South African Road Design System

SARDS Registration Document

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This document was developed for the South African National Road Agency (SANRAL). For content revisions, questions, or comments, contact the writer at itisissues@nra.co.za .

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1. Terms and Abbreviations

Abbreviation	Definition
SARDS	The South African Road Design System
ITIS	Integrated Traffic Information System

2. Introduction

Welcome to SARDS Desktop - User Registration. This is a Manual Document that contains information about the basic registration of the SARDS Desktop software.

3. Purpose of this document

The purpose of this document is to guide the user on the installation, system requirements and prerequisites of the software.

4. Software Overview

This User Manual discusses basic concepts behind the SARDS Desktop software, such as how to Register a New User and the process of Logging in into the software.

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5. Software Download

Log onto ITIS Portal Website, http://itis.nra.co.za/portal/Default/Index) using User Credential`s and navigate to:

i. Click on **My Account** sub menu>
ii. Click on **Download** sub-menu on the left side>
iii. Click on **SARDS Module** Tab on the top right>
iv. Select **Full Install**: SARDS Prerequisites file on the bottom left for first-time installer Download>
v. Click on **Setup>** Install>
vi. Double click on the **SARDS Desktop** shortcut on your Desktop.

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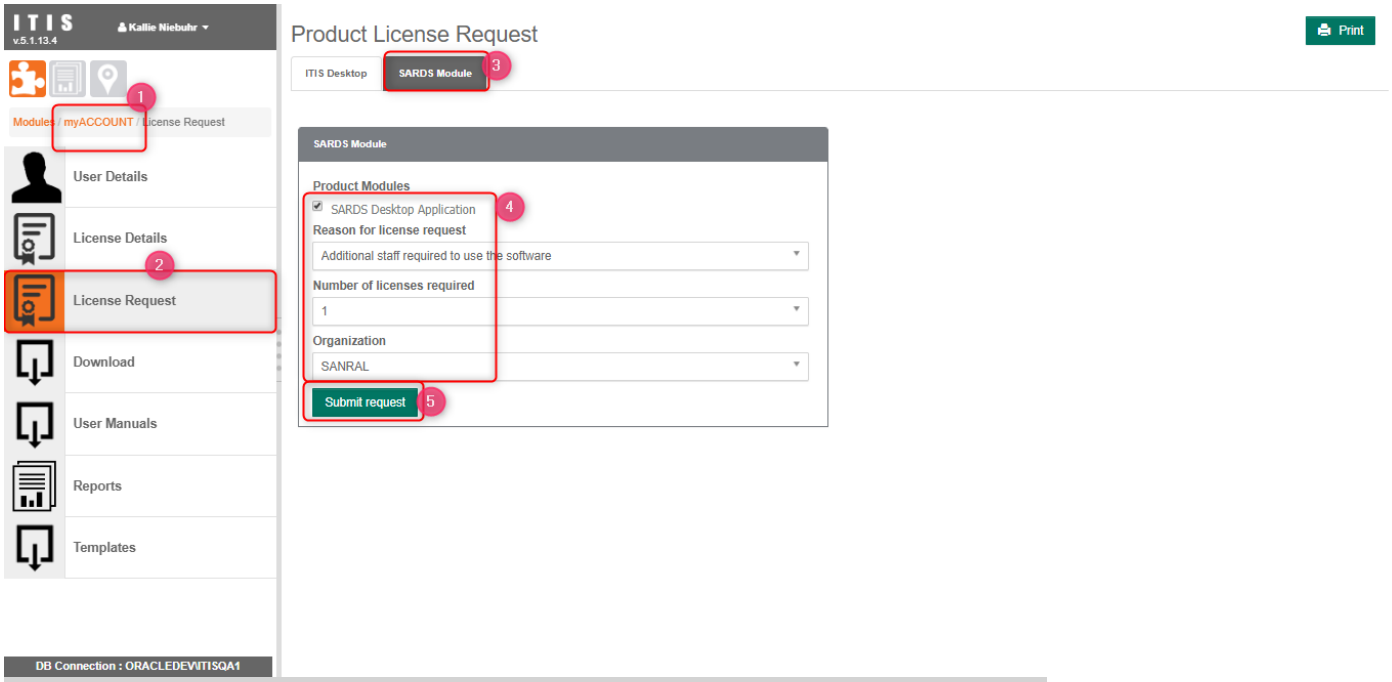
6. Registration Process

Log onto On the ITIS Portal Website to request the license number http://itisqa.nra.co.za/portal/Default/Index , navigate to:

i. Click on **MyAccount** sub-menu>
ii. Click on **License Request** sub-menu on the left side>
iii. Click on **SARDS Module tab** top right side>
iv. Click on SARDS Desktop Application checkbox and select relevant answers on the dropdown line items on **Product Module** box>
v. Click on the **Submit Request** button.



NOTE: Licence Key Request should be sent to ITIS Support for further processing

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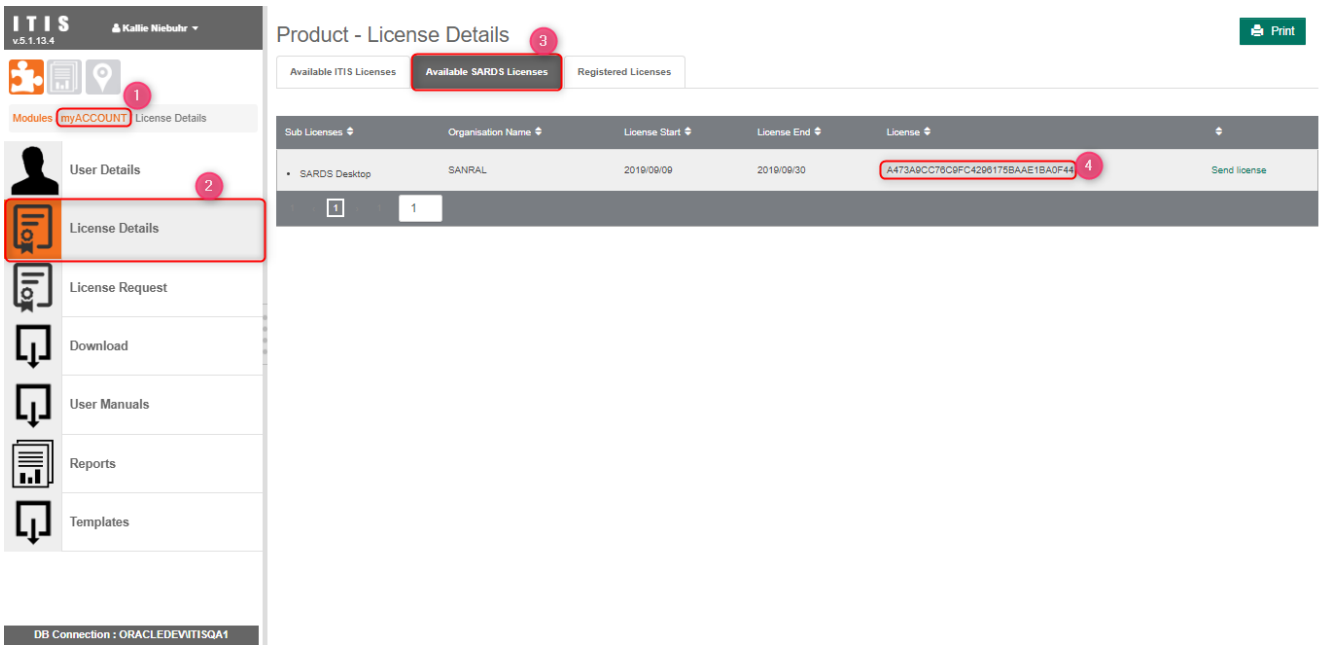
7. Approved Licence Number

Log onto On the ITIS Portal Website to access license number http://itisqa.nra.co.za/portal/Default/Index , navigate to:

i. Click on **MyAccount** sub-menu>
ii. Click on **Licence Details** sub-menu on the left side>
iii. Click on **Available SARDS Licenses** tab top right side>
iv. Copy the **License Number.**



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8. Register Login Window

i. Capture **Username** details>
ii. Capture **Password** details>
iii. Paste **License Key number**>
iv. Click on **Register** Button.

Note: If credentials are correct, the software should start the registration process.

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9. Registered User Login Window

i. Username should Auto-Populate>
ii. Capture **Password** details>
iii. **License Key number** should Auto-Populate>
iv. Click on the **Login** button.

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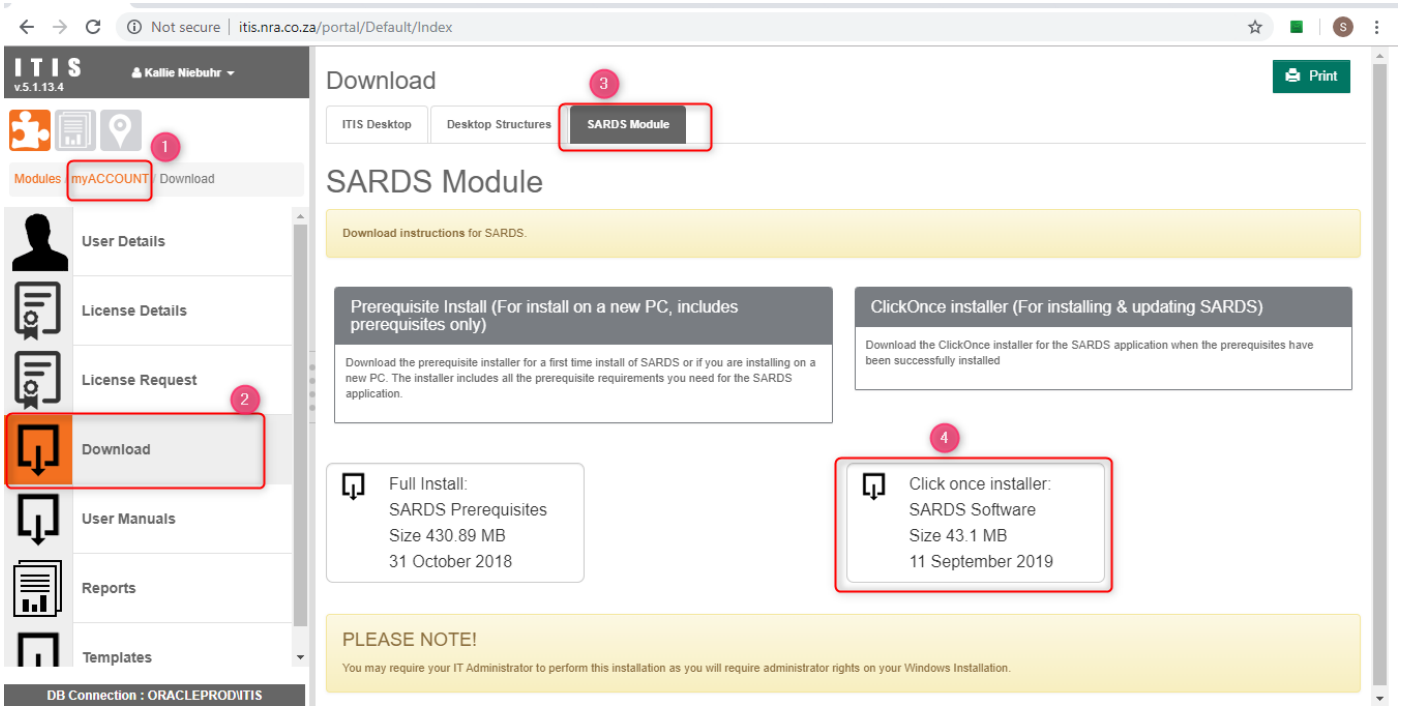
10. Software Update

Log onto ITIS Portal Website, http://itis.nra.co.za/portal/Default/Index using User Credential`s and navigate to:

i. Click on **My Account** sub menu>
ii. Click on **Download** sub-menu on the left side>
iii. Click on **SARDS Module** Tab on the top right>
iv. Select **Click once installer SARDS: Software** file download>
v. Click on **Setup>** Install>
vi. Double click on the **SARDS Desktop** shortcut on your Desktop.



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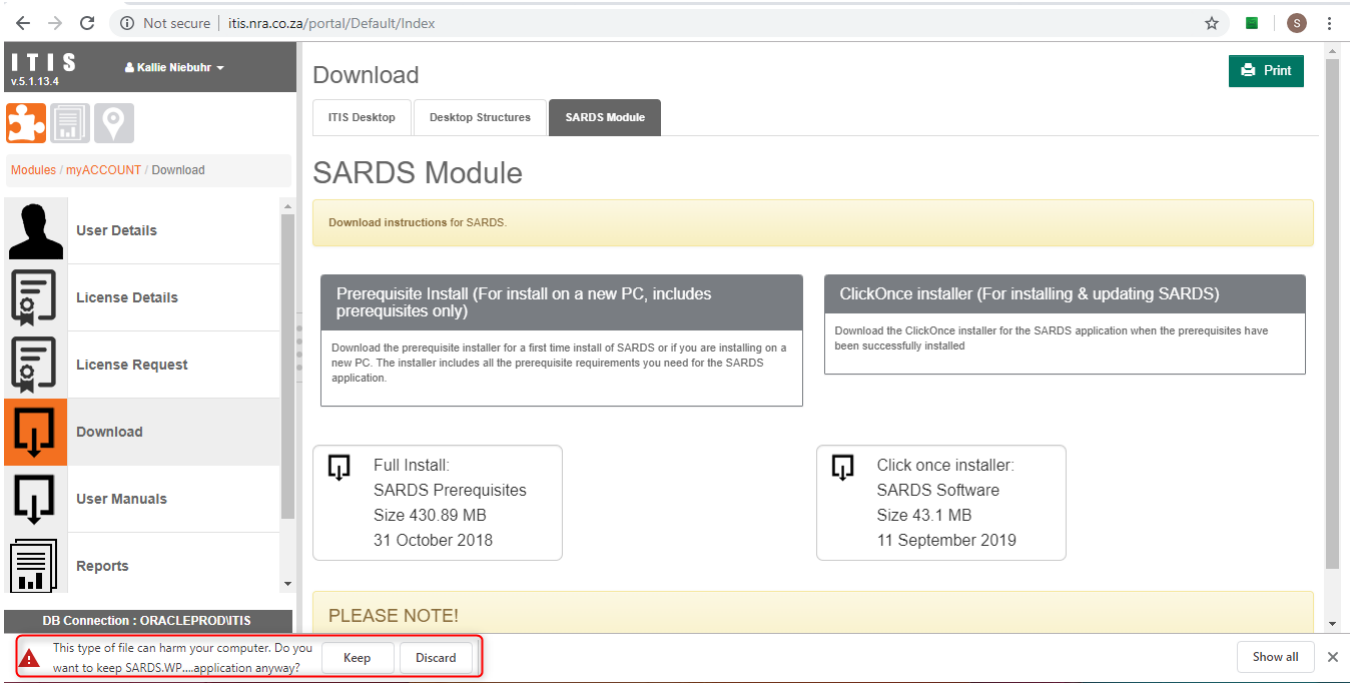
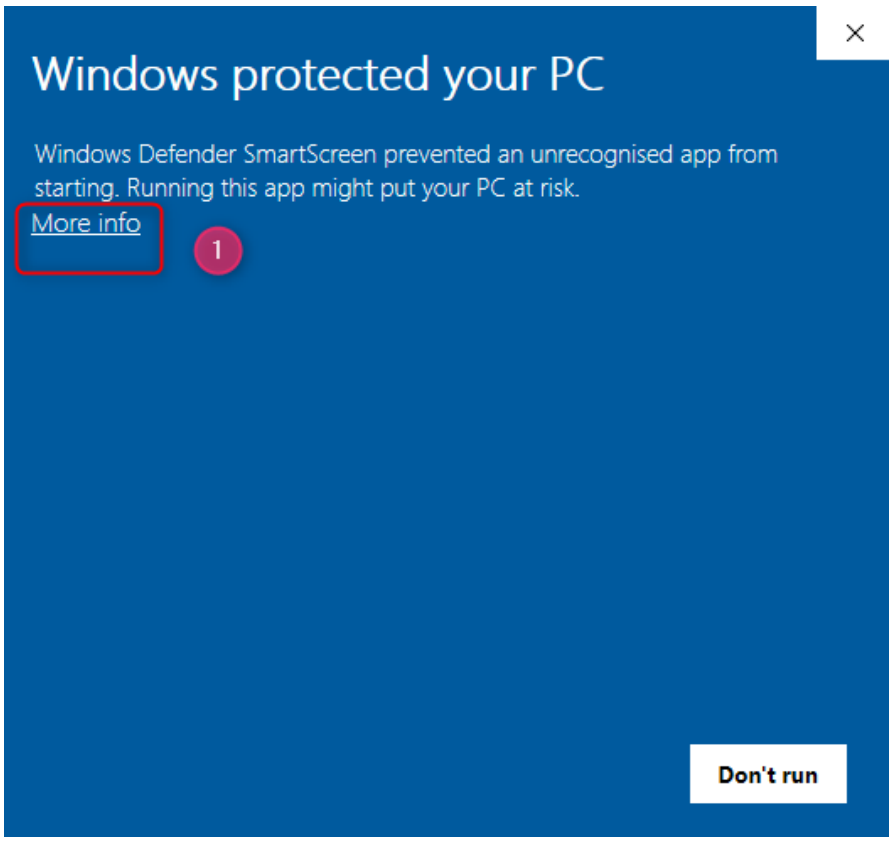
Note: Should the user get an warning message on the bottom left on the screen, keep changes and continue with the download

i. Click on **Keep** button>
ii. Click on **More Info** line item on the left side>
iii. Click on **Run Anyway button** Tab on the bottom left >





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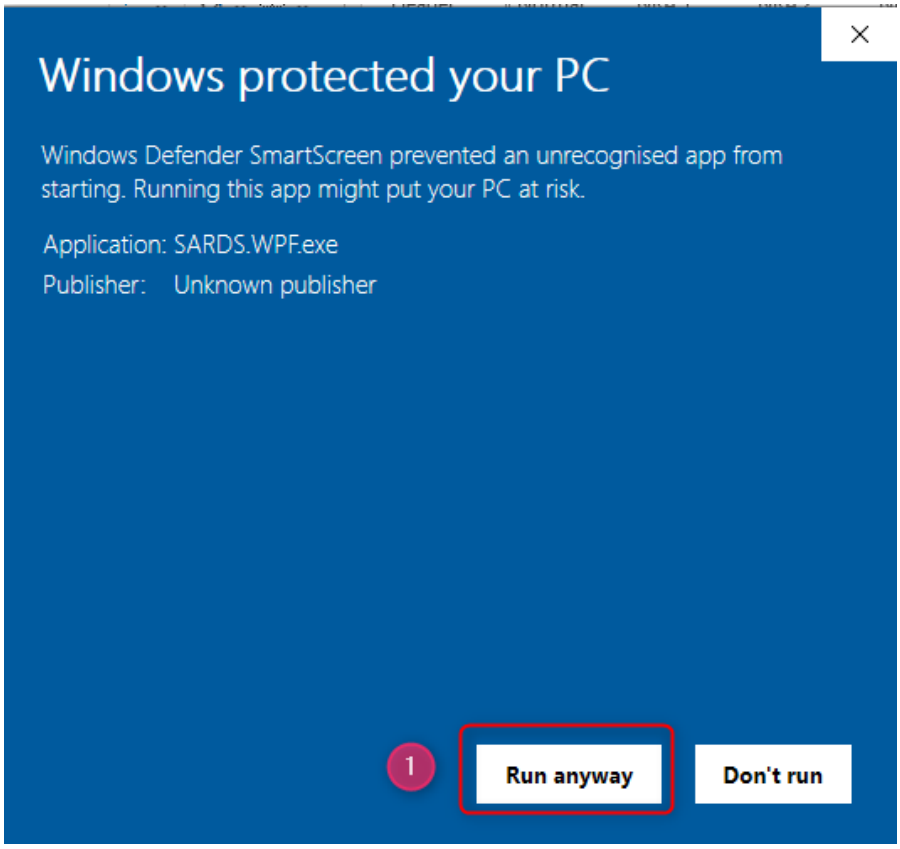

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11. Registered User Login Window (For updated Version)

i. **Username** should Auto-Populate>
ii. Capture **Password** details>
iii. **License Key number** should Auto-Populate>
iv. Click on the **Login** button.

NB: User Login page should directly take user to the below SARDS Home page attached

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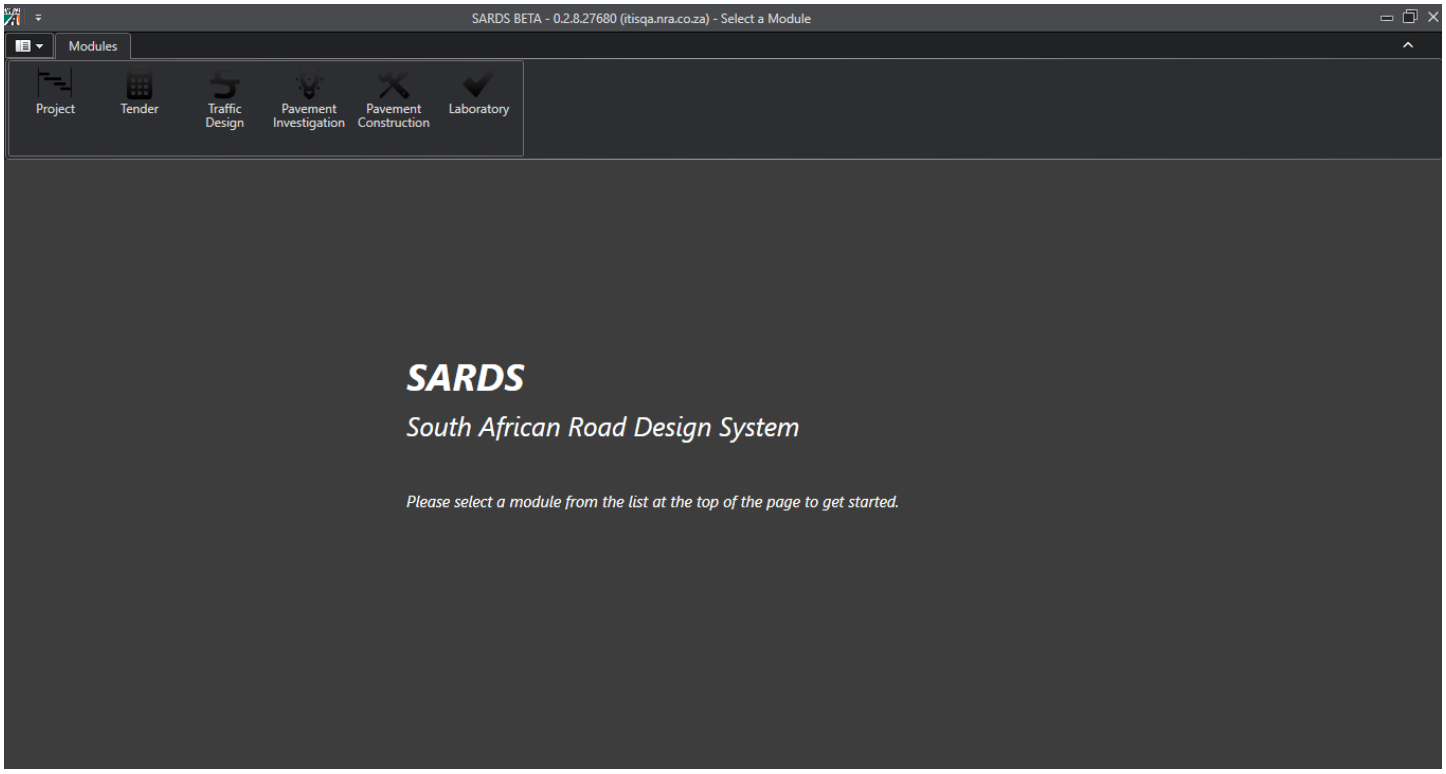

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