



SOUTH AFRICAN AIRWAYS

A STAR ALLIANCE MEMBER ™

South African Airways

RFQ GSM016/2024

Request for Quotation for Blankets – Economy Class

G.1 Written Quote Form

RFQ NUMBER: GSM016/2024
ISSUE DATE: 22nd March 2024
CLOSING DATE: 02nd April 2024 at 14:00pm
VALIDITY OF RFQ: 90 days

RFQ DOCUMENTS TO BE E-MAILED TO: Lee-AnneAlva-Wright@flysa.com

**Vendors should ensure that quotations are returned before the closing date and time.
If the quotation is late, it will not be accepted for consideration.**

**SAA requests your quotation on the goods and/or services listed on the attached form.
Please furnish all information as requested and return your quote on/before the date stipulated.
Late and incomplete submissions may invalidate the quote submitted.**

NAME OF VENDOR:
.....

POSTAL ADDRESS:
.....

TELEPHONE NO.:
.....

CELL NO:
.....

EMAIL ADDRESS:
.....

CONTACT PERSON:
.....

**This RFQ will be evaluated on pricing, BEE and functionality.
Required Documentation to be attached;**

- 1. SAA Vendor Document. Refer to Annexure 1**
- 2. SBD 1 Document. Refer to Annexure 2**
- 3. SBD 4 Declaration of Interest Annexure 3**
- 4. General Conditions of Contract. Refer to Annexure 4**
- 5. SBD 3.1 – Firm Pricing Schedule. Refer to Annexure 5**

CONDITIONS

- All goods or services purchased will be subject to SAA General Conditions of Contract. A copy of said conditions is available from the local Procurement office.
- It is the responsibility of the Vendor to ensure that SAA is in possession of a valid Original Tax Clearance Certificate. The onus therefore rests on the vendor to ensure SAA receives a valid Tax Clearance Certificate, as soon as the validity of the said certificate expires. Where SAA does not have a valid Tax Clearance Certificate, an Original Tax Clearance Certificate must be submitted with this RFQ. Failure to do so may invalidate the quote submitted in terms of the RFQ.
- All purchases will be made through an official purchase order. Therefore, no goods must be delivered or services rendered before an official order/contract has been received.
- I certify that the information supplied is correct and I have read and understand SAA General Conditions of Contract and accept SAA General Conditions of Contract.
- I further certify that all the required information has been furnished and the relevant forms completed and are herewith submitted as part of the bid.

SIGNATURE OF VENDOR: _____

CAPACITY: _____

Bidders must provide three samples before /on the closing date of the RFQ to be delivered to SAA Airways Park Reception

RFQ Price Schedule
RFQ NUMBER GSM016/2024

SAA Business Unit: Global Supply Management

1. BACKGROUND

- 1.1. Service Providers are requested to provide Prices with their quotation to SAA for all the services to be provided as per specification. Service providers are expected to submit a costing that is fair and reasonable.
- 1.2. SAA has the right to enter into negotiation with a prospective Service Provider regarding any terms and conditions, including price(s), of a proposed contract.

2. SCOPE OF WORK

BLANKETS – ECONOMY CLASS

PRODUCT SPECIFICATION

SAXXXX	Economy Class blankets
WEIGHT per sqm:	250 Grams
SIZE:	130 x 180 cm
ENDS per cm	13
PICKS per cm	12
WARP yarn count:	48/2 Tex
WEFT yarn count:	90 Tex
YARNS	staple ring spun with polyester fiber
COMPOSITION:	100 % polyester
FINISH	Clean Cut, hemmed on 4 sides, label with logo to be sewn in with on reverse of label washing instructions. Label to have SAA identification and production date
COLOUR:	Red with orange stripes, colour can potentially be changed and is subject to brand changes.

Required quantity: 15 000



Blanket sample



Washing
instructions



Logo on label (updated one colour logo will be supplied. Production date to be added)

3. EVALUATION PROCESS & CRITERIA

Responses will be evaluated on the Evaluation Criteria, where after qualifying responses will be evaluated on the Price and Preference Points:

3.1 EVALUATION PROCESS

3.1.1 COMPLIANCE WITH MINIMUM REQUIREMENTS

All quotations duly lodged will be examined to determine compliance with bidding requirements and conditions. Quotations with obvious deviations from the requirements/conditions will be eliminated from further adjudication.

Critical Criteria – Phase 1

No	Description	Bidder to indicate Yes or No
1	Bidder to provide three samples with the bid response clearly marked RFQ GSM016/2024	

Bidder to comply with the critical evaluation to proceed to the Functional evaluation.

Functional Criteria – Phase 2

NO.	DESCRIPTION	SCORE/WEIGHT
1	<p><u>Relevant Experience:</u> Bidder to provide evidence of experience in the manufacturing of Blanket items related to the specifications. 2 examples should be given of similar previous work completed.</p> <ul style="list-style-type: none"> • Bidder has provided 2 examples or more of similar previous work = 10% • Bidder has provided between 1 example of similar previous work = 5% • Bidder has not provided examples of similar previous work = 0% <p>Proof to be provided i.e Letter or E-mail</p>	10%
2	<p><u>References:</u> Bidder must provide contactable references for similar work of equivalent volumes done within a period not older than three years. A contactable reference means: the name of the company for whom the work was completed + the description of the item that was produced + the contact person telephone number and email address.</p> <ul style="list-style-type: none"> • The bidder has provided the information as requested = 10% • The bidder has partially provided the information as requested = 5% • The bidder has not provided the information = 0% 	10%

3	<p>Bidders must provide a Manufacturing Quality Assurance Certificate - ISO 9000/or SABS standard certification or similar.</p> <ul style="list-style-type: none"> • Bidder has supplied the Quality Assurance Certificate = 10% • Bidder has not supplied the Quality Assurance Certificate = 0% 	10%
4	<p><u>Quality of workmanship (product quality)</u> Bidder to supply mock-up samples to measure workmanship of the product. The sample to be of the same fabric composition and it is not necessary to specification w.r.t. colour of the blanket</p> <ul style="list-style-type: none"> • Bidder supplied samples as per specification to measure quality of workmanship and the quality is deemed to be of a high standard = 20% • Bidder supplied samples to measure quality of workmanship and the quality is deemed to be of a medium standard = 10% • Bidder supplied samples to measure quality of workmanship and the quality is deemed to be of a low standard = 0% 	20%
5	<p><u>Product and Design</u> Material Specification, Dimensions and Weight: Vendor to supply a material composition document.</p> <ul style="list-style-type: none"> • Bidder supplied a blanket material composition document = 20% • Bidder did not supply a blanket material composition document = 0% 	20%
6	<p><u>Testing for Quality and Durability:</u> Inflight Logistics Assessment, suitability for industrial operation handling: A laundry wash test will be conducted.</p> <p>The samples are suitable for handling within a global airline facility Material Quality Assurance Test: General quality and product dimension retention after a number of washes (15 washes).</p> <ul style="list-style-type: none"> ○ Dimensional stability (Shrinkage): Blanket does not shrink 4% ○ Seam Slippage :seams do not come apart 4% ○ General look after Ironing 4% ○ The blanket does not fluff or pill 4% ○ The blanket is colourfast 4% 	20%
7	<p><u>Delivery timelines, Bidder to state timelines:</u></p> <p><u>The bidder can deliver an initial supply:</u></p> <ul style="list-style-type: none"> • Ability to deliver between 14 working days to 20 working days = 10% • Ability to deliver between 20 working days and 30 working days= 5% • Ability to deliver in more than 40 days = 0% 	10%
THRESHOLD - 80%		100%

3.2 Preference Point System – Phase 3

All tenders that comply with the mandatory requirements for Evaluation Criteria (Acceptable tenders) will be evaluated further in terms of the applicable preference point system as follows:

Criteria	Points
Price	80
BBBEE	20
Total	100 points

3.3 Local Content – Phase 4

Bidders may be awarded specific points or be given preference for supplying content that is locally developed or products that are locally produced on condition such bidder meets the criteria or the requirement as specified in the quotation or tender document. Proof of local content or locally produced products to be provided.

The additional percentage points shall not exceed 10 points. This is an addition to the 20 points awarded in line with the 80/20 evaluation.

3.4 EVALUATION OF QUOTATION

The contract shall be awarded at the sole and absolute discretion of SAA. SAA hereby represents that it is not obliged to award this quotation to any bidder. SAA is entitled to retract this quotation at any time as from the date of issue.

SAA shall not be obliged to accept the lowest of any quotation, offer or proposal.
SAA may award this quotation in full or in part to more than one bidder.

4. STANDARD CONDITIONS FOR REQUEST FOR QUOTATION

Conditions:

- 4.1 All prices quoted must be exclusive of Value Added Tax (VAT).
- 4.2 All goods/services purchased will be subject to SAA Conditions of Contract and Order, available when requested.
- 4.3 All prices submitted must be firm. "Firm" prices are deemed to be fixed prices, which are only subject to the following statutory changes, namely VAT.
- 4.4 Note: Although SAA would prefer to award this contract to one service provider, it remains at our discretion to award the functions of the manufacturing of this product to the company that will provide us with excellent & prompt service. SAA is thus not obligated to award this quote to any bidder. SAA is entitled to retract this quote at any time as from date of issue, without any refunds whatsoever. SAA is not obligated to award this quote to the bidder that quotes the lowest.
- 4.5 Service, pricing and availability will be taken into consideration.

4.6 Pricing should be given based on individual components that would make up the solution based on technical and functional requirements.

THE FOLLOWING MUST ACCOMPANY YOUR QUOTE

- SAA Vendor application and supporting documents. Refer to Annexure 1
- SBD 1 Document. Invitation to bid Annexure 2
- SBD 4 Document. Declaration of Interest
- SBD3.1 Pricing Schedule. Firm pricing

IF NOT QUOTING, INDICATE SO AND RETURN EMAIL TO THE RELEVANT PROCUREMENT OFFICIAL