

TENDER

TERM CONTRACT FOR ELECTRICAL MAINTENANCE, REPAIRS AND ACCESS CONTROL AT VARIOUS GOVERNMENT BUILDINGS IN BCMM FOR A PERIOD OF TWO (2) YEARS

SCMU5-24/25-0032

NAME OF COMPANY:

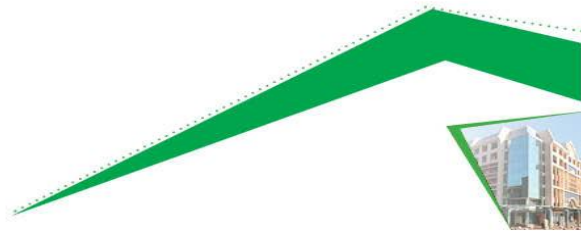
CSD Nr:

CRS Nr (CIDB):

CLOSING DATE: 11 APRIL 2024

TIME: 11:00 am

Department of Public Works & Infrastructure
3rd Floor. Office 3-46
Independence Avenue
Qhasana Building
5605



T1.1 A. TENDER NOTICE AND INVITATION TO TENDER

The Eastern Cape Department of Public Works & Infrastructure invites contractors with a CIDB Grading of **5EB or higher** in the following Class of works (**EB**) to tender **“TERM CONTRACT FOR ELECTRICAL MAINTENANCE, REPAIRS AND ACCESS CONTROL AT VARIOUS GOVERNMENT BUILDINGS IN BCMM FOR A PERIOD OF TWO (2) YEARS”**

The contract will be based on the NEC 3 of June 2005 and Eastern Cape Department of Public Works & Infrastructure will enter into a contract with the successful tenderer. Only tenderers who have suitable experience and suitably qualified personnel in providing similar services to those that are required are eligible to submit tenders.

Tender documents are downloadable for free of charge from National Treasury’s eTender Portal: (<http://www.etenders.gov.za/content/advertised-tenders>) or from the Department of Public Works and Infrastructure website (www.ecdpw.gov.za/tenders) from **08 MARCH 2024**.

A non-compulsory briefing meeting on the **19 March 2024**, at Independence Avenue, Bhisho, 5605. Prospective bidders to meet at the main entrance of the site at 11h00.

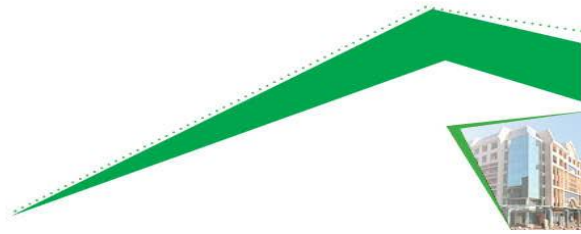
Queries relating to the issue of these documents may be addressed in writing to : supply.chain@ecdpw.gov.za **Technical enquiries:** may be addressed in writing to Mr. V. Mpondo – email: Vukile.Mpondo@ecdpw.gov.za.

B. TENDER SUBMISSIONS

The closing time for receipt of tenders by the ECDPWI is **11:00am on 11 April 2024**. Telegraphic, telephonic, telex, facsimile, e-mail and late tenders will not be accepted. Bids must be submitted in sealed envelopes clearly marked **“SCMU5-24/25-0032: TERM CONTRACT FOR ELECTRICAL MAINTENANCE, REPAIRS AND ACCESS CONTROL AT VARIOUS GOVERNMENT BUILDINGS IN BCMM FOR A PERIOD OF TWO (2) YEARS** must be deposited in the bid box, **DEPARTMENT OF PUBLIC WORKS & INFRASTRUCTURE, FRONT CORNER OF QHASANA BUILDING ON THE WAY TO CIDB OFFICES LABELLED “TENDERS”, BHISHO.**

It is the responsibility of the tenderer/s to ensure that bid documents /proposals are submitted on or before closing time and the correct location as the department will not take responsibility of wrong delivery. Tenderers using courier services for delivery of their bid documents must ensure the delivery is at the correct place / location and time as the department will not be held responsible for wrong delivery. Not delivered to Departmental officials. The Department will not accept responsibility if bids received by officials are not timely deposited in the Bid Box.

Tenders may only be submitted on the tender documentation that is issued. Tenderers must be registered on the National Treasury Central Supplier Data Base and proof of registration must be submitted with the proposal (<https://secure.csd.gov.za>). Requirements for sealing, addressing, delivery, opening and assessment of tenders are stated in the Tender Data.



C. BID EVALUATION:

This bid will be evaluated in Two (2) phases as follows:

Phase One: Compliance, responsiveness to the bid rules and conditions.

Phase Two: Preferential Procurement Policy Framework Act (PPPFA), and Preferential Procurement Regulations 2022.

PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT (PPPFA) POINTS WILL BE AWARDED AS FOLLOWS:

Maximum points on price	-	80 points
Maximum points for Specific Goals	-	20 points
Maximum points	-	100 points

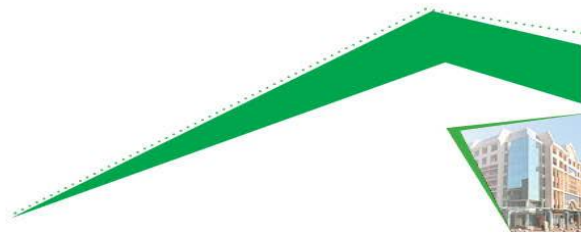
D. BID SPECIFICATIONS, CONDITIONS AND RULES

1. The minimum specifications, other bid conditions and rules are detailed in the bid document under Tender Data
2. The specifications, rules, special conditions of bid, evaluation criteria, and rules for evaluation for compliance to local content and other bid conditions are detailed in the document.
3. The Department of Public Works and Infrastructure SCM policy applies.
4. Tender validity period is **120 days**.

E. ENQUIRIES WITH REGARD TO THIS ADVERT MAY BE DIRECTED TO:

- **SCM RELATED ENQUIRIES**
Email Address: supply.chain@ecdpw.gov.za
- **TECHNICAL ENQUIRIES**
Mr. Vukile Mpondo
Tel No: **082 418 6744**
Email Address: Vukile.Mpondo@ecdpw.gov.za
- **FOR COMPLAINTS, FRAUD, & TENDER ABUSE:**

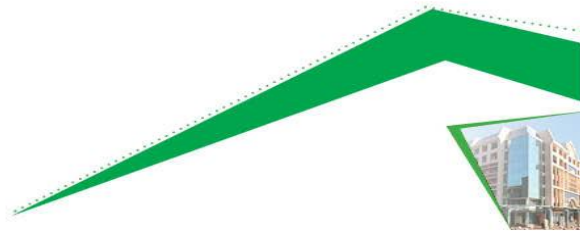
Call: **0800 701 701**



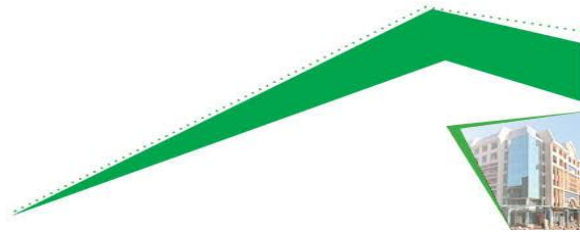
T1.2 Tender Data

The conditions of tender are the latest edition of SANS 10845-3, *Standard conditions of tender*. SANS 10845-3 makes several references to the Tender Data for details that apply specifically to this tender. The Tender Data shall have precedence in the interpretation of any ambiguity or inconsistency between it and the provisions of SANS 10845-3 *and* as contained in **Annexure C of Standard for Uniformity in Construction Procurement (Board Notice 423 of 2009 Government Gazette No 42622 of August 2019)**. Each item of data given below is cross-referenced to the clause in SANS 10845-3 to which it mainly applies.

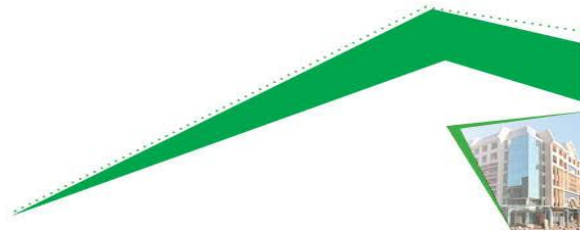
Clause number	Tender Data
3.1	The Employer is Public Works & Infrastructure – Eastern Cape
3.2	<p>The tender documents issued by the employer comprise the following documents:</p> <p>THE TENDER</p> <p>Part T1: Tendering procedures</p> <p>T1.1 - Tender notice and invitation to tender</p> <p>T1.2 - Tender data</p> <p>Part T2: Returnable documents</p> <p>T2.1 - List of returnable documents</p> <p>T2.2 - Returnable schedules</p> <p>THE CONTRACT</p> <p>Part C1: Agreements and Contract data</p> <p>C1.1 - Form of offer and acceptance</p> <p>C1.2 - Contract data</p> <p>C1.3 - Dispute Resolution Mechanism</p> <p>Part C2: Pricing data</p> <p>C2.1 - Pricing Instructions</p> <p>C2.2 - Bills of Quantities</p> <p>Part C3: Scope of work</p> <p>C3 - Scope of work</p> <p>Part C4: Site information</p> <p>C4 - Site information</p>
3.3	The tender documents issued by the employer comprise the documents listed on the contents page
3.4	<p>The Employer's Agent is:</p> <p>Name: Mr. Vukile Mpondo Department of Public Works & Infrastructure Qhasana Building, Independence Avenue, Bhisho Tel: 082 418 6744 E-mail: Vukile.Mpondo@ecdpw.gov.za</p>
3.5	The language for communications is English
3.6	The competitive negotiation procedure shall be applied.
3.7	Method 2: Two(2) stage procurement procedure shall be applied.



4	Tender's obligations
4.1	<p>The following tenderers who are registered with the CIDB, or are capable of being so registered prior to the evaluation of submissions, are eligible to have their tenders evaluated:</p> <p>a) contractors who have a contractor grading designation equal to or higher than a contractor grading designation determined in accordance with the sum tendered, or a value determined in accordance with Regulation 25 (1B) of 25(7A) of the Construction Industry Development Regulations, for a CIDB 5 EB or higher class of construction work; and</p> <p>Joint ventures are eligible to submit tenders provided that:</p> <ol style="list-style-type: none"> 1. every member of the joint venture is registered with the CIDB; 2. the lead partner has a contractor grading designation in the CIDB Grade 4EB or higher class of construction work; and 3. the combined contractor grading designation calculated in accordance with the Construction Industry Development Regulations is equal to or higher than a contractor grading designation determined in accordance with the sum tendered for a CIDB Grade 5EB or higher class of construction work or a value determined in accordance with Regulation 25 (1B) of 25(7A) of the Construction Industry Development Regulations. 4. Joint Venture Agreement.
4.2	The employer will compensate the tender as per NEC 3 of 2005. The employer will not compensate the tenderer for any costs incurred in attending interviews or making any submissions in the office of the employer.
4.3	It is the responsibility of the tenderer to check the tender documents on receipt for completeness and notify the employer of any discrepancy or omission.
4.4	<p>Confidentiality and copyright of documents</p> <p>Treat as confidential all matters arising in connection with the tender. Use and copy the documents issued by the employer only for the purpose of preparing and submitting a tender offer in response to the invitation.</p>
4.5	Obtain, as necessary for submitting a tender offer, copies of the latest versions of standards, specifications, conditions of contract and other publications, which are incorporated into the tender documents by reference.
4.6	Acknowledge receipt of addenda to the tender documents, which the employer may issue, and, if necessary, apply for an extension to the closing time stated in the tender data, in order to take the addenda into account.
4.7	<p>The arrangements for a compulsory clarification meeting are as stated in the Tender Notice and Invitation to Tender.</p> <p>Tenderers must sign the attendance list in the name of the tendering entity. Addenda will be issued to and tenders will be received only from those tendering entities appearing on the attendance list.</p> <p>Tender documents will not be made available at the clarification meeting</p>
4.8	<p>Seek clarification</p> <p><i>Request clarification of the tender documents, if necessary, by notifying the employer at least 7 (Seven) working days before the closing time stated in the tender data.</i></p>
4.9	<p>Tenderers are required to state the rates and currencies in Rands.</p> <p>Include in the rates, prices, and the tendered total of the prices (if any), all duties, taxes which the law requires to be paid [except value added tax (VAT)], and other levies payable by the successful tenderer, that are applicable 14 days before the closing time stated in the tender data. Show the VAT payable by the employer separately as an addition to the tendered total of the prices. Provide rates and prices that are fixed for the duration of the contract and not subject to adjustment except as provided for in the conditions of contract identified in the contract data.</p> <p>State the rates and prices in monetary value of the contract unless otherwise instructed in the tender data.</p>



4.10	Do not make any alterations or additions to the tender documents, except to comply with instructions issued by the employer or to correct errors made by the tenderer and ensure that all signatories to the tender offer initial all such alterations. Do not make erasures using masking fluid.
4.11	Main tender offers are not required to be submitted together with alternative tenders.
4.12	No alternative tender offers will be considered
4.13.1	Parts of each tender offer communicated on paper shall be submitted as an original. Submit a) the parts of the tender offer communicated on paper as an original plus the number of copies stated in the tender data, with a translation of any documentation in a language other than the language of communication established in 3.5, and b) the parts communicated electronically by the employer or its agents on paper format with the tender.
4.13.2	Sign the original and all copies of the tender offer where required in terms of the tender data. NOTE The employer holds all authorized signatories liable on behalf of the tenderer.
4.13.3	A tender security in the amount of N/A is required and shall remain valid for a period not exceeding N/A days after the closing date for tender offers. The form of the tender security shall not differ substantially from the sample provided in Annex D of SANS 10845-3.
4.13.4	The employer's details and address for delivery of tender offers and identification details that are to be shown on each tender offer package are: Location of tender box: DEPARTMENT OF PUBLIC WORKS & INFRASTRUCTURE, FRONT CORNER OF QHASANA BUILDING ON THE WAY TO CIDB OFFICES LABELLED "TENDERS", BHISHO. Physical address: Independence avenue, Ground Floor, Qhasana Building, Bhisho 5605 Identification details: SCMU5-24/25-0032: TERM CONTRACT FOR ELECTRICAL MAINTENANCE, REPAIRS AND ACCESS CONTROL AT VARIOUS GOVERNMENT BUILDINGS IN BCMM FOR A PERIOD OF TWO (2) YEARS" Closing Time and Date: 11 April 2024 at 11:00
4.13.5	The tenderer is required to submit with his tender the following certificates: 1. a copy of the CSD report showing, amongst other things, that tax matters of the service provider are in order the South African Revenue Services. In the case of a Joint Venture/Consortium/Sub-contractors each party must submit a separate CSD report showing, amongst other things, that tax matters of the service provider are in order the South African Revenue Services. 2. CIDB Grading certificate or CRS number.
4.13.6	A two-envelope procedure will not be required.
4.13.7	Telephonic, telegraphic, telex, facsimile or e-mailed tender offers will not be accepted. The tenderer accepts that the employer does not assume any responsibility for the misplacement or premature opening of the tender offer if the outer package is not sealed and marked as stated.
4.14	The closing time for submission of tender offers is as stated in the Tender Notice and Invitation to Tender. Ensure that the employer receives the tender offer at the address specified in the tender data not later than the closing time stated in the tender data. Proof of posting shall not be accepted as proof of delivery. Accept that, if the employer extends the closing time stated in the tender data for any reason, the requirements of the standard conditions of tender in this part of SANS 10845 apply equally to the extended deadline.
4.15.1	The tender offer validity period is 120 days . Hold the tender offer(s) valid for acceptance by the employer at any time during the validity period stated in the tender data after the closing time stated in the tender data. If requested by the employer, consider extending the validity period stated in the tender data for an agreed additional period, with or without any



	conditions attached to such extension. Extend the period of the tender security, if any, to cover any agreed extension requested by the employer.
4.15.2	<p>Placing of contractors under restrictions / withdrawal of tenders</p> <p>If any tenderer who has submitted a tender offer or a contractor who has concluded a contract has, as relevant: withdrawn such tender or quotation after the advertised closing date and time for the receipt of submissions; after having been notified of the acceptance of his tender, failed or refused to commence the contract; had their contract terminated for reasons within their control without reasonable cause; offered, promised or given a bribe in relation to the obtaining or the execution of such contract; acted in a fraudulent, collusive or anti-competitive or improper manner or in bad faith towards the Provincial Government; or, made any incorrect statement in any affidavit or declaration with regard to a preference claimed and is unable to prove to the satisfaction of the Provincial Government that the statement was made in good faith or reasonable steps were taken to confirm the correctness of the statements, such tenderer/s may be placed under restriction from tendering with the state.</p> <p>Procedures are outlined in the EC SCM Policy for Infrastructure procurement and Delivery Management and also on CIDB Inform Practice Note #30. Excerpts of the policy can be availed on request of any interested tenderer.</p>
4.16	Access shall be provided for the following inspections, tests and analysis: N/A
4.17	the preferred tenderer will be required to submit an approved insurer undertaking to provide the Performance Bond / Guarantee / Surety / Security to the format and/or standard as per DPWI policy
5	Employer's undertakings
5.1	The Employer will respond to requests for clarification received up to Seven (7) working days before the tender closing time. If, as a result of the issuing of addenda, it is necessary to extend the closing time stated in the tender data, grant such extension and notify all respondents accordingly.
5.2	The employer shall issue addenda until Seven (7) working days before tender closing time.
5.3	Tenders will be opened immediately after the closing time for tenders at 11:00am hours .
5.4	Do not disclose to tenderers, or to any person not officially concerned with such processes, information relating to the evaluation and comparison of tender offers, the final evaluation price and recommendations for the award of a contract, until after the award of the contract to the successful tenderer.
5.5	<p>Determine, after opening and before detailed evaluation, whether each tender offer that was properly received</p> <ul style="list-style-type: none"> a) complies with the requirements of the standard conditions of tender in this part of SANS 10845, b) has been properly and fully completed and signed, and c) is responsive to the other requirements of the tender documents. <p>A responsive tender is one that conforms to all the terms, conditions, and scope of work of the tender documents, without material deviation or qualification. A material deviation or qualification is one which, in the employer's opinion, would</p> <ul style="list-style-type: none"> d) detrimentally affect the scope, quality, or performance of the works, services or supply identified in the scope of work, e) significantly change the employer's or the tenderer's risks and responsibilities under the contract, or f) affect the competitive position of other tenderers presenting responsive tenders, if it were to be rectified. <p>Reject a non-responsive tender offer, and do not allow it to be subsequently made responsive by correction or withdrawal of the non-conforming deviation or reservation.</p>
5.6	<p>Arithmetical errors, omission and discrepancies</p> <p>Check responsive tenders for discrepancies between amounts in words and amounts in figures. Where there is a discrepancy between the amounts in figures and the amount in words, the amount in words shall govern.</p> <p>For Vat related discrepancies, National and Provincial Treasury prescripts in relation to VAT procedures apply.</p>
5.7.1	The financial offer will be reduced to a comparative basis using the Tender Assessment Schedule.

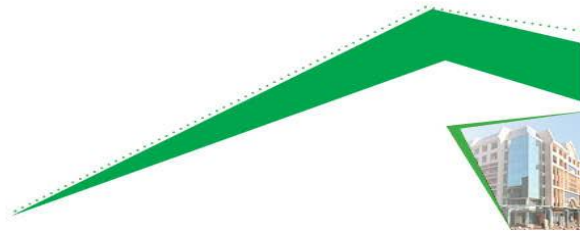
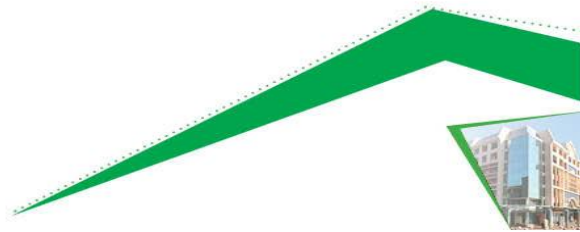


Table F.1: Formulae for calculating the value of A			
Formula	Comparison aimed at achieving	Option 1 ^a	Option 2 ^a
1	Highest price or discount	$A = \left(1 + \frac{(P - P_m)}{P_m}\right)$	$A = P / P_m$
2	Lowest price or percentage commission / fee	$A = \left(1 - \frac{(P - P_m)}{P_m}\right)$	$A = P_m / P$
^a P_m is the comparative offer of the most favourable comparative offer. P is the comparative offer of the tender offer under consideration.			

5.7.2	<p>The procedure for the evaluation of responsive tenders is Method 2: Administrative Compliance, Price and Preference:</p> <p>Phase 1: Administrative requirements and Mandatory requirements Phase 2: Price and preference (80/20 system)</p>
	<p>1. PHASE ONE RESPONSIVENESS TO THE BID REQUIREMENTS AND RULES</p> <p>Bidders' proposals must meet the following minimum requirements and supporting documents must be submitted with the completed bid document in a sealed envelope in the bid box at the closing date and time. Failure to comply will automatically eliminate the bid for further consideration:</p> <ol style="list-style-type: none"> 1. Bid Document (This Document must be submitted in its original format) 2. Bids which are late, incomplete, unsigned or submitted by facsimile or electronically, will not be accepted. 3. Bidder must be registered with CIDB in the correct grading and class of works as per the tender notice and requirements. And must the status on CIDB be active during award stage. It is the responsibility of the bidder to keep the status on CIDB active throughout bidding process (advert till award stage). 4. Bidders must be a legal entity. 5. Form of offer and Acceptance (fully completed and signed) 6. SBD 4- Bidder's Declaration (fully completed and signed) - SBD4 must be duly completed and signed. Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract, such interest must be disclosed on question 2.3.1. 7. Incomplete or unsigned or poorly completed forms SBD 4 will lead to a bidder being declared non-responsive 8. Compulsory Enterprise Questionnaire (Completed and signed) 9. If the offer is "Vat Inclusive", the VAT registration number of service provider must be indicated and if a service provider is not a VAT Vendor but include VAT in its prices, the successful service provider will be given 21 days to register as a VAT Vendor with SARS, after the issuing of an appointment letter. If a bidder is a VAT vendor/registered, the bidder is required to explicitly state the VAT amount. VAT vendors must include VAT at 15% in the bid offer(s). Certificate of Authority for Joint Ventures (if applicable). In the case of a joint venture, a signed JV agreement stating the share interest or percentage of each partner should also be made available to the department by the JV 10. If the Bid Sum (amount in words) differ from the Bid Sum (amount in figures), the Bid Sum (amount in words) will govern 11. Resolution to Sign (if applicable) 12. Declaration of Employees of the State or other State Institutions 13. Attendance of compulsory briefing meeting (where applicable) 14. This tender will be awarded as a whole. All trades listed in the Bills of Quantities or Pricing schedule must be priced for (except provisional sums and allowances), failure to do so will result increase commercial risk of the bid and may lead to elimination or passing over of the bidder 15. Trade Test Electrical



16.3 phase wiremen's and/installation certificate

Other Conditions of bid (Non eliminating unless expressly mentioned in the document):

1. The bidder must be registered on the Central Supplier Database (CSD) prior the award
2. All bidders' tax matters must be in order prior to award. Bidders' tax matters will be verified through CSD. In cases where the bidder's status is found non-compliant, the bidder will be granted 7 days to correct the status. A bidder that fails to rectify its tax matters with SARS will be declared non-responsive
3. The bidder has duly completed and signed the SBD 1, and SBD 6.1.
4. Bidders need to complete and sign SBD 6.1 to claim points for specific goals. Failure will lead to the non-awarding of points for specific goals.
5. Bidders must submit a minimum of three (3) written contactable references for projects successfully completed in the past (clearly indicating client name, contract value, contract term, and contact person, contact details). Refer to Annexure I and Annexure M. This is not an elimination factor, but important for the department to make a decision. Unless it is used for Quality/functionality Points
6. Bidders must submit a list of projects where he or she has submitted tender offers but tender results have not been confirmed by the client. Refer to Annexure L. This is not an elimination factor, but important for the department to make a decision. Unless it is used for Quality/functionality Points
7. Bidders must submit their company profiles, list of available resources, plant and machinery, and any other additional capacity with the bid. Refer to Annexures K and H. This is not an elimination factor, but important for the department to make a decision. Unless it is used for Quality/functionality Points.
8. The bidder must also list all projects where there are pending litigations or litigations that have been concluded. The form for this is also attached after Annexure J.
9. The Department will contract with the successful bidder by signing a formal contract.
10. This tender will be awarded as a whole. All trades listed in the Bills of Quantities or Pricing schedule must be priced for (except provisional sums and allowances which also need to be added to the total), failure to do so will increase the commercial risk of the bid and may lead to elimination or passing over of the bidder.
11. Wherever a brand name is specified in this document (i.e. specifications, pricing schedule, bill of quantities or anywhere), the department requires an item similar/equivalent or better
12. DPWI Policy applies.
13. Protection of personal information: Consent (POPIA).
14. Solar Experience
15. The successful tenderer (after being informed) will be required to bring along an unsigned copy of the form of contract to be signed by parties (e.g. NEC 3 of June 2005)

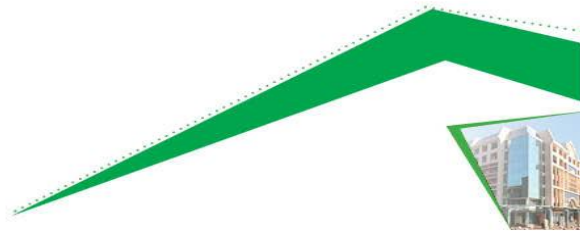
2. PHASE TWO: EVALUATION POINTS ON PRICE AND SPECIFIC GOALS / PPR2022

The **80/20 preference point system** shall be applied for the purposes of this bid as per the requirements of the *Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000)* and *Preferential Procurement Regulations of 2022*:

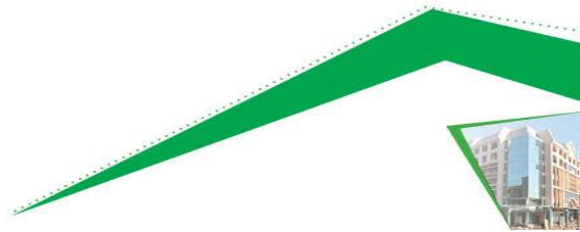
Criteria	Points
POINTS ON PRICE	80
SPECIFIC GOALS	20
TOTAL	100

Please note:

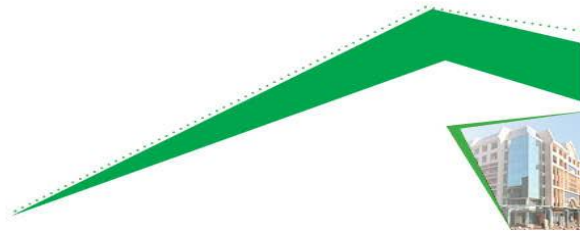
1. Bidders need to complete and sign SBD 6.1 to claim points for specific goals. Failure will lead in non-awarding of points for specific goals.
2. The Department intends to award this to the highest point scorer as whole, unless circumstances justify otherwise.
3. All information will be verified through CSD.



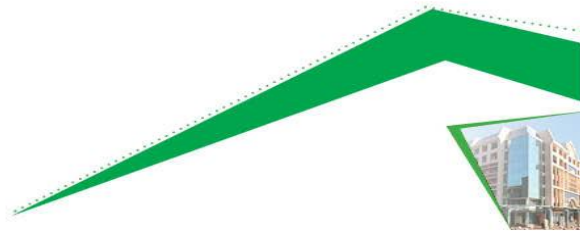
	<p>4. SBD 6.1 is attached.</p> <p>The 80/20 preference point system for acquisition of services, works or goods up to Rand value exceeding R50 million:</p> <p>(a) The following formula must be used to calculate the points for price in respect of tenders (including price quotation) with a Rand value equal to, or above R 30 000 and up to Rand value of R 50 000 000 (all applicable taxes included):</p> <p>The financial offer will be scored using the following formula:</p> $A = (1 - \frac{P - P_m}{P_m})$ <p>The value of value of W_1 is:</p> <p>1) 90 where the financial value inclusive of VAT of all responsive tenders received have a value in excess of R50 000 000 or</p> <p>2) 80 where the financial value inclusive of VAT of one or more responsive tender offers have a value that equals or is less than R 50 000 000.</p>
5.7.3	The procedure for the evaluation of responsive tenders is Method 2 (Price and preference)
5.7.4	The quality criteria and maximum score in respect of each of the criteria are as follows: N/A
5.7.5	Each evaluation criteria will be assessed in terms of five indicators – N/A
5.7.6	The prompts for judgment and the associated scores used in the evaluation of quality shall be as follows: N/A
5.8	<p>Tender offers will only be accepted if:</p> <p>a) the tenderer is registered on the Central Supplier Database (CSD) for the South African government (see https://secure.csd.gov.za/) unless it is a foreign supplier with no local registered entity</p> <p>b) the tenderer is in good standing with SARS according to the Central Supplier Database. Bidders must submit a CSD no. or tax status compliance pin.</p> <p>c) the preferred tenderer will be required to submit an approved insurer undertaking to provide the Performance Bond / Guarantee / Surety / Security to the format and/or standard as per DPWI policy.</p> <p>d) the tenderer is registered with the Construction Industry Development Board in an appropriate contractor grading designation;</p> <p>e) the tenderer or any of its directors/shareholders is not listed on the Register of Tender Defaulters in terms of the Prevention and Combating of Corrupt Activities Act of 2004 as a person prohibited from doing business with the public sector;</p> <p>f) the tenderer has not:</p> <p>i) abused the Employer's Supply Chain Management System; or</p> <p>ii) failed to perform on any previous contract and has been given a written notice to this effect;</p> <p>g) the tenderer has completed the Compulsory Declaration and there are no conflicts of interest which may impact on the tenderer's ability to perform the contract in the best interests of the employer or potentially compromise the tender process;</p> <p>h) the tenderer has completed the Compulsory Enterprise Questionnaire and there are no conflicts of interest which may impact on the tenderer's ability to perform the contract in the best interests of the employer or potentially compromise the tender process and persons in the employ of the state are permitted to submit tenders or participate in the contract;</p> <p>i) the tenderer is registered and in good standing with the compensation fund or with a licensed compensation insurer;</p> <p>j) The tenderer undertakes to maximize the sourcing of building material or infrastructure input material from Eastern Cape based suppliers or manufacturers.</p> <p>k) the employer is reasonably satisfied that the tenderer has in terms of the Construction Regulations, 2014, issued in terms of the Occupational Health and Safety Act, 1993, the necessary competencies and resources to carry out the work safely.</p>



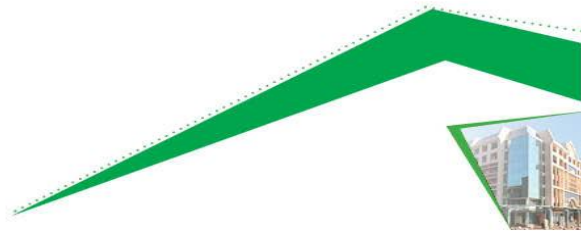
	<p>l) the tender has offered a market related offer. If the offer is believed not to be market related, the department through its Supply Chain Management bid committees will attempt to negotiate the offer with identified bidder/s to a reasonable amount. Bidders are not allowed to increase their tender offers during this process.</p> <p>m) A Resolution of signatory form has been completed and signed by director/s or a letter bearing a letterhead of the tenderer has been attached (specific to this bid) to the bid submission; it must be duly signed by all directors and submitted the bid. Only a duly authorized official can sign the bid.</p> <p>n) NOTE: The amount reflected on the Form of Offer and Acceptance takes precedence over any other total amount indicated elsewhere in bidder's tender submission. If the Form of Offer and Acceptance has no value or figure, the bidder will be regarded as having made no offer.</p> <p>o) The department reserves the right not to award the bid to the most favorable tenderer, if any of the situations occur: if it is not assisting in the advancement of designated groups; risk profile of the favorable firm is too high; the bidder has been awarded a considerable number of projects by the department or provincial government; has performed unsatisfactorily in the past, etc.</p> <p>p) The work packages to be implemented by the local SMMEs are already set or allocated in the Bills of Quantities of the project as provisional sum that a contractor will price only Profit and Attendance for. The responsibility to sub-contract with competent and capable sub-contractor's rests with the main contractor/supplier. Once awarded, to bring harmony on site, the department reserves the right to intervene in the selection of local sub-contractors or SMMEs on site.</p>
5.9	The number of paper copies of the signed contract to be provided by the employer is 1.
	<p>The additional conditions of tender are:</p> <ul style="list-style-type: none"> Wherever a brand name is specified in this document (i.e. specifications, pricing schedule, bill of quantities or anywhere), the department requires an item similar/equivalent or better.
T.2.1	A. List of returnable documents
1	<p>Documentation to demonstrate eligibility to have tenders evaluated i.e. List all documentation to demonstrate eligibility to have a submission evaluated.</p> <ul style="list-style-type: none"> Appropriate CIDB grading suitable for the works (as stated in 4.1).
2	<p>Returnable Schedules required for tender evaluation purposes</p> <p>The tenderer must fully and appropriately complete and sign the following returnable schedules as relevant:</p> <ul style="list-style-type: none"> Record of Addenda to Tender Documents Proposed amendments and qualifications Compulsory Enterprise Questionnaire (JV partners must complete separate Questionnaire forms and submit). SBD 1, 4 & 6.1. Protection of personal content: Consent Form of Offer and Acceptance Complete priced Bills of Quantities, including Final Summary Certificate of Authority for Joint Ventures, .
3	<p>Other documents required for tender evaluation purposes</p> <p>The tenderer must provide the following returnable documents:</p> <ul style="list-style-type: none"> A CSD Report for a contractor with valid and correct information. A letter if good standing from the Compensation Fund or a licensed insurer as contemplated in the Compensation for Occupational Injuries and Diseases Act 1993 (Act No. 130 of 1993)



4	<p>Returnable Schedules that will be used for tender evaluation purposes and be incorporated into the contract</p> <p>The tenderer must complete the following returnable documents:</p> <ul style="list-style-type: none"> • A duly completed form of Offer and Acceptance (and any revision of prices if there are any).
5	<p>Only authorized signatories may sign the original and all copies of the tender offer where required.</p> <ul style="list-style-type: none"> • In the case of a ONE-PERSON CONCERN submitting a tender, this shall be clearly stated. • In the case of a COMPANY submitting a tender, include a copy of a <u>resolution by its board of directors</u> authorizing a director or other official of the company to sign the documents on behalf of the company. • In the case of a CLOSE CORPORATION submitting a tender, include a copy of a <u>resolution by its members</u> authorizing a member or other official of the corporation to sign the documents on each member's behalf. • In the case of a PARTNERSHIP submitting a tender, <u>all the partners</u> shall sign the documents, unless one partner or a group of partners has been authorized to sign on behalf of each partner, in which case <u>proof of such authorization</u> shall be included in the Tender. • In the case of a JOINT VENTURE/CONSORTIUM submitting a tender, include a <u>resolution of each company</u> of the joint venture together with a <u>resolution by its members</u> authorizing a member of the joint venture to sign the documents on behalf of the joint venture. JV NOT APPLICABLE. <p><u>Accept that failure to submit proof of authorization to sign the tender shall result in the tender offer being regarded as non-responsive.</u></p>
6	<p>Information and data to be completed in all respects</p> <p>Accept that tender offers, which do not provide all the data or information requested completely and in the form required, may be regarded by the employer as nonresponsive.</p>
7	<p>Canvassing and obtaining of additional information by tenderers</p> <p>The Tenderer shall not make any attempt either directly or indirectly to canvass any of the Employer's officials or the Employer's agent in respect of his tender, after the opening of the tenders but prior to the Employer arriving at a decision thereon.</p> <p>The Tenderer shall not make any attempt to obtain particulars of any relevant information, other than that disclosed at the opening of tenders.</p>
8	<p>Prohibitions on awards to persons in service of the state</p> <p>The Employer is prohibited to award a tender to a person -</p> <ol style="list-style-type: none"> a) who is in the service of the state; or b) if that person is not a natural person, of which any director, manager, principal shareholder or stakeholder is a person in the service of the state; or c) a person who is an advisor or consultant contracted with the Department or municipal entity. <p>In the service of the state means to be -</p> <ol style="list-style-type: none"> a) a member of: - <ol style="list-style-type: none"> a) any municipal council; b) any provincial legislature; or c) the National Assembly or the National Council of Provinces; d) a member of the board of directors of any municipal entity; e) an official of any Department or municipal entity; f) an employee of any national or provincial department; g) provincial public entity or constitutional institution within the meaning of the



	<p>Public Finance Management Act, 1999 (Act No.1 of 1999);</p> <p>h) a member of the accounting authority of any national or provincial public entity; or</p> <p>i) an employee of Parliament or a provincial legislature.</p> <p>In order to give effect to the above, the questionnaire for the declaration of interests in the tender of persons in service of state in part T2 of this procurement document must be completed.</p>
9	<p>Awards to close family members of persons in the service of the state</p> <p>Accept that the notes to the Employer's annual financial statements must disclose particulars of any award of more than R2000 to a person who is a spouse, child or parent of a person in the service of the state (defined in clause 8 above), or has been in the service of the state in the previous twelve months, including - a) the name of that person;</p> <p>b) the capacity in which that person is in the service of the state; and</p> <p>c) the amount of the award.</p> <p>In order to give effect to the above, the questionnaire for the declaration of interests in the tender of persons in service of state in part T2 of this procurement document must be completed.</p>
10	<p>Respond to requests from the tenderer</p> <p>The employer will respond to requests for clarification up to 7 (Seven) working days before the tender closing time.</p>
11	<p>Opening of tender submissions</p> <p>Tenders will be opened immediately after the closing time for tenders</p>
12	<p>Scoring quality / functionality: N/A</p>
13	<p>Cancellation and re-invitation of tenders</p> <p>An organ of state may, prior to the award of the tender, cancel the tender if-</p> <p>(a) due to changed circumstances, there is no longer a need for the services, works or goods requested; or</p> <p>(b) funds are no longer available to cover the total envisaged expenditure; or</p> <p>(c) no acceptable tenders are received.</p> <p>(d) Tender validity period has expired.</p> <p>(e) Gross irregularities in the tender processes and/or tender documents.</p> <p>(f) No market related offer received (after attempts of negotiation processes)</p> <p>Where applicable, the decision to cancel the tender will be published in the CIDB website and in the Tender Bulletin or the media in which the original tender invitation as advertised.</p>
14	<p>Dispute resolution mechanism will be done through the Adjudication route.</p>
15	<p>The department must; when acting against the tenderer or person awarded the contract on a fraudulent basis, considers the provisions of Regulation 14:</p> <p>The remedies provided for in Preferential Procurement Regulations 2017 do not prevent an institution from instituting remedies arising from any other prescripts or contract.</p>
15	<p>Where the employer terminates the contract due to default of the contractor in whole or in part, the employer may decide to: a) Refer the breach in contract to the cidb for investigation as a breach of the cidb Code of Conduct in terms of the cidb Regulations; or b) may impose a restriction penalty on the contractor in terms of Section 14 of the Preferential Procurement Regulations. The outcomes of such investigations in terms of both the cidb Regulations and the Preferential Procurement Regulations may prohibit the contractor from doing business with the public sector for a period not exceeding 10 years.</p>



T2.1 List of Returnable Documents

The tenderer must complete the following returnable documents:

1 Returnable Schedules required for quotation evaluation purposes

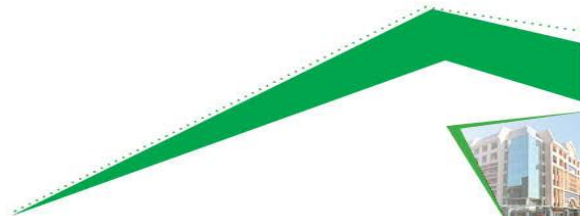
- Compulsory enterprise questionnaire
- Record of addenda issued (Only if addenda is issued)
- Certificate of authority for joint ventures (Only where the tender/ quotation is submitted by a joint venture)

2 Other documents required for quotation evaluation purposes

- Form of Offer and Acceptance
- Final Summary (Bills of Quantities)

3 Returnable Schedules that will be incorporated into the contract

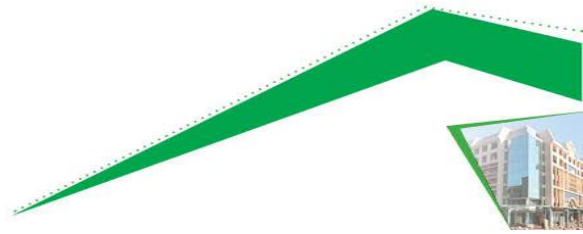
- Details of the Project Team and CV with Qualifications & Proof of Registration completed for each individual of proposed
- Schedule of Plant and Equipment
- Record of projects: current, past and on tender.
- Project References – at least **3**
- SBD 1, 4 & 6.1.
- Protection of personal content: Consent



PART A

INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF DEPARTMENT/ PUBLIC ENTITY)					
BID NUMBER:	SCMU5-24/25-0032	CLOSING DATE:	11 APRIL 2024	CLOSING TIME:	11:00
DESCRIPTION:	TERM CONTRACT FOR ELECTRICAL MAINTENANCE, REPAIRS AND ACCESS CONTROL AT VARIOUS GOVERNMENT BUILDINGS IN BCMM FOR A PERIOD OF TWO (2) YEARS				
BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)					
DEPARTMENT OF PUBLIC WORKS& INFRASTRUCTURE, FRONT CORNER OF QHASANA BUILDING ON THE WAY TO CIDB OFFICES LABELLED "TENDERS", BHISHO.					
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO			TECHNICAL ENQUIRIES MAY BE DIRECTED TO:		
CONTACT PERSON		CONTACT PERSON	Vukile Mpondo		
TELEPHONE NUMBER		TELEPHONE NUMBER	082 418 6744		
FACSIMILE NUMBER		FACSIMILE NUMBER			
E-MAIL ADDRESS	supply.chain@ecdpw.gov.za	E-MAIL ADDRESS	Vukile.Mpondo@ecdpw.gov.za		
SUPPLIER INFORMATION					
NAME OF BIDDER					
POSTAL ADDRESS					
STREET ADDRESS					
TELEPHONE NUMBER	CODE		NUMBER		
CELLPHONE NUMBER					
FACSIMILE NUMBER	CODE		NUMBER		
E-MAIL ADDRESS					
VAT REGISTRATION NUMBER					
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No:	MAAA
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT	[TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No	
[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]					
a) ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]		b) ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, COMPLETE QUESTIONNAIRE BELOW]	
QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS					
IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?			<input type="checkbox"/> YES <input type="checkbox"/> NO		
DOES THE ENTITY HAVE A BRANCH IN THE RSA?			<input type="checkbox"/> YES <input type="checkbox"/> NO		
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?			<input type="checkbox"/> YES <input type="checkbox"/> NO		
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?			<input type="checkbox"/> YES <input type="checkbox"/> NO		
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?			<input type="checkbox"/> YES <input type="checkbox"/> NO		
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.					



PART B

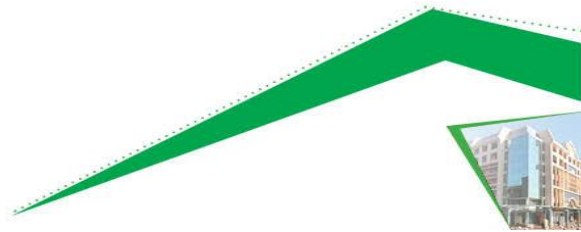
TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:	
1.1.	BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
1.2.	ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED–(NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.
1.3.	THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2022, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
1.4.	THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).
2. TAX COMPLIANCE REQUIREMENTS	
2.1	BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.2	BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER’S PROFILE AND TAX STATUS.
2.3	APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
2.4	BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
2.5	IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER. NOT APPLICABLE.
2.6	WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
2.7	NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE.”

SIGNATURE OF BIDDER:

CAPACITY UNDER WHICH THIS BID IS SIGNED:
(Proof of authority must be submitted e.g. company resolution)

DATE:



Compulsory Enterprise Questionnaire

A

Compulsory Enterprise questionnaire

The following particulars must be furnished. In the case of a joint venture, separate enterprise questionnaires in respect of each partner must be completed and submitted.

Section 1: Name of enterprise:

Section 2: VAT registration number, if any:

Section 3: cidb registration number, if any:

Section 4: Particulars of sole proprietors and partners in partnerships

Name*	Identity number*	Personal income tax number*

* Complete only if sole proprietor or partnership and attach separate page if more than 3 partners

Section 5: Particulars of companies and close corporations

Company registration number

Close corporation number Tax reference number

Section 6: The attached SBD 4 must be completed for each tender and be attached as a tender requirement.

Section 7: The attached SBD 6.1 must be completed for each tender and be attached as a requirement.

The undersigned, who warrants that he / she is duly authorised to do so on behalf of the enterprise:

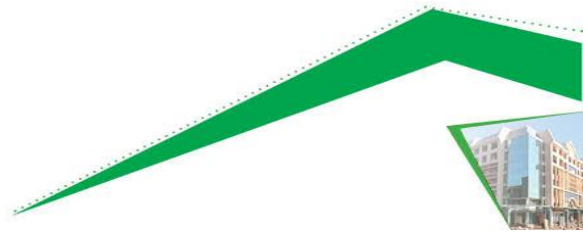
- i) authorizes the Employer to obtain a tax clearance certificate from the South African Revenue Services that my / our tax matters are in order;
- ii) confirms that the neither the name of the enterprise or the name of any partner, manager, director or other person, who wholly or partly exercises, or may exercise, control over the enterprise appears on the Register of Tender Defaulters established in terms of the Prevention and Combating of Corrupt Activities Act of 2004; iii) confirms that no partner, member, director or other person, who wholly or partly exercises, or may exercise, control over the enterprise appears, has within the last five years been convicted of fraud or corruption;
- iv) confirms that I / we are not associated, linked or involved with any other tendering entities submitting tender offers and have no other relationship with any of the tenderers or those responsible for compiling the scope of work that could cause or be interpreted as a conflict of interest; and
- iv) confirms that the contents of this questionnaire are within my personal knowledge and are to the best of my belief both true and correct.

Signed

Date

Name

Position



BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of institution	State

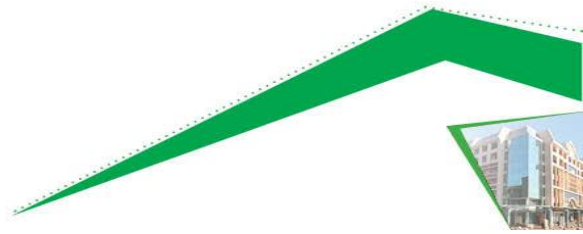
2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:
.....
.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:
.....
.....

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.



3 DECLARATION

I, the undersigned, (name)..... in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure;
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.
- 3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

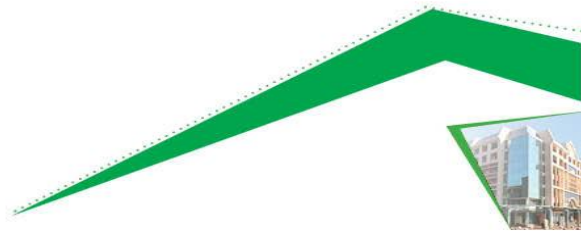
.....
Signature

.....
Date

.....
Position

.....
Name of bidder

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.



SBD 6.1

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to all bids:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 To be completed by the organ of state

(a) The applicable preference point system for this tender is the 90/10 preference point system.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals

1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

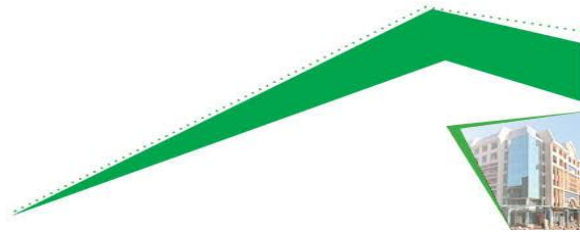
	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and Specific Goals	100

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

(a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process



(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.)

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)
Historically Disadvantaged Individual:-		
(a) 100% black ownership	8	
(b) 51% to 99% black ownership	6	
(c) Less than 51% black ownership	0	
Black women ownership:-		
(a) 100% black women ownership	6	
(b) 30% to 99% black women ownership	4	
(c) Less than 30% black women ownership	0	
Black youth ownership:-		
(a) 100% black youth ownership	4	
(b) 30% to 99% black youth ownership	2	
(c) Less than 30% black youth ownership	0	
Locality:-		
(a) Within the Eastern Cape	2	
(b) Outside the Eastern Cape	0	

DECLARATION WITH REGARD TO COMPANY/FIRM

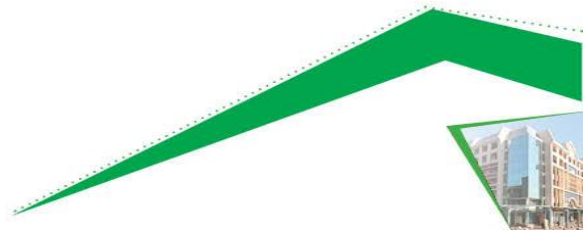
4.3. Name of company/firm.....

4.4. Company registration number:

4.5. TYPE OF COMPANY/ FIRM

- Partnership/Joint Venture / Consortium
- One-person business/sole propriety
- Close corporation
- Public Company
- Personal Liability Company
- (Pty) Limited
- Non-Profit Company
- State Owned Comp

[TICK APPLICABLE BOX]



4.6 I, the undersigned, who is duly authorized to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

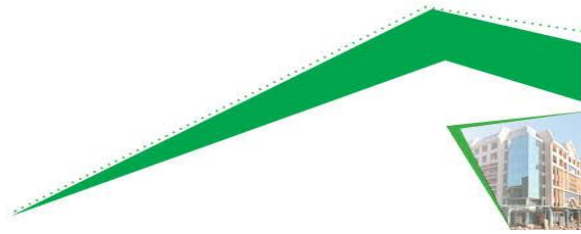
- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the audi alteram partem (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary

.....
SIGNATURE(S) OF TENDERER(S)

SURNAME & NAME

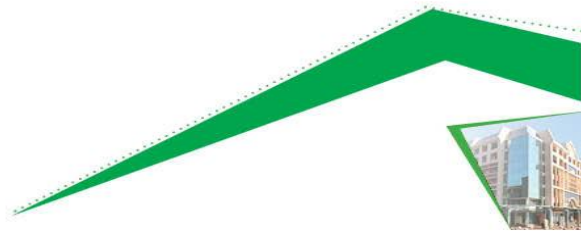
DATE

ADDRESS.....

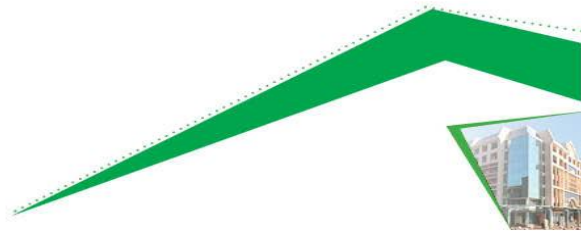


***PROOF OF REGISTRATION ON THE NATIONAL
TREASURY CENTRAL SUPPLIER DATABASE (CSD
REPORT)***

(ATTACH HERE)



VALID CIDB CERTIFICATE OF A TENDERER
(ATTACH HERE)



PROTECTION OF PERSONAL INFORMATION: CONSENT (POPIA)

The introduction of The Protection of Personal Information Act (POPIA) ensures the regulation of personal information through its entire life cycle of collection, transfer, storing and deletion. As part of its business activities, the Department of Public Works and Infrastructure obtains and requires access to personal data from a wide range of internal and external parties, including without limitation bidders who respond to requests for proposals that are published by the Department of Public Works and Infrastructure from time to time. The Department of Public Works and Infrastructure confirms that it shall process the information disclosed by Bidders for the purpose of evaluating and subsequently awarding/appointing a successful Bidder.

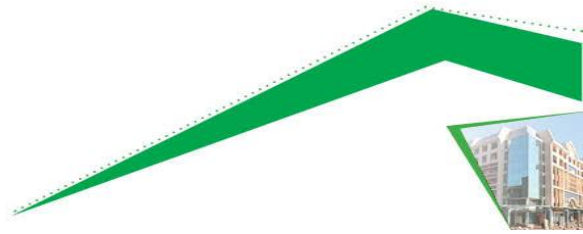
The Department of Public Works and Infrastructure hereby states that it does not and will never modify, amend, or alter any personal information submitted to it by a Bidder. Not unless directed to do so by an order of court, the Department of Public Works and Infrastructure does not disclose or permit the disclosure of any personal information to any Third Party without the prior written consent of the owner of the information.

Similarly, Bidders will from time-to-time access and be seized with information of a personal nature pertaining to the Department of Public Works and Infrastructure. Some of the information may because of legislative compliances be available in the public domain, whilst some is uniquely provided to bidders in pursuit of procurement or other business-related activities. In this regard, the Department of Public Works and Infrastructure requires that Bidders which receive or have access to its personal information, process any such information in a manner compliant with the requirements of the POPIA.

AGREEMENT

1. The Department of Public Works and Infrastructure and the Bidder (the Parties) agree and undertake that upon obtaining and having access to personal information relating to either of them, they shall always ensure that:

- a) They process the information only for the express purpose for which it was obtained.
- b) Information is provided only to designated and authorized personnel who require the personal information to carry out the Parties' respective obligations in terms of the Procurement processes.
- c) They will introduce, and implement all reasonable measures ensure the protection of all personal information from unauthorized access and/or use.
- d) They have taken appropriate measures to safeguard the security, integrity, and authenticity of all personal information in its possession or under its control.
- e) The Parties agree that if personal information will be processed for any other purpose other than the one for which the accessing of the information was intended, explicit written consent will be obtained prior to the execution of such reason.



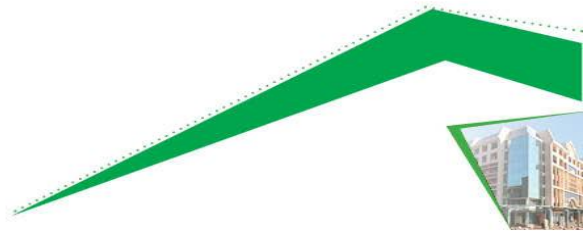
- f) The Parties shall carry out regular assessments to identify all reasonably foreseeable internal and external risks to the interception of personal information in its possession or under its control and shall implement and maintain appropriate controls in mitigation of such risks.
- 3. The Parties agree that they will promptly return or destroy any personal data in their possession or control which belongs to the other Party once it no longer serves the purpose for which it was collected, subject to any legal retention requirements. The information will be destroyed in such a manner that it cannot be reconstructed to its original form, linking it to any individual or organization.
- 4. Bidder's Obligations
 - a) The Bidder is required to notify the Information Officer of Department of Public Works and Infrastructure, in writing as soon as possible after it becomes aware of or suspects any loss, unauthorized access or unlawful use of any of the Department of Public Works and Infrastructure's personal information.
 - b) The Bidder shall, at its own cost, promptly and without delay take all necessary steps to mitigate the extent of the loss or compromise of personal data.
 - c) The Bidder shall be required to provide the Department of Public Works and Infrastructure with details of the persons affected by the compromise and the nature and extent of the compromise, including details of the identity (if known) of the unauthorized person who may have accessed or acquired the personal data.
 - d) The Bidder undertakes to co-operate with any investigation relating to security breach which is carried out by or on behalf of Department of Public Works and Infrastructure.

On behalf of the Bidder:

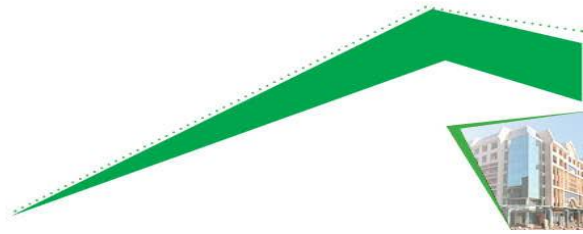
..... Signature Date
..... Position Name of the Bidder

On behalf of the Client:

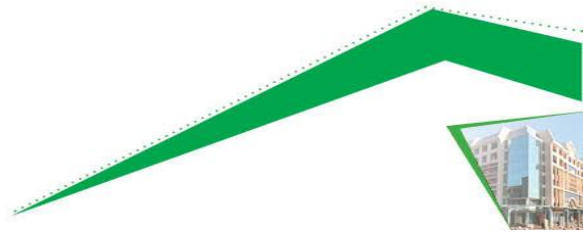
..... Signature Date
..... Position Name of client representative



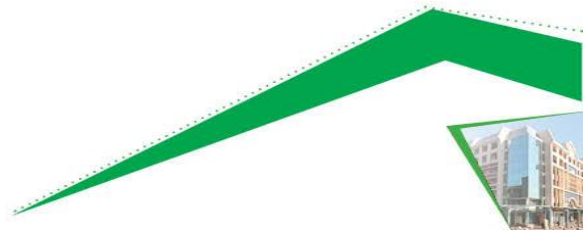
THE CONTRACT



FORM OF OFFER



PART C1 AGREEMENTS AND CONTRACT DATA PART



C1.1: FORM OF OFFER AND ACCEPTANCE

Annex C

(normative)

FORM OF OFFER AND ACCEPTANCE

Project Title	TERM CONTRACT FOR ELECTRICAL MAINTENANCE, REPAIRS AND ACCESS CONTROL AT VARIOUS GOVERNMENT BUILDINGS IN BCMM FOR A PERIOD OF TWO (2) YEARS
SCMU number	SCMU5-24/25-0032

OFFER

The employer, identified in the acceptance signature block, has solicited offers to enter into a contract for the procurement of:

.....

The tenderer, identified in the offer signature block, has examined the documents listed in the tender data and addenda thereto as listed in the returnable schedules, and by submitting this offer has accepted the conditions of tender.

By the representative of the tenderer, deemed to be duly authorized, signing this part of this form of offer and acceptance, the tenderer offers to perform all of the obligations and liabilities of the contractor under the contract including compliance with all its terms and conditions according to their true intent and meaning for an amount to be determined in accordance with the conditions of contract identified in the contract data.

THE OFFERED TOTAL OF THE PRICES INCLUSIVE OF VALUE ADDED TAX IS

.....Rand (in words);
R(in figures) (or other suitable wording)

This offer may be accepted by the employer by signing the acceptance part of this form of offer and acceptance and returning one copy of this document to the tenderer before the end of the period of validity stated in the tender data, whereupon the tenderer becomes the party named as the contractor in the conditions of contract identified in the contract data.

Signature

.....

Name

.....

Capacity

.....

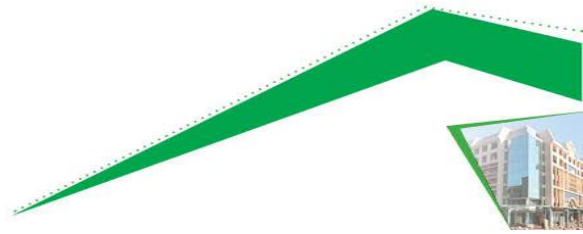
for the tenderer

.....

(Name and address of organization)

Name and signature

of witness Date



ACCEPTANCE

By signing this part of this form of offer and acceptance, the employer identified below accepts the tenderer's offer. In consideration thereof, the employer shall pay the contractor the amount due in accordance with the conditions of contract identified in the contract data. Acceptance of the tenderer's offer shall form an agreement between the employer and the tenderer upon the terms and conditions contained in this agreement and in the contract that is the subject of this agreement. The terms of the contract, are contained in:

- Part C1 Agreements and contract data, (which includes this agreement)
- Part C2 Pricing data
- Part C3 Scope of work.
- Part C4 Site information and drawings and documents or parts thereof, which may be incorporated by reference into the above listed Parts.

Deviations from and amendments to the documents listed in the tender data and any addenda thereto as listed in the returnable schedules as well as any changes to the terms of the offer agreed by the tenderer and the employer during this process of offer and acceptance, are contained in the schedule of deviations attached to and forming part of this form of offer and acceptance. No amendments to or deviations from said documents are valid unless contained in this schedule.

The tenderer shall within 3 weeks after receiving a completed copy of this agreement, including the schedule of deviations (if any), contact the employer's agent (whose details are given in the contract data) to arrange the delivery of any securities, bonds, guarantees, proof of insurance and any other documentation to be provided in terms of the conditions of contract identified in the contract data. Failure to fulfil any of these obligations in accordance with those terms shall constitute a repudiation of this agreement.

Notwithstanding anything contained herein, this agreement comes into effect on the date when the tenderer receives one fully completed original copy of this document, including the schedule of deviations (if any). Unless the tenderer (now contractor) within five working days of the date of such receipt notifies the employer in writing of any reason why he cannot accept the contents of this agreement, this agreement shall constitute a binding contract between the parties.¹

Signature

.....

Name

.....

Capacity

.....

... for the Employer

.....

(Name and address of organization)

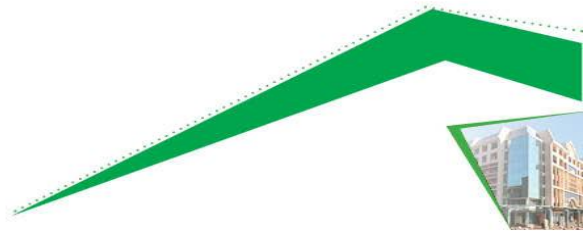
Name and signature of witness Date

.....

Schedule of Deviations

1 Subject _____
Details

2 Subject _____



Details

3 Subject

Details

4 Subject

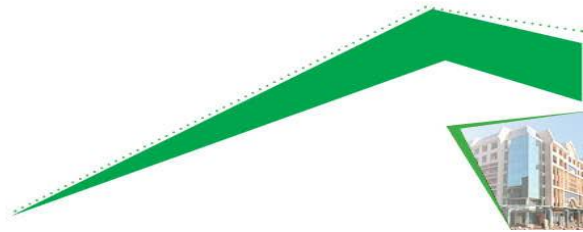
Details

By the duly authorized representatives signing this agreement, the employer and the tenderer agree to and accept the foregoing schedule of deviations as the only deviations from and amendments to the documents listed in the tender data and addenda thereto as listed in the tender schedules, as well as any confirmation, clarification or changes to the terms of the offer agreed by the tenderer and the employer during this process of offer and acceptance.

It is expressly agreed that no other matter whether in writing, oral communication or implied during the period between the issue of the tender/ quotation documents and the receipt by the tenderer of a completed signed copy of this Agreement shall have any meaning or effect in the contract between the parties arising from this agreement.

¹As an alternative, the following wording may be used:

Notwithstanding anything contained herein, this agreement comes into effect two working days after the submission by the employer of one fully completed original copy of this document including the schedule of deviations (if any), to a courier-to-counter delivery / counter-to-counter delivery / door-to counter delivery /door-to-door delivery /courier service (delete that which is not applicable), provided that the employer notifies the tenderer of the tracking number within 24 hours of such submission. Unless the tenderer (now contractor) within seven working days of the date of such submission notifies the employer in writing of any reason why he cannot accept the contents of this agreement, this agreement shall constitute a binding contract between the parties.



A

RECORD OF ADDENDA TO BID DOCUMENTS

PROJECT TITLE	TERM CONTRACT FOR ELECTRICAL MAINTENANCE, REPAIRS AND ACCESS CONTROL AT VARIOUS GOVERNMENT BUILDINGS IN BCMM FOR A PERIOD OF TWO (2) YEARS		
SCMU NUMBER	SCMU5-24/25-0032		
I / We confirm that the following communications received from the Department of Public Works before the submission of this tender offer, amending the tender documents, have been taken into account in this bid offer: (Attach additional pages if more space is required)			
Item	Date	Title or Details	No. of Pages
1			
2			
3			
4			
5			
6			
7			
8			
9			

Attach additional pages if more space is required.

Signed

Date

.....

.....

Name

Position

.....

.....

Tenderer



B

PROPOSED AMENDMENTS AND QUALIFICATIONS

The Tenderer should record any deviations or qualifications he may wish to make to the tender documents in this Returnable Schedule. Alternatively, a tenderer may state such deviations and qualifications in a covering letter to his tender and reference such letter in this schedule.

The Tenderer's attention is drawn to clause 5.8 of SANS 10845-3 regarding the employer's handling of material deviations and qualifications.

PROJECT TITLE	TERM CONTRACT FOR ELECTRICAL MAINTENANCE, REPAIRS AND ACCESS CONTROL AT VARIOUS GOVERNMENT BUILDINGS IN BCMM FOR A PERIOD OF TWO (2) YEARS
SCMU NUMBER	SCMU5-24/25-0032

Page	Clause /Item	Proposal

The undersigned, who warrants that she/ he is duly authorised to do so on behalf of the enterprise, confirms that the content of this schedule that presented by the tenderer are within my personal knowledge and are to the best of my knowledge both true and correct

Signed _____ Date _____

Name _____ Position _____

Enterprise name _____



C

RESOLUTION FOR SIGNATORY

CERTIFICATE OF AUTHORITY FOR SIGNATORY

Signatory for companies shall confirm their authority hereto by attaching a duly signed and dated copy of the relevant resolution of the board of directors to this form or on company letter head.

An example is given below:

"By resolution of the board of directors passed at a meeting held on _____

Mr/Ms _____, whose signature appears below, has been duly authorised to

sign all documents in connection with the tender for Contract No. _____

and any Contract which may arise there from on behalf of (Block Capitals) _____

SIGNED ON BEHALF OF THE COMPANY: _____

IN HIS/HER CAPACITY AS: _____

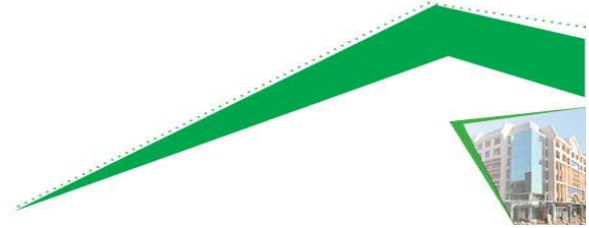
DATE: _____

SIGNATURE OF SIGNATORY: _____

WITNESSES:

DIRECTOR (NAMES)		SIGNATURE	
DIRECTOR (NAMES)		SIGNATURE	
DIRECTOR (NAMES)		SIGNATURE	
DIRECTOR (NAMES)		SIGNATURE	
DIRECTOR (NAMES)		SIGNATURE	

If you cannot complete this form, attach a separate sheet (in a company letter head, project specific and signed by all directors):



D

CERTIFICATE OF AUTHORITY FOR JOINT VENTURES

This Returnable Schedule is to be completed by joint ventures.		
We, the undersigned, are submitting this tender offer in Joint Venture and hereby authorise Mr/Ms, authorised signatory of the company, acting in the capacity of lead partner, to sign all documents in connection with the tender offer and any contract resulting from it on our behalf.		
PROJECT TITLE	TERM CONTRACT FOR ELECTRICAL MAINTENANCE, REPAIRS AND ACCESS CONTROL AT VARIOUS GOVERNMENT BUILDINGS IN BCMM FOR A PERIOD OF TWO (2) YEARS	
SCMU NUMBER	SCMU5-24/25-0032	
NAME OF FIRM	ADDRESS	DULY AUTHORISED SIGNATORY
Lead partner:		Signature. Name Designation.....
..... .		Signature. Name Designation.....
..... .		Signature. Name Designation.....



E

SCHEDULE OF PROPOSED SUBCONTRACTORS

PROJECT TITLE	TERM CONTRACT FOR ELECTRICAL MAINTENANCE, REPAIRS AND ACCESS CONTROL AT VARIOUS GOVERNMENT BUILDINGS IN BCMM FOR A PERIOD OF TWO (2) YEARS
SCMU NUMBER	SCMU5-24/25-0032

We notify you that it is our intention to employ the following Subcontractors for work in this contract. The Subcontractors will all be CIDB registered and their CIDB Registration number shall be submitted below.

If we are awarded a contract, we agree that this notification does not change the requirement for us to submit the names of proposed subcontractors in accordance with requirements in the contract for such appointments. If there are no such requirements in the contract, then your written acceptance of this list shall be binding between us.

We confirm that all subcontractors who are or to be contracted are registered on Central Supplier Database (CSD).

No.	Name and address of proposed Subcontractor	Nature and extent of work	Year completed	Value	Contact details
1					
2					



3					
4					

The undersigned, who warrants that she/ he is duly authorised to do so on behalf of the enterprise, confirms that the content of this schedule that presented by the tenderer are within my personal knowledge and are to the best of my knowledge both true and correct

Signed

Date

Name

Position

Enterprise name



F

CAPACITY OF THE BIDDER

PROJECT TITLE	TERM CONTRACT FOR ELECTRICAL MAINTENANCE, REPAIRS AND ACCESS CONTROL AT VARIOUS GOVERNMENT BUILDINGS IN BCMM FOR A PERIOD OF TWO (2) YEARS
SCMU NUMBER	SCMU5-24/25-0032

WORK CAPACITY: (The Bidder is requested to furnish the following capacity particulars and to attach additional pages if more space is required. Failure to furnish the particulars may result in the Bid being disregarded.)

Artisans and Employees: (Artisans and Employees to be ,or are ,employed for this project)

Quantity / No. of Resources	Categories of Employee - Key Personnel (part of Business Enterprise)	Professional Registration No.	Date of Employment
	Team Leader		
	Artisans		

The undersigned, who warrants that she/ he is duly authorised to do so on behalf of the enterprise, confirms that the content of this schedule that presented by the tenderer are within my personal knowledge and are to the best of my knowledge both true and correct.

Signed:	Date
Name:	Position

Enterprise Name:



G

RELEVANT PROJECT EXPERIENCE – COMPLETED PROJECTS

Tenderers must submit a max one-page description of at least two projects successfully completed. **Attach an Completion Certificate for each of the project provided.**

The description of each project must include the following information:

1. Essential introductory information:
 - 1.1. Name of project.
 - 1.2. Name of client.
 - 1.3. Contact details of client.
 - 1.4. Contact details (including telephone numbers and email addresses) of currently contactable references.
 - 1.5. The period during which the project was performed, and also, if this is different, the period during which the tenderer’s team members were contracted.
 - 1.6. Cost of works and/or contract value (making it clear in broad terms what this cost/value purchased, and to what extent (if any) this cost/value was part of a larger project budget or programme budget).

NO.	NAME OF PROJECT.	NAME OF CLIENT.	CONTACT DETAILS OF CLIENT.	PROJECT VALUE	DATE COMPLETED
1					
2					

If there are more projects, attach a separate page to address this issue (the above table is just for reference purposes).

The undersigned, who warrants that she/ he is duly authorised to do so on behalf of the enterprise, confirms that the content of this schedule that presented by the tenderer are within my personal knowledge and are to the best of my knowledge both true and correct.

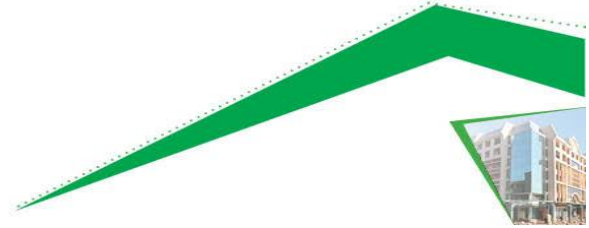
Signed.....

Date.....

Name.....

Position.....

Enterprise name.....



H

RELEVANT PROJECT EXPERIENCE – CURRENT PROJECTS

Tenderers must submit a max one-page description of at least two projects under construction/ on hold/ just handed over/ towards completion (if they exist). **Attach an Appointment letter for each of the project provided.**

The description of each project must include the following information:

2. Essential introductory information:
 - 2.1. Name of project.
 - 2.2. Name of client.
 - 2.3. Contact details of client.
 - 2.4. Contact details (including telephone numbers and email addresses) of currently contactable references.
 - 2.5. The period during which the project was performed, and also, if this is different, the period during which the tenderer’s team members were contracted.
 - 2.6. Cost of works and/or contract value (making it clear in broad terms what this cost/value purchased, and to what extent (if any) this cost/value was part of a larger project budget or programme budget).

NO.	NAME OF PROJECT.	NAME OF CLIENT.	CONTACT DETAILS OF CLIENT.	PROJECT VALUE	STAGE OF PROJECT
1					
2					

Attach a separate page to address this issue (the above table is just for reference purposes).

The undersigned, who warrants that she/ he is duly authorised to do so on behalf of the enterprise, confirms that the content of this schedule that presented by the tenderer are within my personal knowledge and are to the best of my knowledge both true and correct.

Signed

Date

Name

Position

Enterprise name

!



OTHER OFFERS SUBMITTED AT TIME OF THIS TENDER FOR WHICH RESULTS ARE PENDING (if they exist)

(Any other client's tender must also be included)

BID NO. / PROJECT NUMBER	PROJECT NAME	CLIENT NAME & CONTACT NO.	VALUE TENDERED IN RANDS	DATE SUBMITTED	CONTACT DETAILS (CLIENT)
1					
2					
3					
4					

If there are more projects, attach a separate page to address this issue (the above table is just for reference purposes).

J

Signed

Date

Name

Position

Enterprise name



J

SCHEDULE OF TENDERER'S LITIGATION HISTORY

The tenderer shall list below details of any litigation with which the tenderer (including its directors, shareholders or other senior members in previous companies) has been involved with any organ of state or state department within the last ten years. The details must include the year, the litigating parties, the subject matter of the dispute, the value of any award or estimated award if the litigation is current and in whose favour the award, if any, was made.

NO.	NAME OF CLIENT.	OTHER LITIGATING PARTY	BRIEF DETAILS OF DISPUTE	PROJECT VALUE	DATE RESOLVED OR STATUS OF LITIGATION
1					
2					
3					

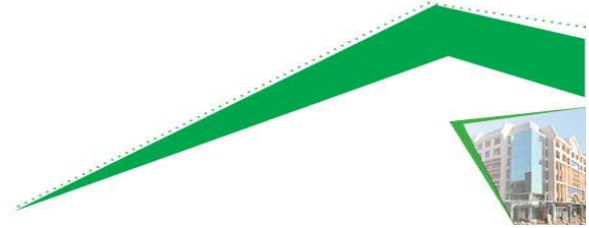
Signed

Date

Name

Position

Tenderer name



K

PROJECT REFERENCE FORMS - 1

Project title:	TERM CONTRACT FOR ELECTRICAL MAINTENANCE, REPAIRS AND ACCESS CONTROL AT VARIOUS GOVERNMENT BUILDINGS IN BCMM FOR A PERIOD OF TWO (2) YEARS
Project Number:	SCMU5-24/25-0032

NOTE: This returnable document must be completed by the person who was the Project Manager/Principal Agent on a project of similar value and complexity that was completed successfully by the tenderer.

I, _____ (name and surname) of
_____ (company name) declare

that I was the Project Manager on the following building construction project successfully executed by _____ (name of tenderer):

Project name: _____

Project location: _____

Construction period: _____ Completion date: _____

Contract value: _____

A. Please evaluate the performance of the Tenderer on the abovementioned project, on which you were the principal agent, by inserting "Yes" in the relevant box below:

Key Performance Indicators	Very Poor 1	Poor 2	Fair 3	Good 4	Excellent 5	Total
1. Project performance / time management / programming						
2. Quality of workmanship						
3. Resources: Personnel						
4. Resources: Plant						
5. Financial management / payment of subcontractors / cash flow, etc						
TOTAL						

B. Would you consider / recommend this tenderer again:

YES	NO

C. Any other comments:



D. My contact details are:

Telephone: _____ Cellphone: _____ Fax: _____

E-mail: _____

Thus signed at _____ on this _____ day of _____ 2024.

Signature of principal agent

COMPANY STAMP

NOTE:

If reference cannot be verified due to the inability to get hold of the referee or failure on his/her part to respond to a written request to do so, that reference will not score any points. It is the responsibility of the tenderer to put referees who are reachable.

Name of Tenderer

Signature of Tenderer

Date



PROJECT REFERENCE FORMS - 2

Project title:	TERM CONTRACT FOR ELECTRICAL MAINTENANCE, REPAIRS AND ACCESS CONTROL AT VARIOUS GOVERNMENT BUILDINGS IN BCMM FOR A PERIOD OF TWO (2) YEARS
Project Number:	SCMU5-24/25-0032

NOTE: This returnable document must be completed by the person who was the Project Manager/Principal Agent on a project of similar value and complexity that was completed successfully by the tenderer.

I, _____ (name and surname) of _____ (company name) declare

that I was the Project Manager on the following building construction project successfully executed by _____ (name of tenderer):

Project name: _____

Project location: _____

Construction period: _____ Completion date: _____

Contract value: _____

A. Please evaluate the performance of the Tenderer on the abovementioned project, on which you were the principal agent, by inserting "Yes" in the relevant box below:

Key Performance Indicators	Very Poor 1	Poor 2	Fair 3	Good 4	Excellent 5	Total
1. Project performance / time management / programming						
2. Quality of workmanship						
3. Resources: Personnel						
4. Resources: Plant						
5. Financial management / payment of subcontractors / cash flow, etc						
TOTAL						

B. Would you consider / recommend this tenderer again:

YES	NO

C. Any other comments:



D. My contact details are:

Telephone: _____ Cellphone: _____ Fax: _____

E-mail: _____

Thus signed at _____ on this _____ day of _____ 2024.

Signature of principal agent

COMPANY STAMP

NOTE:

If reference cannot be verified due to the inability to get hold of the referee or failure on his/her part to respond to a written request to do so, that reference will not score any points. It is the responsibility of the tenderer to put referees who are reachable.

Name of Tenderer

Signature of Tenderer

Date



L

BASELINE RISK ASSESSMENT

PROJECT TITLE	TERM CONTRACT FOR ELECTRICAL MAINTENANCE, REPAIRS AND ACCESS CONTROL AT VARIOUS GOVERNMENT BUILDINGS IN BCMM FOR A PERIOD OF TWO (2) YEARS
SCMU NUMBER	SCMU5-24/25-0032
PLEASE NOTE THAT THIS IS A BASELINE RISK ASSESSMENT AND NOT A DETAILED RISK ASSESSMENT OF ALL ANTICIPATED ACTIVITIES ON SITE	

Activity	Risk Safety to	Risk Health to	Risk Environmental to	Risk to Public Safety	Control Measures
Construction Activities	Deafness	Deafness	Noise pollution	Noise pollution	Guarding/site barricading
Moving Machines	Driven over	Injury to workers	Fuel spillage	Driven over	Signage; slow moving
Working on/with electricity	Electrocution	Blindness; amputation	Burning	Electrocution	PPE, Warning signs; site barricading; lock out
Working at height	Falling	Injury to workers		Injury to the public	PPE, Warning signs; site barricading; lock out
Working on generators	Electrocution	Blindness; amputation	Burning; oil spillage	Electrocution	PPE, Warning signs; site barricading; lock out

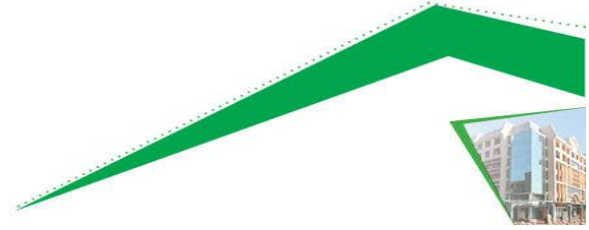
You can list all activities on a separate page to address this issue (the above table is just for reference purposes).

Signed

Date

Name

Position



VOLUME 2



PART C1.2 CONTRACT DATA

PROJECT TITLE:	TERM CONTRACT FOR ELECTRICAL MAINTENANCE, REPAIRS & ACCESS CONTROL AT VARIOUS GOVERNMENT BUILDINGS IN BCMM FOR A PERIOD OF 2 YEARS (24 MONTHS)
SCMU NUMBER:	SCMU5-24/25-0032

Part 1– Data provided by the Employer

Clause	Statement	Data
1. General		
	The conditions of contract are the core clauses and the clauses for main Option: dispute resolution Option and secondary Options of the NEC3 (June 2005)	B Priced contract with bill of quantities W1 Dispute resolution procedure X7 Delay Damages X13 Performance Bond X16 Retention X18 Limitation of liability

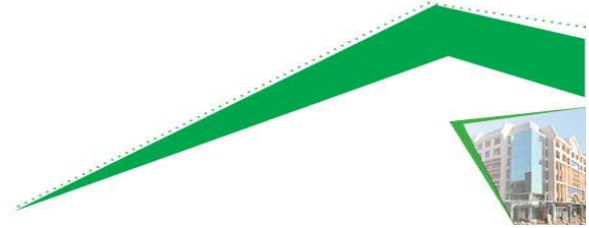


10.1	The Employer is (name):	Eastern Cape Department of Public Works & Infrastructure
	Address	Department of Public Works and Infrastructure 3 rd Floor. Office 3-46 Independence Avenue Qhasana Building 5605
	Represented by:	TBA
	Tel No.	
	Fax No.	

11.2(2)	The Affected Property is	Eastern Cape Parliament Legislature, Independence Avenue, Bisho
11.2(13)	The works is	Supply, install and commission solar system
11.2(15)	The works information is	The Scope is in Part C3: Scope of Work in this document.
11.2(16)	The site information is	The site is as described in the Site Information of this document.
12.2	The law of the contract is the law of	the Republic of South Africa
13.1	The language of this contract is	English
13.2	The period for reply is	7 days

2. The Contractor's responsibility		
21.2	The contractor's design	The Contractor shall submit proposed solar installation layout that meets criteria for approval

3. Time		
30.1	The starting date is	Site Handover Meeting Date.
30.2	The completion date is	The completion date for the whole of the works is the date following 16 weeks after the starting date, which includes a period of 4 weeks for the Contractor to provide the Client with the necessary bonds, guarantees, insurance certificates, OHS plan, and other information required by this contract. The period of 4 weeks



	includes one week for the Client to assess and process the submitted documentation.
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4. Testing and defects	
41.1	The defects date is 52 weeks after Completion.
42.3	The defect correction period is 2 weeks.

5. Payment		
50.1	The assessment interval is	Monthly
51.1	Certify payment	Delete the first sentence of Clause 51.1 and replace with the following: The Client certifies a payment within one week of the assessment day. The Contractor prepares a tax invoice for the exact amount certified by the Client. The Contractor submits the tax invoice together with the corresponding payment certificate to the Client for payment. Incomplete and incorrect payment submissions are returned within one week to the Contractor for correction. Payment is made within thirty days of receipt of a complete and correct Contractor's payment submission. The currency is South African Rand
51.2	The period with which payments are made is	30 Days after submission of a valid TAX Invoice to the Employer
51.4	The interest rate is	(i) zero percent above the publicly quoted prime rate of interest (calculated on a 365-day year) charged by from time to time by the South African Reserve Bank (as certified, in the event of any dispute, by any manager of such bank, whose appointment it shall not be necessary to prove) for amounts due in Rands.

6. Compensation Events		(if the optional statement for this section is not used, no data will be required for this section)
	These are additional compensation events	N/A

7. Use of Equipment Plant and Materials	No data is required for this section of the conditions of contract.
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8. Risks and Insurance		
80.1	These are additional Employer's risks	N/A
83.1	The Employer provides these insurances from the Insurance Table	N/A
83.1	The Employer provides these additional insurances	N/A
83.1	The minimum amount of cover for insurance against loss and damage caused by the Contractor to the Employer's property is	R 5 000 000.00
83.1	The insurance against loss of or damage to the works, Plant and Materials is to include cover for Plant and Materials provided by the Employer to an amount of	R 5 000 000.00
83.1	The minimum amount of cover for insurance in respect of loss of or damage to property (except the Employer's property, Plant and Materials and Equipment) and liability for bodily injury to or death of a person (not an employee of the Contractor) arising from or in connection with the Contractor's Providing the Service for any one event is:	R 5 000 000.00
83.1	The Minimum limit of indemnity for insurance in respect of death of or bodily injury to employees of the Contractor arising out of and in course of their employment in connection with this contract for any one event is:	As prescribed by the Compensation for Occupational Injuries and Diseases Act No. 130 of 1993 and the Contractor's common law liability for people falling outside the scope of the Act with a limit of Indemnity of not less than R 5 000 000.00

9. Termination	No data is required for this section of the conditions of contract.
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10. Data for Main Option Clauses		
A	Priced Contract with Price List	Option B
20.5	The Contractor prepares forecasts of the final total of the Prices for the whole of the service at intervals of no longer than	4 Weeks



11. Data for Option W1		
W1.1	The Adjudicator is (Name)	The person selected from the ICE-SA Division (or its successor body) of the South African Institution of Civil Engineering Panel of Adjudicators by the party intending to refer a dispute to him. (See www.icesa.org.za)
	Address	
	Tel. No, Fax No.	
	Email	
W1.2(3)	The Adjudicator nominating body is:	The Chairman of ICE-SA a joint Division of the South African Institution of Civil Engineering Arbitration
W1.4(2)	The Tribunal is:	
W1.4(5)	The Arbitration Procedure is	The latest edition of Rules for the Conduct of Arbitrations published by the Association of Arbitrators (South Africa) or its successor body.
	The place where arbitration is to be held is	South Africa
	The person or organization who will choose an arbitrator	The Chairman for the time being or his nominee of the Association of Arbitrators (South Africa) or its successor body.
	- If the Parties cannot agree a choice or	
	- If the procedure does not state who selects an arbitrator, is	

X7.	Delay Damages	
X7.1.	The Contractor pays delay damages	The delay damages are R4000 per day.
X13.	Performance Bond	
X13.1	The Contractor gives the Employer a performance bond	The Tenderer must provide a Performance Bond in the form of a Fixed Performance Guarantee by means of a Bank Guarantee, or from an Insurer approved by the Project Manager, in the amount of 2.5% of the Awarded Contract Value, once the Contract has been awarded to him. This Bond must be given to the Employer with in four (4) weeks of the Contract Date.
X16.	Retention	
X16.1	The retention is	The retention is 5% (five percent) excluding VAT of the contract value, attained by payment reduction of 10% (ten percent) of the

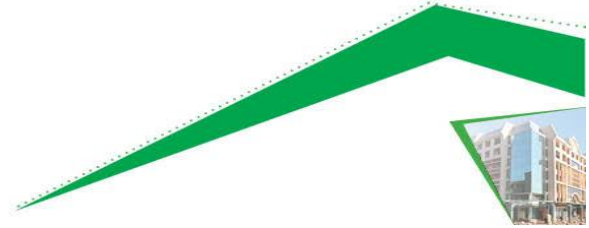


		value certified in payment certificates until the retention amount is reached.
X18.	Limitation of Liability	
X18.1	The Contractor's liability to the Employer for indirect or consequential loss is limited to	R0.0 (zero Rand)
X18.2	For any one event, the Contractor's liability to the Employer for loss of or damage to the Employer's property is limited to	R2 500 000.00
X18.3	The Contractor's liability for Defects due to his design of an item of Equipment is limited to	The greater of <ul style="list-style-type: none"> • the total of the Prices at the Contract Date And • R2 500 000
X18.4	The Contractor's liability to the Employer for all matters arising under or in connection with this contract, other than the excluded matters, is limited to	N/A
X18.5	The end of liability date is	12 Months after the completion date.



Part Two – Data provided by the *Contractor*

Clause	Statement	Data
10.1	The Contractor is (Name): Address: Tel No. Fax No.	
11.2(14)	The following matters will be included in the Risk Register	
21.2	The proposal for the implementation of the works	
24.1	The Key Persons are:	
	Name :	
	Job :	
	Responsibilities :	
	Qualifications :	
	Experience	
	Name :	
	Job :	
	Responsibilities :	
	Qualifications :	
	Experience	
	Name :	
	Job :	
	Responsibilities :	
	Qualifications :	
	Experience	
		CV's and further key person's data are in _____



B Priced Contract with Method Statement and Timeframes
11.2(12) The price list is in
11.2(19) The tendered total of the Prices is



C1.3 CIDB ADJUDICATOR'S AGREEMENT

This agreement is made on the day of between:
 (name of company / organisation) of
 (address) and
 (name of company / organisation) of
 (address) (the Parties) and (name) of
 (address)
 (the Adjudicator).

Disputes or differences may arise/have arisen* between the Parties under a Contract dated and known as

and these disputes or differences shall be/have been* referred to adjudication in accordance with the CIDB Adjudication Procedure, (hereinafter called "the Procedure") and the Adjudicator may be or has been requested to act.

* Delete as necessary

IT IS NOW AGREED as follows:

- 1 The rights and obligations of the Adjudicator and the Parties shall be as set out in the Procedure.
- 2 The Adjudicator hereby accepts the appointment and agrees to conduct the adjudication in accordance with the Procedure.
- 3 The Parties bind themselves jointly and severally to pay the Adjudicator's fees and expenses in accordance with the Procedure as set out in the Contract Data.
- 4 The Parties and the Adjudicator shall at all times maintain the confidentiality of the adjudication and shall endeavour to ensure that anyone acting on their behalf or through them will do likewise, save with the consent of the other Parties which consent shall not be unreasonably refused.
- 5 The Adjudicator shall inform the Parties if he intends to destroy the documents which have been sent to him in relation to the adjudication and he shall retain documents for a further period at the request of either Party.

SIGNED by: _____
 Name: _____
 who warrants that he / she is duly authorised to sign for and on behalf of the first Party in the presence of

SIGNED by: _____
 Name: _____
 who warrants that he / she is duly authorised to sign for and behalf of the second Party in the presence of

SIGNED by: _____
 Name: _____
 the Adjudicator in the presence of

Witness _____

Witness: _____

Witness: _____



Province of the EASTERN CAPE

PUBLIC WORKS & INFRASTRUCTURE



Name: _____

Address: _____

Name: _____

Address: _____

Name: _____

Address: _____

Date: _____

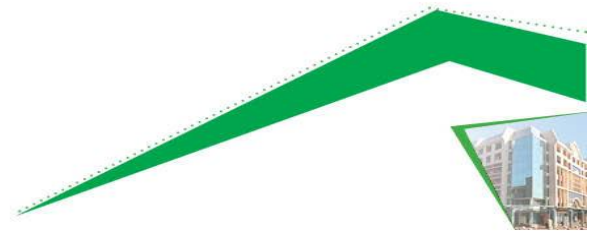
Date: _____

Date: _____

Contract Data

1	The Adjudicator shall be paid at the hourly rate of R. in respect of all time spent upon, or in connection with, the adjudication including time spent travelling.
2	The Adjudicator shall be reimbursed in respect of all disbursements properly made including, but not restricted to: (a) Printing, reproduction and purchase of documents, drawings, maps, records and photographs. (b) Telegrams, telex, faxes, and telephone calls. (c) Postage and similar delivery charges. (d) Travelling, hotel expenses and other similar disbursements. (e) Room charges. (f) Charges for legal or technical advice obtained in accordance with the Procedure.
3	The Adjudicator shall be paid an appointment fee of R. This fee shall become payable in equal amounts by each Party within days of the appointment of the Adjudicator, subject to an Invoice being provided. This fee will be deducted from the final statement of any sums which shall become payable under item 1 and/or item 2 of the Contract Data. If the final statement is less than the appointment fee the balance shall be refunded to the Parties.
4	The Adjudicator is/is not* currently registered for VAT.
5	Where the Adjudicator is registered for VAT it shall be charged additionally in accordance with the rates current at the date of invoice.
6	All payments, other than the appointment fee (item 3) shall become due 7 days after receipt of invoice, thereafter interest shall be payable at 5% per annum above the Reserve Bank base rate for every day the amount remains outstanding.

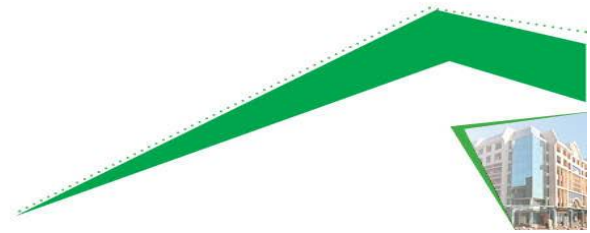
* Delete as necessary



OCCUPATIONAL HEALTH AND SAFETY SPECIFICATION

ANNEXURE A

**(AWARDED TENDERER TO COMPLY WITH ALL OCCUPATIONAL
HEALTH AND SAFETY REGULATIONS)**



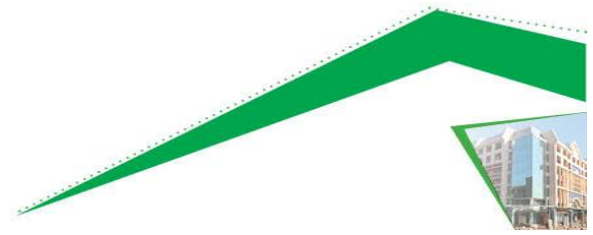
Annexure A

OHS

ITEM NO	DESCRIPTION	UNIT	QTY	RATE	TOTAL
C.01	Preparation of the Contractor's site specific Health and Safety Plan	Lump sum	1		
C.02	Principal Contractor's initial obligation in respect of the Occupational Health and Safety Act and Construction Regulations	Lump sum	0		
C.03	Principal Contractor's time related obligations in respect of the Occupational Health and Safety Act and Construction Regulations	month	0		
C.04	Provision of Personal Protective Equipment(PPE)				
	(a) Reflective vests	No	4		
	(b) Hard hats	No	4		
	(c) Protective foot wear	Pairs	4		
	(d) Earplugs	No	4		
	(e) Dust masks	No	4		
	(f) Gloves	Pairs	8		
	(h) Ear Defenders SABS approved	No			
1	Provision of a full-time Construction Health and Safety Officer	month	0		
2	Cost of medical certificates and medical surveillance				



	(a) Initial (baseline) medical examinations	No	3		
	(b) Periodic and exit examinations	No	3		
	(c) Contractor's charges to allow for handling costs and profit in respect of subitems 2 (a) and (b)	Item			
3	Induction training	No	3		
4	Noise monitoring per item of equipment of plant				
	(a) Establishment of noise zones(plant)	No	0		
	(b) Audiograms(personnel)	No	0		
5	Payment for H&S representatives at meetings	Hour	0		
6	Provision of First Aid Boxes to GSR requirements	No	2		
7	Transportation of workers	Lump sum	0		
8	Submission of a Health and Safety file	Lump sum	1		
	TOTAL(Carried to P&G Subtotal)				

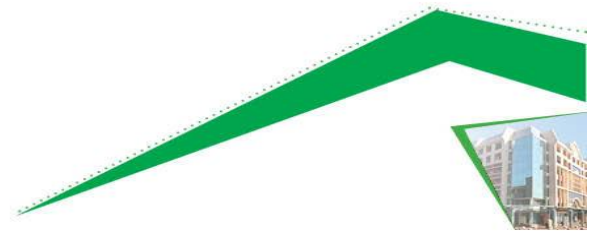


EPWP REQUIREMENTS AND SPECIFICATION

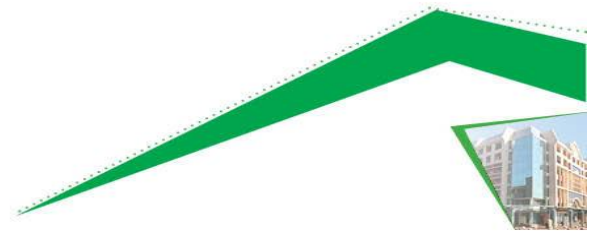
**(AWARDED TENDERER WILL BE REQUIRED TO ADHERE TO ALL EPWP
SPECIFICATIONS AND REQUIREMENTS.**

FOR FULL SPECIFICATIONS AND REQUIREMENTS VISIT

(www.epwp.gov.za)



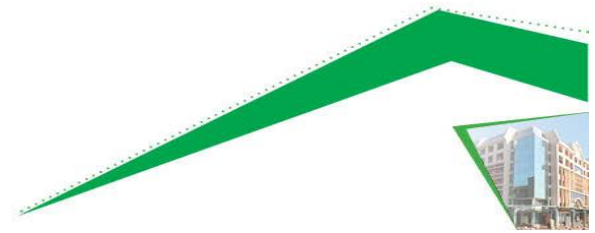
PART C2.1: PRICING DATA



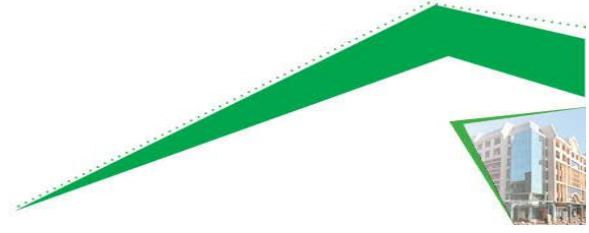
C2.1 Pricing Instructions

Pricing Instructions mean the criteria as set out below, read together with all Parts of the contract document, which it will be deemed in the contract that the Tenderer has taken into account when developing his prices.

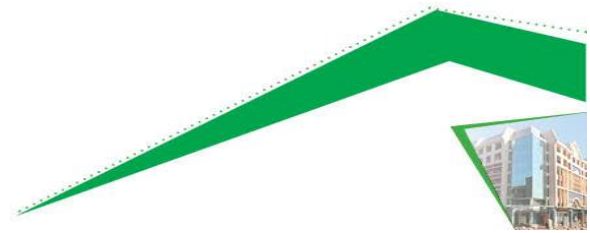
1. For the purpose of the Pricing Schedule, the following words shall have the meanings hereby assigned to them:
 - Unit: The unit of measurement for each item of work.
 - Quantity: The number of units of work for each item.
 - Rate: The agreed payment per unit of measurement.
 - Amount: The product of the quantity and the agreed rate for an item.
 - Sum: An agreed lump sum payment amount for an item, the extent of which is described in the Scope of Work, but the quantity of work which is not measured in any units.
2. A rate, sum, and/or price as applicable, is to be entered against each item in the Pricing Schedule. An item against which no price is entered will be considered to be covered by the other prices or rates in the Pricing Schedule.
3. The rates, sums, and prices in the Pricing Schedule are to be fully inclusive prices for the work described under the several items. Such prices and rates are to cover all costs and expenses that may be required in and for the execution of the work described in accordance with the provisions of the Scope of Work, and shall cover the cost of all general risks, liabilities, and obligations set forth or implied in the Contract Data, as well as overhead charges and profit.
4. Where quantities are given in the Pricing Schedule, these are provisional and do not necessarily represent the actual amount of work to be done. The quantities of work accepted and certified for payment will be used for determining payments due and not the quantities given in the Activity Schedule.
5. All other rates, sums, or prices (as applicable) tendered in the Pricing Schedule shall be final and binding and shall **not** be subject to any variation throughout the period of the contract.
6. While the Employer has every intention to complete the full scope of works, the Employer reserves the right to reduce or increase the scope of works according to the dictates of the budget, or to terminate this contract, without adjustment to the agreed rates, sums and without payment of any penalty or surcharge in this regard. The Service Provider shall however be entitled to pro-rata payment for all services carried out in terms of any adjustment to the Scope of Work.
7. All Prices in the Price List exclude VAT, while the total of Prices reflected in the Contractor's Offer includes VAT.



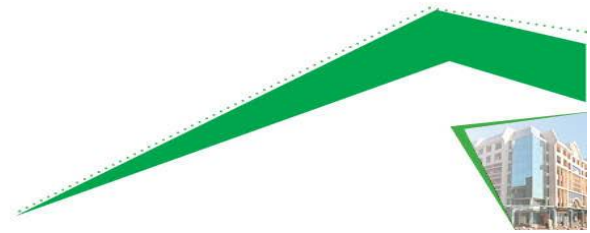
8. Where the Scope requires detailed shop drawings and designs or other information to be provided, all costs associated therewith are deemed to have been provided for and included in the unit rates and Prices tendered for such items.



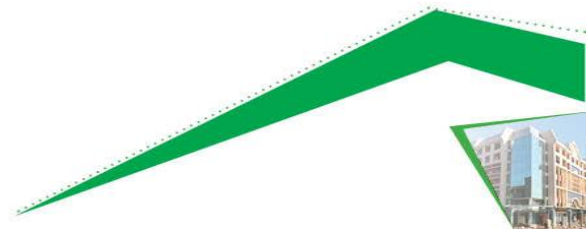
PART C 2.2: BILLS OF QUANTITIES



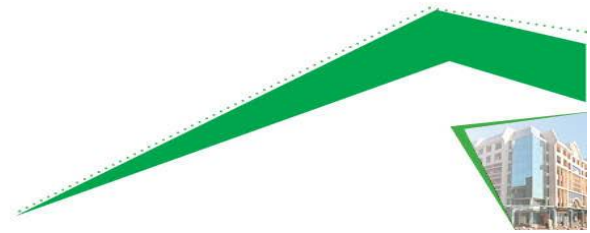
	BILL OF QUANTITIES (BOQ)				
	TERM CONTRACT FOR ELECTRICAL MAINTENANCE, REPAIRS & ACCESS CONTROL AT VARIOUS PRESTIGE BUILDINGS FOR A PERIOD OF 2 YEARS (24 MONTHS) : SCMU5-23/24-0102				
	THE WORK IS SUPPLYING, DELIVERING & INSTALLING IMATERIAL TO SITE/S				
	NOTE; ALL MATERIAL MUST BE S.A.B.S APPROVED				
	SUPPLY, DELIVER & INSTALL THE FOLLOWING				
	SECTION 1				
ITEM	DESCRIPTION	ITEM	QTY	UNIT PRICE	TENDER AMOUNT
1,1	CIRCUIT BREAKERS				
1,1,1	- 15A (6KA)	No	16		
1,1,2	- 20A (6KA)	No	80		
1,1,3	- 30A (6KA)	No	6		
1,1,4	- 60A DP (L&N)(6KA)	No	20		
1,1,5	- 60A TP 3/PHASE (6KA)	No	15		
1,1,6	- 63A 1-PHASE E/L (6KA)	No	18		
1,1,7	ABB 160A TP CIRCUIT BREAKER	No	2		
1,1,8	ABB 250A XT3N MCCB + Busabar Stubs Top and Bottom	No	2		
1,1,9	80A TP SAMITE MCB 5KA	No	2		
1,1,10	SA NEUTRAL BARS	No	30		
1,1,11	LEAR TERMINAL BAR DUAL NEUTRAL/LIVE/EARTH LN-2 18W	No	10		
1,1,12	BUSBAR INSULATOR (RED & BLACK)	No	8		
1,1,13	LS METASOL CONTACTOR MC-18B 18A 7.5KW 240V 3P	No	3		
1,1,14	20A SP MCB ORANGE	No	30		
1,1,15	16MM PERMOPOWER (RED & BLACK)	No	6		



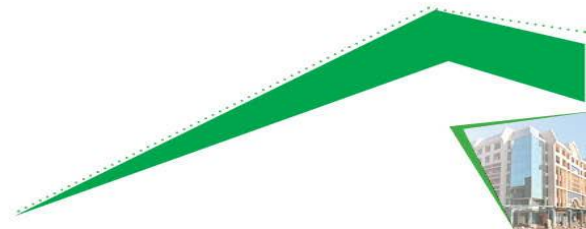
	Subtotal (carried to Subtotal 1,1)				0,00
1,2	ISOLATORS				
1,2,1	WALL MOUNTED COOKER PLUG UNIT 1/PHASE	No	2		
1,2,2	16A S/PHASE AIRCONDITIONER ISOLATOR	No	2		
1,2,3	30A 3/PHASE AIRCONDITIONER ISOLATOR	No	5		
1,2,4	30A ISOLATOR and COVER PLATE	No	3		
1,2,5	60A 3/PHASE STOVE ISOLATOR	No	2		
1,2,6	20A 3/PHASE ISOLATOR	No	2		
1,2,7	90A STRIKER PIN CATRIDGE FUSES	No	3		
	Subtotal (carried to Subtotal 1,2)				0,00
1,3	HOT WATER CYLINDERS				
1,3,1	2KW GEYSER ELEMENT (HARD WATER)	No	2		
1,3,2	2KW ELEMENT/THERMOSTAT COMBINATION (HARD WATER)	No	2		
1,3,3	THERMOSTAT (Short)	No	2		
1,3,4	THERMOSTAT (Long)	No	2		
1,3,5	3KW URN ELEMENT	No	2		
1,3,6	TIMER GYSER DIGITAL DIN RAIL 220-240AC TDDGT	No	2		
	Subtotal (carried to Subtotal 1,3)				0,00
1,4	LV CABLE TERMINATIONS				
1,4,1	TURFLON GLANDS: - No. 0	No	130		
1,4,2	TURFLON GLANDS: - No. 1	No	150		
1,4,3	TURFLON GLANDS: - No. 2	No	5		
1,4,4	PRATLEY STEEL GLAND (NO. 2)	No	5		
1,4,5	PRATLEY STEEL GLAND (NO.4)	No	5		



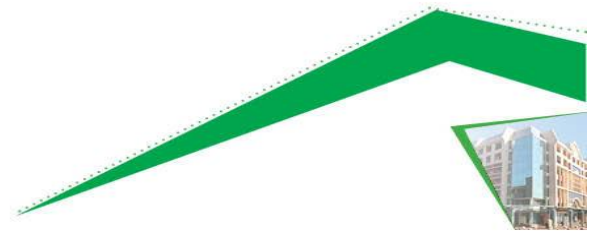
	Subtotal (carried to Subtotal 1,4)				0,00
1,5	LAMPS				
1,5,1	FLUORESCENT TUBES: - 1.5M - 58W	No	20		
1,5,2	FLUORESCENT TUBES: - 1.2M - 36W	No	5		
1,5,3	FLUORESCENT TUBES: - 0.6M - 18W	No	5		
1,5,4	LED TUBES 1,2M - 18W	No	800		
1,5,5	LED TUBES 1,5M - 18W	No	100		
1,5,6	LED TUBES T8 0,6M -18W	No	10		
1,5,7	HALOGEN LAMPS 20W	No	5		
1,5,8	9W PL9 LAMP	No	200		
1,5,9	18W 2 PIN FLOURESCENT LAMP	No	500		
1,5,10	18W4 PIN FOURESCENT LAMP	No	200		
1,5,11	150W METAL HALIDE LAMPS	No	30		
	Subtotal (carried to Subtotal 1,5)				0,00
1,6	DISTRIBUTION BOARDS/READY BOARDS/METER CUBICLES				
1,6,1	8 WAY STEEL METER CUBICLE	No	2		
1,6,2	3/PHASE READY BOARD WITH 3 x 1/PHASE EARTH LEAKAGE UNITS	No	1		
1,6,3	3 x 12 WAY SURFACE PVC DIN RAIL DB	No	2		
	Subtotal (carried to Subtotal 1,6)				0,00
1,7	POWER SKIRTING / PVC TRUNKING / CONDUITS				
1,7,1	OBO TRUNKING 150 X 50 - GREY	No	50		
1,7,2	OBO TRUNKING COVERS - GREY	No	40		
1,7,3	OBO INNER BEND	No	10		
1,7,4	OBO OUTER BEND	No	3		
1,7,5	OBO END CAP	No	10		
1,7,6	OBO PLUG INSERT	No	3		
1,7,7	OBO RED DEDICATED PLUG	No	15		
1,7,8	OBO NORMAL 16 A PLUG	No	30		
1,7,9	OBO ISOLATOR	No	3		



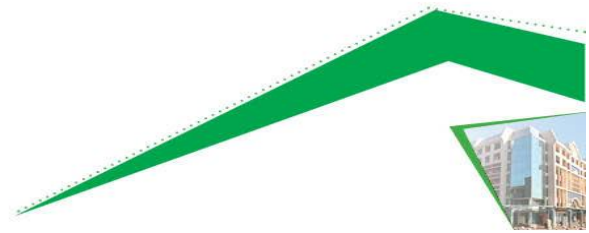
1,7,1 0	YT1 PVC TRUNKING	No	3		
1,7,1 1	YT2 PVC TRUNKING	No	150		
1,7,1 2	TRUNKING 640 x 640	No	35		
1,7,1 3	2M LENGTH GREY 48*13MM HALF TRUNKING	No	3		
1,7,1 4	50MM CONDUIT	M	3		
1,7,1 5	20MM CONDUIT	M	60		
1,7,1 5	25MM PVC CONDUIT	M	15		
1,7,1 6	300MM CABLE LADDER	M	15		
1,7,1 7	P9000 GALVANISED TRUNKING C/W COVERS	M	8		
1,7,1 8	P9000 END CAPS	No	8		
1,7,1 9	20MM ROUND CONDUIT BOXES	No	50		
1,7,2 0	25MM FLEXIBLE CONDUIT	M	65		
	Subtotal (carried to Subtotal 1,7)				0,00
1,8	LAMP HOLDERS/LIGHT FITTINGS/BALLASTS/STARTERS				
1,8,1	1.5M DUO. FLOUR. LIGHT FITTING - OPEN CHANNEL (ELECTRONIC START)	No	10		
1,8,2	1.2M DOU. FLOUR. LIGHT FITTING - OPEN CHANNEL (ELECTRONIC START)	No	10		
1,8,3	2 PL9 LIGHT FITTING	No	20		
1,8,4	1.5M(Emergency) UPS FLOURESCENT LIGHT FITTING	No	2		
1,8,5	1.2M(Emergency) UPS FLOURESCENT LIGHT FITTING	No	2		
1,8,6	FSU STARTER	No	2		
1,8,7	FS2 STARTER	No	2		
1,8,8	ALABASTER 3 LIGHT FITTING	No	2		
1,8,9	ALABASTER 2 LIGHT FITTING	No	2		
1,8,1 0	2 PL9 LIGHT FITTING WITH DAY/NIGHT SENSOR	No	3		
1,8,1 1	18W LED BULKHEAD	No	3		



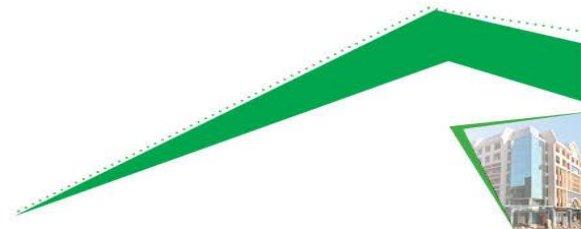
	Subtotal (carried to Subtotal 1, 8)				0,00
1,9	PLUGS, EXTENSION BOXES, SWITCHED SOCKET OUTLETS				
1,9,1	16A 3 – PIN PLUG TOP	No	3		
1,9,2	16A RED DEDICATED PLUG TOP	No	3		
1,9,3	16A INDUSTRIAL SSO	No	3		
1,9,4	16A 3 – PIN SINGLE SSO COVER PLATE	No	50		
1,9,5	16A 3 – PIN DUOBLE SO COVER PLATE	No	50		
1,9,6	4 × 4 PVC EXTENSION BOX + COVER PLATE	No	3		
1,9,7	4 × 2 PVC EXTENSION BOX + COVER PLATE	No	12		
1,9,8	4 × 4 METAL EXTENSION BOX (WHITE)	No	2		
1,9,9	16A 3 – PIN SINGLE SSO	No	55		
1,9,10	16A 3 – PIN DUO SSO	No	70		
1,9,11	16A 3 – PIN DEDICATED SINGLE SSO	No	2		
1,9,12	16A 3 – PIN DEDICATED SINGLE SSO COVER PLATE	No	8		
1,9,13	FD2 PEDESTAL 140*150*75MM	No	2		
1,9,14	4 × 4 METAL BLANK COVER PLATE	No	50		
1,9,14	BLACK DOUBLE SSO	No	2		
1,9,15	CRABTREE CMS BOX WEATHERPROOF	No	2		
1,9,16	CRABTREE CLASSIC 16A 4 x 4 DEDICATED DOUBLE SSO	No	8		
	Subtotal (carried to Subtotal 1,9)				0,00
1,1	SWITCHES , COVER PLATE AND PHOTO ELECTRIC CELL				
1,10,1	10A 4×2 1 – LEVER 1 – WAY	No	30		
1,10,2	4×2 1 – LEVER 2 – WAY	No	7		
1,10,3	10A 4×2 2 – LEVER 1 – WAY	No	20		
1,10,4	10A 4×2 2 – LEVER 2 – WAY	No	2		



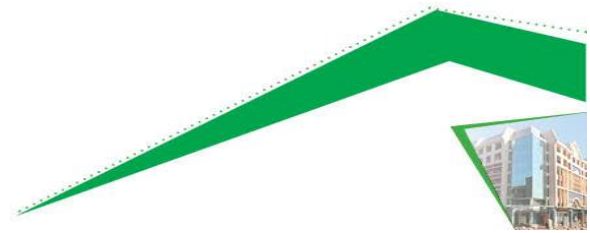
1,10, 5	10A 4x2 3 – LEVER 1 – WAY	No	2		
1,10, 6	1L 4 x 2 COVER PLATE	No	20		
1,10, 7	SIMMERSTAT STOVE SWITCH	No	2		
1,10, 8	STOVE PLATE (SMALL)	No	2		
1,10, 9	STOVE PLATE (LARGE)	No	2		
1,10, 10	TYPE ZS 20A NATIONAL PHOTO- CELL	No	10		
1,10, 11	BOTTOM ENTRY PHOTO-CELL	No	2		
1,10, 12	PLUG IN PHOTO-CELL WITH BASE	No	10		
	Subtotal (carried to Subtotal 1,10)				
1,11	CABLE AND EXTENSION CHORDS				
1,11, 1	1.5MM TWIN + EARTH CABLE (PER METER)	M	1100		
1,11, 2	2.5MM TWIN + EARTH CABLE (PER METER)	M	400		
1,11, 3	2.5MM x 4 CORE + EARTH CABLE (PER METER)	M	6		
1,11, 4	4MM x 4 CORE + EARTH CABLE (PER METER)	M	6		
1,11, 5	16MM x 4 CORE PVC ARMOURED CABLE	M	50		
1,11, 6	35MM x 4 CORE PVC ARMOURED CABLE	M	4		
1,11, 7	3M EXTENSION CHORDS WITH SURGE PROTECTION	No	12		
1,11, 8	5M EXTENSION CHORDS WITH SURGE PROTECTION	No	10		
1,11, 9	10M EXTENSION CORD	No	10		
1,11, 10	6-WAY MULTI PLUGS WITH SURGE PROTECTION	No	10		
1,11, 11	2.5MM SINGLE CORE PVC HOUSEWIRE (RED, BLACK, GREEN/YELLOW)	No	2800		
1,11, 12	1.5MM SINGLE CORE PVC HOUSEWIRE(RED, BLACK, GREEN/YELLOW)	No	2000		
1,11, 13	70MM ² BCEW	No	90		
1,11, 14	10MM ² BCEW	No	110		



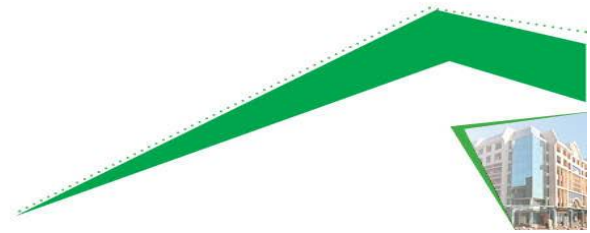
	Subtotal (carried to Subtotal 1,11)				
1,12	ENERGY SAVING LAMPS				
1,12, 1	1,2M T5 FLUORESCENT TUBES 28W	No	10		
1,12, 2	1,5M T5 FLUORESCENT TUBES 35W	No	10		
1,12, 3	600MM T5 FLUORESCENT TUBES 24W	No	10		
1,12, 4	PAR 38 25W-LAMO- EQUIVALENT ENERGY SAVING LAMP	No	40		
1,12, 5	230V, 5W ENERGY SAVER DOWNLIGHTER LAMPS (COOL WHITE)	No	300		
1,12, 6	5W ENERGY SAVER DOWNLIGHTER LAMP HOLDERS	No	5		
1,12, 7	5W CANDLE TYPE ENERGY SAVING LAMP (ES)(COOL WHITE)	No	120		
1,12, 8	5W CANDLE TYPE ENERGY SAVING LAMP (BC)(COOL WHITE)	No	200		
1,12, 9	11W ENERGY COMPACT FLUORESCENT LAMP (ES)(COOL WHITE)	No	150		
1,12, 10	11W ENERGY COMPACT FLUORESCENT LAMP (BC)(COOL WHITE)	No	30		
1,2,1 1	50W 12V G5 LAMPS	No	20		
	Subtotal (carried to Subtotal 1,12)				
1,13	ENERGY SAVING LIGHT FITTINGS AND SWITCHES				
1,13, 1	1,2M DOUBLE TUBE T5 OPEN CHANNEL LIGHT FITTING	No	5		
1,13, 2	1,5 DOUBLE TUBE T5 OPEN CHANNEL LIGHT FITTING	No	5		
1,13, 3	1,2M DOUBLE TUBE PRISMATIC RECESSED LIGHT FITTING	No	80		
1,13, 4	1,5M DOUBLE TUBE T5 PRISMATIC RECESSED LIGHT FITTING	No	50		
1,13, 5	600MM x 600MM 3TUBE PRISMATIC RECESSED LIGHT FITTING	No	160		
1,13, 6	1,2M 3 TUBE T5 PRISMATIC RECESSED LIGHT FITTING	No	50		
1,13, 7	1,5M 3 TUBE T5 PRISMATIC RECESSED LIGHT FITTING	No	3		
1,13, 8	1,2M 3 TUBE T5 PRISMATIC SURFACE MOUNT LIGHT FITTING	No	3		
1,13, 9	1,5M 3 TUBE T5 PRISMATIC SURFACE MOUNT LIGHT FITTING	No	3		
1,13, 10	600MM x 600MM 3TUBE PRISMATIC SURFACE MOUNT LIGHT FITTING	No	20		



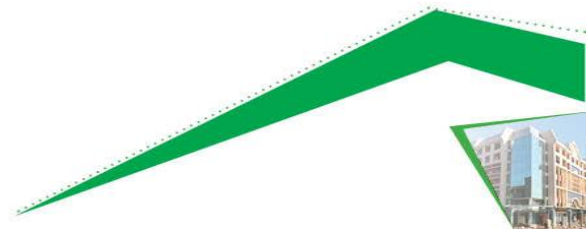
1,13,11	OCCUPANCY SENSOR LIGHT SWITCHES WALL MOUNT	No	65		
1,13,12	OCCUPANCY SENSOR LIGHT SWITCHES CEILING MOUNT	No	3		
1,13,13	20W ENERGY SAVING FLOOD LIGHT	No	3		
1,13,14	ENERGY SAVING LAMP WITH BUILT IN SENSOR (ES)	No	65		
1,13,15	50W ENERGY SAVING FLOOD LIGHT	No	3		
1,13,16	PHILIPS LAMP HALOGEN CAPSULE 20W CLEAR G4	No	3		
1,13,17	WACO LAMP HID MERC VAP ELLIPTICAL 125W	No	3		
1,13,18	POLE TOP LIGHT-SOLAR POWERED	No	3		
1,13,19	ENERGY SAVING POLE TOP LIGHT FITTING	No	3		
	Subtotal (carried to Subtotal 1,13)				
1,14	REFURBISHMENT OF HIGHMAST LIGHTS AND STREET LIGHTS				
1,14,1	100W LED LIGHTS 6 PER HIGHMAST	No	12		
1,14,2	PORTABLE DRUM WINCH - C/W 2 X 42M S/SCABLES	No	1		
1,14,3	UNDERGROUND CABLE FAULT FINDING	No	4		
1,14,4	100W LED STREET LIGHTS WITH PHOTOCELLS	No	10		
	Subtotal (carried to Subtotal 1,14)				0,00
	SUBTOTAL 1				0,00
	SECTION 2				
2	ACCESS CONTROL				
2,1	60MM GATE ROLER KIT SET	No	15	0,00	0,00
2,2	BEAM/CEN/WIRED	No	10		
2,3	D5 Evo Motor	No	20		
2,4	12V UPS Battery/7/AH/UPS	No	30		
2,5	D5 CEN A/THEFT BRKT	No	30		
2,6	D10 MOTOR	No	10		
2,7	D10 ANTITHEFT BRACKET	No	10		



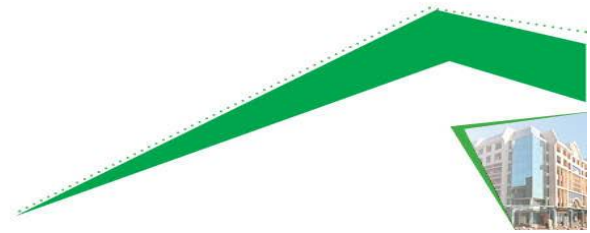
2,8	12V GARAGE BATTERIES	No	20		
2,9	24V BATTRIES	No	30		
2,10	60 GATE WHEELS	No	25		
2,11	40 GATE WHEELS	No	10		
2,12	80 GATE WHEELS	No	35		
2,13	INTERCOM	No	10		
2,14	COMMS CABLE	M	100		
2,15	RAILS FOR GATE STEEL	No	15		
2,16	RAILS FOR GATE PLASTIC	No	2		
2,17	GARAGE DOOR MOTOR	No	15		
2,18	SLINDING DOOR WHEELS	Set	3		
2,19	DOOR SENSOR	No	3		
2,2	GATE AND GARAGE REMOTES (4 PIN)	No	30		
2,21	GATE AND GARAGE REMOTES (2 PIN)	No	10		
2,22	SLINDING GATE 10M	No	5		
2,23	WOODEN GARAGE DOOR (DOUBLE DOOR)	No	2		
2,24	WOODEN GARAGE DOOR (SINGLE DOOR)	No	4		
2,25	STEEL GARAGE DOOR (DOUBLE DOOR)	No	5		
2,26	STEEL GARAGE DOOR (SINGLE DOOR)	No	2		
2,27	INDUSTRIL DOUBLE DOOR STEEL	No	3		
2,28	ACCESS ELECTRONIC RIM LOCK BELL AND CHARGER	No	3		
2,29	PC BOARD FOR (D10 MOTOR)	No	2		
2,3	PC BOARD FOR (D5 MOTOR)	No	2		
2,31	CHARGE FOR D10 MOTOR	No	2		
2,32	CHARGE FOR D5 MOTOR	No	8		
2,33	12V BATTERIES FOR REMOTES	No	10		
2,34	EMERGENCY STOP BUTTON	No	2		
2,35	GARAGE DOOR SPRING	No	20		
2,36	GARAGE DOOR CABLE	No	20		
2,37	GARAGE DOOR WHEELS	No	20		
2,38	GARAGE DOOR HINGES NYLON	No	20		



2,39	GARAGE DOOR HINGES STEEL	No	20		
2,40	BOOM GATE TRANSFORMER	No	2		
2,41	STEEL RACK - 30 x 10mm x 2mm INCL 8 x ANGLE BRACKETS	No	10		
2,42	GATE TRACK	No	3		
2,43	SUPPLY AND FIT NEW BI-PARTING ENTRANCE GLASS UNIT WITH NEW SENSORS SL500 DOOR UNIT	No	2		
2,44	SUPPLY AND INSTALLATION OF SA52 SENSOR FOR DOMA SLING DOOR	No	2		
2,45	SUPPLY AND INSTALLATION OF SA52 SENSOR FOR DOMA SLING DOOR	No	2		
2,46	NICE 7" COLOUR VIDEO INTERCOM KIT INCL DIE CAST ALUMINIUM GATE STATION	No	2		
2,47	REPAIR SLIDING GATE	No	2		
2,48	MATERIALS FOR TURNSTILES	Sum	2		
2,49	FB RB TRACKS	Kg	50		
2,5	FLAT BAR MS 50 X 50MM	M	20		
2,51	ROUND BAR MS 16MM	M	16		
2,52	PRE GALV SQUARE TUBE 32 X 32 X 2MM	No	5		
	SUBTOTAL 2				0,00
	SECTION 3				
3	LABOUR COSTS - HOUR RATE				
3,1	SKILLED LABOUR	Hr	5 376		
3,2	SEMI-SKILLED LABOUR	Hr	5 376		
3,3	UNSKILLED LABOUR	Hr	5 376		
	SUBTOTAL 3				0,00
4	SECTION 4 - TRANSPORT				
4,1	CRANE TRUCK	Km	200		
4,2	1 T BAKKIE	Km	200		
	SUBTOTAL 4				0,00
5	SECTION 5- PRELIMANARIES / HEALTH AND SAFETY				



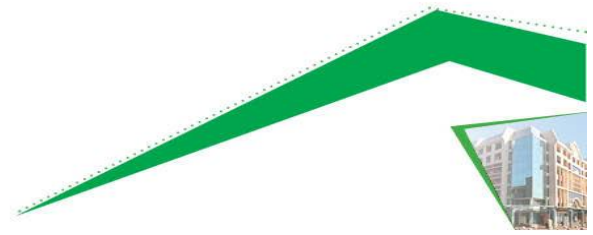
5,1	PRELIMINARIES AND GENERAL (REFER TO ANNEXURE B)		1		
5,2	HEALTH AND SAFETY (REFER TO ANNEXURE A)		1		
	SUB TOTAL 5				0,00
6	SECTION 6 - GENERATORS				
6,1	BATTERIES WITH LUGS – 674-CS SMF 12V CLASS A	No.	6		0,00
6,2	CISA PADLOCKS : 50mm S/STEEL SHACKLE	No.	5		0,00
6,3	CISA MASTER KEYS CUT	No.	6		
6.4	FUEL SOLENOID : 24V GENERATOR SET STOP SOLENOID DEFAULT PARKING SOLENOID VALVE	No.	2		
	FUEL LEVEL SENSOR	No.	6		
	ENGINE OIL RIMULA R4 15W40 Ci-4	5L	2		
	OIL PRESSURE SENSOR: UNIVERSAL VdO OIL PRESSURE SENSOR 0 TO 10 BARS	No.	2		
	ALTERNATOR, HD BRUSHLESS,24V 75A	No.	2		
6.5	7320 SERIES CONTROLLER	No.	2		
	SUBTOTAL 6				0,00
7	SECTION 7 - PROVISIONAL SUMS				
7,1	ALLOW A PROVISIONAL SUM OF R192 000 TRAINING OF TWO (2) GRADUATE STUDENTS TO BE REMUNERATED AN AMOUNT OF R8000 PER MONTH FOR A PERIOD OF 24 MONTHS (2 YEARS)		2	96 000,00	192 000,00
7,1,1	PROFIT %		1	14 400,00	14 400,00
7,2	ALLOW A PROVISIONAL SUM OF R20 000 ELECTRICAL TRAININGS		1	20 000,00	20 000,00
7,2,1	PROFIT %		1	15 000,00	15 000,00
7,3	ALLOW A PROVISIONAL SUM OF R 200 000 FOR ESCALATION		1	200 000,00	200 000,00
7,4	SUPPLY, INSTALL,TEST AND COMMISSION OF A 13KW PHOTOVOLTAIC (PV) SYSTEM FOR OLD DISASTER BUILDING, BISHO		1		800 000,00
7.5	ALLOW A PROVISIONAL SUM R175000,00 FOR SUPPLY OF DIESEL FOR THE GENERATORS		5000	35,00	175 000,00
7.5	ALLOW A PROVISIONAL SUM R20 000,00 FOR SUPPLY FOR REFRIGERATOR REPAIRS		1	10 000,00	10 000,00



7.6	ALLOW A PROVISIONAL SUM R20 000,00 FOR SUPPLY FOR PLUMBING REPAIRS		1		20 000,00
7.6	ALLOW A PROVISIONAL SUM OF R50 000 ELECTRICAL SINGLE LINE DIAGRAMS & COCs		20	35,00	50 000,00
	SUBTOTAL 7				1 496 400,00
	FINAL SUMMARY				
	SUB TOTAL 1				0,00
	SUB TOTAL 2				0,00
	SUB TOTAL 3				0,00
	SUB TOTAL 4				0,00
	SUB TOTAL 5				0,00
	SUB TOTAL 6				0,00
	SUB TOTAL 7				816 400,00
	TOTAL AMOUNT EXCL VAT				
	15% VAT				
	GRAND TOTAL				
NOT E;	IF THE CONTRACT VALUE GETS DEPLETED BEFORE THE TWELVE MONTH(12) PERIOD, THE CONTRACT WILL THEN BE DEEMED AS EXPIRED				
	MINIMUM REQUIREMENTS FOR CONTRACTOR:-				
1	TRADE TEST ELECTRICAL				
2	3 PHASE WIREMAN'S LICENCE AND/OR INSTALLATION ELECTRICIAN				
3	PROOF OF REGISTRATION WITH THE CONSTRUCTION INDUSTRY DEVELOPMENT BOARD (CIDB) .				
4	PROOF OF REGISTRATION WITH THE COMPENSATION COMMISSIONER. (IOD)				
5	PROOF OF REGISTRATION ON PROVINCIAL TREASURY DATABASE				
6	DIESEL MECHANIC CERTIFICATE				

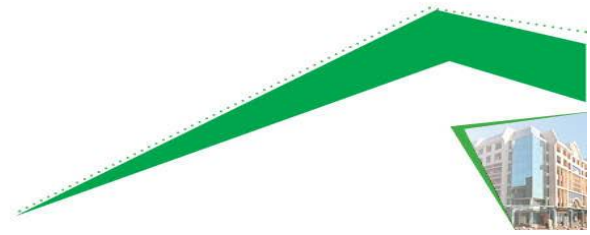


	SUB TOTAL 7				
	NOTE:				
	ALL USED MATERIALS WILL REMAIN THE PROPERTY				
	OF THE DEPARTMENT OF PUBLIC WORKS & INFRASTRUCTURE UNLESS SPECIFIED OTHERWISE				



PART 3: DRAWINGS

N/A



PART C3 SCOPE OF WORK (TERMS OF REFERENCE)

C3 Scope of Work (Terms of Reference)

3.1 Brief Scope of Work

DESCRIPTION OF THE WORKS

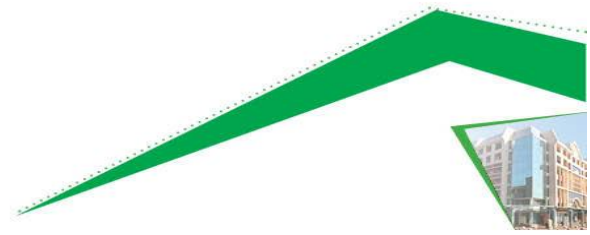
The Scope of work shall include the following: -

- Electrical Maintenance to various government buildings in Bisho, KWT, EL
- Access control to various government buildings in Bisho, KWT, EL
- 11KV network maintenance including switching
- 400KV network- maintenance including switching
- Diesel generators maintenance including remote operating system
- Supply, install, test and commission of a 13KW PhotoVoltaic(PV) system for Old Disaster Building, Bisho

- Install and repair electrical systems.
- Inspect, troubleshoot, and conduct tests.
- Pinpoint problems using a range of testing devices.
- Safely use various hand and power tools.
- Plan the layout and installation of electrical wiring, equipment, and fixtures.
- Comply with all safety standards and regulations of the National Electrical Code.
- Issuing of COCs to the following buildings in Bisho: Qhasana; Tyamazshe, Pick n Pay

3.2 Operational Protocols

- Security is a priority, and the site shall be kept safe at all times
- The approved Health and Safety plan shall be provided by successful bidder prior commencement and Health and Safety shall be adhered to at all times
- All staff members of the contractor shall wear PPE at all times
- All staff members of the contractor shall be always specifically identifiable and to this end shall wear a predetermined coloured overall to be able to enter and work on the site.
- Regular meetings (Progress, Technical Meeting and ad-hoc meeting), the frequency of which is to be determined.



3.3 Access

- Prospective bidders are to fully familiarize themselves with the site and access to the site and restricted area for site establishment.

3.4 Acceptance of Tenders

- The Employer is not bound to accept the lowest, or any tender, or any portion of any tender

3.5 Employers Objectives

- Electrical maintenance & repairs to government buildings

3.6 Location of the Works

- Prestige Buildings in;
 1. Bisho
 2. King William's Town
 3. East London

4.8 Temporary Works

- All temporary work to comply with the Occupational Health and safety Act (Act 85 of 1993) and its regulations

4.9 Employer's Design

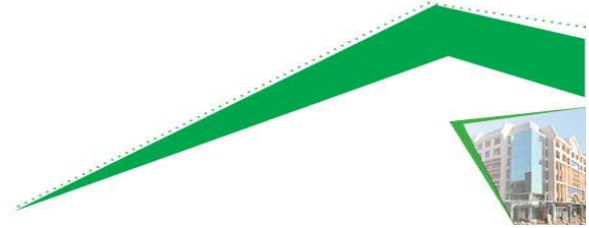
- N/A

4.10 Design Brief

- N/A

4.10 Drawings

N/A



C4 SITE INFORMATION

Project title:	TERM CONTRACT FOR ELECTRICAL MAINTENANCE, REPAIRS & ACCESS CONTROL AT VARIOUS GOVERNMENT BUILDINGS IN BCMM FOR A PERIOD OF TWO YEARS (24 MONTHS)
Project Number:	SCMU5-24/25-0032

GENERAL

Prospective bidders to familiarize themselves with the locality, access, any other “restrictions”.
(Refer to *Scope of Works C3*)

The site is;

- Government Buildings in;
 - Bisho
 - King William’s Town

Location of Works

- Bisho
- King Williams Town

GENERAL

The work is to be executed in various Government Buildings in Bisho, King Williams Town , which shall remain fully functional 24 hours per day and 7 days a week. Access to the facilities must not be compromised at all.

- 1 Work required to be executed outside of these hours must be arranged with the entrance security gate, in advance
- 2 Noise must be always kept to a minimum and within acceptable levels.

All prospective tenderers are to note that installation of any equipment has to conform to the standards.

All equipment damaged whether by fault of the equipment or while installation or removal the equipment will be the responsibility of the successful tenderer to replace.



The contractor shall undertake the new installation of electrical services as detailed below and in accordance with all the relevant specification.

All work shall be executed in accordance with all the relevant codes of practices, statutory regulation, standard, regulation, municipal laws and by-laws and manufacturer's specifications and codes of practice

Electric Equipment

Supply, Deliver, Install and Commission

Solar Experience will be advantageous but it's not a requirement

The Contractor shall supply and install the new electric equipment that need to be replaced and remove the old ones.

Redundant Equipment

All defective electric equipment that been replaced are to be considered redundant and are to be removed from the site by contractor and handed to Public Works

All the work carried out under the contract will be measured as executed, and priced at the rates contained therein, or based on, the priced schedule of quantities. The individually priced items in the schedule will be adjusted on merit on a basis to be agreed prior to the signing of the contract if required.

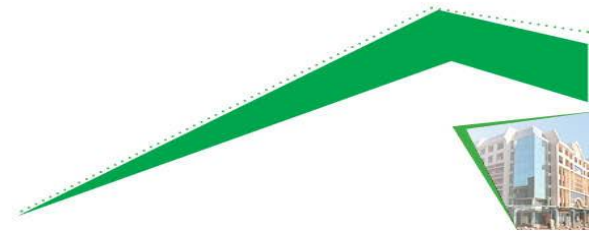
MINIMUM REQUIREMENTS FOR CONTRACTOR:-

- 01) Trade test Electrical
- 02) Wireman's license and/ Installation Electrician
- 03) Diesel Mechanic Certificate
- 04) Proof of registration with the Construction Industry Development Board (CIDB)
- 05) Proof of registration with the Compensation Commissioner. (IOD)
- 06) Proof of registration on provincial treasury database

All above documentation to be attached to tender document.

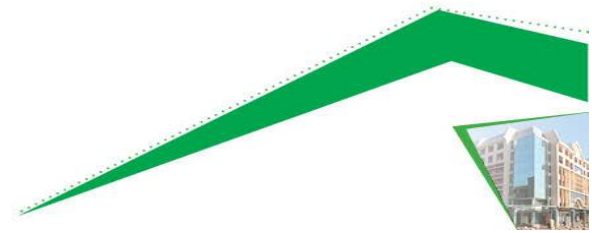
Note: all used materials will remain the property of the Department of Public Works & Infrastructure unless specified otherwise.

This contract will end immediately after 24 months or when the contract amount is finished.

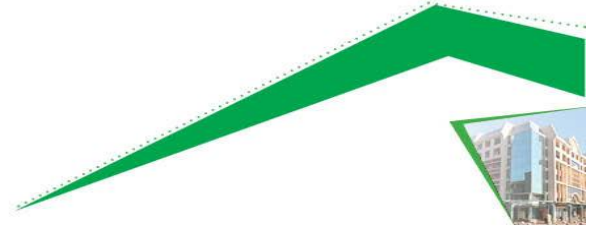


ANNEXURE B – P&Gs

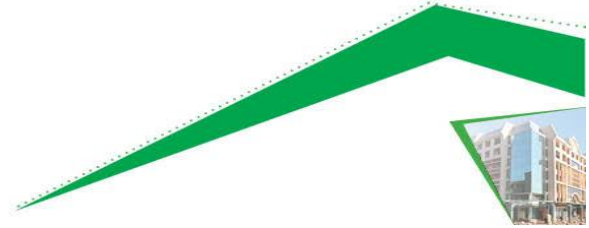
Preliminary and General



ITEM NO	PAYMENT	DESCRIPTION	UNIT	QTY	RATE	AMOUNT
1		TIME-RELATED ITEMS				
1,1		Contractual Requirements	Month	24		
		Operate and maintain facilities on Site	Month	24		
1,2		Facilities for Contractor for duration of Construction				
		a) Offices and storage sheds	Month	24		
		b) Communication(email and phone)	Month	24		
		c) Living Accommodation	Month	24		
1,3		Company and head office overhead Costs	Month	24		
1,4		Other time-related obligations	Month	24		
1,5		Site meetings(maximum of two reps)	No	24		
TOTAL CARRIED FORWARD						



ANNEXURE C – ASSET REGISTER



ASSET REGISTER

Building	Make/brand & Size	Serial Number	Size (kva)
Legislature	Perkins	5691	650
Ministerial Complex	John Deere	4650	132
Ministerial Complex	John Deere	4651	132
143 Queens Road	Perkins	5633/2200	25
Lilian Diedrick's	John Deere	RG6081H6136	255
DSRAC	Perkins	MGBF304OU1443	899BKW
New Disaster	Volvo Penta	MB15592	300
Traditional Leaders	Volvo Penta	5310782819	250
Bisho Massacre	Cummins	CD3029B	200
Phalo House	Volvo Penta	5310434065	250
Chungwa	Volvo Penta	53104346543	200
Indwe	Volvo Penta	D12625145D1A	375
Qhasana(1-3)	Volvo Penta	D9a2a70091504	323
Qhasana(4-6)	Volvo Penta	D12629130D1A	323
Pick n Pay	Volvo Penta	5310644492	250
Cogta	Perkins	FGWRPE53JDPS02	800
Treasury	Perkins	JGB062011U8738M	599BKW
OTP	Perkins	DGB082031U1826P	899BKW
Dukumbane	Perkins	MGBF3040U14439S	500
Albertina Sisulu	John Deere	RG6081H1186136	255