	<p style="text-align: center;"><b>Scope of Work</b></p>	<p style="text-align: center;"><b>Group Capital</b></p>
---	---	---

**Title: Provision of Environmental Control Officers, Environmental Monitoring Committee Members at Medupi Power Station Project**

**Document Identifier: 348-10055634**

**Alternative Reference Number: N/A**

**Area of Applicability: Medupi Power Station Project**





**Functional Area: Health Safety and Environment**

**Revision: 1**

**Total Pages: 15**

**Next Review Date: 3 Yearly**

**Disclosure Classification: Controlled Disclosure**

Compiled by	QA, Interface & Governance Review	Functional Responsibility	Authorized by
			
<b>D Mudzielwana</b> <b>Senior Environmental Advisor</b>	<b>B Mgidlana</b> <b>Quality Manager</b>	<b>N Khuzwayo</b> <b>HSE Manager</b>	<b>Zandi Shange</b> <b>General Manager</b>
<b>Date: 21/11/2023</b>	<b>Date: 2023/11/24</b>	<b>Date: 24/11/2023</b>	<b>Date: 2023/11/28</b>

## Content

	Page
1. Introduction.....	3
2. Supporting Clauses .....	3
2.1 Scope.....	3
2.1.1 Purpose.....	3
2.1.2 Applicability .....	3
2.1.3 Effective date.....	3
2.2 Normative/Informative References .....	3
2.2.1 Normative.....	3
2.2.2 Informative.....	4
2.3 Definitions .....	4
2.4 Abbreviations .....	5
2.5 Roles and Responsibilities .....	6
2.6 Related/Supporting Documents.....	6
3. Scope of Work.....	7
3.1 Summary Of Requirements From The Environmental Authorisations .....	7
3.2 Resource Requirements.....	7
3.3 Key Responsibilities and Minimum Requirements .....	8
3.4 Deliverables .....	13
3.5 Process Map / Flowchart.....	13
4. Process for Monitoring.....	13
4.1 Key Performance Areas and Indicators .....	13
4.2 Document Review and Self-Assessment.....	13
4.2.1 Document Self-Assessment .....	13
4.2.2 Revision Period .....	13
4.3 Training Requirements .....	14
5. Acceptance.....	14
6. Revisions.....	14
7. Development Team .....	14
Appendix A – Process Self-Assessment Checklist.....	15

## Figures

## Tables

Table 1: RACI Matrix.....	6
---------------------------	---

### CONTROLLED DISCLOSURE

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorized version on the system.

No part of this document may be reproduced without the expressed consent of the copyright holder, Eskom Holdings SOC Ltd, Reg. No 2002/015527/30.

## **1. Introduction**

Eskom has a number of lenders to the Medupi Coal Fired Power Station Project that require independent assurance regarding environmental and social aspects related to the Eskom Medupi Project.

The lenders have requested the appointment of an independent expert to undertake regular assessment to provide assurance as to the management and performance of environmental and social aspects at the project. This to be undertaken with respect to environmental laws, the OECD Common Approaches and lenders' requirements. A key focus is to be on air quality and related health impacts.

## **2. Supporting Clauses**

### **2.1 Scope**

#### **2.1.1 Purpose**

The purpose of this document is to provide a scope of work for provision of independent environmental expert at Medupi Power Station Project.

#### **2.1.2 Applicability**

This document shall apply to Medupi Power Station.

#### **2.1.3 Effective date**

This document will be effective from the latest date of authorisation.

### **2.2 Normative/Informative References**

Parties using this document shall apply the most recent edition of the documents listed in the following paragraphs.

#### **2.2.1 Normative**

- [1] ISO 9001 Quality Management Systems
- [2] OHS ACT Occupational Health and Safety Act, 85 of 1993.
- [3] Medupi Quality Specification -200-1689
- [4] Medupi Power Station Safety, Health, and Environmental Specification (200-207219)
- [5] Medupi Power Station RoD(Ref: 12/12/20/695)
- [6] Medupi Raw Water Reservoir and Associated Pipelines RoD as amended; (Ref: 12/12/20/1139)

#### **CONTROLLED DISCLOSURE**

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorized version on the system.

No part of this document may be reproduced without the expressed consent of the copyright holder, Eskom Holdings SOC Ltd, Reg. No 2002/015527/30.

- [7] Medupi Raw Water Reservoir and Associated Pipelines RoD & EMP (Ref: 12/12/20/2069)
- [8] Pollution control dams and associated infrastructure at Medupi Power Station (Ref: 14/12/16/3/3/2/666)
- [9] Coal Stockyard on the Ash Dump at Medupi Power Station RoD & EMPr (Ref: 14/12/16/3/3/1/531)
- [10] Ash Dump waste license Ref. 12/9/11/L210323092918/5/R
- [11] Medupi Water Use Licence and Amendments (Ref: 01/A1042/ABCEFGI/2013)
- [12] Medupi Water Use License (Ref: 07/A42H/IIG/6425), Rev 01-2020
- [13] Medupi Power Station Construction Environmental Management Plan, Rev 2 (CEMP) as amended; (Ref: 12/12/20/695)
- [14] Medupi Coal Conveyor Environmental Management Plan (EMP (Ref: 5/3/2/50).
- [15] Medupi Power Station Pollution control dams and associated infrastructure EA and EMPr (Ref:14/12/16/33/2/666)
- [16] Medupi Water Use License (Ref: 01/A1042/ABCEFGI/5213), Rev 01-2020
- [17] Environmental Management Plan for the Establishment of Marapong Situated on a Portion of the Remaining Extent of the Farm Nelsonskop 464 – LQ.
- [18] Environmental Management Plan for the Establishment of Park Homes (Caravans) on Portion 7 (Farm Onverwacht 503 LQ in Lephalale: Waterberg District.

### **2.2.2 Informative**

N/A

### **2.3 Definitions**

<b>TERM</b>	<b>DEFINITION</b>
Ecologist	A person who studies the relationship between living things and their environment
Environmental Control Officer (Eco)	A suitably qualified individual who would, on behalf of the Environmental Monitoring Committee (EMC) and on a daily basis, monitor the project compliance with conditions of the Record of Decision, environmental legislation and recommendations of this Environmental Management Program. Environmental Management Plan
Environmental Management Plan (EMP)	A detailed plan of action prepared to ensure that recommendations for preventing the negative environmental impacts and where possible improving the environment are implemented during the life-cycle of a project. This EMP focuses on the construction phase.

### **CONTROLLED DISCLOSURE**

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorized version on the system.

No part of this document may be reproduced without the expressed consent of the copyright holder, Eskom Holdings SOC Ltd, Reg. No 2002/015527/30.

Record Of Decision (RoD)/Environmental Authorisation (EA)	The formal, written environmental authorisation for the Project issued by the DEA, as amended. Environmental Authorisation was previously referred as a Record of Decision (ROD). It refers to permission or approval granted by a Competent Authority to a developer to undertake a specific activity, that may have an impact on the environment, after the EIA process has been completed.
Terms of reference (TOR) -	It is defined as the purpose and structures of a project, committee, meeting, negotiation, or any similar collection of people who have agreed to work together to accomplish a shared goal. Terms of reference show how the object in question will be defined, developed, and verified.
Interested & Affected Parties (I&AP's)	This is a term used to describe those people who have a concern about a development, project, policy or action and who need to be consulted during the process of decision making.
the client (Employer)	Eskom Group Capital Division
the Consultant	Service provider contracted to provide a specific service to Eskom, Medupi Power Station Project.

## 2.4 Abbreviations

Abbreviation	Description
ADF	Ash Dump Facility
DFFE	Department of Forestry, Fisheries and the Environment
DWS	Department of Water and Sanitation
EA's	Environmental Authorisations
ECO	Environmental Control Officer
DFFE	Department of Forestry, Fisheries and the Environment
EA	Environmental Authorisation
ECO	Environmental Control Officer
EMC	Environmental Monitoring Committee
EMP	Environmental Management Plan
LEDET	Limpopo Economic Development Environmental and Tourism
OECD	Organisation for Economic Co-Operation and Development
ROD	Record of decision
PCD	Pollution Control Dam
SHEQ	Safety, Health, Environment and Quality
WML	Waste Management Licence
WUL	Water Use Licence

### CONTROLLED DISCLOSURE

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorized version on the system.

No part of this document may be reproduced without the expressed consent of the copyright holder, Eskom Holdings SOC Ltd, Reg. No 2002/015527/30.

## 2.5 Roles and Responsibilities

### a) Responsible

Those who do the work to achieve the task. There is at least one role with a participation type of responsible, although others can be delegated to assist in the work required.

### b) Accountable (also approver or final approving authority)

The one ultimately answerable for the correct and thorough completion of the deliverable or task, and the one who delegates the work to those responsible. In other words, an accountable must sign off (approve) work that responsible provides. There **must** be only one accountable specified for each task or deliverable.

### c) Consulted (sometimes counsel)

Those whose opinions are sought, typically subject matter experts; and with whom there is two-way communication.

### d) Informed

Those who are kept up-to-date on progress, often only on completion of the task or deliverable; and with whom there is just one-way communication.

**Table 1: RACI Matrix**

Process Step	Construction Site Support Department	Environmental Department	Consultant	Employer
Document compiler and provide contract management function and support	A,R,C	C,I		I,C
Review and provide technical support on the defined scope	C,I	R,C,I		A
Executes the scope as per this document.	C,I	C,I	A,R	I
Reviews the works executed by the Consultant for acceptance and provides Project Management, Contract Management and Payment functions in accordance with the scope of works and the contract.	C,I	C,I	I	A,R,C

## 2.6 Related/Supporting Documents

N/A

### CONTROLLED DISCLOSURE

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorized version on the system.

No part of this document may be reproduced without the expressed consent of the copyright holder, Eskom Holdings SOC Ltd, Reg. No 2002/015527/30.

### **3. Scope of Work**

#### **3.1 SUMMARY OF REQUIREMENTS FROM THE ENVIRONMENTAL AUTHORISATIONS**

The Record of Decision (RoD) (Ref: 12/12/20/695) section 3.2.4 and various subsequent environmental approvals require the Medupi Environmental Monitoring Committee (EMC), in conjunction with the developer, to appoint a suitably qualified Environmental Control Officer (ECO) who would on behalf of the EMC, on a daily basis monitor the project compliance with conditions of the Record of Decision, environmental legislation and recommendations of the Environmental Management Plan (EMP). The cost of the ECO shall be borne by the applicant (Eskom).

Additionally, 'the ECO shall remain employed until all rehabilitation measures, as required for implementation due to construction damage, are completed and the site is handed over to Eskom by the contractor for operation'. The ECO must ensure that all approvals on site are adhered to.

Furthermore the ROD in sec 3.2.2 indicates that the project is required to establish an Environmental Monitoring Committee (EMC) with one of the committee members being chairperson who is independent and have appropriate people and project management skills. It also requires the appointment of an Ecologist as part of the EMC. The Ecologist must have participated in the EIA process or any other suitably qualified and experienced ecologist approved for this purpose by the Department of Environmental Affairs.

#### **3.2 RESOURCE REQUIREMENTS**

##### **3.2.1. Required Labour resources**

- 1x Lead ECO
- 1x ECO
- 1x Environmental Co-ordinator (doubles as EMC administrator)
- 1x EMC Chairperson Part time (attend quarterly EMC meetings)
- 1x EMC Ecologist Part time (attend quarterly EMC meetings)

##### **3.2.2. Working times**

- ECOs and EMC administrator will be required onsite on a fulltime basis unless otherwise communicated and agreed with the Employer's Agent.
- EMC Chairperson and Ecologist are required to be onsite for EMC meetings on a quarterly basis as per scheduled meetings and for some ad-hoc meetings. An annual meeting schedule is setup and agreed upon by the EMC members.
- Shift hours will be as per the contract requirements. For any change to working hours, prior approval must be obtained from the Employer's Agent

#### **CONTROLLED DISCLOSURE**

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorized version on the system.

No part of this document may be reproduced without the expressed consent of the copyright holder, Eskom Holdings SOC Ltd, Reg. No 2002/015527/30.

- The Consultant will be required to provide timesheet as per the contract and submit these to the Employer's Agent for acceptance at the end of each month. Signed records must be submitted to contract manager as part of the backup for assessing amount due for the month.
- NOTE: Due to the nature of the project environment and Medupi project nearing completion, the Consultant may be required to review and submit staff demob plan upon instruction by the Contract Manager

### **3.2.3. Preliminary and Generals**

- The Consultant must provide staff with all site risk based required personal protective wear i.e. hardhat, safety glasses, dust mask, reflective vest, safety boots and ear plugs.
- The Consultant must provide staff with working tools such as a vehicle (small bakkie), cell phone, laptop with internet, as well as accommodation and periodic medicals.

### **3.2.4. To be provided by Employer**

- Office space and furniture for the employees.
- All other information pertaining to the Safety, Security, Health, Environment and Quality requirements for Medupi Project
- Latest versions of the Environmental Authorisations, Permits, Licenses and associated EMP documents as well as the Medupi historical Environmental management information will be submitted to the consultant.

## **3.3 Key Responsibilities and Minimum Requirements**

### **3.3.1. Environmental Control Officer (ECO)**

#### **3.3.1.1. Minimum requirements for Lead ECO**

- A Master's Degree in Natural Sciences or Environmental Management with 6 years related minimum experience; or Bachelor's Degree/Advanced Diploma with 8 years related minimum experience or National Diploma/Advanced Certificate with 10 years related minimum experience.
- Suitable qualifications as a lead auditor
- Managerial experience and large project exposure
- The Lead ECO will be the main point of contact.
- Professional Registered (SACNASP)

#### **3.3.1.2. Minimum requirements for ECO**

#### **CONTROLLED DISCLOSURE**

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorized version on the system.

No part of this document may be reproduced without the expressed consent of the copyright holder, Eskom Holdings SOC Ltd, Reg. No 2002/015527/30.



- A Master's Degree in Natural Sciences or Environmental Management with 3 years related minimum experience; or Bachelor's Degree/Advanced Diploma with 5 years related minimum experience or National Diploma/Advanced Certificate with 8 years related minimum experience
- Reports to the Lead ECO
- Professional registration (SACNASP – Minimum candidate)

#### 3.3.1.3. Key Responsibilities:

- Report and be accountable to the Environmental Monitoring Committee.
- Ensure compliance with National, Provincial and Local legislation and regulations as well as the conditions of the various Records of Decision, Environmental Authorisations, Licenses, Permits and Environmental Management Plans applicable to the Project.
- To act as quality controller regarding all environmental issues on the Project. In this respect, the ECO is required to attend regular site meetings, pre-empt problems, provide mitigation measures and be available to advise on incidental matters that arise. They will also need to advise the project on matters related to environmental decision making.
- Advise Eskom if any additional authorisations, licenses and/or permits are required prior to commencement of activities.
- Compile and issue daily, weekly inspection reports and monthly performance reports. The monthly compliance/performance reports are to be submitted to relevant parties (the EMC, the DFFE, LEDET, DWS, the client and Interested and Affected Parties (as applicable)) as per the requirements of the various authorisations, permits and licenses and site specific procedures.
- Undertake quarterly contractors' audits to determine compliance and performance trends as per established procedures.
- Where revision of environmental documents and/or requirements is warranted, the ECO will be required to draft such amendments for submission to the EMC for endorsement prior to the submission to the DFFE for approval.
- Issue non-conformances as per project specific requirements/work instruction where necessary and recommend appropriate action to rectify where applicable.
- Ensure contractors are in possession of the ROD's, EA's and EMP's applicable to their works and that their workforce is familiar with the requirements thereof.
- Review and accept contractor's method statements as required by the EMP.
- Ensure the site diary is completed and available at all times, as well as relevant photographic evidence.
- Ensure that a register of complaints is in place and maintained.
- Log, investigate and provide feedback on any public complaint that may arise.
- Comply with the site specific requirements (e.g. policies, procedures, regulations etc.) as stipulated by Eskom.
- Support the project with maintaining the ISO 14001 certification.

#### **CONTROLLED DISCLOSURE**

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorized version on the system.

No part of this document may be reproduced without the expressed consent of the copyright holder, Eskom Holdings SOC Ltd, Reg. No 2002/015527/30.

### 3.3.2. Environmental Co-ordinator (doubles as EMC administrator)

#### 3.3.2.1. Minimum requirements

- A Bachelor's Degree/Advanced Diploma with 2 years related minimum experience or National Diploma/Advanced Certificate with 4 years related minimum experience.
- Experience with public participation processes would be advantageous.

#### 3.3.2.2. Key Responsibilities

##### Planning and co-ordination

- Planning, organising and co-ordinating EMC site inspections and meetings
- Develop and maintain an EMC schedule
- Ensure invites to the EMC meetings are sent out timeously
- Arrange meeting venues, refreshments, site access, visitors transport, safety inductions and PPE
- Take and distribute meeting minutes
- Attend site meetings as and when required
- Co-ordinate the implementation of Environmental CSI projects initiated through the EMC in consultation with the Project's CSI Manager.

##### Communication

- Ensure proper communication between I&AP's, the EMC and the Project
- Develop and implement an EMC communication procedure
- Draft letters to be submitted to Authorities, I&AP's or the Project for Chairperson's signature, distribute and follow up accordingly
- Responding to queries from Medupi Project and stakeholders

##### Document control

- Develop and maintain an EMC database (both electronic and hardcopy)
- Ensure all documents and communication related to the functioning and operation of the EMC are filed and available at the Medupi Information Centre
- Distribution of relevant information/correspondence between I&AP's, the EMC and the Project

##### Monitoring and reporting

- Monitor progress with the responsible parties regarding EMC action items to ensure target dates are met

#### **CONTROLLED DISCLOSURE**

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorized version on the system.

No part of this document may be reproduced without the expressed consent of the copyright holder, Eskom Holdings SOC Ltd, Reg. No 2002/015527/30.

- Monitor and report back to the EMC on progress regarding the close out of action items

#### Training and awareness

- Develop and implement an EMC induction program covering project overview, functioning of the EMC, general environmental awareness and project specific environmental documentation
- Co-ordinate community focused environmental awareness campaigns
- Work together with the Eskom Community Liaison Officers in communicating environmental matters and gathering of information relating to the environment from the community

### **3.3.3. EMC Chairperson**

#### 3.3.3.1. Minimum requirements

A Master's Degree or Doctorate in Natural Sciences or Environmental Management or Law with 6 years related minimum experience; or Bachelor's Degree/Advanced Diploma with 8 years related minimum experience or National Diploma/Advanced Certificate with 10 years related minimum experience.

#### 3.3.3.2. Key Responsibilities

- Independently chair all meetings of the Environmental Management Committee (EMC) and any public meeting called by the EMC in compliance with the EMC Terms of Reference;
- Facilitate the effective functioning of the EMC and meaningful involvement of all representatives.
- Encourage stakeholder ownership of the EMC process and its procedures.
- Provide and encourage sound environmental governance oversight by facilitating the EMC in a manner that develops trust amongst all members, especially between NGO's, community representatives, the public at large, authorities and the project proponent;
- Oversee the EMC's role of monitoring and auditing project compliance to the conditions set out in the various Environmental Authorisations and Records of Decision, Environmental legislation and specific mitigation requirements as stipulated in the Environmental Impact Report and the Environmental Management Plans;
- Liaise with stakeholders on matters within the scope of the EMC, including but not limited to, Eskom, Department of Environmental Affairs, Department of Water and Sanitation, the Environmental Control officer (ECO) team and interested and affected parties;
- Comply with, action and/or oversee the implementation of action items agreed to at EMC meetings;
- Attend and/or participate in any forums to promote the purpose and objectives of the EMC;

#### **CONTROLLED DISCLOSURE**

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorized version on the system.

No part of this document may be reproduced without the expressed consent of the copyright holder, Eskom Holdings SOC Ltd, Reg. No 2002/015527/30.

- Prevent and discourage stakeholders from using the EMC as a platform to further their own agendas,
- Prevent and discourage stakeholders from raising issues that are not in alignment with the EMC Terms of Reference and the task at hand (i.e. monitoring the implementation of the EMPr's),
- Prevent/regulate/articulate and powerful stakeholders from dominating the agenda of the EMC
- Manage any conflict that arises or resolve any dispute in the EMC in compliance with the Terms of Reference ( TOR); and
- Perform any function that is in compliance with the various Environmental Authorisations and Records of Decision, legislation or the EMC Terms of Reference.
- Each of these functions provide both a governance and oversight function to ensure that the committee is functioning within the ambit of the law. It also allows the committee to be run more effectively ensuring that the Medupi Project is guided towards Environmental best practice and minimising any punitive measures against it.

### **3.3.4. EMC Ecologist**

#### Minimum requirements

- A Master's Degree in Natural Sciences or Environmental Management with 6 years related minimum experience; or Bachelor's Degree/Advanced Diploma with 8 years related minimum experience or National Diploma/Advanced Certificate with 10 years related minimum experience.
- Registration as a Certified Natural Scientist.

#### Key Responsibilities

- Providing environmental governance oversight as per the conditions of the Medupi Record of Decision (Ref 12/12/20/695) and associated authorisations, licenses, permits and EMP's;
- Attend quarterly EMC public meetings;
- Participate in the functioning of the EMC by inter alia monitoring and auditing project compliance to the conditions set out in the various Environmental Authorizations and record of decision, environmental legislation and specific mitigation requirements as stipulated in the environmental impact report and the environmental management plans;
- Attend and participate in any forums to promote the purpose and objectives of EMC;
- Conduct any function that is in compliance with various Environmental Authorizations and record of decision, legislation and EMC TOR.
- Review of monthly Environmental Compliance reports, as provided by the lead ECO; and
- Supply of ad hoc information and advice relating to biodiversity aspects of relevance at the Medupi Power Station.

#### **CONTROLLED DISCLOSURE**

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorized version on the system.

No part of this document may be reproduced without the expressed consent of the copyright holder, Eskom Holdings SOC Ltd, Reg. No 2002/015527/30.

### 3.4 Deliverables

Deliverables include but not limited to:

- Attendance of the site meetings for the project, contractors, EMC and adhoc.
- Weekly report to client
- ECO Environmental Compliance Monthly report
- ECO Environmental daily site observations register
- ECO Environmental contractors audit report
- ECO contractors close out report
- EMC Minutes of meetings
- Environmental Management awareness records
- ECO contractors reviewed method statements
- Environmental Approvals Audit reports
- Site rehabilitation report
- Project Environmental Approvals Close Out report

At contract expiry the Consultant must handover all records of reports electronically (in a memory stick/External Hard drive ) to the Client as part of contract closeout.

### 3.5 Process Map / Flowchart

N/A

## 4. Process for Monitoring

### 4.1 Key Performance Areas and Indicators

See scope above

### 4.2 Document Review and Self-Assessment

#### 4.2.1 Document Self-Assessment

The "Process Owner" identified on the front page of this document along with departmental personnel and the project QMS Engineer shall undertake a "self-check" review of the process defined in this document at six monthly intervals, commencing from the effective date of this document, to check:

- a) the process / procedure operational integrity
- b) process efficiency
- c) the level of stakeholder knowledge and implementation.

Participants and results of the "self-check" review shall be documented by the Process Owner in the "Self-Assessment Checklist" (**Template No. 348-655890**) included as an Appendix to this document which shall be submitted via SharePoint to Medupi Documentation Department Help Desk by the Process Owner once completed.

#### **CONTROLLED DISCLOSURE**

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorized version on the system.

No part of this document may be reproduced without the expressed consent of the copyright holder, Eskom Holdings SOC Ltd, Reg. No 2002/015527/30.

Process Owner shall proceed with any revision requirements in line with Medupi Procedures, **348-653867** "Development and Change of Medupi QMS Documents" and **348-883808** "Document and Record Management".

#### 4.2.2 Review Period

All QMS documents shall undergo a 3-yearly compulsory review.

#### 4.3 Training Requirements

"No project specific training required to implement the process documented in this document beyond normal job function."

### 5. Acceptance

This document has been seen and accepted by:

Name	Designation
Dovhani Mudzielwana	Senior Environmental Advisor
Sakutanya Mamabolo	Senior Environmental Advisor
Ntahli Khuzwayo	HSE Manager

### 6. Revisions

Date	Rev.	Compiler	Remarks
14 November 2023	1	Dovhani Mudzielwana	Approval
08 November 2023	0	Dovhani Mudzielwana	New Document

### 7. Development Team

The following people were involved in the development of this document:

- S Mamabolo
- D Mudzielwana
- N Khuzwayo

#### CONTROLLED DISCLOSURE

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorized version on the system.

No part of this document may be reproduced without the expressed consent of the copyright holder, Eskom Holdings SOC Ltd, Reg. No 2002/015527/30.

**Appendix A – Process Self-Assessment Checklist**

Discipline:		Applicable Document No.: (Please delete this and add Procedure's SPO Number)				Self-Assessment Date: DD / MM /YYYY	
Item No	Ref Section	Self-Assessment Question	Compliant			Comment	
			Yes	Part	No		
1							
2							
3							
4							
5							
Comments:							
Self-Assessment by:		Name:	Position:		Revision Required? (Yes / No)	Planned Revision Date:	
Attendees:							

**CONTROLLED DISCLOSURE**

When downloaded from the document management system, this document is uncontrolled and the responsibility rests with the user to ensure it is in line with the authorized version on the system.

No part of this document may be reproduced without the expressed consent of the copyright holder, Eskom Holdings SOC Ltd, Reg. No 2002/015527/30.