to submit the following:

- Certified ID copies of all members/directors of company or sole proprietor
- Bank details (together with an original cancelled cheque/ bank stamp or original letter from financial institution)
- All Municipal Bid Documents (MBD) must be completed and returned, where applicable.
- Copy of CSD (Central Supplier Database).
- Copy of company registration documents.
- For Joint Venture Agreements, attach the CK's of each of the joint venture members (if applicable)
- ID(s) copies of company director(s).
- Copy of current municipal account for all Director/s and Company, not owing more than 90 days or copy of lease agreement from the relevant leasing authority. If the business is operated from the residence of one of the Director/s, an original affidavit, certified, must be submitted stating the address of the premises from your local SAPS office. In a case where the directors are not liable for the payment of rates/taxes, an affidavit commissioned by SAPS stating that the director is not liable for the payment of rates must be submitted. In case the director does not own property/is a tenant, leasing agreement should be submitted to confirm the place of residence. Tenders who are not registered with any municipality for the payment of rates and services due to their location may submit proof of

residence / business address certified by a Municipal Councillor, but only if the residence is the same address as the business address, accompanied by an affidavit commissioned by SAPS.

- If the bidder's place of work or the address is located in rural settlement under traditional council, the bidder must submit the proof of resident certified by the traditional council leader and proof of resident certified by ward councillor.
- Printed copy of SARS Tax Pin for further verification.
- Completed and signed Municipal Bidding Document attached to the tender document.

Bids will be adjudicated in terms of the Council Supply Chain Management Policy on the 80/20 Preferential Point System. It is therefore compulsory that the municipal tender document be used. Amajuba District Municipality is not bound to accept the lowest or any quote

TERMS OF REFERENCE APPROVED BY

.....

MR P.M MANQELE

MUNICIPAL MANAGER