

# Scope of Work

We require a training company that can provide face to face training in the following disciplines. In order to qualify you must have the necessary qualifications and must be registered with the TETA, SERVICES SETA AND MERSETA regulatory board as stipulated below. The number of staff to be trained collectively is 170 persons collectively. On completion of the tender the staff compliment as per the depot location will be forwarded to the successful supplier. The course duration should be no longer than 2 days per course. Successful suppliers must ensure that they come with their own equipment during the training sessions, (i.e. Heights, Training material, harness, helmets and gloves; First Aide Training, training material, first aide kits and training manikins. The courses are as follows

- 1. Working on heights**
- 2. First aid level 1**

## Working at Heights Course Overview

Legal compliance

Conducting Risk Assessments

Fall protection Plans

Principles of fall arrest

Fall arrest equipment

Inspection & maintenance of fall arrest equipment

## First Aid Training (Level 1)

Understanding the principles of first aid

Ability to deal with illnesses and or injuries

Assess and managing a crisis situation

Stabilize a patient for emergency professional

Incident reporting

## Accreditation

Aligned to US 120362 – “Monitor, report and make recommendations

Pertaining to specified requirements in terms of working at heights”.

NQF Level 3 | Credits 4

Learning programme approved by TETA.

## Depot names and location where the training could take place

A training schedule is to be provided giving detailed timelines per training module (i.e. Heights Training and First Aide Training). We would as well require timelines (measureable) for when the certification will be issued to the trainees and certificate validation. The depot staff numbers may differ on the day of the training due to unforeseen circumstances. A total number of 170 staff would require the training per module. Transnet will reserve the right to plan training at its convenience with the available staff for the training. Transnet will notify the supplier to secure training dates and locations. There would be instances where the supplier would need to provide isolated training to Transnet staff at its discretion. **Please provide us with sample certificates that must clearly show either the Teta, Services Seta or Merseta accreditation number and the course qualified (Heights training or First Aide Training) filled in with the word DEMO written across the certificate.**

SITE NAME	LOCATION
Beaconsfield	Kimberley
Bellville – BLE	Cape Town
Bethlehem - BEM	
Bloemfontein	
Cambridge	East London
Coligny – COL	
Danskraal - DSL	Ladysmith
Ermelo – EML	
Koedoespoort	Pretoria
Komatipoort - KTR	
Kroonstad - KRO	
Krugersdorp (Millsite) - MLI	
Lydenburg - LDR	
Mafikeng	
Masons Mill - MAM	Pietermaritzburg
Nelspruit – NLS	
Phalaborwa - PHW	
Polokwane - PTG	
Richards Bay - RCB	
Rustenburg - RTR	
Saldanha	
Sentrarand - SPR	
Swartkops	Port Elizabeth
Thabazimbi - TZB	

Tzaneen – TZN	
Voorbaai	Mossel Bay
Vryheid – VYD	
Waterval Boven	
Wentworth - WWH	
Witbank – WIR	
Worcester - WOR	

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Date