

Business/Operating Unit:		Department:		Next Review Date (every 2 years):		18/01/2025	Template Identifier:	240-79044602
CAMDEN POWER STATION		SUPPORT SERVICES		Name: ILZE POOGES		Document ID: 240-16723230		Revision number: 5
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				Signed:				
				Date: 2024/02/12				

Refer to Occupational Health and Safety Risk assessment Procedure 32-520

Job activity	Activity type (Production/Maintenance)	Revised or	Revised identification	Revised or	Revised risk	Risk type	Control of the risk	Exposed group/employees	Risk Owner	Frequency/period	What are the possible consequences?	Existing Controls	Additional Controls or Tests listed on ongoing Rating Grids	Measuring Mechanisms	Control Date	Legislative/Other Requirements	Project Date	Control Status	Responsible Person (RHS) (Officer/Contractor)
Let quality activities be performed following completion of the approved task and the relevant resources to the task.	Workshop Work																		
Driving of vehicles	Routine	1	Clear opening of vehicles	1	MINA	Safety	Not paying attention, not familiar with the road, making use of cell phone, distractions, exposed to mobile substations, congested roads, Pedestrians and live stock, Tail and Brak on the road, Civil unrest, Negligent driving, Potholes and Weather conditions (rain, etc)	Employee	Support Services Manager	Daily	Harmless/Fatality to driver and pedestrians or property damage	Harmless/Fatality to driver and pedestrians or property damage	Vehicle inspections, Audits, Drive Cam, Repeat Call/Action, road, Incident Database	Support Services Manager	Occupational Health and Safety Act, Act 85 of 1993 (OHS Act) Compensation for Occupational Injuries and Diseases Act, Act 130 of 1993 (CCDI) Environmental Regulations for Workplace, 1987 General Safety Regulations, 1988 General Administrative Regulations, 1988	Drive Cam Installation	In-Progress	NA	
	Routine	2	Driving without safety belt buckled up	2	Severe Injuries and fatalities when involved in an Accident	Safety	Not adhering to life wearing rules	Employee	Support Services Manager	Daily	Lost Time Injury or severe injuries and fatalities	Awareness and Acknowledgment of Life Saving Rules through induction, Road and vehicle safety campaigns, Conducting VFLBSO, Conducting toolbox talks, Installation of Drive Cam	VFLBSO analysis, Drive Cam	Support Services Manager	Occupational Health and Safety Act, Act 85 of 1993 (OHS Act) Compensation for Occupational Injuries and Diseases Act, Act 130 of 1993 (CCDI) Environmental Regulations for Workplace, 1987 General Safety Regulations, 1988 General Administrative Regulations, 2003 Facilities	Drive Cam Installation	In-Progress	NA	
	Routine	3	Reversing a vehicle into a Parking lot	3	Property damage, injuries, Collide with other vehicles.	Safety	Failure of drivers to observe while parking, Inattention of other drivers while reversing, Poor parking, Distraction, Poor parking design	Employee	Support Services Manager	Daily	Property damage, Motor vehicle accident and injuries.	Conduct awareness on reverse parking induction training covers reverse parking	Inspections	Support Services Manager	Occupational Health and Safety Act, Act 85 of 1993 (OHS Act) Compensation for Occupational Injuries and Diseases Act, Act 130 of 1993 (CCDI) Environmental Regulations for Workplace, 1987 General Safety Regulations, 1988 General Administrative Regulations, 2003 Facilities Regulations, 1988	Review parking signs 30 April 2023	In-Progress	NA	
	Non-Routine	4	Driving during the night	4	MINA, Property damage, injuries and Fatalities Collide with other vehicles	Safety	Not paying attention, not familiar with the road, making use of a cell phone, distractions, pedestrians, congested roads, Pedestrians and live stock, Tail and Brak on the road, Civil unrest, Negligent driving, Weather conditions (rain, etc) & lighting	Employee	Support Services Manager	Daily	Harmless/Fatality, Property damage and Trauma	Staff driving vehicles to have national driver's license and Ekimom driver's evaluation permit, vehicles in satisfactory condition, only authorized staff is permitted to use Ekimom vehicles, Daily vehicle inspections, routine maintenance of vehicles, and display of all traffic laws, Adherence to the wearing rules, Conduct road risk assessment, maintenance of station and Out road, Create and communicate Road and vehicle safety awareness, Installation of Drive Cam.	Vehicle inspections, Audits, Drive Cam, Repeat Call/Action, road, Incident Database	Support Services Manager	Occupational Health and Safety Act, Act 85 of 1993 (OHS Act) Compensation for Occupational Injuries and Diseases Act, Act 130 of 1993 (CCDI) Environmental Regulations for Workplace, 1987 General Safety Regulations, 1988 General Administrative Regulations, 2003 Facilities Regulations, 1988	Drive Cam Installation	In-Progress	NA	
Office work	Routine	5	Inadequate Excessive lighting	5	Straining and/or irritation of the eyes	Health	Too many lights installed, Dirty light covers, Defective lights	Employee	Support Services Manager	Daily	Eye strain, Headaches	Conducting illumination surveys Monthly RPA Medical surveillance Biometric assessments Closing of survey actions	Bamination survey Monthly RPA SAP QM	Support Services Manager	Occupational Health and Safety Act, Act 85 of 1993 (OHS Act) Compensation for Occupational Injuries and Diseases Act, Act 130 of 1993 (CCDI) Environmental Regulations for Workplace, 1987 General Safety Regulations, 1988 General Administrative Regulations, 2003 SANS-1014 of 2009 Part 1 and 2	Ongoing	In-Progress	NA	
	Routine	6	Computer/teletype/desktop	6	Poor Ergonomics at workstations	Health	Bad posture/incorrect working position	Employee	Support Services Manager	Daily	work related upper limb disorders, repetitive strain syndrome, carpal tunnel syndrome.	Conducting ergonomics surveys/ risk assessment Medical surveillance Ergonomics awareness Closing of survey/ risk assessment actions	Bamination survey Monthly RPA SAP QM	Support Services Manager	Occupational Health and Safety Act, Act 85 of 1993 (OHS Act) Compensation for Occupational Injuries and Diseases Act, Act 130 of 1993 (CCDI) Environmental Regulations for Workplace, 1987 General Safety Regulations, 1988 General Administrative Regulations, 2003	In-Progress	NA		
	Routine	7	Shredder machine	7	Hand injuries	Safety	Not focussing when shredding, Malfunctioning of shredder, shredding or shredder getting caught in shredder	Employee	Support Services Manager	Daily	Hand injuries	Toolbox talk, Critical awareness	Ergonomics awareness SAP QM	Support Services Manager	Occupational Health and Safety Act, 1993 (Act No. 85 of 1993) Compensation for Occupational Injuries and Diseases Act, 1993 (Act No. 130 of 1993) Environmental Regulations, 2003 Ergonomics regulation of 2019	Ergonomics risk assessment (20 June 2023)	In-Progress	NA	
	Routine	8	Floor	8	Slipping, Tripping and Falling	Safety	Wet floor, cables, loose carpet/tiles, uneven surface	Employee	Support Services Manager	Daily	Foot and injuries or possible fractures	All staff to obey warning signs and be on the look out for slipping and tripping hazards, Use of warning signs when floors are wet, Toolbox talks, apply situational awareness.	Inspections VFLBSO SHE reg inspection book	Support Services Manager	Occupational Health and Safety Act (Act No. 85 of 1993) General Safety Regulations, 1988 Administrative Regulations, 2003	General	In-Progress	NA	
	Routine	9	Photocopying machine	9	paper cut	Safety	Not focussing while operating the machine near eyes	Employee	Support Services Manager	Daily	hand injuries	Warning signs on machine, Toolbox talks, STAP principle	Inspections Routine Service	Support Services Manager	Occupational Health and Safety Act (Act No. 85 of 1993) General Safety Regulations, 1988 Administrative Regulations, 2003	General	In-Progress	NA	
	Routine	10	Portable electrical equipment	10	Fire	Safety	Defective electrical equipment Poor housewiring	Employee	Support Services Manager	Daily	Injuries, fatalities and property damage	Fire detection in offices, earth leakage on electrical boards, Regular inspections of electrical equipment (PEE checks), OIE reg monthly inspections, Basic fire fighting training, Emergency drills.	Inspections (Housewiring, PPE, Goods work and SHE)	Support Services Manager	Occupational Health and Safety Act (Act No. 85 of 1993) General Safety Regulations, 1988 Administrative Regulations, 2004	General	In-Progress	NA	
	Routine	11	Hydrobot	11	Burns	Safety	Air trapped within Hydrobot causing hot water to splatter on person, Not paying attention while using the hydrobot, Defective hydrobot.	Employee	Support Services Manager	Daily	Burns	PMA, Hydrobot has warning signs, Conduct awareness on usage of hydrobot.	Inspections (Housewiring, PPE, Goods work and SHE), VFLBSO	Support Services Manager	Occupational Health and Safety Act, Act 85 of 1993 (OHS Act) Compensation for Occupational Injuries and Diseases Act, Act 130 of 1993 (CCDI) Environmental Regulations for Workplace, 1987 General Safety Regulations, 1988 General Administrative Regulations, 2003 Facilities Regulations, 1988	Facilities	In-Progress	NA	
	Routine	12	Heating ventilation and air-conditioning system (HVAC)	12	Discomfort and increased stress upon staff due to elevated temperature, CO2 level, respiratory problems.	Health	Poor serviced HVAC system	Employee	Support Services Manager	Daily	Dress & discomfort	RMS indoor air quality surveys	Inspections and surveys	Support Services Manager	Occupational Health and Safety Act (Act No. 85 of 1993) General Safety Regulations, 1988 Administrative Regulations, 2004	General	In-Progress	NA	
	Routine	13	Manual Handling	13	Strains and sprains, Fractures, dislocations.	Safety	Improper lifting techniques	Employee	Support Services Manager	Daily	Injuries	Awareness Ergonomics assessment (Control task for the activity) Medical surveillance.	VFLBSO, Ergonomics risk assessment	Support Services Manager	Occupational Health and Safety Act (Act No. 85 of 1993) General Safety Regulations, 1988 Administrative Regulations, 2003 240-1558604 OHS Quarterly Regular	General	In-Progress	NA	

