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ENQUIRY NO	
NAME OF BUYER	Fiona Manziya
NAME OF PM	Thandiwe Njoti
PROJECT	Fire Extigusher maintenance and replacement Sothern Grid Substations
SCOPE	FIRE EXTINGUISHER MAINTENANCE, REPAIRS AND REPLACEMENT FOR A PERIOD OF 36 MONTHS AT EASTERN CAPE AND FREE STATE SUBSTATIONS IN SOUTHERN GRID

CONTRACTOR/SUPPLIER	
Name and Details	

PURPOSE	To assess whether the above-mentioned supplier/s submitted the required technical documentation as specified in the Enquiry referenced above, and that such quality documentation complies with the specified requirements.
REFERENCE DOCUMENTATION	SABS 1475 OHS Act 85 of 1993 240-54937454: Eskom Standard for Inspection, Testing and Maintenance of fire Protection System

EVALUATION CRITERIA	
<p>The tender submission score sheet indicating the criteria to be used, the weighting of each criterion and the weighting per discipline in multidisciplinary packages shall be authorised by the relevant senior manager. The approved tender submission score sheet shall be issued with the enquiry document to be used for technical evaluation.</p>	

List of returnable – Checklist: Fire Extinguisher maintenance and replacement in the Southern Grid

LIST OF ACTIVITIES	YES	NO
1.Proof of Legal SANS 1475 permit		
2.Proof of personnel SAQCC &/or SANS registrations		
3.Qualifications and experience of key Personnel (Contracts Manager, Supervisor, Technicians)		
4.Method Statement to perform maintenance, Inspection and pressure testing of fire extinguishers and equipment, DCO, CO2, Foam, Hydrants ,Hose Reels, Lay Flat Hoses etc		
5. Turn around time schedules for service/maintenance, pressure testing and replacements of condemned unit		
6. Contractors to provide proof of having offices in the Main CLN Towns which they are tendering for.		



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Qualitative Evaluation Criteria

Document Requirements

Weight and Score % Results

1. Maintenance					
Item No	Item	Weighted =80%			
		Weight(W)	Actual(A)	MAX(M)	Results (A/M)xW
1.1	Legal SANS 1475 Permit	20		5	
1.2	Skills and relevant experience (Minimum 5 years experience in the maintenance environment plus SAQCC/SANS accreditation	10		5	
1.3	Past Performance of previous Projects /contracts	15		5	
1.4	Detailed method statements(These activities shall include but not limited to this : Maintenance ,Inspection and Pressure Testing of fire extinguishers and equipment .DCP,CO2,Foam,Hydrants,HoseReels,LayFlat Hoses etc1	25		5	
1.5	Technical Schedule Turnaround time for the (a)servicing of units,(b) pressure testing and the (c) replacent of units	10		5	
1.6	Contractors to provide proof of having offices in the Main CLN Towns which they are tendering for.	20		5	
Results = (A/M)xW					
Section = Sum of results					%
Comments					
1.1	1=one year or less registered Legal SANS 1475Permit, 2=more than one years but less that two years legal SANS 1475 Permit ,3= more than two years but less than three years legal SANS 1475 Permit , 4= More than three years but less than four years Legal SANS 1475 Permint ,5= four or more years registered Legal SANS 1475 Permit .				
1.2	1=Three or less year experience and atleast one SAQCC registered Personell, 2=four or less years experience and atleast one SAQCC registered Personnel ,3= Five years experience and atleast one SAQCC registered personnel , 4= Five years experience and 2 or more SAQCC registerd Personnel 5= more than five years experience and more than three SAQCC registered personnel.				
1.3	1= Generic past experiene ,2=minimum of one fire extinguisher maintenance contract.3= two or more fire extinguisher manitenance contracts ,4= three or more fire Extinguisher maintenance contracts at industrial level,5= five or more fire extinguisher maintenance contracts at an industrial level				
1.4	1=Generic method statements not equipment specific,2= High level of detail not equipment specific,3= generic detail but incomplete to cover all maintenance ,inspection and pressure testing ,5= High level of detail and comprehensive menthod statement to cover all.				
1.5	1= Turn around times more that four weeks for any of (a) servicing of units ,(b) pressure testing and (C) Replacements of units 2= Turn around times not more that four weeks but more than 3 weeks for any of (a) servicing of units ,(b) pressure testing and (C) Replacements of units 3= Turn around timesnot more that three weeks but more than two weeks for any of (a) servicing of units ,(b) pressure testing and (C) Replacements of units 4= Turn around times not more that two weeks but more than one week for any of (a) servicing of units ,(b) pressure testing and (C) Replacements of units 5= Turn around time not more that one weeks for any of (a) servicing of units ,(b) pressure testing and (C) Replacements of units				
1.6	1= No office in the CLN Town or Province 2.5= Office in the Province tendered for but not the CLN Main Town 5= Office in the CLN Main town tendered for				

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FINAL TOTAL SCORE EQUALS SUM OF SUBSECTIONS 1 to 4 AS A PERCENTAGE	
	%

TECHNICAL EVALUATOR		
Name	Signature	Date

REVIEWED BY		
Name	Signature	Date

APPROVED BY		
Name	Signature	Date