



MERAFONG CITY LOCAL MUNICIPALITY

03 HALITE, CARLETONVILLE, 2499 - TEL (018) 788 9755 FAX:(086) 499 7515

For Bid Document Enquiry: SN Ndolela 018 788 9692

E-Mail: sndolela@merafong.gov.za

BID NOTICE:

BID NO.	DESCRIPTION	COMPULSORY BRIEFING	FUNCTIONALITY	DOC FEE	DOCUMENT AVAILABILITY	CLOSING DATE	ENQUIRIES
COO(LIS) 12/03/232 4	APPOINTMENT OF A PANEL OF SERVICE PROVIDERS FOR THE PROCUREMENT OF LIBRARY INFORMATION RESOURCES (Books) FOR A PERIOD OF 3 YEARS ON AN AS AND WHEN REQUIRED BASIS	NONE	The minimum score required is 80/100 points in order to proceed to the next stage. POINTS ALLOCATION Track Record or Contracts of Similar Nature 30 Bank Rating 30 Equipment (Delivery Vehicle) 20 Company profile 10 Registration with Publishers Association of South Africa 10	R 1 247.75 Non-Refundable	02 April 2024	23 April 2024 @ 11H00 @ SCM Unit	Mr. S Ndolela 018-788 9692 Ms. R Aphane 018 788 9500

Bids are hereby invited to bid on the above-mentioned bid/s:

Bid documents will be available electronically for the non-refundable fee stated above (proof of payment must be attached with the returnable document) on weekdays from 07:30 until 15:30, at Merafong City Local Municipality at SCM offices situated on the corner of 3 Halite and Gold Street, Carltonville,2499

Bids will be assessed using the 80/20 system. 80 Points will be for price and 20 points will be for specific goals.

Bids are to be completed in accordance with the conditions contained in the bid documents and must be placed in a sealed envelope and externally endorsed:

With Bid description and Bid Number as written in the document/advert.

Bids must be deposited in Bid Box 1, situated at the Revenue Section, Cnr Halite and Gold Street, Carletonville and is open between 07h30 and 16h00. bids will be opened immediately thereafter, in public.

BIDDERS SHALL TAKE NOTE OF THE FOLLOWING BID CONDITIONS:

1. Companies must be registered on the CSD database, link: www.csd.gov.za
2. Municipal rates and taxes for both company and directors appearing in CK (not older than 3 months) if the statement of water and lights is not on your names, please attach affidavit commissioned by oath from SAPS supporting your residential addresses as per attached statement or copy of Lease Agreement with 3 Months proof of payment only (No statements)
3. Certified copies of Permission to Occupy (PTO's) land for bidders residing in Tribal Authority's areas of jurisdiction; proof of residence from Traditional Authority).
4. Certified copies of Identity Documents (ID's) for all shareholders/owner(s)/partners registered on the CK forms.
5. Copies of Company Registration documents (CK 1) must be submitted.

6. Bidders must attach a valid tax pin certificate.
7. **EVALUATION OF THE BID N.B:** The evaluation of bids will be conducted in two stages, first stage will be assessment on functionality.
8. Second stage will be done when a need arises, where bidders will be required to submit quotations: 80/20 Preference point scoring system will apply, where 80 points will be allocated for price only and 20 Specific goals points scored.

TERMS AND CONDITIONS:

- Failure to comply with these conditions will result in immediate disqualification of your bid.
- The Merafong City Local Municipality does not bind itself to accept the lowest bid or any other bid and reserves the right to accept the whole or part of the bid or to withdraw.
- Bid's which are late, incomplete, unsigned, completed in pencil, submitted by facsimile or electronically, will not be accepted.
- Bids submitted are to hold good for a period of 90 working days.
- Bid's must only be submitted on the documentation provided by the Merafong City Local Municipality; (original Bids documents)

D.D. Mabuza
Municipal Manager
Merafong City Local Municipality