

MOSSEL BAY MUNICIPALITY

INVITATION TO TENDER

CLOSING TIME: 12:00

CLOSING DATE: 12 APRIL 2024

TDR110/2023/2024: UPGRADING OF PINNACLE POINT CEMETERY

Tenders are hereby invited from Contractors with a CIDB grading of **5 CE** or higher for the **UPGRADING OF PINNACLE POINT CEMETERY** for and on behalf of the Mossel Bay Municipality. Works entail the construction of road building, layer works and stormwater culverts. Contractors to sub-contract 20% of the fencing works to a local EME, QSE or Level 1 B-BBEE registered contractor with a CIDB grading of 2CE and who is registered on the Contractor Development Programme database. Contractor is to use local labourers according to the EPWP method and regulations.

A set of fully completed tender documents must be submitted on the original documents and remain valid for 120 days after the closing date of the tender. Inquiries about the tender can be addressed to Mr A Delport of SMEC at telephone (044) 873 5029. Enquiries pertaining to the completion of the documents can be addressed to Ms Nicole Saunders by telephone (044) 606-5194 or e-mail to nsaunders@mosselbay.gov.za.

A compulsory site and information meeting will take place at **11h00 on Wednesday, 27 March 2024 at the Mossel Bay Town Hall, Marsh Street.**

ALL BIDDERS, including ALL THE PARTNERS OF A JOINT VENTURE MUST BE CIDB REGISTERED AND ATTEND THIS COMPULSORY MEETING.

BIDDERS (including all partners of a Joint Venture) WHO DID NOT ATTEND THE COMPULSORY SITE AND INFORMATION MEETING AND SUBMIT A BID, WILL BE SEEN AS SUBMITTING A NON-RESPONSIVE BID.

Please note: The Municipality prefer that Senior Company Staff members or Contract Managers attend the compulsory site meeting as the Scope of Works, the Design and the Tender Specifications will be discussed in detail along with the Execution phase expectations and possible amendments. It remains the Bidder's responsibility to familiarise themselves with and fully understand the tender specifications to be able to submit a responsive tender.

Prospective bidders that arrive 15 minutes or more after the advertised time the meeting started will not be allowed to attend the meeting or to sign the attendance register. If a prospective bidder is delayed, he/she must inform the contact person before the meeting commence and he/she will only be allowed to attend the meeting if the chairperson of the meeting, as well as all the other bidders attending the meeting, give permission to do so.

A set of tender documents can be obtained at a non-refundable cost of **R662.00** including VAT. **EFT (Banking details and Reference Nr can be obtained from esnyders@mosselbay.gov.za**. Tender documents must be reserved not later than **12h00 on Friday, 22 March 2024 from Rachel Botha of SMEC at rachel.botha@smec.com and will only be made available at the site and information meeting.** Documents will only be handed to bidders who reserved a document and who produce a receipt for the payment of the tender document.

Fully completed tender documents must be placed in a sealed envelope and placed in the tender box at the **Entrance of the Mossel Bay Town Hall, 101 Marsh Street, Mossel Bay** by not later than 12h00 on Friday, 12 April 2024 or be posted to reach the **Tender Box, Mossel Bay Municipality, PO Box 25, Mossel Bay, 6500** before the specified closing date and time. The envelopes must be endorsed clearly with the number, title and closing date of the tender as above.

Bids will be pre-evaluated on the following functionality criteria and bids that score less than 80 out of 100 points will be considered as non-responsive:

Functionality criteria and weight:

1. Similar experience of Company (or JV) carrying a weight of a maximum of 25 points.
2. References Related to similar experiences carry a weight of a maximum of 15 points.

3. Key Site Staff & Personnel carrying a weight of a maximum 30 points.
4. Plant, Equipment, Tools & Machinery carrying a weight of maximum of 30 points.

Responsive bids will be evaluated on the 80/20 or 90/10 Preference Points System. A maximum of 20 points (80/20 preference point system) or 10 points (90/10 preference point system) will be allocated for specific goals. 50% of the 20/10 points will be allocated in terms of a bidder's B-BBEE scorecard and the other 50% of the 20/10 points will be for a bidder's locality.

The tender box will be emptied just after 12:00 on the closing date as above, hereafter all bids will be opened in public. Late tenders or tenders submitted by e-mail or fax will under no circumstances be accepted.

The Municipality reserves the right to withdraw any invitation to tender and/or to re-advertise or to reject any tender or to accept a part of it. The Municipality does not bind itself to accepting the lowest tender or awarding a contract to the bidder scoring the highest number of points.

It is expected of all Bidders who are not yet registered on the Central Supplier Database to register without delay on the prescribed form. The Municipality reserves the right not to award tenders to Bidders who are not registered on the Database.

MR C PUREN
MUNICIPAL MANAGER