

TRANSNET PROPERTY

TENDER NUMBER: TP/2024/03/0002/59549/RFQ

DESCRIPTION OF THE SERVICE: PROVIDE PREVENTATIVE, CORRECTIVE AND EMERGENCY MAINTENANCE AS & WHEN REQUIRED FOR PUBLIC ADDRESS SYSTEM, FIRE PROTECTION AND DETECTION, ELECTRIC FENCING, AUTO DOORS AND AUTO GATES INSTALLATIONS PLUS MINOR NEW WORKS IN THE WESTERN CAPE REGION (CAPE TOWN, SALT RIVER, BELLVILLE, WORCESTER, BEAUFORT WEST, SALDANHA, IOL TO LOOP 12 AND SURROUNDING AREAS) FOR A PERIOD OF 36 MONTHS

### **Gatekeepers (Mandatory)**

1. Submit proof of CIDB 3SF Grade OR Higher
2. Submit Proof of Qualification Minimum Level 4 service man for fire.
3. Submit proof of registration of the Fire Technician by South African Qualification Certificate Committee (SAQCC) for Fire Industry

**All above requirements are mandatory. Bidders who fail to submit all documents shall be immediately disqualified.**

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## TECHNICAL EVALUATION CRITERIA

The quality criteria and maximum score in respect of each of the criteria are as follows:

Pre-qualifying criteria	Sub-Criteria	Sub-Criteria Point Allocation	Maximum number of points
<b>Management and CV's of key persons:</b> T2.2-4 Experience of staff allocated to the project/availability of skills to manage and perform the contract (assigned personnel).	<b>Experience: Fire Technician</b>		20
	No CV attached/no experience	0	
	Fire Protection and Detection Equipment Maintenance experience (related to the works) $\leq 1$ yr	5	
	Fire Protection and Detection Equipment Maintenance experience (related to the works) $> 1, \leq 4$ yrs.	10	
	Fire Protection and Detection Equipment Maintenance experience (related to the works) $> 4, < 8$ yrs.	15	
	Fire Protection and Detection Equipment Maintenance experience (related to the works) $\geq 8$ yrs.	20	
<b>Quality Plan:</b> T2.2-5 Key Elements: 1. <i>Quality Policy</i> 2. <i>Quality Manual</i> 3. <i>Organizational Structure &amp; Responsibility</i> 4. <i>Internal Process</i> 5. <i>Continuous Improvement</i> 6. <i>Document Control</i>	No QCP (Quality control Plan) presented or is not for the tendered works	0	20
	QCP identifies at least two of the key elements ( activities, approval points, hold points & is for the works tendered for )	8	
	QCP identifies at least three of the key elements ( activities, approval points, hold points & is for the works tendered for )	14	
	QCP clearly and adequately identifies all key activities, has allocated hold, witness, review and surveillance points & is for the works tendered for.	20	

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<p><b>Risk Assessment (Specific to the Works)</b> T2.2-6</p>	Risks , mitigations, tolerance matrix in line with activities not identified	0	20
	Risks identified , mitigation not provided , and tolerance matrix not provided	5	
	Partial risks identified , mitigation provided , and tolerance matrix not provided	15	
	All major risks identified , mitigation provided , and tolerance matrix provided	20	
<p><b>Previous Experience:</b> T2.2-7 Tenderers experience in carrying out work of a similar nature.</p>	No evidence provided	0	20
	Bidder has successfully supplied 1 similar services.  Evidence of experience in fire protection and detection in commercial buildings attached in the form of signed contactable client letter head	5	
	Bidder has successfully supplied >1, <3 similar services.  Evidence of experience in fire protection and detection in commercial buildings attached in the form of signed contactable client letter head	10	
	Bidder has successfully supplied <=3, <5 similar services.  Evidence of experience in fire protection and detection in commercial buildings attached in the form of signed contactable client letter head	15	
	Bidder has successfully Supplied >=5 similar Services.  Evidence of experience in fire protection and detection in	20	

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	commercial buildings attached in the form of signed contactable client letter head		
<b>Method Statement:</b> T2.2-8	No Method Statement submitted	0	20
	Scantly detailed methodology	5	
	Detailed methodology no sequential approach , no standards applicable mentioned	10	
	Detailed methodology , sequential approach , no standards applicable mentioned	15	
	Detailed methodology , sequential approach , standards applicable mentioned	20	
<b>Maximum possible score</b>			<b>100</b>

The minimum qualifying score of technical evaluation points for quality is **70 points**.

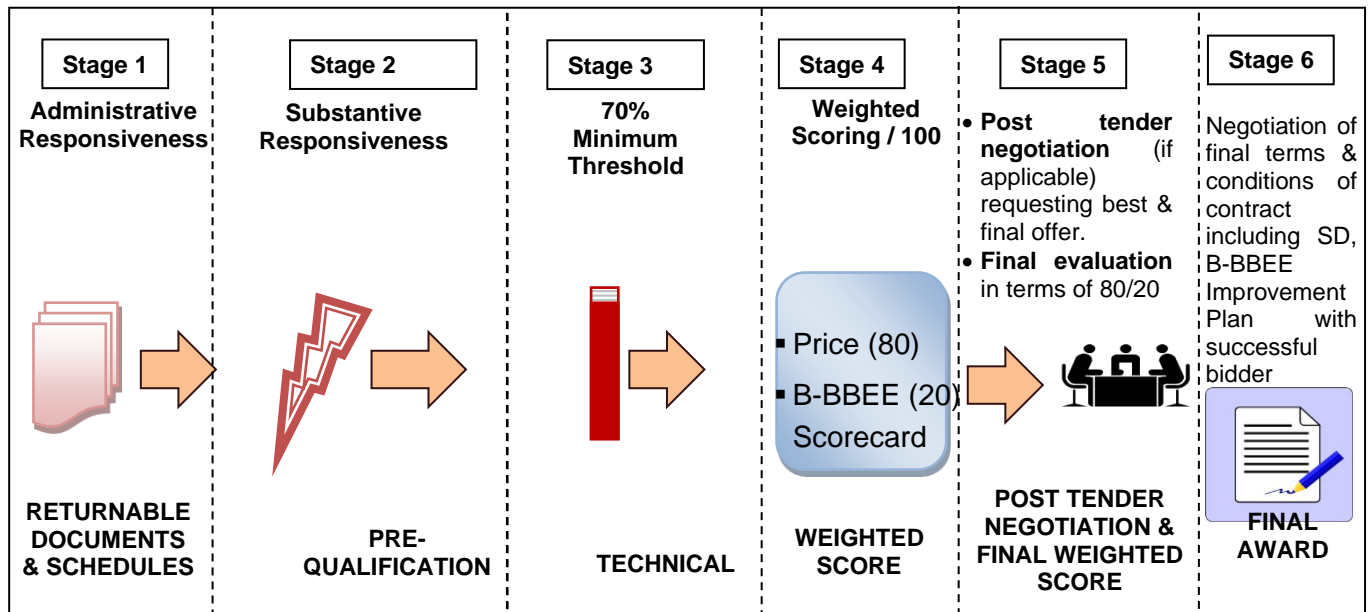
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## EVALUATION METHODOLOGY

Transnet will utilise the following methodology and criteria in selecting a preferred Service Provider, if so required:



NB: Evaluation of the various stages will normally take place in a sequential manner. However, in order to expedite the process, Transnet reserves the right to conduct the different stages of the evaluation process in parallel. In such instances the evaluation of bidders at any given stage must not be interpreted to mean that bidders have necessarily passed any previous stage(s).

### 1.1 STAGE ONE: Test for Administrative Responsiveness

The test for administrative responsiveness will include the following:

<b>Administrative responsiveness check</b>
<ul style="list-style-type: none"> <li>• Whether the Bid has been lodged on time</li> </ul>
<ul style="list-style-type: none"> <li>• Whether all Returnable Documents and/or schedules [where applicable] were completed and returned by the closing date and time</li> </ul>

*The test for administrative responsiveness [Stage One] must be passed for a Respondent's Proposal to progress to Stage Two for further pre-qualification*

### 1.2 STAGE TWO: Test for Substantive Responsiveness to RFP

The test for substantive responsiveness to this RFP will include the following:

<b>Check for substantive responsiveness</b>
<ul style="list-style-type: none"> <li>• Whether any general pre-qualification criteria set by Transnet, have been met</li> </ul>
<ul style="list-style-type: none"> <li>• Whether the Bid contains a priced offer</li> </ul>

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• Whether the Bid materially complies with the scope and/or specification given
• Whether any Technical pre-qualification set by Transnet have been met.
• Whether any set prequalification criteria for preferential procurement have been met:
• Verify the validity of all returnable documents

***The test for substantive responsiveness [Stage Two] must be passed for a Respondent's Proposal to progress to Stage Three for further evaluation***

### 1.3 STAGE THREE: Minimum Threshold 70% for Technical Criteria

The test for the Technical and Functional threshold will include the following:

Technical Criteria	% Weightings
Management and CV's of key persons:	20
Quality Plan	20
Company's previous experience	20
Risk Assessment (Specific to the Works)	20
Method Statement	20
<b>Total Weighting:</b>	<b>100%</b>
<b>Minimum qualifying score required:</b>	<b>70</b>

***The test for substantive responsiveness [Stage Three] must be passed for a Respondent's Proposal to progress to Stage Three for further evaluation***

### 1.4 STAGE FOUR Evaluation and Final Weighted Scoring

a) **Price and BBBEE Criteria** [Weighted score 80/20 points]:

Evaluation Criteria	% Weightings
• Price	80
• BBBEE	20
<b>Total</b>	<b>100</b>