

## MEMORANDUM

**TO** : Mulalo Mukwena, Acting Senior Manger Strategic sourcing, SCM, Transnet Freight Rail

**From** : Samukelisiwe Mhlanga, Technical Buyer, Supply Chain Management, Transnet Freight Rail

**DATE** : 18 March 2024

**SUBJECT** : **EXTENSION OF BID CLOSING DATE FOR RFP NUMBER HOAC\_HO\_45189 FOR FRAMING OF A STANDING APPROVED LIST FOR THE SUPPLY OF BALLAST AND AGGREGATE MATERIAL.**

### PURPOSE

1. The purpose of this submission is to request the Transnet Freight Rail Acting Senior manager for Strategic Sourcing to:
  - 1.1 Approve the extension of the Bid closing date from 22 March 2024 to 05 April 2024.
  - 1.2 Approve the issuing of Addendum no.1 to RFP no HOAC HO 45189 for framing of a standing approved list for the supply of ballast and aggregate material.

### BACKGROUND

2. On the 8<sup>th</sup> of March 2024, RFP no. HOAC HO 45189 for framing of a standing approved list for the supply of ballast and aggregate material was issued, via Transnet E tender system the closing date stated on the RFP document is 22 March 2024.

### DISCUSSION

3. **The following was identified during and post the briefing session:**
  - 3.1. End-user requested an extension on the closing date to afford suppliers enough time to go through our scope due to the complexity of the project.
  - 3.2. SCM together with the client have agreed to the extension of the closing date from 22 March 2024 to 05 April 2024 to afford suppliers more time to respond as per the scope. Request to extend the closing date to the 05<sup>th</sup> of April 2024 is sought to provide bidders adequate opportunity to prepare their bids.
4. The Addendum attached as **Annexure A** will be shared via Transnet e-Tender Portal to the bidder.

## FINANCIAL AND BUDGET IMPLICATION

5. The There is no budget allocated to this transaction as it is for the framing of a standing approved list.

## DELEGATION OF AUTHORITY

6. **In terms of the Approved Delegation of Authority Framework effective 1st February 2023:**

6.1 in terms of paragraph 19.9 of the Transnet good and service manual states that: The closing date for a Bid may be extended by the SCM representative or his/her duly delegated representative after seeking approval from the CPO or his/her duly delegated representative prior to the closing date of the bid. Consultation between the SCM representative and End-user HOD or his/her duly delegated representative regarding the proposed extension must take place prior to seeking approval.

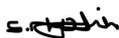
## RECOMMENDATION

7. It is recommended that the Transnet Freight Rail Acting Senior Manager for Strategic Sourcing to:

7.1. Approves the extension of the Bid closing date from 22 March 2024 to 05 April 2024.

7.2. Approves the publication of Addendum no. 1 to RFP no HOAC HO 45189 for framing of a standing approved list for the supply of ballast and aggregate material.

### Compiled by



#### Samukelisiwe Mhlanga

Technical Buyer: Strategic Sourcing

Transnet Freight Rail

Date: 19 March 2024

### Recommended/ Not Recommended by

#### Makhosini Zwane

Manager: Infra Engineering

Transnet Freight Rail

Date:

### Recommended/ Not Recommended by

#### Delisiwe Mngomezulu

Acting Commodity Manager: Strategic Sourcing

Transnet Freight Rail

Date:

### Approved/ Not Approved by

#### Mulalo Mukwena

Acting Senior Manager: Strategic Sourcing

Transnet Freight Rail

Date: