

Technical Evaluation Criteria

Service providers must submit evidence or proof to achieve the set score. No score will be allocated without evidence or proof

Decision Factor	Weight	Score				Results
1. COMPANY REGISTRATION AND ACCREDITATION	30%	10%	10%	5%	5%	
Company accredited with SAQA for all the Unit Standards based courses they have tendered for. Company approved by department of Labor and employment		SAQA (QCTO) or Department of Higher Education Registration number	Is the service provider accredited with the relevant SETA for the Unit Standard tendered for	Is the service provider approved by the DoL for presenting First Aid training.	Are the courses tendered for listed on the accreditation letter..	
2. NUMBER OF YEARS THE COMPANY PROVIDING FIRST AID, FIRE AND EP	5 %	2.5%		2.5%		
The service provider must show the following:		Date on which the company was registered as Driver Training service provider		Referral document for Driver Training provided.		
3. QUALIFICATION AND ACCREDITATION FOR FACILITATOR'S	30 %	10%	10%	10%		
Facilitators used to provide the training must meet the following:		Facilitators must be registered and accredited with a SETA or Professional bodies to present the unit standards tendered for, supplier to provide facilitators matrix reflecting: Name, Surname, ID number proof of accreditation or registration.	Facilitators must submit proof qualification for the Unit Standard they will be training on or track record showing experience for the courses that are not accredited (Copies of qualifications)	The facilitators must have minimum 3 years' experience of working and training environmental management. (submit Short CV's of facilitators)		
4. LEARNING MATERIAL, LEARNER GUIDE, PRESENTATIONS AND ASSESSMENT GUIDE	30 %	10 %	10%	5%	5%	
The service provider must submit Learner Guide example, Power Point Presentation and Pre and Post assessment guide.		Course content must be aligned to the relevant Unit Standards that the course is based on or bench marked national or international standard. (Training materiel must have a copy of the referred US)	The course content must be developed according to SAQA Unit Standard for Design and Develop learning materiel and assessment. (Submit one hard copy of the learning materiel with Power Point Presentation)	Learner Guide must be pf good quality and have: 1. Course content 2. Course objectives 3. Study Unit Objectives 4. Study Unite assessment/ formal assessment	Submit proof of practical training; 1. CPR doll 2. Pan for making fire for practical's 3. Practical assessment form	
5. ABILITY TO SUPPLY TRAINING COMPLETION CERTIFICATE	5 %	2.5%		2.5%		

The service provider must be able to issue a course completion certificate which contain the following: (Submit sample of the certificate)		Name and logo of the accredited service provider and the authorised SETA body with accreditation number	Learner Initials, Surname, ID number, date of completion with course facilitator and authorising signature (Submit sample of the certificate)	
Total score				

Mandatory Requirements

- The minimum qualifying score on functionality is **70%**. All the tenders that fail to achieve the minimum qualifying score on functionality will be disqualified and shall not be considered for further evaluation on Price and B-BBEE. The weighted score-card approach will be used to evaluate technical compliance of tenders against the specification.
- Site Inspection visits will form part of the evaluation for first aid and firefighting training and all other training where the Supplier must demonstrate ability to provide facilities for practical training as indicated in different courses within the scope of work.