

TSHWANE GROUP PROPERTY MANAGEMENT

TENDER REFERENCE: GPM 03 -2023/24



TENDER TO APPOINT CONTRACTORS FOR CIVIL MAINTENANCE AND REPAIRS OF CITY OF TSHWANE BUILDINGS AND FACILITIES FOR A PERIOD OF THREE (3) YEARS AS AND WHEN REQUIRED.

VOLUME 1

A Tender for Category 5CE OR 5GB OR HIGHER CIDB Registered Contractors

ISSUED BY:	PREPARED BY:
The Divisional Head <u>Group Property Management:</u> <u>Facilities Management</u>	The Divisional Head <u>Supply Chain Management Unit</u> Tshwane House 320 Madiba Street Pretoria CBD 0002

Registered Name of Tenderer:	
Trading Name of Tenderer:	
Registration No. of Entity:	
Contact Person:	CoT Vendor No:
Tel. No:	E-Mail Address:
Cell No:	Fax No:
CIDB CRS Number (s):	
CSD Number	

Only bidders registered on the Central Supplier Database and with CSD Number will be considered for this tender as it is a requirement from National Treasury. Bidders must submit the original document accompanied by an electronic version either on a memory stick or DVD.

GPM 03-2023/24 Tender to appoint contractors for civil maintenance and repairs of City of Tshwane buildings and facilities for a period of three (3) years as and when required.

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PORTION 1: TENDER

PART T1: TENDER PROCEDURES

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T1.1 TENDER NOTICE AND INVITATION TO TENDER

**GPM 03 2023/24
CITY OF TSHWANE
GROUP PROPERTY DEPARTMENT**



GPM 03-2023/24 TENDER TO APPOINT CONTRACTORS FOR CIVIL MAINTENANCE AND REPAIRS OF CITY OF TSHWANE BUILDINGS AND FACILITIES FOR A PERIOD OF THREE (3) YEARS AS AND WHEN REQUIRED.

Tenders are hereby invited for the above services.

Tenderers should have a Construction Industry Development Board (CIDB) contractor grading designation as 5CE or 5GB or higher.

The tender documents will be obtainable for download on City of Tshwane public website (www.tshwane.gov.za) and National Treasury's e-tenders (www.etenders.gov.za).

Tenders will be evaluated based on awarding points specific goals of the tenderer.

The system comprises of the following two elements:

- | | | |
|----|----------------|-----------|
| a) | Price | 90 points |
| b) | Specific goals | 10 points |

Pricing Schedule (Part C 2)

Bidders are advised that the excel spreadsheet BOQ will be obtainable on the above-mentioned websites, bidders are advised that the excel spreadsheet – with the calculations- **may only be used for calculation purposes** and the final submission should be written in **non-erasable black in pen**, additions or amendments to the excel BOQ will result into an immediate disqualification.

A COMPULSORY CLARIFICATION MEETING:

Venue: Sammy Marks Council Chamber, 1st Floor, Sammy Marks Square, cnr Lilian Ngoyi and Madiba Street, Pretoria Central

Date: 22 March

Time: 10:00

The lowest or any tender will not necessarily be accepted, and the Municipality reserves the right to accept any tender as a whole or in part or no tender.

The validity period for the tender after closure is 90 days.

City of Tshwane shall have right and power to extent any tender validity period beyond any initial validity period set and subsequent extensions. SCM shall ensure that an extension of validity is requested in writing from all bidders before the validity expiry date. Extension of validity shall be finalized while the quotations/bids are still valid.

Contract: GPM 03-2023/24 Tender to appoint contractors for civil maintenance and repairs of City of Tshwane buildings and facilities for a period of three (3) years as and when required.

The closing time for receipt of tenders is **10h00 on the 16th of April 2024.**

Tenders will be received on the closing date and time shown, must be enclosed in sealed envelopes bearing the applicable tender heading and reference number, as well as the closing time and due date, and must be addressed to the Divisional Head,

SUPPLY CHAIN MANAGEMENT,
PRETORIA, 0001 and must be submitted in the tender box situated a (at the entrance Tshwane House),
320 Madiba Street,
Pretoria CBD,
0002.

ENQUIRIES: Representative: Sifiso Ndaba
Telephone: 012 358 8900
E-mail: sifisond@tshwane.gov.za

SUPPLY CHAIN EQUIRIES: Employer's Agent: Relebogile Malatswane
Telephone: 012 358 2735
E mail: RelebogileM@tshwane.gov.za

Mr Johan Metler
CITY MANAGER

NOTICE 12 OF 2024

T1.2 TENDER DATA

The conditions of tender are the Standard Conditions of Tender as contained in **Annexure C of Standard for Uniformity in Engineering and Construction Works Contracts (Board Notice 423 Government Gazette No 42622 of 8 August 2019)**, bound into Section T1.2

The Standard Conditions of Tender makes several references to the Tender Data. The Tender Data shall have precedence in the interpretation of any ambiguity or inconsistency between it and the Standard Conditions of Tender to which it mainly applies.

CLAUSE NUMBER	TENDER DATA
C.1.1 Actions	The Employer is City of Tshwane Metropolitan Municipality
C.1.2 Tender Documents	<p>Volume 1: <u>Tender Document</u></p> <p>THE TENDER</p> <p>Part T1: Tendering Procedures</p> <p>T1.1 - Tender notice and invitation to tender. T1.2 - Tender data T1.3 - Standard Conditions of Tender</p> <p>Part T2: Returnable documents</p> <p>T2.1 - List of returnable documents T2.2 - Returnable schedules</p> <p>THE CONTRACT</p> <p>Part C1: Agreements and contract data</p> <p>C1.1 – Form of offer and acceptance C1.2 – Contract data</p> <p>Part C2: Pricing Data</p> <p>C2.1 – Pricing instruction C2.2 – Pricing schedule C2.3 – Summary of pricing schedule</p> <p>Part C3: Scope of work</p>
C.1.3 Interpretation	Add the following new clause:
C.1.3.4	<i>The tender documents have been drafted in English. The contract arising from the invitation to tender shall be interpreted and construed in English</i>
C.1.4 Communication and Employer's Agent	<p>Agent: Sifiso Ndaba</p> <p>Address: PO Box 440 Pretoria 0001 Sammy Mark Square Cnr Madiba and Lilian Ngoyi 225 Madiba Street Pretoria</p> <p>Tel: 012 358 8900</p> <p>E-Mail: sifisond@tshwane.gov.za</p>
C.2.1 Eligibility	<p>This bid will be evaluated in four evaluation stages namely:</p> <ul style="list-style-type: none"> • Stage 1: Administrative compliance • Stage 2: Mandatory Requirements • Stage 3: Functionality Criteria • Stage 4: Preference Points System

CLAUSE NUMBER	TENDER DATA		
	<p>1.1 STAGE 1: ADMINISTRATIVE COMPLIANCE</p> <p>All the proposals will also be evaluated against the administrative responsiveness requirements as set out in the list of returnable documents.</p>		
	<p>Compulsory Returnable Documentation (Submission of these are compulsory)</p>	<p>Submitted (YES or NO)</p>	<p>Checklist (Guide for Bidder and the Bid Evaluation Committee)</p>
	<p>a) To enable The City to verify the bidder's tax compliance status, the bidder must provide;</p> <ul style="list-style-type: none"> • A copy of their Tax Clearance Certificate (TCS); or • Indicate their tax compliance status PIN. 		<p>TCS must be in the same business name as the bidding company. TCS must be valid. Tax status must be compliant before the award.</p>
	<p>b) A copy of their Central Supplier Database (CSD) registration; or indicate their Master Registration Number / CSD Number;</p>		<p>CSD must be valid. Tax status must be compliant before the award.</p>
	<p>c) Confirmation that the bidding company's rates and taxes are up to date: Original or copy of Municipal Account Statement of the Bidder (bidding company) not older than 3 months and account must not be in arrears for more than ninety (90) days; or ,signed lease agreement or In case of bidders located in informal settlement, rural areas or areas where they are not required to pay Rates and Taxes a letter from the local councillor confirming they are operating in that area</p>		<p>Was a Municipal Account Statement or landlord letter provided for the bidding company? The name and / or addresses of the bidder's statement correspond with CIPC document, Address on CSD or Company profile? Are all payment(s) up to date (i.e. not in arrears for more than 90 days?</p>

CLAUSE NUMBER	TENDER DATA	
	<p>d) In addition to the above, confirmation that all the bidding company's owners / members / directors / major shareholders rates and taxes are up to date: • Original or copy of Municipal Account Statement of all the South African based owners / members / directors / major shareholders not older than 3 months and the account/s may not be in arrears for more than ninety (90) days; or a signed lease agreement of owners / members / directors / major shareholders or In case of bidders located in informal settlement, rural areas or areas where they are not required to pay Rates and Taxes a letter from the local councillor confirming they are residing in that area</p>	<p>Was a Municipal Account Statement or landlord letter provided for the bidding company? The name and / or addresses of the bidder's statement correspond with CIPC document, Address on CSD or Company profile? Are all payment(s) up to date (i.e. not in arrears for more than 90 days)?</p>
	<p>e) Duly Signed and completed MBD forms (MBD 1, 4, 8 and 9) The person signing the bid documentation must be authorized to sign on behalf of the bidder. Where the signatory is not a Director / Member / Owner / Shareholder of the company, an official letter of authorization or delegation of authority should be submitted with the bid document.</p> <p>NB: Bidders must ensure that the directors, trustees, managers, principal shareholders, or stakeholders of this</p>	<p>All documents fully completed (i.e. no blank spaces)? All documents fully signed? Signature authorized (any director / member / trustee as indicated on the CIPC document, alternatively a delegation of authority would be required? Documents completed in black ink (i.e. no "Tippex" corrections, no pencil, no other color ink, or non-submission of the above, will be considered)?</p>

CLAUSE NUMBER	TENDER DATA		
	<p>company, declare any interest in any other related companies or business, whether or not they are bidding for this contract. <u>See Question 3.14 of MBD 4. Failure to declare interest will result in a disqualification</u></p>		
	<p>f) Financial Statements for the most recent three (3) years or financial statements from date of existence for companies less than three years old. NB: The bidder must submit signed audited annual financial statements for the most recent three years, or if established for a shorter period, submit audited annual financial statements from date of establishment.</p> <p>If the bidder is not required by law to prepare signed annual financial statements for auditing purposes, then the bidder must submit proof that the bidder is not required by law to prepare audited financial statements.</p>	<p>N/A</p>	<p>Applicable for tenders above R10m in conjunction with MBD 5)</p> <p>Are Audited financial statements provided (Audited financials must be signed by auditor)? Or proof that the bidder is not required by law to prepare audited financial statements.</p>

CLAUSE NUMBER	TENDER DATA	
	<p>g) Joint Ventures (JV) – (Only applicable when the bidder tenders as a joint venture) Where the bidder bids as a joint venture (JV), the required or relevant documents as per (a) to (f) above must be provided for all JV parties. In addition to the above the bidder must submit a Joint Venture (JV) agreement signed by the relevant parties. NB: It is a condition of this bid that the successful bidder will continue with the same Joint Venture (JV) for the duration of the contract unless prior approval is obtained from the City.</p>	<p>If applicable. JV agreement provided? JV agreement complete and relevant? Agreement signed by all parties? All required documents as per (i.e. a to f) must be provided for all partners of the JV.</p>
	<p>h) Bidder attended a compulsory briefing session where applicable</p>	<p>A compulsory briefing register must be signed by the bidder. Bidders will be disqualified should they fail to attend compulsory briefing session</p>
	<p>i) Pricing schedule (All items must be quoted for in pricing schedule and if not, all items are quoted the bidder will be disqualified). Unless the tender is awarded per item or per section where the bidder only quoted the items or sections, they are interested in.</p>	<p>Incomplete pricing schedule results in totals being incomparable. Bidder must be disqualified. Bidder will be disqualified should they make corrections on the price schedule without attaching a signature thereto. Bidder will be disqualified should they use tippex/ correction ink, on the price schedule.</p>
<p>1.2 STAGE 2: MANDATORY REQUIREMENTS</p> <ul style="list-style-type: none"> • Bidders are to attach a valid CIDB certificate with a grading of 5CE or 5GB or higher • Letter of good standing in terms of Occupational Health and Safety • Minimum NQF level 6 (National N Diploma) Civil engineering / 		

CLAUSE NUMBER	TENDER DATA							
	<p>Building science qualification or similar qualification (Artisan Plumber or Artisan Carpenter)</p> <ul style="list-style-type: none"> Registered Occupational health and safety with South African Council of Projects and Construction Management Professional <p>Failure to submit and comply with the above will lead to disqualification.</p> <p>1.3 STAGE 3: FUNCTIONALITY CRITERIA</p> <p>Service Providers must submit the necessary documents to be evaluated for functionality as per the Bid Evaluation Criteria.</p>							
	<table border="1"> <thead> <tr> <th data-bbox="502 667 1000 757">BID EVALUATION CRITERIA</th> <th data-bbox="1007 667 1123 757">SCALE</th> <th data-bbox="1123 667 1278 757">WEIGHT</th> <th data-bbox="1278 667 1457 757">TOTAL POINTS</th> </tr> </thead> </table>	BID EVALUATION CRITERIA	SCALE	WEIGHT	TOTAL POINTS			
BID EVALUATION CRITERIA	SCALE	WEIGHT	TOTAL POINTS					
	<p>Proof of projects/experience related to Building /Civil Maintenance Activities for maintenance, repair and upgrading (Completion Certificates must be attached) the certificate should be in a company's letterhead.</p> <p>8 or more completion certificates</p> <p>5 or more completion certificates</p> <p>3 or more completion certificates</p> <p>Between 1 and less than 3 completion certificates</p>	<p>5</p> <p>4</p> <p>3</p> <p>2</p>	<p>7</p>	<p>35</p>				
	<p>Staff Capacity</p> <p>Proof of 1 employee with NQF 7 (Degree) Civil or Building Science qualification (bidders are required to attach a Curriculum Vieta as well as certified copies of the qualification)</p>	<p>5</p>	<p>5</p>	<p>25</p>				
	<p>Proof of 1 employee with NQF 6 (National Diploma) Civil Engineering or Building Science qualification (bidders are required to attach a Curriculum Vieta as well as certified copies of the qualification)</p>	<p>4</p>	<p>5</p>	<p>20</p>				
	<p>3. Proof of 2 employee with NQF 6 (National N Diploma) Civil engineering / Building science qualification or</p>	<p>4</p>	<p>5</p>	<p>20</p>				

CLAUSE NUMBER	TENDER DATA						
	Qualified Artisan Plumber and Artisan Carpenter 4. Proof of 1 employee with NQF 6 (National N Diploma) Civil engineering / Building science qualification or Qualified Artisan Plumber and Artisan Carpenter (bidders are required to attach a Curriculum Vieta as well as certified copies of the qualification)	3					
	Total		100				
<p>Bids that do not achieve a minimum score of (70 out of 100) for functionality will not be evaluated further.</p> <p>1.4 STAGE 4: PREFERENTIAL PROCUREMENT POINT SYSTEM</p> <p>The preferential points to be used will be 90/10 points system in terms of the Preferential Procurement Policy Framework Act, 2000 (Act 5 of 2000) Regulations 2022.</p> <p>The system comprises of the following two elements:</p> <table style="margin-left: 40px;"> <tr> <td>c) Price</td> <td style="text-align: right;">90 points</td> </tr> <tr> <td>d) Specific goals</td> <td style="text-align: right;">10 points</td> </tr> </table> <p>SPECIFIC GOALS</p> <ol style="list-style-type: none"> 1) Bidders are required to submit supporting documents for their bids to claim the specific goal points. 2) Non-compliance with specific goals will not lead to disqualification but bidders will not be allocated specific goal points. Bidders will score points out of 90 or 80 for price only and zero (0) points out of 10 or 20 for specific goals. 3) Cot shall act against any bidder or person when it detects that the specific goals were claimed or obtained on a fraudulent basis. 				c) Price	90 points	d) Specific goals	10 points
c) Price	90 points						
d) Specific goals	10 points						

CLAUSE NUMBER	TENDER DATA		
	The specific goal for this bid is outlined below.		
	Specific goals	90/10 preference point system	Proof of specific goals to be submitted
	BB-BEE score of companies <ul style="list-style-type: none"> • Level 1 • Level 2 • Level 3 • Level 4 • Level 5 • Level 6 • Level 7 • Level 8 • Non-compliant 	<ul style="list-style-type: none"> • 4 Points • 3.5 Points • 3 Points • 2.5 Points • 2 Points • 1.5 Points • 1 Point • 0.5 Points 0 Points 	Valid Certified copy of BBBEE certificate. Sworn Affidavit for B-BBEE qualifying small enterprise or Exempt Micro Enterprises or CIPC BBBEE certificate.
	EME and/ or QSE	1 Point	Valid Sworn affidavit for B-BBEE qualifying small enterprise or Exempt Micro Enterprises or CIPC BBBEE certificate
	At least 51% of Women-owned companies	1 Point	Certified copy of Identity Document/s and proof of ownership (Sworn affidavit for B-BBEE qualifying small enterprise or Exempt Micro Enterprises, CIPC registration or any other proof of ownership)
	At least 51% owned companies by People with disability	1 Point	Medical Certificate with doctor's details (Practice Number, Physical Address, and contact numbers) and proof of ownership (Sworn affidavit for B-BBEE qualifying small enterprise or Exempt Micro Enterprises, CIPC registration or any other proof of ownership)
	At least 51% owned companies by Youth	1 Point	Certified copy of Identity Document/s and proof of ownership (Sworn affidavit for B-BBEE qualifying small enterprise or Exempt Micro Enterprises, CIPC registration or any other proof of ownership)
	Local Economic Participation <ul style="list-style-type: none"> • City of Tshwane • Gauteng • National 	2 Points 1 Point 1 Point	Municipal Account statement/Lease agreement.

CLAUSE NUMBER	TENDER DATA
	<p>For points to be allocated as per above the tenderers will be required to submit proof of documentation as evidence for claims made. Any tenderer that does not submit evidence as stated in the bid document to claim applicable points will be allocated zero points.</p> <div style="border: 1px solid black; padding: 5px;"> <p>Joint Ventures are eligible to submit tenders provided that:</p> <ol style="list-style-type: none"> 1. every member of a joint venture is registered with the CIDB within 10 days of the closing date of tenderers. 2. the lead partner has a contractor grading designation in the 4CE or 4GB or higher class of construction work; and <p>The combined contractor grading designation calculated in accordance with the Construction Industry Development Regulations is equal to or higher than a contractor designation in accordance with the sum tendered for a 5CE or 5GB or higher class of construction work or a value determined in accordance with Regulation 25(1B) or 25(7A) of the Construction Industry Development Regulations.</p> </div>
C.2.2	<p>Cost of Tendering</p> <p>The employer will not compensate the tenderer for any costs incurred in attending interviews or making any submissions in the office of the employer.</p>
C.2.5	<p>Reference Documents</p> <p>Add the following:</p> <p>Unless specified otherwise in this document, the following standards and conditions of contract will be applicable under this Contract:</p> <ul style="list-style-type: none"> • The document <i>“Standard Specifications for Municipal Civil Engineering Works”, Third Edition, 2005</i> issued by the Divisional Head: Roads and Stormwater of the City of Tshwane. <p>This document is obtainable free of charge on the website www.tshwane.gov.za.</p> <ul style="list-style-type: none"> • The latest print version as current at 30 days before close of tenders of the document <i>“General Conditions of Contract for Construction Works 3rd Edition, 2015</i> including corrections thereto as current at 30 days before close of tenders, as published by the <i>South African Institution of Civil Engineering</i>. <p>The document may be purchased in hard copy from the <i>South African Institution of Civil Engineering</i> or may be purchased online as an electronic reference document in PDF format by following the relevant links on www.saice.org.za. The corrections may be downloaded from the SAICE website www.saice.org.za.</p>
C.2.7	<p>Clarification meeting</p> <p>The arrangements for a compulsory clarification meeting are as stated in the tender notice and invitation to tender.</p> <p>Confirmation of attendance will be recorded on site in the attendance register to be signed by all tenderers. If necessary Addenda will be issued to, and tenders received from those tendering entities appearing on the attendance register.</p>
C.2.8	<p>Seek clarification</p> <p>Replace the clause with the following:</p>

CLAUSE NUMBER	TENDER DATA
	<i>Request clarification of the tender documents, if necessary, by notifying the employer at least 2 (two) working days before the closing time stated in the tender data.</i>
C.2.12 Alternative offers	Alternative tender offers will not be considered.
C.2.13 Submitting a tender offer	<ul style="list-style-type: none"> • The tender offer shall be completed in non-erasable black ink pen • Any entry made by the tenderer in the document which the tenderer desires to change, shall not be erased or painted out. A line shall be drawn through the incorrect entry and the correct entry shall be written above in non-erasable black ink pen and the full signature of the tenderer shall be placed next to the correction.
C.2.13.2	<p>Replace the contents of the clause with the following:</p> <p><i>Return all volumes of the tender document to the Employer after completion of the relevant sections of each volume in their entirety, either electronically (if they were issued in electronic format) or by writing in black ink.</i></p> <p><i>All volumes are to be left intact in original format and no pages shall be removed or re-arranged.</i></p>
C.2.13.3	<p>Parts of each tender offer communicated on paper shall be submitted as an original, plus a scanned copy in PDF format on a compact disc.</p> <p>In addition to the hard copy submission, each tenderer is required to submit a scanned copy of the fully completed and signed tender submission document. This is to be on memory stick attached to the original tender submission documents, adequately identifiable as belonging to the tenderer, be in PDF format scanned at 400 DPI, and be in full colour.</p>
C.2.13.4	<p>Add the following to the clause.</p> <p><i>Only authorised signatories may sign the original and all copies of the tender offer where required.</i></p> <p><i>In the case of a ONE-PERSON CONCERN submitting a tender, this shall be clearly stated.</i></p> <p><i>In the case of a COMPANY submitting a tender, include a copy of a resolution by its board of directors authorising a director or other official of the company to sign the documents on behalf of the company.</i></p> <p><i>In the case of a CLOSE CORPORATION submitting a tender, include a copy of a resolution by its members authorising a member or other official of the corporation to sign the documents on each member's behalf.</i></p> <p><i>In the case of a PARTNERSHIP submitting a tender, all the partners shall sign the documents, unless one partner or a group of partners has been authorised to sign on behalf of each partner, in which case proof of such authorisation shall be included in the Tender.</i></p> <p><i>In the case of a VENTURE/CONSORTIUM submitting a tender, include a resolution of each company of the joint venture together with a resolution by its members authorising a member of the joint venture to sign the documents on behalf of the joint venture.</i></p>

CLAUSE NUMBER	TENDER DATA
	<p><u>Accept that failure to submit proof of authorisation to sign the tender shall result in the tender offer being regarded as non-responsive.</u></p>
C.2.13.5	<p>The identification details are:</p> <p>Tender Reference: GPM 03 2023/24</p> <p>Tender Description: GPM 03-2023/24 TENDER TO APPOINT CONTRACTORS FOR CIVIL MAINTENANCE AND REPAIRS AT CITY OF TSHWANE BUILDINGS AND FACILITIES FOR A PERIOD OF THREE (3) YEARS AS AND WHEN REQUIRED.</p>
C.2.13.9	<p>Telephonic, telegraphic, telex, facsimile or e-mailed offers will not be accepted</p>
C.2.13.10	<p>Add the following sub- clause C.2.13.10:</p> <p><i>Accept that all conditions, which are printed or written upon any stationery used by the Tenderer for the purpose of or in connection with the submission of a tender offer for this Contract, which conflict with the conditions laid down in this document shall be waived, renounced and abandoned.</i></p>
C.2.14 Information and data to be completed in all respects	<p>Add the following to the clause:</p> <p><i>The Tenderer is required to enter information in the following sections of the document:</i></p> <p><i>Section T2.2 : Returnable Schedules</i></p> <p><i>Section C1.1 : Form of Offer and Acceptance</i></p> <p><i>Section C1.2 : Contract Data (Part 2)</i></p> <p><i>Section C2.2 : Pricing Schedule</i></p> <p><i>The above sections shall be signed by the Tenderer (and witnesses where required). Individual pages should only be initialled by the successful Tenderer and by the witnesses after acceptance by the Employer of the Tender Offer.</i></p> <p><i>The Tenderer shall complete and sign the Form of Offer prior to the submission of a Tender Offer.</i></p> <p><i>The Schedule of Deviations (if applicable) shall be signed by the successful Tenderer after acceptance by the Employer of the Tender Offer.</i></p> <p><i>Accept that failure on the part of the Tenderer to submit any one of the Returnable Documents listed in Part T2 – Returnable Documents within the period stipulated, shall be just cause for the Employer to consider the tender offer as being regarded as non-responsive.</i></p> <p><i>Accept that the Employer shall in the evaluation of tender offers take due account of the Tenderer's past performance in the execution of similar engineering works of comparable magnitude, and the degree to which he possesses the necessary technical, financial and other resources to enable him to complete the Works successfully within the contract period. Satisfy the Employer and the Engineer as to his ability to perform and complete the Works timeously, safely and with satisfactory quality, and furnish details in Part T2 – Returnable Documents.</i></p>
C.2.15 Closing time	<p>The closing date and time is:</p> <p>Closing Time: 10:00</p>

CLAUSE NUMBER	TENDER DATA
	<p>Closing Date: 16 April 2024</p> <p>Each tender shall be enclosed in a sealed envelope, bearing the correct identification details (Clause C.2.13.5) and shall be placed in the tender box located at:</p> <p>City of Tshwane Municipality 320 Madiba Street Tshwane House Pretoria 0001</p> <p>This address is 24 hours available for delivery of tender offers.</p> <p>Please ensure that all required compliance documents are included upon submission as no additional documents will be requested from bidders after closing.</p>
<p>C.2.16 Tender offer validity</p> <p>C.2.16.5</p>	<p>The tender offer validity period is 90 days.</p> <p>The validity period for the tender after closure is 90 days. City of Tshwane shall have right and power to extent any tender validity period beyond any initial validity period set and subsequent extensions. SCM shall ensure that an extension of validity is requested in writing from all bidders before the validity expiry date. Extension of validity shall be finalized while the quotations/bids are still valid.</p> <p>Add the following new clause.</p> <p><i>If the tender validity period expires on a Saturday, Sunday or public holiday, the tender offer shall remain valid and open for acceptance until closure of business on the following working day.</i></p>
<p>C.2.18 Provide other material</p>	<p>The tenderer shall, when requested by the employer to do so, submit the names of all management and supervisory staff that will be employed to supervise the labour-intensive portion of the works together with satisfactory evidence that such staff members satisfy the eligibility requirements.</p>
<p>C.2.19 Inspections, tests and analysis</p>	<p>Add the following at the end of the clause:</p> <p><i>.... or upon written request.</i></p>
<p>C.2.20 Submit securities, bonds, policies, etc.</p>	<p>The tenderer is required to submit with his tender proof of his Professional Indemnity Insurance.</p>
<p>C.2.23 Certificates</p>	<p>Refer to part T2 of this procurement document for a list of the documents that are to be returned with the tender.</p>
<p>C.2.24 <i>Canvassing and obtaining of additional information by tenderers</i></p>	<p>Add the following new clause.</p> <p><i>The Tenderer shall not make any attempt either directly or indirectly to canvass any of the Employer's officials or the Employer's agent in respect of his tender, after the opening of the tenders but prior to the Employer arriving at a decision thereon.</i></p> <p><i>The Tenderer shall not make any attempt to obtain particulars of any relevant information, other than that disclosed at the opening of tenders.</i></p>
	<p>Add the following new clause.</p>

CLAUSE NUMBER	TENDER DATA
<p>C.2.25 Prohibitions on awards to persons in service of the state</p>	<p>The Employer is prohibited to award a tender to a person -</p> <ol style="list-style-type: none"> a) who is in the service of the state; or b) if that person is not a natural person, of which any director, manager, principal shareholder or stakeholder is a person in the service of the state; or c) a person who is an advisor or consultant contracted with the municipality or municipal entity. <p>In the service of the state means to be -</p> <ol style="list-style-type: none"> a) a member of: - <ul style="list-style-type: none"> • any municipal council. • any provincial legislature; or • the National Assembly or the National Council of Provinces. b) a member of the board of directors of any municipal entity. c) an official of any municipality or municipal entity. d) an employee of any national or provincial department. e) provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999). f) a member of the accounting authority of any national or provincial public entity; or g) an employee of Parliament or a provincial legislature. <p>In order to give effect to the above, the questionnaire for the declaration of interests in the tender of persons in service of state in part T2 of this procurement document must be completed.</p>
<p>C.2.26 Awards to close family members of persons in the service of the state</p>	<p>Add the following new clause.</p> <p>Accept that the notes to the Employer’s annual financial statements must disclose particulars of any award of more than R2000 to a person who is a spouse, child or parent of a person in the service of the state (defined in clause F2.25), or has been in the service of the state in the previous twelve months, including -</p> <ol style="list-style-type: none"> a) the name of that person. b) the capacity in which that person is in the service of the state; and c) the amount of the award. <p>In order to give effect to the above, the questionnaire for the declaration of interests in the tender of persons in service of state in part T2 of this procurement document must be completed.</p>
<p>C.2.27 Vendor registration</p>	<p>Add the following new clause.</p> <p>The contractor will be required registering as a supplier/ service provider on the City of Tshwane’s vendor register before any payment can be done.</p> <p>If the tenderer is already registered as a vendor, it is required to record the vendor number in space provided on the cover page of this Tender document.</p> <p>Vendor registration documents are available from the Procurement Advice Centre or can be downloaded from http://www.tshwane.gov.za/procurement.cfm</p> <p>All parties of a joint venture or consortium submitting a tender shall comply with the requirements of this clause.</p>
	<p>Add the following new clause.</p>

CLAUSE NUMBER	TENDER DATA
C.2.28 Tax	<p>National Treasury SCM Instruction no. 7 of 2017/18 clause 4 application during SCM Processes state that:</p> <p><i>The designated official(s) must verify the tenderer’s tax compliance status prior to the finalisation of the award of the tender or price quotation.</i></p> <p><i>Where the recommended tenderer is not tax compliant, the tenderer should be notified of their non- compliant status and the tenderer must be requested to submit to the municipality or municipal entity, within 7 working days, written proof from South African Revenue Services of their tax compliance status or proof from SARS that they have made an arrangement to meet their outstanding tax obligations. The proof of tax compliance status submitted by the tenderer to the municipality or municipal entity must be verified via the Central Supplier Database or eFiling.</i></p> <p><i>Accept that the tenderer will be rejected if such tenderer fails to provide proof of tax compliance status in terms of clause 4.2 of National Treasury SCM Instruction no. 7 of 2017/18</i></p>
C.3.1 Respond to requests from the tenderer C.3.1.1	<p>The employer will respond to requests for clarification up to <u>2 (two) working days</u> before the tender closing time.</p>
C.3.4 Opening of tender submissions	<p>Tenders will be opened immediately after the closing time for tenders</p>
C.3.11 Evaluation of tender offers C.3.11.1 General	<p>Specify the stages of evaluation. This bid will be evaluated in four evaluation stages namely:</p> <ul style="list-style-type: none"> • Stage 1: Administrative compliance • Stage 2: Mandatory • Stage 3: Functionality • Stage 4: Preference Points System <p>In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in C.3.11.3 below supported by proof/ documentation stated in the conditions of this tender.</p>
C.3.11.2 Method of evaluation	<p>Add the following new clause:</p> <p><i>The procedure for the evaluation of responsive tender is Method 2.</i></p> <ul style="list-style-type: none"> • Stage 1: Administrative compliance • Stage 2: Mandatory requirements • Stage 3: Functionality Criteria • Stage 4: Preference Points System

CLAUSE NUMBER	TENDER DATA						
<p>C.3.11.3 90/10 Preference Point System</p>	<p>Add the following new clause:</p> <p>The 90/10 preference point system for acquisition of services, works or goods up to Rand value of R50 million:</p> <p>(a) The following formula must be used to calculate the points for price in respect of tenders (including price quotation) with a Rand value equal to, or above R 30 000 and up to Rand value of R50 000 000 (all applicable taxes included):</p> $(b) P_s = 90 \left[1 - \left(\frac{P_t - P_{min}}{P_{min}} \right) \right]$ <p>Where</p> <p>P_s = Points scored for comparative price of tender or offer under consideration.</p> <p>P_t = Comparative price of tender or offer under consideration; and</p> <p>P_{min} = Comparative price of lowest acceptable tender or offer.</p> <p>(c) An Employer of state may apply the formula in paragraph (i) for price quotations with a value less than R 30 000, if and when appropriate.</p> <p>(d) Subject to subparagraph (c), points must be awarded to a tender for attaining the B-BBEE status level of contributor in accordance with the table below:</p> <p>(e) A maximum of 10 specific goals may be allocated in accordance with the SCM policy</p> <p>(f) The points scored for the specific goal must be added to the points scored for price and the total must be rounded off to the nearest two decimal places.</p> <p>(g) Subject to section 2(1)(f) of the Act, the contract must be awarded to the tenderer scoring the highest points.</p>						
	<table border="1"> <thead> <tr> <th data-bbox="502 1608 837 1697">Specific goals</th> <th data-bbox="837 1608 1077 1697">90/10 preference point system</th> <th data-bbox="1077 1608 1447 1697">Proof of specific goals to be submitted</th> </tr> </thead> <tbody> <tr> <td data-bbox="502 1697 837 2076"> BB-BEE score of companies <ul style="list-style-type: none"> • Level 1 • Level 2 • Level 3 • Level 4 • Level 5 • Level 6 • Level 7 • Level 8 • Non-compliant </td> <td data-bbox="837 1697 1077 2076"> <ul style="list-style-type: none"> • 4 Points • 3.5 Points • 3 Points • 2.5 Points • 2 Points • 1.5 Points • 1 Point • 0.5 Points 0 Points </td> <td data-bbox="1077 1697 1447 2076"> Valid Certified copy of BBBEE certificate. Sworn Affidavit for B-BBEE qualifying small enterprise or Exempt Micro Enterprises or CIPC BBBEE certificate. </td> </tr> </tbody> </table>	Specific goals	90/10 preference point system	Proof of specific goals to be submitted	BB-BEE score of companies <ul style="list-style-type: none"> • Level 1 • Level 2 • Level 3 • Level 4 • Level 5 • Level 6 • Level 7 • Level 8 • Non-compliant 	<ul style="list-style-type: none"> • 4 Points • 3.5 Points • 3 Points • 2.5 Points • 2 Points • 1.5 Points • 1 Point • 0.5 Points 0 Points 	Valid Certified copy of BBBEE certificate. Sworn Affidavit for B-BBEE qualifying small enterprise or Exempt Micro Enterprises or CIPC BBBEE certificate.
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CLAUSE NUMBER	TENDER DATA		
	EME and/ or QSE	1 Point	Valid Sworn affidavit for B-BBEE qualifying small enterprise or Exempt Micro Enterprises or CIPC BBEE certificate
	At least 51% of Women-owned companies	1 Point	Certified copy of Identity Document/s and proof of ownership (Sworn affidavit for B-BBEE qualifying small enterprise or Exempt Micro Enterprises, CIPC registration or any other proof of ownership)
	At least 51% owned companies by People with disability	1 Point	Medical Certificate with doctor's details (Practice Number, Physical Address, and contact numbers) and proof of ownership (Sworn affidavit for B-BBEE qualifying small enterprise or Exempt Micro Enterprises, CIPC registration or any other proof of ownership)
	At least 51% owned companies by Youth	1 Point	Certified copy of Identity Document/s and proof of ownership (Sworn affidavit for B-BBEE qualifying small enterprise or Exempt Micro Enterprises, CIPC registration or any other proof of ownership)
	Local Economic Participation <ul style="list-style-type: none"> • City of Tshwane • Gauteng • National 	2 Points 1 Point 1 Point	Municipal Account statement/Lease agreement.
C.3.11.4 Acceptance of Tender Offer	Tender offers will only be accepted if: <ol style="list-style-type: none"> (a) the tenderer complies with the eligibility criteria stated in clause C.2.1 (b) the tenderer is able to provide proof of tax compliance status in terms of clause 4.2 of National Treasury SCM Instruction no. 7 of 2017/18. (c) the tenderer is not in arrears for more than 3 months with municipal rates and taxes and municipal service charges. (d) the tenderer or any of its directors is not listed on the Register of Tender Defaulters in terms of the Prevention and Combating of Corrupt Activities Act of 2004 as a person prohibited from doing business with the public sector. (e) the tenderer has not: <ol style="list-style-type: none"> i) abused the Employer's Supply Chain Management System; or ii) failed to perform on any previous contract and has been given a written notice to this effect. (f) the tenderer has completed the Compulsory Enterprise Questionnaire and there are no conflicts of interest which may impact on the tenderer's ability to perform the contract in the best interests of the employer or potentially compromise the tender process and persons in the employ of the state are permitted to submit tenders or participate in the contract. 		

Contract: GPM 03-2023/24 Tender to appoint contractors for civil maintenance and repairs of City of Tshwane buildings and facilities for a period of three (3) years as and when required.

CLAUSE NUMBER	TENDER DATA
	(a) the tenderer is registered and in good standing with the compensation fund or with a licensed compensation insurer;
C.3.13 Copies of Contract	(g) One signed copy of contract shall be provided by the Employer to the successful Tenderer.
C.3.17	

T1.3 STANDARD CONDITIONS OF TENDER

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C.1 General

C.1.1 Actions

C.1.1.1 The Employer and each tenderer submitting a tender offer shall comply with these conditions of tender. In their dealings with each other, they shall discharge their duties and obligations as set out in C.2 and C.3, timeously and with integrity, and behave equitably, honestly and transparently, comply with all legal obligations and not engage in anticompetitive practices.

C.1.1.2 The Employer and the tenderer and all their agents and employees involved in the tender process shall avoid conflicts of interest and where a conflict of interest is perceived or known, declare any such conflict of interest, indicating the nature of such conflict. Tenderers shall declare any potential conflict of interest in their tender submissions. Employees, agents and advisors of the Employer shall declare any conflict of interest to whoever is responsible for overseeing the procurement process at the start of any deliberations relating to the procurement process or as soon as they become aware of such conflict and abstain from any decisions where such conflict exists or recuse themselves from the procurement process, as appropriate.

Note:

- 1) *A conflict of interest may arise due to a conflict of roles which might provide an incentive for improper acts in some circumstances. A conflict of interest can create an appearance of impropriety that can undermine confidence in the ability of that person to act properly in his or her position even if no improper acts result.*
- 2) *Conflicts of interest in respect of those engaged in the procurement process include direct, indirect, or family interests in the tender or outcome of the procurement process and any personal bias, inclination, obligation, allegiance, or loyalty which would in any way affect any decisions taken.*

C.1.1.3 The Employer shall not seek, and a tenderer shall not submit a tender without having a firm intention and the capacity to proceed with the contract.

C.1.2 Tender Documents

The documents issued by the Employer for the purpose of a tender offer are listed in the tender data.

C.1.3 Interpretation

C.1.3.1 The tender data and additional requirements contained in the tender schedules that are included in the returnable documents are deemed to be part of these conditions of tender.

C.1.3.2 These conditions of tender, the tender data and tender schedules which are only required for tender evaluation purposes, shall not form part of any contract arising from the invitation to tender.

C.1.3.3 For the purposes of these conditions of tender, the following definitions apply:

a) **conflict of interest** means any situation which:

- i) someone in a position of trust has competing professional or personal interests which make it difficult to fulfil his or her duties impartially.
- ii) an individual or organisation can exploit a professional or official capacity in some way for their personal or corporate benefit; or
- iii) incompatibility or contradictory interests exist between an employee and the organisation which employs that employee.

b) **comparative offer** means the price after the factors of a non-firm price and all unconditional discounts it can be utilised to have been taken into consideration.

c) **corrupt practice** means the offering, giving, receiving, or soliciting of anything of value to influence the action of the Employer or his staff or agents in the tender process.

- d) **fraudulent practice** means the misrepresentation of the facts in order to influence the tender process or the award of a contract arising from a tender offer to the detriment of the Employer, including collusive practices intended to establish prices at artificial levels.

C.1.4 Communication and Employer's agent

Each communication between the Employer and a tenderer shall be to or from the Employer's agent only, and in a form that can be readily read, copied, and recorded. Communications shall be in the English language. The Employer shall not take any responsibility for non-receipt of communications from or by a tenderer. The name and contact details of the Employer's agent are stated in the tender data.

C.1.5 Cancellation and re-invitation of tenders

C.1.5.1 An organ of state may, prior to the award of the tender, cancel the tender if-

- (a) due to changed circumstances, there is no longer a need for the services, works or goods requested; or
- (b) funds are no longer available to cover the total envisaged expenditure.
- (c) no acceptable tenders are received; or
- (d) there is a material irregularity in the tender process.

C.1.5.2 The decision to cancel the tender must be published in the same way the original tender invitation was advertised.

C.1.5.3 An Employer may only with the prior approval of the relevant treasury cancel a tender invitation for a second time.

C.1.6 Procurement procedures

C.1.6.1 General

Unless otherwise stated in the tender data, a contract will, subject to C.3.13, be concluded with the tenderer who in terms of C.3.11 is the highest ranked or the tenderer scoring the highest number of tender evaluation points, as relevant, based on the tender submissions that are received at the closing time for tenders.

C.1.6.2 Competitive negotiation procedure

C.1.6.2.1 Where the tender data require that the competitive negotiation procedure is to be followed, tenderers shall submit tender offers in response to the proposed contract in the first round of submissions. Notwithstanding the requirements of C.3.4, the Employer shall announce only the names of the tenderers who make a submission. The requirements of C.3.8 relating to the material deviations or qualifications which affect the competitive position of tenderers shall not apply.

C.1.6.2.2 All responsive tenderers, or not less than three responsive tenderers that are highest ranked in terms of the evaluation method and evaluation criteria stated in the tender data, shall be invited in each round to enter competitive negotiations, based on the principle of equal treatment, and keeping confidential the proposed solutions and associated information.

Notwithstanding the provisions of C.2.17, the Employer may request that tenders be clarified, specified, and fine-tuned to improve a tenderer's competitive position provided that such clarification, specification, fine-tuning or additional information does not alter any fundamental aspects of the offers or impose substantial new requirements which restrict or distort competition or have a discriminatory effect.

C.1.6.2.3 At the conclusion of each round of negotiations, tenderers shall be invited by the Employer to revise their tender offer based on the same evaluation criteria, with or without adjusted weightings. Tenderers shall be advised when they are to submit their best and final offer.

C.1.6.2.4 The contract shall be awarded in accordance with the provisions of C.3.11 and C.3.13 after tenderers have been requested to submit their best and final offer.

C.1.6.3 Proposal procedure using the two stage-system

C.1.6.3.1 Option 1

Tenderers shall in the first stage submit technical proposals and, if required, cost parameters around which a contract may be negotiated. The Employer shall evaluate each responsive submission in terms of the method of evaluation stated in the tender data, and in the second stage negotiate a contract with the tenderer scoring the highest number of evaluation points and award the contract in terms of these conditions of tender.

C.1.6.3.2 Option 2

C.1.6.3.2.1 Tenderers shall submit in the first stage only technical proposals. The Employer shall invite all responsive tenderers to submit tender offers in the second stage, following the issuing of procurement documents.

C.1.6.3.2.2 The Employer shall evaluate tenders received during the second stage in terms of the method of evaluation stated in the tender data and award the contract in terms of these conditions of tender.

C.2 Tenderer's obligations

C.2.1 Eligibility

C.2.1.1 Submit a tender offer only if the tenderer satisfies the criteria stated in the tender data and the tenderer, or any of his principals, is not under any restriction to do business with Employer.

C.2.1.2 Notify the Employer of any proposed material change in the capabilities or formation of the tendering entity (or both) or any other criteria which formed part of the qualifying requirements used by the Employer as the basis in a prior process to invite the tenderer to submit a tender offer and obtain the Employer's written approval to do so prior to the closing time for tenders.

C.2.2 Cost of tendering

C.2.2.1 Accept that, unless otherwise stated in the tender data, the Employer will not compensate the tenderer for any costs incurred in the preparation and submission of a tender offer, including the costs of any testing necessary to demonstrate that aspects of the offer comply with requirements.

C.2.2.2 The cost of the tender documents charged by the Employer shall be limited to the actual cost incurred by the Employer for printing the documents. Employers must attempt to make available the tender documents on its website so as not to incur any costs pertaining to the printing of the tender documents.

C.2.3 Check documents

Check the tender documents on receipt for completeness and notify the Employer of any discrepancy or omission.

C.2.4 Confidentiality and copyright of documents

Treat as confidential all matters arising in connection with the tender. Use and copy the documents issued by the Employer only for the purpose of preparing and submitting a tender offer in response to the invitation.

C.2.5 Reference documents

Obtain, as necessary for submitting a tender offer, copies of the latest versions of standards, specifications, conditions of contract and other publications, which are not attached but which are incorporated into the tender documents by reference.

C.2.6 Acknowledge addenda

Acknowledge receipt of addenda to the tender documents, which the Employer may issue, and if necessary, apply for an extension to the closing time stated in the tender data, in order to take the addenda into account.

C.2.7 Clarification meeting

Attend, where required, a clarification meeting at which tenderers may familiarize themselves with aspects of the proposed work, services or supply and raise questions. Details of the meeting(s) are stated in the tender data.

C.2.8 Seek clarification

Request clarification of the tender documents, if necessary, by notifying the Employer at least five (5) working days before the closing time stated in the tender data.

C.2.9 Insurance

Be aware that the extent of insurance to be provided by the Employer (if any) might not be for the full cover required in terms of the conditions of contract identified in the contract data. The tenderer is advised to seek qualified advice regarding insurance.

C.2.10 Pricing the tender offer

C.2.10.1 Include in the rates, prices, and the tendered total of the prices (if any) all duties, taxes except Value Added Tax (VAT), and other levies payable by the successful tenderer, such duties, taxes and levies being those applicable 14 days before the closing time stated in the tender data.

C.2.10.2 Show VAT payable by the Employer separately as an addition to the tendered total of the prices.

C.2.10.3 Provide rates and prices that are fixed for the duration of the contract and not subject to adjustment except as provided for in the conditions of contract identified in the contract data.

C.2.10.4 State the rates and prices in Rand unless instructed otherwise in the tender data. The conditions of contract identified in the contract data may provide for part payment in other currencies.

C.2.11 Alterations to documents

Do not make any alterations or additions to the tender documents, except to comply with instructions issued by the Employer, or necessary to correct errors made by the tenderer. All signatories to the tender offer shall initial all such alterations.

C.2.12 Alternative tender offers

C.2.12.1 Unless otherwise stated in the tender data, submit alternative tender offers only if a main tender offer, strictly in accordance with all the requirements of the tender documents, is also submitted as well as a schedule that compares the requirements of the tender documents with the alternative requirements that are proposed.

C.2.12.2 Accept that an alternative tender offer may be based only on the criteria stated in the tender data or criteria otherwise acceptable to the Employer.

C.2.12.3 An alternative tender offer may only be considered if the main tender is the winning tender.

C.2.13 Submitting a tender offer

C.2.13.1 Submit one tender offer only, either as a single tendering entity or as a member in a joint venture to provide the whole of the works, services or supply identified in the contract data and described in the scope of works, unless stated otherwise in the tender data.

C.2.13.2 Return all returnable documents to the Employer after completing them in their entirety, either electronically (if they were issued in electronic format) or by writing legibly in non-erasable ink.

C.2.13.3 Submit the parts of the tender offer communicated on paper as an original plus the number of copies stated in the tender data, with an English translation of any documentation in a language other than English, and the parts communicated electronically in the same format as they were issued by the Employer.

C.2.13.4 Sign the original and all copies of the tender offer where required in terms of the tender data. The Employer will hold all authorized signatories liable on behalf of the tenderer. Signatories for tenderers proposing to contract as joint ventures shall state which of the signatories is the lead partner whom the Employer shall hold liable for the purpose of the tender offer.

C.2.13.5 Seal the original and each copy of the tender offer as separate packages marking the packages as "ORIGINAL" and "COPY". Each package shall state on the outside the Employer's address and identification details stated in the tender data, as well as the tenderer's name and contact address.

C.2.13.6 Where a two-envelope system is required in terms of the tender data, place and seal the returnable documents listed in the tender data in an envelope marked "financial proposal" and place the remaining returnable documents in an envelope marked "technical proposal". Each envelope shall state on the outside the Employer's address and identification details stated in the tender data, as well as the tenderer's name and contact address.

C.2.13.7 Seal the original tender offer and copy packages together in an outer package that states on the outside only the Employer's address and identification details as stated in the tender data.

C.2.13.8 Accept that the Employer will not assume any responsibility for the misplacement or premature opening of the tender offer if the outer package is not sealed and marked as stated.

C.2.13.9 Accept that tender offers submitted by facsimile or e-mail will be rejected by the Employer, unless stated otherwise in the tender data.

C.2.14 Information and data to be completed in all respects

Accept that tender offers, which do not provide all the data or information requested completely and, in the form, required, may be regarded by the Employer as non-responsive.

C.2.15 Closing time

C.2.15.1 Ensure that the Employer receives the tender offer at the address specified in the tender data not later than the closing time stated in the tender data. Accept that proof of posting shall not be accepted as proof of delivery.

C.2.15.2 Accept that, if the Employer extends the closing time stated in the tender data for any reason, the requirements of these conditions of tender apply equally to the extended deadline.

C.2.16 Tender offer validity

C.2.16.1 Hold the tender offer(s) valid for acceptance by the Employer at any time during the validity period stated in the tender data after the closing time stated in the tender data.

C.2.16.2 If requested by the Employer, consider extending the validity period stated in the tender data for an agreed additional period with or without any conditions attached to such extension.

C.2.16.3 Accept that a tender submission that has been submitted to the Employer may only be withdrawn or substituted by giving the Employer's agent written notice before the closing time for tenders that a tender is to be withdrawn or substituted. If the validity period stated in C.2.16 lapses before the Employer evaluating tender, the Contractor reserves the right to review the price based on Consumer Price Index (CPI).

C.2.16.4 Where a tender submission is to be substituted, submit a substitute tender in accordance with the requirements of C.2.13 with the packages clearly marked as "SUBSTITUTE".

C.2.17 Clarification of tender offer after submission

Provide clarification of a tender offer in response to a request to do so from the Employer during the evaluation of tender offers. This may include providing a breakdown of rates or prices and correction of arithmetical errors by the adjustment of certain rates or item prices (or both). No change in the competitive position of tenderers or substance of the tender offer is sought, offered, or permitted.

Note: *Sub-clause C.2.17 does not preclude the negotiation of the final terms of the contract with a preferred tenderer following a competitive selection process, should the Employer elect to do so.*

C.2.18 Provide other material

C.2.18.1 Provide, on request by the Employer, any other material that has a bearing on the tender offer, the tenderer's commercial position (including notarized joint venture agreements), preferencing arrangements, or samples of materials, considered necessary by the Employer for the purpose of a full and fair risk assessment.

Should the tenderer not provide the material, or a satisfactory reason as to why it cannot be provided, by the time for submission stated in the Employer's request, the Employer may regard the tender offer as non-responsive.

C.2.18.2 Dispose of samples of materials provided for evaluation by the Employer, where required.

C.2.19 Inspections, test, and analysis

Provide access during working hours to premises for inspections, tests and analysis as provided for in the tender data.

C.2.20 Submit securities, bonds, and policies

If requested, submit for the Employer's acceptance before formation of the contract, all securities, bonds, guarantees, policies, and certificates of insurance required in terms of the conditions of contract identified in the contract data.

C.2.21 Check final draft

Check the final draft of the contract provided by the Employer within the time available for the Employer to issue the contract.

C.2.22 Return of other tender documents

If so, instructed by the Employer, return all retained tender documents within 28 days after the expiry of the validity period stated in the tender data.

C.2.23 Certificates

Include in the tender submission or provide the Employer with any certificates as stated in the tender data.

C.3 The Employer's undertakings

C.3.1 Respond to requests from the tenderer

C.3.1.1 Unless otherwise stated in the Tender Data respond to a request for clarification received up to five (5) working days before the tender closing time stated in the Tender Data and notify all tenderers who collected tender documents.

C.3.1.2 Consider any request to make a material change in the capabilities or formation of the tendering entity (or both) or any other criteria which formed part of the qualifying requirements used to prequalify a tenderer to submit a tender offer in terms of a previous procurement process and deny any such request if therefore:

- a) an individual firm, or a joint venture, or any individual member of the joint venture fails to meet any of the collective or individual qualifying requirements.
- b) the new partners to a joint venture were not prequalified in the first instance, either as individual firms or as another joint venture; or
- c) in the opinion of the Employer, acceptance of the material change would compromise the outcome of the prequalification process.

C.3.2 Issue addenda

If necessary, issue addenda that may amend or amplify the tender documents to each tenderer during the period from the date that tender documents are available until three (3) working days before the tender closing time stated in the Tender Data. If, as a result a tenderer applies for an extension to the closing time stated in the Tender Data, the Employer may grant such extension and, shall then notify all tenderers who collected tender documents.

C.3.3 Return late tender offers

Return tender offers received after the closing time stated in the Tender Data, unopened, (unless it is necessary to open a tender submission to obtain a forwarding address), to the tenderer concerned.

C.3.4 Opening of tender submissions

C.3.4.1 Unless the two-envelope system is to be followed, open valid tender submissions in the presence of tenderers' agents who choose to attend at the time and place stated in the tender data. Tender submissions for which acceptable reasons for withdrawal have been submitted will not be opened.

C.3.4.2 Announce at the meeting held immediately after the opening of tender submissions, at a venue indicated in the tender data, the name of each tenderer whose tender offer is opened and, where applicable, the total of his prices, number of points claimed for its BBBEE status level and time for completion for the main tender offer only.

C.3.4.3 Make available the record outlined in C.3.4.2 to all interested persons upon request.

C.3.5 Two-envelope system

C.3.5.1 Where stated in the tender data that a two-envelope system is to be followed, open only the technical proposal of valid tenders in the presence of tenderers' agents who choose to attend at the time and place stated in the tender data and announce the name of each tenderer whose technical proposal is opened.

C.3.5.2 Evaluate functionality of the technical proposals offered by tenderers, then advise tenderers who remain in contention for the award of the contract of the time and place when the financial proposals will be opened. Open only the financial proposals of tenderers, who score in the functionality evaluation more than the minimum number of points for functionality stated in the tender data, and announce the score obtained for the technical proposals and the total price and any points claimed on BBBEE status level. Return unopened financial proposals to tenderers whose technical proposals failed to achieve the minimum number of points for functionality.

C.3.6 Non-disclosure

Not disclose to tenderers, or to any other person not officially concerned with such processes, information relating to the evaluation and comparison of tender offers, the final evaluation price and recommendations for the award of a contract, until after the award of the contract to the successful tenderer.

C.3.7 Grounds for rejection and disqualification

Determine whether there has been any effort by a tenderer to influence the processing of tender offers and instantly disqualify a tenderer (and his tender offer) if it is established that he engaged in corrupt or fraudulent practices.

C.3.8 Test for responsiveness

C.3.8.1 Determine, after opening and before detailed evaluation, whether each tender offer properly received:

- a) complies with the requirements of these Conditions of Tender,
- b) has been properly and fully completed and signed, and
- c) is responsive to the other requirements of the tender documents.

C.3.8.2 A responsive tender is one that conforms to all the terms, conditions, and specifications of the tender documents without material deviation or qualification. A material deviation or qualification is one which, in the Employer's opinion, would:

- a) detrimentally affect the scope, quality, or performance of the works, services or supply identified in the Scope of Work,
- b) significantly change the Employer's or the tenderer's risks and responsibilities under the contract, or
- c) affect the competitive position of other tenderers presenting responsive tenders if it were to be rectified.

Reject a non-responsive tender offer, and not allow it to be subsequently made responsive by correction or withdrawal of the non-conforming deviation or reservation.

C.3.9 Arithmetical errors, omissions, and discrepancies

C.3.9.1 Check responsive tenders for discrepancies between amounts in words and amounts in figures. Where there is a discrepancy between the amounts in figures and the amount in words, the amount in words shall govern.

C.3.9.2 Check the highest ranked tender or tenderer with the highest number of tender evaluation points after the evaluation of tender offers in accordance with C.3.11 for:

- a) the gross misplacement of the decimal point in any unit rate.
- b) omissions made in completing the pricing schedule or bills of quantities; or
- c) arithmetic errors in:
 - i) line-item totals resulting from the product of a unit rate and a quantity in bills of quantities or schedules of prices; or
 - ii) the summation of the prices.

C.3.9.3 Notify the tenderer of all errors or omissions that are identified in the tender offer and either confirm the tender offer as tendered or accept the corrected total of prices.

C.3.9.4 Where the tenderer elects to confirm the tender offer as tendered, correct the errors as follows:

- a) If bills of quantities or pricing schedules apply and there is an error in the line-item total resulting from the product of the unit rate and the quantity, the line-item total shall govern, and the rate shall be corrected. Where there is an obviously gross misplacement of the decimal point in the unit rate, the line-item total as quoted shall govern, and the unit rate shall be corrected.
- c) Where there is an error in the total of the prices either because of other corrections required by this checking process or in the tenderer's addition of prices, the total of the prices shall govern, and the tenderer will be asked to revise selected item prices (and their rates if bills of quantities apply) to achieve the tendered total of the prices.

Consider the rejection of a tender offer if the tenderer does not correct or accept the correction of the arithmetical error in the manner described above.

C.3.10 Clarification of a tender offer

Obtain clarification from a tenderer on any matter that could give rise to ambiguity in a contract arising from the tender offer.

C.3.11 Evaluation of tender offers

The Standard Conditions of Tender standardize the procurement processes, methods, and procedures from the time that tenders are invited to the time that a contract is awarded. They are generic in nature and are made project specific through choices that are made in developing the Tender Data associated with a specific project.

Conditions of tender are the document that establishes a tenderer's obligations in submitting a tender and the Employer's undertakings in soliciting and evaluating tender offers. Such conditions establish the rules from the time a tender is advertised to the time that a contract is awarded and require Employers to conduct the process of offer and acceptance in terms of a set of standard procedures

The CIDB Standard Conditions of Tender are based on a procurement system that satisfies the following system requirements:

Requirement	Qualitative interpretation of goal
Fair	The process of offer and acceptance is conducted impartially without bias, providing simultaneous and timely access to participating parties to the same information.
Equitable	Terms and conditions for performing the work do not unfairly prejudice the interests of the parties.
Transparent	The only grounds for not awarding a contract to a tenderer who satisfies all requirements are restrictions from doing business with the employer, lack of capability or capacity, legal impediments and conflicts of interest.
Competitive	The system provides for appropriate levels of competition to ensure cost effective and best value outcomes.
Cost effective	The processes, procedures and methods are standardized with sufficient flexibility to attain best value outcomes in respect of quality, timing and price, and least resources to effectively manage and control procurement processes.

The activities associated with evaluating tender offers are as follows:

- a) Open and record tender offers received
- b) Determine whether tender offers are complete
- c) Determine whether tender offers are responsive
- d) Evaluate tender offers
- e) Determine if there are any grounds for disqualification
- f) Determine acceptability of preferred tenderer
- g) Prepare a tender evaluation report
- h) Confirm the recommendation contained in the tender evaluation report

C.3.11.1 General

The employer must appoint an evaluation panel of not less than three persons conversant with the proposed scope of works to evaluate each responsive tender offer using the tender evaluation methods and associated evaluation criteria and weightings that are specified in the tender data.

C.3.12 Insurance provided by the Employer

If requested by the proposed successful tenderer, submit for the tenderer's information the policies and / or certificates of insurance which the conditions of contract identified in the contract data, require the Employer to provide.

C.3.13 Acceptance of tender offer

Accept the tender offer, if in the opinion of the Employer, it does not present any unacceptable commercial risk and only if the tenderer:

- a) is not under restrictions, or has principals who are under restrictions, preventing participating in the Employer's procurement,
- b) can, as necessary and in relation to the proposed contract, demonstrate that he or she possesses the professional and technical qualifications, professional and technical competence, financial resources, equipment and other physical facilities, managerial capability, reliability, experience and reputation, expertise and the personnel, to perform the contract,
- c) has the legal capacity to enter into the contract,

- d) is not insolvent, in receivership, under Business Rescue as provided for in chapter 6 of the Companies Act, 2008, bankrupt or being wound up, has his affairs administered by a court or a judicial officer, has suspended his business activities, or is subject to legal proceedings in respect of any of the foregoing,
- e) complies with the legal requirements, if any, stated in the tender data, and
- f) is able, in the opinion of the Employer, to perform the contract free of conflicts of interest.

C.3.14 Prepare contract documents

C.3.14.1 If necessary, revise documents that shall form part of the contract and that were issued by the Employer as part of the tender documents to take account of:

- a) addenda issued during the tender period,
- b) inclusion of some of the returnable documents, and
- c) other revisions agreed between the Employer and the successful tenderer.

C.3.14.2 Complete the schedule of deviations attached to the form of offer and acceptance, if any.

C.3.15 Complete adjudicator's contract

Unless alternative arrangements have been agreed or otherwise provided for in the contract, arrange for both parties to complete formalities for appointing the selected adjudicator at the same time as the main contract is signed.

C.3.16 Registration of the award

An Employer must, within twenty-one (21) working days from the date on which a contractor's offer to perform a construction works contract is accepted in writing by the employer, register and publish the award on the CIDB Register of Projects.

C.3.16.2 After the successful tenderer has been notified of the Employer's acceptance of the tender, notify other tenderers that their tender offers have not been accepted.

C.3.17 Provide copies of the contracts

Provide to the successful tenderer the number of copies stated in the tender data of the signed copy of the contract as soon as possible after completion and signing of the form of offer and acceptance.

C.3.18 Provide written reasons for actions taken

Provide upon request written reasons to tenderers for any action that is taken in applying these conditions of tender but withhold information which is not in the public interest to be divulged, which is considered to prejudice the legitimate commercial interests of tenderers or might prejudice fair competition between tenderers.

PART T2: RETURNABLE DOCUMENTS

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T2.1 LIST OF RETURNABLE DOCUMENTS

RD.A MANDATORY RETURNABLE DOCUMENTS

Note: *Failure to submit the applicable documents will result in the tender offer being disqualified from further consideration*

Document Name	Reference	Confirmation of Document Included (Tenders may use this column to confirm documents have been completed and included in the tender)
MBD 4: Declaration of interest	Form RD.A.1	
MBD 8: Declaration of tenderer’s past supply chain management practises	Form RD.A.2	
Original manufacturer accreditation	Form RD.A.3	
Tenderers experience	Form RD.A.4	
Completion certificates	Form RD.A.5	
Key personnel	Form RD.A.6	

RD. B RETURNABLE DOCUMENTS REQUIRED FOR PREFERENTIAL PROCUREMENT EVALUATION PURPOSES

Note: *Failure to submit the applicable documents will result in the tender offer being awarded 0 (zero) preference points*

Document Name	Reference	Confirmation of Document Included (Tenders may use this column to confirm documents have been completed and included in the tender)
MBD 6.1: Preference Points Claim Form in terms of the Preferential Procurement Regulations 2022	Form RD.B.1	
Valid B-BBEE Status Level of Contributor Certificate	Form RD.B.2	
B-BBEE Exempted Micro Enterprise – Sworn Affidavit	Form RD.B.3	
Promotion of local enterprises (Local Economic Participation)	Form RD.B.4	
Certified copy of Identity Document/s proof of ownership (Sworn affidavit for B-BBEE qualifying small enterprise or Exempt Micro Enterprises, CIPC registration or any other proof of ownership)	Form RD.B.5	
Medical Certificate with doctor’s details (Practice Number, Physical Address and contact numbers) proof of ownership (Sworn affidavit for B-BBEE qualifying small enterprise or Exempt Micro Enterprises, CIPC registration or any other proof of ownership)	Form RD.B.6	

RD.C ADDITIONAL RETURNABLE DOCUMENTS REQUIRED FOR TENDER EVALUATION PURPOSES

Document Name	Reference	Confirmation of Document Included (Tenders may use this column to confirm documents have been completed and included in the tender)
Form of offer and acceptance	Section C1.1	
MBD 5: Declaration for procurement above R10 million (all applicable taxes included)	RD.C.1	
MBD 9: Certificate of independent tender determination	RD.C.2	
Proof of registration with the CIDB	RD.C.3	
Compliance with OHS Act (Act 85 of 1993)	RD.C.4	
Record of services provided to organs of state	RD.C.5	
Schedule of plant and equipment	RD.C.6	
Status of concern submitting tender	RD.C.7	
Classification of business	RD.C.8	
Certificate of authority of signatory	RD.C.9	
Certificate of authority of signatory for joint ventures and consortia	RD.C.10	

RD. D RETURNABLE DOCUMENTS REQUIRED FOR FUNCTIONALITY EVALUATION PURPOSES

Note: *Failure to submit the applicable documents will result in the Tenderer receiving a 0 (zero) score for the applicable evaluation schedule.*

Document Name	Reference	Confirmation of Document Included (Tenders may use this column to confirm documents have been completed and included in the tender)
Evaluation Schedule: Tenderer's experience	RD.D.1	
Schedule of tenderer's experience	RD.D.2	
Evaluation Schedule: Experience of key personnel	RD.D.3	
Key personnel	RD.D.4	
Curriculum vitae of key personnel	RD.D.5	

RD. E OTHER DOCUMENTS THAT WILL FORM PART OF THE CONTRACT

Note: *Failure to submit or fully complete the applicable documents will result in the tender offer being disqualified from further consideration*

Document Name	Reference	Confirmation of Document Included (Tenders may use this column to confirm documents have been completed and included in the tender)
Record of addenda to tender documents	RD.E.1	

T2.2 RETURNABLE SCHEDULES

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FORM RD.A.1 MBD 4: DECLARATION OF INTEREST

1. No bid will be accepted from persons in the service of the state.
2. Any person, having kinship with persons in the service of the state¹, including blood relationship, may make an offer in terms of this invitation to tender. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority.
3. In order to give effect to the above, the following questionnaire must be completed and submitted with the tender.

3.1	Full name of tenderer or his/her representative:		
3.2	Identity number:		
3.3	Position occupied in the tendering company: (e.g. director, trustee, shareholder ²)		
3.4	Company registration number:		
3.5	Tax reference number:		
3.6	VAT Registration number:		
3.7	The names of all directors / trustees / shareholder / members, their individual identity numbers and state employee numbers must be indicates in paragraph 4 below		
3.8	Are you presently in the service of the state?	YES	NO
	If YES, furnish particulars.		
3.9	Have you been in the service of the state for the past twelve months?	YES	NO
	If YES, furnish particulars.		

¹ MSCM Regulations: "in the service of the state" means to be -

- (a) a member of –
 - i) any municipal council;
 - ii) any provincial legislature; or
 - iii) the national assembly of the national council of provinces;
- (b) a member of the board of directors of any municipal entity;
- (c) an official of any municipality of municipal entity;
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No 1 of 1999);
- (e) a member of the accounting authority of any national or provincial public entity; or
- (f) an employee of parliament or provincial legislature.

² **Shareholder** means a person who owns shares in the company and is actively involved in the management of the company or business and exercises control over the company.

Contract: GPM 03-2023/24 Tender to appoint contractors for civil maintenance and repairs of City of Tshwane buildings and facilities for a period of three (3) years as and when required.

3.10	Do you have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and or adjudication of this tender?	YES	NO
If YES, furnish particulars			
3.11	Are you aware of any relationship (family, friend, other) between any other bidder and any persons in the service of the state who may be involved with the evaluation and or adjudication of this bid?	YES	NO
If YES, furnish particulars			
3.12	Are any of the company's directors, trustees, managers, principal shareholders, or stakeholders in service of the state?	YES	NO
If YES, furnish particulars			
3.13	Is any spouse, child or parent of the company's directors' trustees, managers, principal shareholders, or stakeholders in service of the state?	YES	NO
If YES, furnish particulars			
3.14	Do you or any of the directors, trustees, managers, principal shareholders, or stakeholders of this company have any interest in any other related companies or business whether they are tendering for this contract?	YES	NO
If YES, furnish particulars			

4. Full details of directors / trustees / members / shareholders.

FULL NAME	IDENTITY NUMBER	STATE EMPLOYEE NUMBER

The undersigned, who warrants that he / she is duly authorised to do so on behalf of the enterprise, confirms that the contents of this schedule are within my personal knowledge and are to the best of my belief both true and correct.

Person authorized to sign the tender:

Full name (in BLOCK letters): _____

Signature: _____

Date: _____

FORM RD.A.2 MBD 8: DECLARATION OF TENDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTISES

1. This municipal tender document must form part of all tenders invited.
2. It serves as a declaration to be used by municipalities and municipal entities in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
3. The tender of any tenderer may be rejected if that tenderer, or any of its directors have:
 - a. abused the municipality's/municipal entity's supply management system or committed any improper conduct in relation to such system.
 - b. been convicted for fraud or corruption during the past five years;
 - c. wilfully neglected, reneged on or failed to comply with any government, Municipal or other public sector contract during the past five years; or
 - d. been listed in the Register for Tender Defaulters in terms of Section 29 of the Prevention and Combating of Corrupt Activities Act, 2004 (Act 12 of 2004).
4. In order to give effect to the above, the following questionnaire must be completed and submitted with the tender:

Item	Question	Response	
4.1	Is the tenderer, any of its directors listed on the National Treasurer's database as a company or persons prohibited from doing business with the public sector? (Companies for persons who are listed on this database were informed in writing of this restriction by the National Treasury after the audi alteram partem rule was applied)	YES	NO
	If so, furnish particulars:		
4.2	Is the tenderer or any of its directors listed on the Register for Tender Defaulters in terms of Section 29 of the Prevention and Combating of Corrupt Activities Act, 2004 (Act 12 of 2004)? (To access this register, enter the National Treasury's website, www.treasury.gov.za , click on the icon "Register for Tender Defaulters" or submit your written request for a hard copy of the Register to facsimile number 012-326-5445).	YES	NO
	If so, furnish particulars:		
4.3	Was the tenderer or any of its directors convicted by a court of law (including a court of law outside the Republic of South Africa) for fraud or corruption during the past five years?	YES	NO
	If so, furnish particulars:		

Contract: GPM 03-2023/24 Tender to appoint contractors for civil maintenance and repairs of City of Tshwane buildings and facilities for a period of three (3) years as and when required.

Item	Question	Response	
4.4	Does the tenderer or any of its directors owe any municipal rates and taxes or municipal charges to the municipality/municipal entity, or to any other municipality/municipal entity, that is in arrears for more than three months?	YES	NO
If so, furnish particulars:			
4.5	Was any contract between the tenderer and the municipality/municipal entity or any other organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	YES	NO
If so, furnish particulars:			

The undersigned, who warrants that he / she is duly authorised to do so on behalf of the enterprise, confirms that the contents of this schedule are within my personal knowledge and are to the best of my belief both true and correct.

Person authorized to sign the tender:

Full name (in BLOCK letters): _____

Signature: _____

Date: _____

FORM RD.B.1 MBD 6.1

MBD 6.1

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 To be completed by the organ of state

(delete whichever is not applicable for this tender).

a) The applicable preference point system for this tender is the 90/10 preference point system.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	90
SPECIFIC GOALS	10
TOTAL POINTS FOR PRICE AND SPECIFIC GOALS	100

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms

of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) "tender" means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) "price" means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) "rand value" means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) "tender for income-generating contracts" means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) "the Act" means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$Ps = 80 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right) \quad \text{or} \quad Ps = 90 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmin = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

90/10

$$Ps = 90 \left(1 + \frac{Pt - Pmax}{Pmax} \right)$$

Where

Ps = Points scored for price of tender under consideration

Pt = Price of tender under consideration

Pmax = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:

4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—

(a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or

(b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

Specific goals	90/10 preference point system	Proof of specific goals to be submitted	Number of points claimed (90/10 system) (To be completed by the tenderer)

BB-BEE score of companies <ul style="list-style-type: none"> • Level 1 • Level 2 • Level 3 • Level 4 • Level 5 • Level 6 • Level 7 • Level 8 • Non-compliant 	<ul style="list-style-type: none"> • 8 Points • 7 Points • 6 Points • 5 Points • 4 Points • 3 Points • 2 Points • 1 Point • 0 Points 	Valid Certified copy of BBBEE certificate. For EME's and QSE's copy of a valid Sworn affidavit.	
EME and/ or QSE	2 Points	Valid Sworn affidavit	
At least 51% of Women-owned companies	2 Points	Certified copy of Identity Document/s	
At least 51% owned companies by People with disability	2 Points	Medical Certificate with doctor's details (Practice Number, Physical Address and contact numbers)	
At least 51% owned companies by Youth	2 Point	Certified copy of Identity Document/s	
Local Economic Participation City of Tshwane Gauteng National	4 Points 2 Points 1 Point	Municipal Account statement/Lease agreement.	

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name _____ of company/firm.....

4.4. Company _____ registration _____ number: _____

4.5. TYPE OF COMPANY/ FIRM

- Partnership/Joint Venture / Consortium
 - One-person business/sole propriety
 - Close corporation
 - Public Company
 - Personal Liability Company
 - (Pty) Limited
 - Non-Profit Company
 - State Owned Company
- [Tick applicable box]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information provided is true and correct.

- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form.
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct.
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process.
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person’s conduct.
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such a cancellation.
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the audi alteram partem (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

..... SIGNATURE(S) OF TENDERER(S)	
SURNAME AND NAME:
DATE:
ADDRESS:

FORM RD.B.2 VALID B-BBEE STATUS LEVEL OF CONTRIBUTOR CERTIFICATE

Submit B-BBEE Verification Certificate from a Verification Agency accredited by the South African Accreditation System (SANAS) or a Registered Auditor approved by the Independent Regulatory Board of Auditors (IRBA) or an Accounting Officer as contemplated in the Close Corporation Act (CCA).

NOTE:

1. Attach original copy of B-BBEE Verification Certificate to this page.
2. In the case of a joint venture / consortium parties must each attach original copy of their B-BBEE Verification Certificates.

FORM RD.B.3 B-BBEE EXEMPTED MICRO ENTERPRISE – SWORN AFFIDAVIT

I, the undersigned

Full Name & Surname															
Identity Number							-					-		-	

Hereby declare under oath as follow:

1. The contents of this statement are to the best of my knowledge a true reflection of the facts.
2. I am a member / director / owner of the following enterprise and am duly authorised to act on its behalf.

Enterprise Name	
Trading Name	
Registration Number	
Enterprise Address	

3. I hereby declare under oath that:

- The enterprise is _____ % black owned;
- The enterprise is _____ % woman owned;
- The enterprise is _____% owned companies by people with disability;
- The enterprise is _____% owned companies by youth
- Based on the audited management accounts and other information available on the _____ financial year, the income did not exceed R 10,000,000 (ten million rands);
- Please confirm on the below the B-BBEE level contributor, by ticking the applicable box.

100% Black owned	Level One (135% B-BBEE procurement recognition)	
More than 51% Black owned	Level Two (125% B-BBEE procurement recognition)	
Less than 51% Black owned	Level Four (100% B-BBEE procurement recognition)	

4. The entity is an empowering supplier in terms of the dti Codes of Good Practice
5. I know and understand the contents of the contents of this affidavit, and I have no objection to take the prescribed oath and consider the oath binding on my conscience and on the owners of the enterprise which I represent in this matter.
6. The sworn affidavit will be valid for a period of 12 (twelve) month from the date signed by the commissioner.

Deponent Signature:	Date:
Commissioner of oaths (Signature and stamp)	

FORM RD.B.4 PROMOTION OF LOCAL ENTERPRISES

The City of Tshwane has mandated the promotion of local enterprises. To comply with this the tenderer must provide proof of the type of business unit and whether the unit resides within the Tshwane and will be scored as follow:

If 90/10 preference point system applies:

	Promotion of local enterprises
No Response (score 0)	The tenderer did not respond or comply with this evaluation schedule. A score of 0 will also be awarded for any misrepresentation made in this regard,
Satisfactory (score 1)	The tenderer operates a head office or fully staffed office or his sole office outside the boundaries of Gauteng Province. (I.e. no business unit or office resides within the boundaries of Tshwane Metropolitan Municipality)
Good (score 1)	The tenderer's office resides within the boundaries of Gauteng Province. (I.e. no business unit or office resides within the boundaries of Tshwane Metropolitan Municipality)
Very good (score 2)	The tenderer's office resides within the boundaries of the Tshwane Metropolitan Municipality.

Municipal Rates & Taxes not older than three months from tender advertisement date or Valid Lease Agreement should be attached as evidence.

(If necessary the tenderer will be requested to present the office / business unit to officials of the City)

The undersigned, who warrants that he / she is duly authorized to do so on behalf of the enterprise, confirms that the contents of this schedule are within my personal knowledge and are to the best of my belief both true and correct.	
<u>Person authorized to sign the tender:</u>	
Full name (in BLOCK letters):	_____
Signature:	_____
Date:	_____

FORM RD.B.5 At least 51% Women owned companies and At least 51% owned companies by Youth

The City of Tshwane has mandate for the promotion At least 51% Women owned companies and At least 51% owned companies by youth. To comply with this the tenderer must provide Certified copy of Identity Document/s that proof that company is 51% owend by Women or youth

	promotion At least 51% Women owned companies and At least 51% owned companies by youth
No Response (score 0)	The tenderer did not respond or comply with this evaluation schedule. A score of 0 will also be awarded for any misrepresentation made in this regard,
Good (score 1)	Certified copy of Identity Document/s that proof that company is 51% owned by Women and proof of ownership (Sworn affidavit for B-BBEE qualifying small enterprise or Exempt Micro Enterprises, CIPC registration or any other proof of ownership
Good (score 1)	Certified copy of Identity Document/s that proof that company is 51% owned by youth and proof of ownership (Sworn affidavit for B-BBEE qualifying small enterprise or Exempt Micro Enterprises, CIPC registration or any other proof of ownership

(If necessary the tenderer will be requested to present the office / business unit to officials of the City)

The undersigned, who warrants that he / she is duly authorized to do so on behalf of the enterprise, confirms that the contents of this schedule are within my personal knowledge and are to the best of my belief both true and correct.	
<u>Person authorized to sign the tender:</u>	
Full name (in BLOCK letters):	_____
Signature:	_____
Date:	_____

FORM RD.B.6 At least 51% owned companies by People with disability

The City of Tshwane has mandate for the promotion of At least 51% owned companies by People with disability. To comply with this the tenderer must provide Medical Certificate with doctor's details (Practice Number, Physical Address and contact numbers that proof that company is 51% owned by People with disability

	Promotion of At least 51% owned companies by People with disability
No Response (score 0)	The tenderer did not respond or comply with this evaluation schedule. A score of 0 will also be awarded for any misrepresentation made in this regard,
Good (score 1)	Medical Certificate with doctor's details (Practice Number, Physical Address and contact numbers and proof of ownership (Sworn affidavit for B-BBEE qualifying small enterprise or Exempt Micro Enterprises, CIPC registration or any other proof of ownership

(If necessary the tenderer will be requested to present the office / business unit to officials of the City)

The undersigned, who warrants that he / she is duly authorized to do so on behalf of the enterprise, confirms that the contents of this schedule are within my personal knowledge and are to the best of my belief both true and correct.

Person authorized to sign the tender:

Full name (in BLOCK letters): _____

Signature: _____

Date: _____

FORM RD.C.1 MBD 5: DECLARATION FOR PROCUREMENT ABOVE R10 MILLION (ALL APPLICABLE TAXES INCLUDED)

1. The tenderer is required by law to prepare annual financial statements for auditing their audited annual financial statements:
- i) for the past three years; or
 - ii) Since the establishment if established during the past three years.

Indicate whether these have been included in the tender:

YES	NO
-----	----

2. Does the tenderer have any undisputed commitments for municipal services towards a municipality or other service provider in respect of which payment is overdue for more than 30 days?

YES	NO
-----	----

If so, state particulars _____

3. Has any contracts been awarded to the tenderer by an organ of state during the past five years?

YES	NO
-----	----

If so, state particulars _____

4. Has there been any material non-compliance or dispute concerning the execution of such contract?

YES	NO
-----	----

If so, state particulars _____

5. Is any portion of the goods or services expected to be sourced from outside the Republic?

YES	NO
-----	----

If, so state what portion and whether any portion of payment from the municipality is expected to be transferred outside of the Republic.

The undersigned, who warrants that he / she is duly authorized to do so on behalf of the enterprise, confirms that the contents of this schedule are within my personal knowledge and are to the best of my belief both true and correct.

Person authorized to sign the tender:

Full name (in BLOCK letters): _____

Signature: _____

Date: _____

FORM RD.C.2 MBD 9: CERTIFICATION OF INDEPENDENT TENDER DETERMINATION

1. This Municipal Bidding Document (MBD) must form part of all tenders³ invited.
2. Section 4 (1) (b) (iii) of the Competition Act Nol. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive tendering (or tender rigging)⁴. Collusive tendering is a *per se* prohibition meaning that it cannot be justified under any grounds.
3. Municipal Supply Regulation 38 (1) prescribes that a supply chain management policy must provide measures for the combating of abuse of the supply chain management system, and must enable the accounting officer, among others, to:
 - a. Take all reasonable steps to prevent such abuse;
 - b. Reject the tender of any tenderer if that tenderer or any of its directors has abused the supply chain management system of the municipality or municipal entity or has committed any improper conduct in relation to such system; and
 - c. Cancel a contract awarded to a person if the person committed any corrupt or fraudulent act during the tendering process or the execution of the contract.
4. This will serve as a certificate of declaration that would be used by institutions to ensure that, when tenders are considered, reasonable steps are taken to prevent any form of tender-rigging.
5. In order to give effect to the above, the attached Certificate of Tender Determination must be completed and submitted with the tender.

³ Includes price quotations, advertised competitive tenders, limited tenders and proposals.

⁴ Tender rigging (or collusive tendering) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and/or services for purchasers who wish to acquire goods and/or services through a tender process. Tender rigging is, therefore, an agreement between competitors not to compete.

CERTIFICATE OF INDEPENDENT TENDER DETERMINATION

I, the undersigned, in submitting the accompanying tender:

GPM 03 -2023/24

Tender to appoint contractors for Civil maintenance and repairs of City of Tshwane buildings and facilities for a period of three (3) years as and when required.

in response to the invitation for the tender made by

City of Tshwane Metropolitan Municipality

do hereby make the following statement that I certify to be true and complete in every respect:

I certify, on behalf of _____ that:
(Name of tenderer)

1. I have read and understand the contents of this certificate.
2. I understand that the accompanying tender will be disqualified if this certificate is found not to be true and complete in every aspect.
3. I am authorised by the tenderer to sign this certificate, and to submit the accompanying tender, on behalf of the tenderer.
4. Each person whose signature appears on the accompanying tender has been authorised by the tenderer to determine the terms of, and to sign, the tender, on behalf of the tenderer.
5. For the purposes of this Certificate and the accompanying tender, I understand that the word "competitor"⁵ shall include any individual or organization, other than the tenderer, whether or not affiliated with the tenderer who:
 - a. Has been requested to submit a tender in response to this tender invitation, based on their qualifications, abilities, or experience; and
 - b. Could potentially submit a tender in response to this tender invitation, based on their qualifications, abilities, or experience; and provides the same goods and services as the tenderer and/or is in the same line of business as the tenderer.
6. The tenderer has arrived at the accompanying tender independently form, and without consultation, communication, agreement, or arrangement with any competitor. However, communication between partners in a joint venture or consortium⁵ will not be construed as collusive tendering.
7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
 - a. Prices.
 - b. Geographical area where product of services will be rendered (market allocation).
 - c. Methods, factors or formulas used to calculate prices.
 - d. The intention or decision to submit or not to submit, a tender.
 - e. The submission of a tender which does not meet the specifications and conditions of the tender; or
 - f. Tendering with the intention not to win the tender.

⁵ Joint venture or consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

Contract: GPM 03-2023/24 Tender to appoint contractors for civil maintenance and repairs of City of Tshwane buildings and facilities for a period of three (3) years as and when required.

8. In addition, there have been no consultations, communications, agreements, or arrangement with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this tender invitation relates.
9. The terms of the accompanying tender have not been, and will not be, disclosed by the tenderer, directly or indirectly, to any competitor, prior to the date and time of the official tender opening or to the awarding of the contract.
10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practises related to tenders and contracts, tenders that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No. 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted form conduction business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and combating of Corrupt Activities Act No. 12 of 2004 or any other applicable legislation.

The undersigned, who warrants that he / she is duly authorised to do so on behalf of the enterprise, confirms that the contents of this schedule are within my personal knowledge and are to the best of my belief both true and correct.

Person authorized to sign the tender:

Full name (in BLOCK letters): _____

Signature: _____

Date: _____

FORM RD.C.3 PROOF OF REGISTRATION WITH THE CIDB

3. Attach original or certified copy of CIDB registration certificate to this page.
4. In the case of a joint venture / consortium (excluding consulting engineering partners) parties must each attach original or certified copy of their CIDB registration certificate.

Firm	CRS Number	CIDB Grading	Lead Partner (Indicate with X)
Combined CIDB Grading for Joint Venture / Consortium:			

(Calculator is available at <https://registers.cidb.org.za/common/jvcalc.asp>)

<p>The undersigned, who warrants that he / she is duly authorised to do so on behalf of the enterprise, confirms that the contents of this schedule are within my personal knowledge and are to the best of my belief both true and correct.</p>	
<p><u>Person authorized to sign the tender:</u></p>	
<p>Full name (in BLOCK letters):</p>	<p>_____</p>
<p>Signature:</p>	<p>_____</p>
<p>Date:</p>	<p>_____</p>

FORM RD.C.4 COMPLIANCE WITH OHSA (ACT 85 OF 1993)

Tenderers are required to satisfy the employer and the engineer as to their ability and available resources to comply with the above by answering the following questions and providing the relevant information required below.

(Tick applicable box)

1. Are your company familiar with the OHSA (ACT 85 of 1993) and its Regulations?	YES	NO
2. Who will prepare your company's Health and Safety Plan? Provide a copy of the person/s curriculum vitae/s or company profile.		
3. Do your company have a health and safety policy? If YES provide a copy.	YES	NO
4. How is this policy communicated to your employees? Provide supporting documentation.	YES	NO
5. Do your company keep record of safety aspects of each site where work is performed? If YES what records are kept?	YES	NO
6. Do your company conduct monthly safety meetings? If YES , who is the chairperson of the meeting, and attend these meetings?	YES	NO
7. Do your company have a safety officer in its employment, responsible for overall safety of your company? If YES , explain his duties and provide a copy of his CV.	YES	NO
8. Do your company have trained first aid employees? If YES , indicate who.	YES	NO
9. Do your company have a safety induction training programme in place? If YES , provide a copy.	YES	NO
10. Do your company conduct medical surveillance for its employees?	YES	NO

The undersigned, who warrants that he / she is duly authorised to do so on behalf of the enterprise, confirms that the contents of this schedule are within my personal knowledge and are to the best of my belief both true and correct.

Person authorized to sign the tender:

Full name (in BLOCK letters): _____

Signature: _____

Date: _____

FORM RD.C.5 RECORD OF SERVICES PROVIDED TO ORGANS OF STATE

Tenderers are required to complete this record in terms of the Supply Chain Management Regulations issued in terms of the Municipal Finance Management Act of 2003.

Include only those contracts where the tenderer identified in the signature block below was directly contracted by the employer. Tenderers must not include services provided in terms of a sub-contract agreement.

Where contracts were awarded in the name of a joint venture and the tenderer formed part of that joint venture, indicate in the column entitled "Title of the contract for the service" that was in joint venture and provide the name of the joint venture that contracted with the employer. In the column for the value of the contract for the service, record the value of the portion of the contract performed (or to be performed) by the tender.

Complete the record or attach the required information in the prescribed tabulation.

ALL SERVICES COMMENCED OR COMPLETED TO AN ORGAN OF STATE IN THE LAST FIVE YEARS				
	Organ of state, i.e., national, or provincial department, public entity, municipality or municipal entity.	Title of contract for the service	Value of contract for service incl. VAT (Rand)	Date completed (State current if not yet completed)
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				

(Attach additional pages if more space is required.)

<p>The undersigned, who warrants that he / she is duly authorised to do so on behalf of the enterprise, confirms that the contents of this schedule are within my personal knowledge and are to the best of my belief both true and correct.</p> <p><u>Person authorized to sign the tender:</u></p> <p>Full name (in BLOCK letters): _____</p> <p>Signature: _____</p> <p>Date: _____</p>
--

FORM RD.C.7 STATUS OF CONCERN SUBMITTING TENDER

1. General

State whether the tenderer is a company, a closed corporation, a partnership, a sole practitioner, a joint venture/consortium, or a co-operative.

Public Company	<input type="checkbox"/>
Private Company	<input type="checkbox"/>
Closed Corporation	<input type="checkbox"/>
Partnership	<input type="checkbox"/>
Sole Proprietary	<input type="checkbox"/>
Joint Venture / Consortium	<input type="checkbox"/>
Co-operative	<input type="checkbox"/>

(Mark the appropriate option)

2. Information to be provided.

If the Tendering Entity is a:		Documentation to be submitted with the tender
1	<u>Closed Corporation</u> , incorporated under the Close Corporation Act,1984, Act 69 of 1984	CIPRO CK1 or CK2 (Certified copies of the founding statement) and list of members
2	<u>Private Company</u> incorporated with share capital, under the companies Act, 1973, Act 61of 1973. (Including Companies incorporated under Art 53 (b))	Certified copies of: a) CIPRO CM 1 - Certificate of Incorporation b) CIPRO CM 29 – Contents of Register of Directors, Auditors and Officers c) Shareholders Certificates of all Members of the Company, plus a signed statement of the Company’s Auditor, certifying each Member’s ownership/shareholding percentage relative to the total.
3	<u>Private Company</u> incorporated with share capital, under the companies Act, 1973, Act 61of 1973 in which any, or all, <u>shares are held by another</u> Closed Corporation or company with, or without, share capital.	Certified copies of documents referred to in 1 and/or 2 above in respect of all such Closed Corporations and/or Companies
4	<u>Public Company</u> incorporated with share capital, under the companies Act, 1973, Act 61of 1973 (Including Companies incorporated under Art 21)	A signed statement of the Company’s Secretary confirming that the Company is a public Company.
5	<u>Sole Proprietary</u> or a <u>Partnership</u>	Certified copy of the Identity Document of: a) such Sole Proprietary, or b) Each of the Partners in the Partnership Certified copy of the Partnership agreement.

Contract:GPM 03-2023/24 Tender to appoint contractors for civil maintenance and repairs of City of Tshwane buildings and facilities for a period of three (3) years as and when required.

If the Tendering Entity is a:		Documentation to be submitted with the tender
6	<u>Co-operative</u>	CIPRO CR2 - Certified copies of Company registration document.
7	<u>Joint Venture / Consortium</u>	All the documents (as described above) as applicable to each partner in the joint venture / consortium as well as a certified copy of the joint venture / consortium agreement.

Note:

1. If the shares are held in trust provide a copy of the Deed of Trust (only the front page and pages listing the trustees and beneficiaries are required) as well as the Letter of Authority as issued by the Master of the Supreme Court wherein trustees have been duly appointed and authorised
2. Include a certified copy of the Certificate of Change of Name (CM9) if applicable.

3. Registered for VAT proposes in terms of the Value-Added Tax Act (89 of 1991)

Yes

No

(Make an X in the appropriate space)

REGISTRATION NO: _____

FORM RD.C.8 CLASSIFICATION OF BUSINESS

1. The Small Businesses are defined in the National Small Business Act, 1996 (Act 102 of 1996).

2. Information furnished with regard to the classification of small businesses.

(a.) Indicate whether the company/entity is defined as a small, medium, or micro enterprise by the National Small Business Act.

YES	NO
-----	----

(Tick appropriate box)

(b.) If the response to 2. (a.) is **YES**, the following must be completed:

i. Sector/sub-sector in accordance with the Standard Industrial classification:

ii. Size or class:

iii. Total full-time equivalent of paid employees:

iv. Total annual turnover:

v. Total gross asset value (fixed property excluded):

(A schedule indicating the different sectors is attached to this form.)

(c.) The tenderer should substantiate the information provided by submitting the following documentation:

i. A letter from the tenderer's auditor or an affidavit from the South African Police Services confirming the correctness of the abovementioned information,

ii. Company profile indicating the tenderer's staff compliment, and

iii. 3-year financial statement or since their establishment if established during the past 3 years.

Contract: GPM 03-2023/24 Tender to appoint contractors for civil maintenance and repairs of City of Tshwane buildings and facilities for a period of three (3) years as and when required.

SCHEDULE OF SECTORS

SIZE OF CLASS	THE TOTAL FULL-TIME EQUIVALENT OF PAID EMPLOYEES	TOTAL TURNOVER	TOTAL GROSS ASSET VALUE (FIXED PROPERTY EXCLUDED)
AGRICULTURE			
Medium	100	R 5 mil	R 5 mil
Small	50	R 3 mil	R 3 mil
Very Small	10	R 500 000	R 500 000
Micro	5	R 200 000	R 100 000
MINING AND QUARRYING			
Medium	200	R 39 mil	R 23 mil
Small	50	R 10 mil	R 6 mil
Very Small	20	R 4 mil	R 2 mil
Micro	5	R 200 000	R 100 000
MANUFACTURING			
Medium	200	R 51 mil	R 19 mil
Small	50	R 13 mil	R 5 mil
Very Small	20	R 5 mil	R 2 mil
Micro	5	R 200 000	R 100 000
ELECTRICITY, GAS & WATER			
Medium	200	R 51 mil	R 19 mil
Small	50	R 13 mil	R 5 mil
Very Small	20	R 5.1 mil	R 1.9 mil
Micro	5	R 200 000	R 100 000
CONSTRUCTION			
Medium	200	R 26 mil	R 5 mil
Small	50	R 6 mil	R 1 mil
Very Small	20	R 3 mil	R 500 000
Micro	5	R 200 000	R 100 000
RETAIL AND MOTOR TRADE & REPAIR SERVICES			
Medium	200	R 39 mil	R 6 mil
Small	50	R 19 mil	R 3 mil
Very Small	20	R 4 mil	R 600 000
Micro	5	R 200 000	R 100 000
WHOLESALE TRADE, COMMERCIAL AGENTS AND ALLIED SERVICES			
Medium	200	R 64 mil	R 10 mil
Small	50	R 32 mil	R 5 mil
Very Small	20	R 6 mil	R 600 000
Micro	5	R 200 000	R 100 000
CATERING, ACCOMMODATION AND OTHER TRADE			
Medium	200	R 13 mil	R 3 mil
Small	50	R 6 mil	R 1 mil
Very Small	20	R 5.1 mil	R 1.9 mil
Micro	5	R 200 000	R 100 000
TRANSPORT, STORAGE & COMMUNICATIONS			
Medium	200	R 26 mil	R 6 mil
Small	50	R 13 mil	R 3 mil
Very Small	20	R 3 mil	R 600 000
Micro	5	R 200 000	R 100 000
FINANCE & BUSINESS SERVICES			
Medium	200	R 26 mil	R 5 mil
Small	50	R 13 mil	R 3 mil
Very Small	20	R 3 mil	R 500 000
Micro	5	R 200 000	R 100 000
COMMUNITY, SOCIAL AND PERSONAL SERVICES			
Medium	200	R 13 mil	R 6 mil
Small	50	R 6 mil	R 3 mil
Very Small	20	R 1mil	R 600 000
Micro	5	R 200 000	R 100 000

FORM RD.C.9 CERTIFICATE OF AUTHORITY OF SIGNATORY

RESOLUTION of a meeting of the *Board of Directors/Members/Partners of

(Legally correct full name and registration number, if applicable, of the enterprise)

Held at: _____ (place)

On: _____ (date)

RESOLVED that:

- The enterprise submits a tender to the Tshwane Metro Municipality in respect of the following project:

Tender Number:

GPM 03 2023/24

Tender Description:

GPM 03-2023/24 TENDER TO APPOINT CONTRACTORS FOR CIVIL MAINTENANCE AND REPAIRS OF CITY OF TSHWANE BUILDINGS AND FACILITIES FOR A PERIOD OF THREE (3) YEARS AS AND WHEN REQUIRED.

PART T2: RETURNABLE DOCUMENTS

- *Mr/Ms:

in *his/her capacity as

and who will sign as follow:

Proof signature	Proof signature
-----------------	-----------------

be, and is hereby authorised to sign the tender, and any and all other documents and/or correspondence in connection with and relating to the tender for the enterprise mentioned above.

NAME	CAPACITY	SIGNATURE

<p>Note:</p> <ol style="list-style-type: none"> *Delete which is not applicable. IMPORTANT: This resolution <u>must</u> be signed by all the directors/members/ partners of the tendering enterprise. Should the number of directors/members/partners exceed the space available above, additional names and signatures must be supplied on a separate page. 	<p>Enterprise stamp</p>
---	-------------------------

FORM RD.C.10 CERTIFICATE OF AUTHORITY OF SIGNATORY FOR JOINT VENTURES AND CONSORTIA

*Joint venture/consortium name: _____

We, the undersigned, are submitting this tender in a *joint venture/consortium and hereby authorise *Mr/Ms _____ authorised signatory of the enterprise _____ acting in the capacity of lead partner

to sign the tender, and any and all other documents and/or correspondence in connection with and relating to the tender for the *joint venture/consortium mentioned above.

Registered name of enterprise	Registration number	% of contract value	Address	Duly authorised signatory	Mark with (x) for lead partner

Note:

- *Delete which is not applicable.
- IMPORTANT: This resolution must be signed by all the parties of the joint venture/consortium and every duly authorised signatory for each party to the joint venture/consortium must complete a Form RD.C.15.
- Should the number of directors/members/partners exceed the space available above, additional names and signatures must be supplied on a separate page.

FORM RD.D.1 EVALUATION SCHEDULE: TENDER'S EXPERIENCE

The experience of the tenderer or joint venture partners in the case of an unincorporated joint venture or consortium as opposed to the key staff members / experts in similar projects or similar areas and conditions in relation to the scope of work are as follows. (Refer to Annexure A)

BID EVALUATION CRITERIA	SCALE	WEIGHT	TOTAL POINTS
Proof of projects/experience related to Building /Civil Maintenance Activities for maintenance, repair and upgrading (Completion Certificates must be attached) letter should be in a company letterhead. 8 or more completion certificates 5 or more completion certificates 3 or more completion certificates Between 1 and less than 3 completion certificates	5 4 3 2	7	35
Staff Capacity 1. Proof of 1 employee with NQF 7 (Degree) Civil/Building Science qualification.	5	5	25
2. Proof of 1 employee with NQF 6 (National Diploma) Civil Engineering or Building Science qualification	4	5	20
3. Proof of 2 employees with NQF 5 (National N Diploma) Qualified Artisan Plumber or Artisan Carpenter 4. Proof of 1 employee with NQF 5 (National N Diploma) Qualified Artisan Plumber or Artisan Carpenter (Detailed CVs and certificates attached as proof)	4 3	5	20
Total		22	100

Bids that do not achieve a minimum score of **(70 out of 100)** for functionality will not be evaluated further

Service Providers must submit the necessary documents to be evaluated for functionality as per the Bid Evaluation Criteria.

Municipal Rates and Taxes not older than 3 months from the tender advertisement date or valid lease agreement must be provided.

The bidder must provide a clearly detailed profile stipulating the number of years rendering similar services.

Completion certificates should be on company letterhead and signed for similar work done by the service provider – appointment letters/purchase orders and/or job cards may also be included as proof.

Proof of qualifications must be provided certified by a commissioner of oaths.

The contract is a rates only direct appointed contract.

FORM RD.D.2 SCHEDULE OF TENDERER'S EXPERIENCE

The following is a statement of similar work successfully executed by me/ourselves. Completion certificates for previous completed maintenance and upgrade of lift equipment should be signed off by client and service provider.

Employer, contact person and telephone number	Description of contract	Number of units services	Date completed

(Attach additional pages if more space is required)

The experience of assigned staff member in relation to the scope of work will be evaluated from two different points of view:

- 1) General experience (total duration of professional activity), level of education and training and positions held of each discipline specific team leader; and
- 2) The education, training, skills and experience of the Assigned Staff in the specific sector, field, subject, etc. which is directly linked to the list of services areas provided (Form RD.D.3 Service Areas Provided).

Tenderers must complete Form RD.D.4: Key Personnel to comply with this schedule. A CV (see Form RD.D.5: Curriculum Vitae Of Key Personnel) of the project director, project manager, design/lead engineer and engineer's representative of not more than 3 pages should be attached to this schedule:

The undersigned, who warrants that he / she is duly authorized to do so on behalf of the enterprise, confirms that the contents of this schedule are within my personal knowledge and are to the best of my belief both true and correct.

Person authorized to sign the tender:

Full name (in BLOCK letters): _____

Signature: _____

Date: _____

FORM RD.D.4 KEY PERSONNEL

The tenderer shall list in the table below the key personnel to be engaged for this project.

Refer to clause C.2.1 of Part T1: Eligibility (mandatory requirements)

Note: Form RD.D.5 must be complete for each person listed below.

	NAME	PROFESSIONAL REGISTRATION CATEGORY	Number of years post registration experience
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			

(Attach additional pages if more space is required)

FORM RD.D.5 CURRICULUM VITAE OF KEY PERSONNEL

Note: This form should be completed for each key person listed in Form RD.D.4.

Name:	Date of birth:
Profession:	Nationality:
Qualifications:	
Professional membership:	
Number of years post registration experience:	
Name of employer (firm):	
Current position:	Years with firm:
Employment record: (list in chronological order starting with earliest work experience)	
Experience record pertinent to required service:	
Certification:	
I, the undersigned, certify that to the best of my knowledge and belief, this data correctly describes me, my qualifications and my experience.	
_____	_____
(Signature of person named in schedule)	Date:

FORM RD.E.1 RECORD OF ADDENDA TO TENDER DOCUMENTS

We confirm that the following communications received from the Employer before submission of this tender, amending or amplifying the tender documents, have been taken in account in this tender offer:

	DATE	REFERENCE	TITLE
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			

The undersigned, who warrants that he / she is duly authorised to do so on behalf of the enterprise, confirms that the contents of this schedule are within my personal knowledge and are to the best of my belief both true and correct.

Person authorized to sign the tender:

Full name (in BLOCK letters): _____

Signature: _____

Date: _____

PORTION 2: CONTRACT

PART C1: AGREEMENTS AND CONTRACT DATA

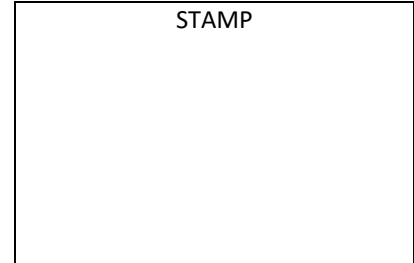
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Part C1: Agreement and Contract Data

C1.1 FORM OF OFFER AND ACCEPTANCE



OFFER

The Employer, identified in the Acceptance signature block, has solicited offers to enter into a contract in respect of the following works:

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The tenderer, identified in the offer signature block, has examined the documents listed in the tender data and addenda thereto as listed in the returnable schedules, and by submitting this offer has accepted the conditions of tender.

By the representative of the tenderer, deemed to be duly authorized, signing this part of this form of offer and acceptance, the tenderer offers to perform all the obligations and liabilities of the contractor under the contract including compliance with all its terms and conditions according to their true intent and meaning for an amount to be determined in accordance with the conditions of contract identified in the contract data.

THE OFFERED TOTAL OF THE PRICES INCLUSIVE OF VALUE ADDED TAX IS

.....
.....
..... Rand (in words) ;

R (in figures) (or other suitable wording)

This offer may be accepted by the employer by signing the acceptance part of this form of offer and acceptance and returning one copy of this document to the tenderer before the end of the period of validity stated in the tender data, whereupon the tenderer becomes the party named as the contractor in the conditions of contract identified in the contract data.

Signature(s).....

Name(s)

Capacity for the tenderer

.....
.....
(Name and address of organization)

Name and signature of witness.....Date.....

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Acceptance

By signing this part of this form of offer and acceptance, the employer identified below accepts the tenderer's offer. In consideration thereof, the employer shall pay the contractor the amount due in accordance with the conditions of contract identified in the contract data. Acceptance of the tenderer's offer shall form an agreement between the employer and the tenderer upon the terms and conditions contained in this agreement and in the contract that is the subject of this agreement.

The terms of the contract, are contained in:

Part T1 Tendering procedures.

Part T2 Returnable documents

Part C1 Agreements and contract data, (which includes this agreement)

Part C2 Pricing data (Bill of Quantity)

Part C3 Scope of work

Part C4 Bid Information Schedule

Drawings and documents or parts thereof, which may be incorporated by reference into the above listed Parts.

Deviations from and amendments to the documents listed in the tender data and any addenda thereto as listed in the returnable schedules as well as any changes to the terms of the offer agreed by the tenderer and the employer during this process of offer and acceptance, are contained in the schedule of deviations attached to and forming part of this form of offer and acceptance. No amendments to or deviations from said documents are valid unless contained in this schedule.

The tenderer shall within two weeks after receiving a completed copy of this agreement, including the schedule of deviations (if any), contact the employer's agent (whose details are given in the contract data) to arrange the delivery of any securities, bonds, guarantees, proof of insurance and any other documentation to be provided in terms of the conditions of contract identified in the contract data. Failure to fulfil any of these obligations in accordance with those terms shall constitute a repudiation of this agreement.

Notwithstanding anything contained herein, this agreement comes into effect on the date when the tenderer receives one fully completed original copy of this document, including the schedule of deviations (if any). Unless the tenderer (now contractor) within five working days of the date of such receipt notifies the employer in writing of any reason why he cannot accept the contents of this agreement, this agreement shall constitute a binding contract between the parties.

Signature(s).....

Name(s).....

Capacity for the Employer.....

.....
(Name and address of organization)

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Name and signature of witness.....

Date.....

1 As an alternative, the following wording may be used:

Notwithstanding anything contained herein, this agreement comes into effect two working days after the submission by the employer of one fully completed original copy of this document including the schedule of deviations (if any), to a courier-to-counter delivery / counter-to-counter delivery / door-to-counter delivery /door-to-door delivery /courier service (delete that which is not applicable), provided that the employer notifies the tenderer of the tracking number within 24 hours of such submission. Unless the tenderer (now contractor) within seven working days of the date of such submission notifies the employer in writing of any reason why he cannot accept the contents of this agreement, this agreement shall constitute a binding contract between the parties.

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Part C1: Agreement and Contract Data

SCHEDULE OF DEVIATIONS

Notes:

- 1. The extent of deviations from the tender documents issued by the employer before the tender closing date is limited to those permitted in terms of the conditions of tender.*
- 2. A tenderer's covering letter shall not be included in the final contract document. Should any matter in such letter, which constitutes a deviation as aforesaid, become the subject of agreements reached during the process of offer and acceptance, the outcome of such agreement shall be recorded here.*
- 3. Any other matter arising from the process of offer and acceptance either as a confirmation, clarification or change to the tender documents and which it is agreed by the Parties becomes an obligation of the contract shall also be recorded here.*
- 4. Any change or addition to the tender documents arising from the above agreements and recorded here, shall also be incorporated into the final draft of the Contract.*

1 Subject _____

Details _____

2 Subject _____

Details _____

3 Subject _____

Details _____

4 Subject _____

Details _____

By the duly authorized representatives signing this agreement, the employer and the tenderer agree to and accept the foregoing schedule of deviations as the only deviations from and amendments to the documents listed in the tender data and addenda thereto as listed in the returnable schedules, as well as any confirmation, clarification or changes to the terms of the offer agreed by the tenderer and the employer during this process of offer and acceptance.

It is expressly agreed that no other matter whether in writing, oral communication or implied during the period between the issue of the tender documents and the receipt by the tenderer of a completed signed copy of this Agreement shall have any meaning or effect in the contract between the parties arising from this agreement.

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Part C1: Agreement and Contract Data

C1.2 CONTRACT DATA

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C.1.2.1 GENERAL CONDITIONS OF CONTRACT

The general conditions of contract applicable to this contract shall be the General Conditions of Contract for ***“General Conditions of Contract for Construction Works 3rd Edition, 2015”*** read together with the Variations and Additions to the Conditions of Contract as well as the Data provided by employer.

Tenderers, contractors, and subcontractors shall obtain their own copies of the document General Conditions of Contract for ***“General Conditions of Contract for Construction Works 3rd Edition, 2015”*** for tendering purposes and for use for the duration of the contract from the Secretary of the South African Institution of Electrical Engineers, 18A Gill St, Observatory, Johannesburg, 2198 and shall bear all expenses in this regard.

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C1.2.2 DATA PROVIDED BY THE EMPLOYER

C1.2.2.1 The Data which will apply to all work under the Framework Contract is

CLAUSE/OPTION	DATA
10.1	<ul style="list-style-type: none"> • The <i>Employer</i> is City of Tshwane Metropolitan Municipality. • The <i>Employer</i> has authorised the Executive Director to act on his behalf in respect of this Contract, save for such duties or functions: <ul style="list-style-type: none"> – which other holders of office ex officio execute on behalf of the <i>Employer</i>; or – for which the Executive Director has no authority and the <i>Employer's</i> approval is required before execution thereof. • The Group Head is: Ms Verusha Morgan (Group Head) Facilities Management: Group Property
20.1	<ul style="list-style-type: none"> • The <i>scope</i> is in Part C3: Scope of Work • The <i>selection procedure</i> is in C3.3.1.1 Selection Procedure
30.1	<ul style="list-style-type: none"> • The <i>end date</i> will be 3 years after date of acceptance.

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C1.2.2.2 The Data which will apply to all Package Orders is

The Conditions of Contract for all Package Orders will be the **General Conditions of Contract for Construction Works, 3rd Edition (2015)**.

The following variations and additions to the General Conditions of Contract for Construction Works, 3rd Edition (2015), shall apply to all Package Orders:

CLAUSE / SUB-CLAUSE	DESCRIPTION	VARIATION / ADDITION
1.2.1	Delivery of notices	<p>Add the following to the clause:</p> <p>1.2.1.3 <i>Sent by facsimile, electronic or any like communication irrespective of it being during office hours or otherwise.</i></p>
1.2.3	Authority representatives of	<p>Add the following to the clause:</p> <p>1.2.3.1 <i>The Employer has authorised the Group Head: Group Property Facilities Management: Group Property to act on his behalf in respect of this Contract, save for such duties or functions:</i></p> <p>1.2.3.1.1 <i>which other holders of office ex officio execute on behalf of the Employer; or</i></p> <p>1.2.3.1.2 <i>for which the Group Head: Facilities Management: Group Property has no authority and the Employer’s approval is required before execution thereof.</i></p>
3.2.7	Employer’s Agent’s Representative	<p>Add the following new sub-clause:</p> <p>3.2.7 <i>The Employer may, in his sole discretion, provide technical support services to the Contractor. The technical team providing such support services will be appointed and remunerated by the Employer. In the case of EPWP Contractor Learnership Programmes, support services may be provided by the Department of Public Works. The technical team will consist of the Employer’s Agent and a person or persons acting as Training, Construction and Materials Managers or Construction Mentor, depending on the services to be provided and the scope of the functions to be executed.</i></p> <p>3.2.7.1 <i>In addition to his duties and functions in terms of 2.1, the Employer’s Agent will coordinate the work of the technical team providing the support services.</i></p> <p>3.2.7.2 <i>The Construction Manager acts as mentor to the Contractor in respect of the following functions, which are described fully in the CESA document, Guideline Contract Specific Data C4- Construction Management Services of the Form of Agreement for Consulting Services for Labour Intensive Construction Projects:</i></p> <p style="padding-left: 40px;">i. <i>Programming the execution of the works</i></p>

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CLAUSE / SUB-CLAUSE	DESCRIPTION	VARIATION / ADDITION
		<ul style="list-style-type: none"> ii. Interpretation of drawings, specifications and related contractual matters. iii. Workforce structuring, employment, and management. iv. Guidance to expedite work progress/ improve productivity. v. Setting out of works. vi. Safety measures and legislation requirements. vii. Materials handling. viii. Tools and equipment need. ix. Financial matters. x. Training requirements. xi. Security aspects. xii. Quality control systems <p>3.2.8 The Materials Manager is responsible for the following functions which are described fully in the CESA document, Guideline Contract Specific Data C5 -Materials Procurement Services of the Form of Agreement for Consulting Services for Labour-Intensive Construction Projects on the Contract:</p> <ul style="list-style-type: none"> i. Establishment of stores. ii. Determination of store administration procedures. iii. Determination of requirements of store staff. iv. Employment of store staff. v. Staff guidance, supervision, and training. vi. Acquisition of materials. vii. Issue of materials. viii. Upholding of assets register. ix. Insurance of assets. <p>3.2.9 The main role of the Mentor is to support the Learner Contractor and to impart knowledge that will enable the Contractor to compete independently as soon as possible. The Mentor provides a wide range of support and advice functions, including but not limited to advice with regard to:</p> <ul style="list-style-type: none"> i. Finance and dealing with banks. ii. Business management. iii. Contract management. iv. Procurement of materials and other required services. v. Technical and engineering. vi. Construction planning and management. vii. Fulfilling of statutory and tax obligations. viii. Labour and human resource guidance.
4.3	Legal Provisions	<p>Add the following new sub-clause:</p> <p>1.3.3 Wages and conditions of work:</p>

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CLAUSE / SUB-CLAUSE	DESCRIPTION	VARIATION / ADDITION
		<p>i. <i>For conventional construction works the Basic Conditions of Employment Act of 1997 (Act No 75 of 1997) shall apply and the minimum employment conditions which will apply shall be guided by the latest Sectoral Determination: Civil Engineering Sector published from time to time.</i></p> <p>ii. <i>Basic Conditions of Employment Act of 1997 (Act No 75 of 1997) as per Government Notice R63 of 25 January 2002, shall apply to works described in the Scope of Work as being labour intensive and which are undertaken by unskilled or semi-skilled workers.</i></p>
		<p>Add the following new sub-clause:</p> <p>4.3.4 <i>Notwithstanding any actions which the Employer may take, the Contractor accepts sole liability for due compliance with the relevant duties, obligations, prohibitions, arrangements and procedures imposed by the Occupational Health and Safety Act, 1993 (Act 85 of 1993), and all its regulations, including the Construction Regulations, 2003, for which he is liable as mandatory. By entering into this Contract it shall be deemed that the parties have agreed in writing to the above provisions in terms of Section 37(2) of the Act. The Contractor shall sign the Occupational Health and Safety Agreement for Contract Work in the City of Tshwane Metropolitan Municipality included in section C1.5.</i></p>
		<p>Add the following new sub-clause:</p> <p>4.3.5 <i>The Employer retains an interest in all inquiries conducted under this Contract in terms of Section 31 and/or 32 of the Occupational Health and Safety Act, 1993 (Act 85 of 1993) and its Regulations following any incident involving the Contractor and/or Sub-Contractor and/or their employees. The Contractor shall notify the Employer in writing of all investigations, complaints or criminal charges which may arise pursuant to work performed under this Contract in terms of the Occupational Health and Safety Act, 1993 (Act 85 of 1993) and Regulations.</i></p>
		<p>Add the following new sub-clause:</p> <p>4.3.6 <i>Contractor's Designer</i></p> <p><i>The Contractor and his designer shall accept full responsibility and liability to comply with the Occupational Health and Safety Act, 1993 (Act 85 of 1993) and the Construction Regulations, 2003 for the design of the Temporary Works and those part of the Permanent Works which the Contractor is responsible to design in terms of the Contract</i></p>

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CLAUSE / SUB-CLAUSE	DESCRIPTION	VARIATION / ADDITION
5.12	Extension of time for Practical Completion	<p>Add the following new sub-clause</p> <p>5.12.5 Critical path provision</p> <p><i>A delay in so far as extension of time is concerned, will be regarded as a delay only if, on a claim by the Contractor in accordance with the General Conditions of Contract, the Employer’s Agent rules that all progress on an item or items of work on the critical path of the approved programme for the execution of the Works by the Contractor, has been brought to a halt. Delays on normal working days only, based on a working week, of five normal working days, will be taken in account for the extension of time.</i></p> <hr/> <p>Add the following new sub-clause</p> <p>5.12.6 Extension of time due to abnormal rainfall</p> <p><i>Extension of time due to abnormal rainfall shall be determined by means of Method 1, if rainfall records and/or values derived from rainfall records are supplied in the Scope of Work, otherwise Method 2 shall apply.</i></p> <p><u>Method 1: Rainfall formula method</u></p> <p><i>The rainfall records and/or values derived from rainfall records from a suitable rainfall station near the Site, which are supplied in the Project Specifications, shall be considered suitable for the determination of extension of time due to abnormal rainfall in accordance with this method.</i></p> <p><i>Extension of time arising from abnormal rainfall, shall be calculated separately for each calendar month or part thereof for the full period of completion of the Contract, including any extension thereof, in accordance with the rainfall formula given below:</i></p> $V = (N_w - N_n) + \frac{(R_w - R_n)}{X}$ <p><i>If V is negative and its absolute value exceeds N_n, then V shall be equal to minus N_n.</i></p> <p><i>If V is positive and greater than the number of calendar days in the calendar month under consideration, V shall be taken as equal to the number of calendar days in the relevant calendar month.</i></p> <p><i>The symbols shall have the following meaning:</i></p>

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CLAUSE / SUB-CLAUSE	DESCRIPTION	VARIATION / ADDITION
		<p> V = Extension of time in calendar days in respect of the calendar month under consideration N_w = Actual number of days during the calendar month on which a rainfall of Y mm or more has been recorded. R_w = Actual rainfall in mm for the calendar month under consideration. N_n = Average number of days as derived from existing rainfall records, on which a rainfall of Y mm or more has been recorded for the calendar month. Rainfall records and/or the derived values of N_n will be provided in the Specifications. R_n = Average rainfall in mm for the calendar month, as derived from existing rainfall records. Rainfall records and/or the derived values of R_n will be provided in the Project Specifications. X = 20 unless otherwise provided in the Project Specifications Y = 10 unless otherwise provided in the Project Specifications </p> <p>The total extension of time shall be the algebraic sum of the monthly totals for the period under consideration. However, if the grand total is negative the time for completion shall not be reduced on account of abnormal rainfall. Extension of time for parts of a month shall be calculated by pro rata values of N_n and R_n being used.</p> <p>The factor $(N_w - N_n)$ shall be considered to represent a fair allowance for variations from the average number of days during which rainfall exceeds Y mm and wet conditions prevented or disrupted work.</p> <p>The factor $\frac{(R_w - R_n)}{X}$ shall be considered to represent a fair allowance for variations from the allowance for variations from the average number of days when wet conditions further to that allowed for the factor $(N_w - N_n)$, prevented or disrupted work during the calendar month.</p> <p>Accurate rain gauging shall be taken at a suitable point on Site and the Contractor shall, at his own expense, take all necessary precautions to ensure that the rain gauges cannot be interfered with.</p> <p>This formula does not take into account further on concurrent delays which could be caused by other abnormal climatic conditions such as floods, which have to be determined separately in accordance with Sub-Clause (42.5 Critical Path Provision) hereof.</p> <p><u>Method 2: Expected delay method</u></p>

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CLAUSE / SUB-CLAUSE	DESCRIPTION	VARIATION / ADDITION
		<p><i>The Contractor shall make provision in his programme for the execution of the Works, for an expected delay of "n" normal working days (based on a working week of five normal working days) due to normal rainfall, for which he will not receive any extension of time.</i></p> <p><i>Unless otherwise provided in the Project Specifications, the value of "n" shall be taken as equal to the tendered time for completion of the Works in months, rounded off to an integer.</i></p> <p><i>Extension of time during normal working days will be granted to the degree to which actual delays as determined in accordance with Sub-Clause (42.5 Critical Path Provision) hereof, exceed the number of "n" normal working days.</i></p> <p><i>The value of "n" does not take into account further or concurrent delays which are caused by other abnormal climatic conditions such as floods, which have to be determined separately in accordance with Sub-Clause (42.5 Critical Path Provision) hereof.</i></p>
6.1	Payment to Contractor	<p>Add the following new sub-clause:</p> <p>6.1.2 <i>Payment for works identified in the Scope of Work as being labour-intensive shall only be made in accordance with the provisions of the Contract if the works are constructed strictly in accordance with the provisions of the Scope of Work. Any non-payment for such works shall not relieve the Contractor in any way of his obligations either in contract or in delict.</i></p>
		<p>Add the following new sub-clause</p> <p>6.1.3 <i>The Contractor shall be paid at Pretoria in the currency of the Republic of South Africa only at the Office of the Chief Financial Officer of the CITY OF TSHWANE, unless otherwise stated in the Data provided by Employer.</i></p>
6.2	Security	<p>Add the following new sub-clause:</p> <p>6.2.4 <i>As an alternative to a performance guarantee, the Contractor may deposit with the Employer a cash amount in a sum equal to the amount stated in the Data provided by Employer. All the provisions in respect of the guarantee apply mutatis mutandis to the cash deposit accept that the amount deposited will be repaid to the Contractor within 30 (thirty) days after the issue of the Certificate or Certificates of Completion in respect of the whole of the permanent works.</i></p>
8.6	Insurances	<p>Replace clause 8.6 with the following:</p>

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Part C1: Agreement and Contract Data

CLAUSE / SUB-CLAUSE	DESCRIPTION	VARIATION / ADDITION
		<p>8.6 Insurances</p> <p>8.6.1 Without limiting the Contractor's/Sub-contractor's obligation in terms of the Contract, the Employer will effect and maintain for the duration of the Contract until the issuing of the Defects Certificate or the end of the Maintenance Period, the following insurances in the name of the Contractor (including all Subcontractors whether nominated or otherwise):</p> <p>8.6.2 The Employer's insurer will indemnify the Contractor/Sub-contractor against physical loss of or damage to any part of the Property Insured not exceeding the maximum contract value or the final contract value estimated at inception including free issue materials were applicable as stated in the Contract Data:</p> <ul style="list-style-type: none"> a. Whilst in transit including loading and unloading whilst temporarily stored at any premises en route to or from the Contract Site within the Territorial Limits; b. From the time of unloading, dismantling or preparation at the Contract Site and thereafter until the Property Insured has been officially accepted by the Employer and becomes his responsibility by means of a notice of completion certificate or similar evidence of legal transfer of risk; c. During the contractual defects liability or Maintenance Period which shall not exceed the period reflected in the Schedule but only so far as the Contractors and/or Sub-Contractors may be liable for such loss or damage under the defects liability or maintenance condition/s of the Insured Contract; d. Removal of debris; e. Surrounding property f. Work away; g. Offsite storage h. Temporary repairs; i. Contribution clause – marine; j. Escalation during Contract Period; k. Post loss escalation; l. Automatic reinstatement; m. Principals maintenance; n. Property taken over; o. Beneficial occupation; p. Escalation due to currency fluctuation; q. Manufacturers guarantees <p>8.6.3 The Employer's insurer will indemnify the Contractor/Sub-contractor against all sums for which the Contractor/Sub-contractor shall</p>

CONTRACT: GPM 03-2023/24 TENDER TO APPOINT CONTRACTORS FOR CIVIL MAINTENANCE AND REPAIRS OF CITY OF TSHWANE BUILDINGS AND FACILITIES FOR A PERIOD OF THREE (3) YEARS AS AND WHEN REQUIRED.

Part C1: Agreement and Contract Data

CLAUSE / SUB-CLAUSE	DESCRIPTION	VARIATION / ADDITION
		<p><i>become legally liable towards third party claimants to pay for and in consequence of:</i></p> <p>a. <i>Accidental death of or bodily injury to or illness or disease contracted by any person (excluding employees of the Contractor/Subcontractor);</i></p> <p>b. <i>Accidental physical loss or damage to tangible property occurring during the Period of Insurance and arising out of or in connection with the performance of the Insured Contract at the Contract Site as defined in the Schedule. The minimum limit of indemnity for any one event is R10-million in respect of contracts with a contract value of up to R50-million (excluding VAT).</i></p> <p>8.7 <i>Insurance premium payable</i></p> <p><i>The Employer will pay the insurance premium for the works damage and public liability insurance cover. The insurance premium will be calculated based on the approved Capital Budget per financial year and the insurance premium will be charged out to the relevant departments by the Section: Insurance and Risk Management.</i></p> <p>8.8 <i>Additional insurance by the Employer</i></p> <p><i>The Employer shall be free to effect at his own cost any additional insurance, which he deems necessary in own interest to cover loss or damage not insured in terms of the insurance policies of Sub-Clause 35.1.1 of this Clause.</i></p> <p>8.9 <i>Additional insurance by the Contractor / Subcontractor</i></p> <p><i>The Contractor and Sub-contractor shall be free to effect and maintain at their own cost any additional insurance which the Contractor/Subcontractor deem necessary to cover damage, loss or injury not insured in terms of the insurance effected by the Employer's insurer. The cost of the additional insurance will be for the account of the Contractor/Subcontractor.</i></p> <p>8.10 <i>Contractor satisfied with insurance</i></p> <p><i>The submission of a tender shall be construed as acknowledgement by the Contractor that he is satisfied with the insurance cover affected by the Employer.</i></p> <p>8.11 <i>Contractor to observe conditions</i></p> <p><i>The Contractor shall give all notices and observe all conditions and requirements imposed by the relevant insurance policies, which shall be binding on the Contractor.</i></p>

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MAINTENANCE AND REPAIRS OF CITY OF TSHWANE BUILDINGS AND FACILITIES FOR A
PERIOD OF THREE (3) YEARS AS AND WHEN REQUIRED.

Part C1: Agreement and Contract Data

CLAUSE / SUB-CLAUSE	DESCRIPTION	VARIATION / ADDITION
		<p>8.12 <i>Contractor to insure</i></p> <p><i>The Contractor/Sub-contractor must obtain for the duration of the contract until the issuing of the Defects Certificate or the end of the Maintenance Period, the following insurance policies at an insurance company within 14 (fourteen) days of the notification of acceptance of the tender and must pay all premiums and supply proof thereof to the relevant Project Manager, 30 (thirty) days before the inception of the contract, that the policies have been taken out and that all premiums have been paid:</i></p> <p><i>a. All Risk Insurance cover with regard to all Plant and Materials and Equipment, owned, leased or hired by the Contractor that are used in the execution of the contract for the full replacement value thereof.</i></p> <p><i>b. Motor Vehicle and Liability Insurance cover indicating the registration numbers of the vehicles owned, leased or hired by the Contractor that are used in the execution of the contract to the amount of at least R10-million per claim with the number of claims unlimited.</i></p> <p><i>c. SASRIA cover for motor vehicles and Plant and Materials and Equipment owned, leased or hired by the Contractor that are used in the execution of the contract for the full replacement value thereof.</i></p> <p><i>d. In respect of Plant and Materials and Equipment and Motor Vehicles brought onto the Site by or on behalf of Subcontractors, the Contractor shall be deemed to have complied with the provisions of this Sub-Clause by ensuring that such Subcontractors have similarly insured such Plant and Materials and Equipment and Motor Vehicles.</i></p> <p><i>e. Proof must also be submitted that the Contractor complies with the conditions of the following legislation:</i></p> <ul style="list-style-type: none"> <i>- Compensation for Occupational Injuries and disease, 1993</i> <i>- Unemployment Insurance Act, 1996</i> <i>- The Contractor shall in respect of the Site of the contract works appoint in writing a Section 16 appointee to meet the requirements of the Health and Safety Act, No 85 of 1993 as amended.</i>
		<p>8.13 <i>The Project Manager involved must furnish the required insurance documentation 30 (thirty) days before the inception of the contract to the Section: Insurance and Risk Management.</i></p>
		<p>8.14 <i>Reporting of incidents</i></p>

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CLAUSE / SUB-CLAUSE	DESCRIPTION	VARIATION / ADDITION
		<p><i>In the event of an occurrence, which is likely to give rise to a claim under the insurance policy affected by the Employer, the Contractor / Subcontractors and Project Manager will adhere to the following procedures:</i></p> <ol style="list-style-type: none"> <i>a. In addition to any statutory obligations and/or requirements contained in the General Conditions of Contract, the Contractor shall notify the Employer and the Project Manager of every occurrence within 48 (forty-eight) hours giving the circumstances, nature and an estimate of the loss or damage.</i> <i>b. The Project Manager will be responsible to complete and submit the relevant claim documentation for each incident within 30 (thirty) days after the incident occurred to the Section: Insurance and Risk Management. Should the incident be reported by the Project Manager more than 30 (thirty) days after the incident occurred to the Section: Insurance and Risk Management, the claim will only be considered if the claim documentation is accompanied by a letter from the relevant Strategic Executive Director motivating the reason(s) for the late reporting of the incident, but the Project Manager must take note the Insurer might repudiate the loss if it is found that the insurers rights have been compromised as a result of the late reporting.</i> <i>c. The following documentation must be included with the claim documentation:</i> <ul style="list-style-type: none"> <i>- Photos of damages caused or suffered as proof or substantiation of the claims.</i> <i>d. In the event of Insured Property being damaged during the Contract Works beyond economical repair, the property must be safeguarded and be handed over to the Employer's insurer for salvage.</i> <i>e. The Section: Insurance and Risk Management will inform the Employer's insurer of the incident. The Contractor/Subcontractor shall afford all reasonable access to the Site to the Employer, the Project Manager, the Employer's insurers and/or representatives for the purpose of assessment of any loss or damage.</i> <p>8.15 Reporting of catastrophic incidents</p> <p><i>In the event of an occurrence, which is likely to give rise to a claim, under the insurance policy effected by the Employer, with an estimated loss or damage of more than R250 000,00, the Contractor and the Project Manager will adhere to the following procedures:</i></p>

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CLAUSE / SUB-CLAUSE	DESCRIPTION	VARIATION / ADDITION
		<p>a. <i>In addition to any statutory obligations and/or requirements contained in the General Conditions of Contract, the Contractor shall notify the Employer and the Project Manager of every occurrence within 24 (twenty-four) hours giving the circumstances, nature and an estimate of the loss or damage.</i></p> <p>b. <i>The Project Manager must notify the Section: Insurance and Risk Management on the same day that the Contractor/Sub-contractor has notified the Project Manager of the incident.</i></p> <p>c. <i>The Section: Insurance and Risk Management will notify the Employer's insurer of the incident. The Contractor/Sub-contractor shall afford all reasonable access to the Site to the Employer, the Project Manager, the Employer's insurers and/or representatives for the purpose of assessment of any loss or damage.</i></p> <p>d. <i>The Project Manager will be responsible to complete and submit the relevant claim documentation for each incident within 30 (thirty) days after the incident occurred to the Section: Insurance and Risk Management. Should the incident be reported by the Project Manager more than 30 (thirty) days after the incident occurred to the Section: Insurance and Risk Management, the claim will only be considered if the claim documentation is accompanied by a letter from the relevant Strategic Executive Officer motivating the reason(s) for the late reporting of the incident. Should the relevant claim documentation not be submitted within 30 (thirty) days, the claim will be repudiated.</i></p> <p>8.16 <i>Reporting of crime related incidents</i></p> <p><i>All crime related incidents, losses or shortages irrespective of the value, must be reported within 24 (twenty-four) hours by the person who was involved or who has discovered the incident to the nearest South African Police Services (SAPS) station. The name of the Police Station, Investigation Officer and the Case number must be obtained and stated on the Contractor Claim Form. Should the incident not be reported to the SAPS, the claim will be repudiated.</i></p> <p>8.17 <i>Claim documentation</i></p> <p><i>The Project Manager must obtain all relevant information from the Contractor/Sub-contractor and complete the Contractor Claim Form, included in this report as Annexure B that is available on the Intranet. The project number must be stated on the Contractor Claim Form.</i></p> <p><i>The Project Manager must submit with the Contractor Claim Form a detailed cost sheet indicating the estimate of the loss or damage.</i></p>

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CLAUSE / SUB-CLAUSE	DESCRIPTION	VARIATION / ADDITION
		<p><i>Any misrepresentation, misdescription or non-disclosure of material facts, at the option of the insurers, can result in claims submitted being declared null and void.</i></p> <p>8.18 <i>Authorization of claim forms</i></p> <p><i>It is imperative that a formally delegated official or his nominee of the Employer should authorize the Contractor Claim forms as proof of the appropriate authorization, verification and approval of claims submitted. The Strategic Executive Director must provide an authorization letter to the Section: Insurance and Risk Management stating the names and the specimen signatures of the delegated official or his nominee within 30 (thirty) days from approval of this report by Council. Should the delegated official or his nominee not sign the relevant claim form, the claim will be repudiated as this may lead to inappropriate independent verification of the validity of claims, thereby increasing the risk of insurance fraud and consequent reputation damage to the Employer.</i></p> <p>8.19 <i>Contractor to pay deductibles</i></p> <p><i>Any claim in terms of the insurance affected by the Employer shall be subject to the Contractor being responsible for the payment of the amount stated in the Annexure to the Policies as being the deductible (first amount payable or Excess) as defined in the Certificate of Insurance issued by the Employer's insurer in terms of the Policy.</i></p> <p>8.20 <i>Settlement of claims</i></p> <p><i>All incidents reported to the Section: Insurance and Risk Management in respect of an occurrence, which is likely to give rise to a claim will be forwarded to the Employer's insurer who will take the necessary actions for the settlement of any such claims.</i></p> <p><i>The Contractor shall negotiate for the settlement of claims with the Employer or the Employer's insurer through the Section: Insurance and Risk Management. The Employer's Chief Financial Officer will authorize all settlements of claims.</i></p> <p><i>Should action for the settlement of any such claim to the satisfaction of the Project Manager not be taken by the Contractor/sub-contractor within 30 (thirty) days after receipt of such claim by the Contractor/sub-contractor, the Employer or the Employer's insurer may settle any such claim, after giving the Contractor notice of its intention to do so; provided that no such claim shall be settled by the</i></p>

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Part C1: Agreement and Contract Data

CLAUSE / SUB-CLAUSE	DESCRIPTION	VARIATION / ADDITION
		<p><i>Employer or the Employer's insurer without first consulting the Contractor/sub-contractor.</i></p> <p><i>The foregoing provisions of this Sub-Clause shall apply mutatis mutandis to any such claim received by the Contractor directly.</i></p>

CLAUSE/OPTION		DATA	
1.1.1.13	The Defects Liability period is:	12 (twelve) months from the date of the Certificate of Completion.	
1.1.1.15	The name of the Employer is:	City of Tshwane Metropolitan Municipality.	
1.1.1.26	The Pricing Strategy is:	Re-measurement Contract	
1.2.1.2	The address of the Employer is:	Physical Address:	Number 320 Madiba street Tshwane House Building Pretoria CDB 0002
		E-Mail Address:	kgaboma@tshwane.gov.za
2	The documentation required before commencement with Works execution are:	<ul style="list-style-type: none"> • Health and Safety • Proof that all contributions required in terms of the provisions of the Workman's Compensation Act (Act no 30 of 1941) as amended in 1993, 2002 have been paid (Refer to Cause 4.3.2) • A certified copy of Unemployment Insurance Certificate, Act of 1996 (Refer to Clause 4.3.2) 	
5.3.2	The time to submit the documentation required from the Commencement Date is:	14 days	
5.8.1	The non-working days are:	Sundays	
	The special non-working days are:	<ul style="list-style-type: none"> • Statutory public holidays 	
5.16.3	The latent defect period is:	10 (ten) Years	
6.2.1	Type of security for due performance:	<ul style="list-style-type: none"> • Guarantee from approved financial institution or cash deposit. • The Form of Guarantee is to contain the wording of the pro forma document included as C1.3 or C1.4 contained herein. 	
	Liability of performance guarantee/cash deposit	The liability of the guarantee shall be for 10 (ten) % of the Contract Sum of the Work Package allocated, excluding contingencies and VAT.	
6.2.2	Retention money guarantee	Not permitted	
6.8.2	Adjustment in rates and/or prices	<ul style="list-style-type: none"> • The value of the certificates issued shall be adjusted in accordance with the Contract Price Adjustment Schedule with the following values: 	

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Part C1: Agreement and Contract Data

CLAUSE/OPTION		DATA
		<ul style="list-style-type: none">• The urban area nearest the Site is Tshwane.• The base month is <u>the month prior to the closing of the procurement process required for a financial offer.</u>

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Part C1: Agreement and Contract Data

C1.2.4 DATA PROVIDED BY THE CONTRACTOR

CLAUSE/OPTION		DATA	
1.1.1.9	The name of the Contractor is:		
1.2.1.2	The address of the Contract is:	• Physical Address:	
		• Postal Address:	
		• Fax to E-Mail:	
		• E-Mail Address:	
6.2.1	The security to be provided by the Contractor shall be one of the following:	Type of Security	Contractor's choice (Indicate "Yes" or "No")
		Performance guarantee (10% (ten percent) of the Contract Sum of the project allocated, excluding contingencies and VAT)	
		Cash deposit (10% (ten percent) of the Contract Sum of the project allocated, excluding contingencies and VAT)	
6.5.1.2.3	The percentage allowance to cover profits and overhead charges for dayworks is:	_____ %. (Maximum of 15% will be allowed)	

C1.3 HEALTH AND SAFETY AGREEMENT

Article of Agreement in terms of Section 37(2) of the Occupational Safety Act, 1993 between

CITY OF TSHWANE
(Hereinafter referred to as the "EMPLOYER")

AND

Herein represented by _____ in his/her capacity as _____ duly authorised by virtue of a resolution dated _____, attached hereto Annexure A, of the said _____ (herein after referred to as the "CONTRACTOR")

WHEREAS the CONTRACTOR is the mandatory of the EMPLOYER as contemplated in an agreement in respect of

CONTRACT: GPM 03-2023/24 TENDER TO APPOINT CONTRACTORS FOR CIVIL MAINTENANCE AND REPAIRS OF CITY OF TSHWANE BUILDINGS AND FACILITIES FOR A PERIOD OF THREE (3) YEARS AS AND WHEN REQUIRED

AND WHEREAS section 37 of the Occupational Health and Safety act, 1993 (Act 85 of 1993), hereinafter referred to as the "ACT"), imposes certain powers and duties upon the EMPLOYER.

AND WHEREAS the parties have agreed to enter into an agreement in terms of section 37(2) of the ACT.

NOW THEREFORE the parties agree as follows:

- (a) The CONTRACTOR undertakes to acquaint the appropriate officials and employees of the CONTRACTOR with all relevant provisions of the ACT and the regulations promulgated in terms thereof.
- (b) The CONTRACTOR undertakes that all relevant duties, obligations and prohibitions imposed in terms of the ACT and Regulations will be fully complied with. Provided that should the EMPLOYER prescribe certain arrangements and procedures, that same shall be observed and adhered to by the CONTRACTOR, his officials and employees. The CONTRACTOR shall bear the onus of acquainting himself/herself/itself with such arrangements and procedures.
- (c) The CONTRACTOR hereby accepts sole liability for such due compliance with the relevant duties, obligations, prohibitions, arrangements and procedure, if any, imposed by the ACT and Regulations and the EMPLOYER expressly absolves the EMPLOYER from itself being obliged to comply with any of the aforesaid duties, obligations, prohibitions, arrangements and procedure as the case may be.
- (d) The CONTRACTOR agrees that any duly authorised officials of the EMPLOYER shall be entitled, although not obliged, to take such steps as may be necessary to ensure that the CONTRACTOR has complied with the

Part C1: Agreement and Contract Data

undertakings as more fully set out in paragraphs 1 and 2 above, which steps may include, but shall not be limited to, the right to inspect any appropriate site or premises occupied by the CONTRACTOR, or to inspect any appropriate records held by the CONTRACTOR or to take such steps it may deem necessary to remedy the default of the CONTRACTOR at the cost of the CONTRACTOR.

- (e) The CONTRACTOR shall be obliged to report forthwith to the EMPLOYER any investigations, complaint or criminal charge which may arise as a consequence of the provisions of the ACT and Regulations, pursuant to work performed in terms of this agreement, and shall, on written demand, provide full details in writing of such an investigation, complaint or criminal charge as the case may be

FOR AND ON BEHALF OF THE CONTRACTOR:

NAME:

(in BLOCK letters)

CAPACITY:

(of authorized agent)

SIGNATURE:

(of authorized agent)

SIGNED at _____

on this _____

day of _____

WITNESSES:

(Full name in BLOCK letters and signature)

1. _____

2. _____

FOR AND ON BEHALF OF THE EMPLOYER:

NAME:

(in BLOCK letters)

CAPACITY:

(of authorized agent)

SIGNATURE:

(of authorized agent)

SIGNED at _____

on this _____

day of _____

WITNESSES:

(Full name in BLOCK letters and signature)

1. _____

2. _____

GPM -2021 TENDER TO APPOINT CONTRACTORS FOR CIVIL MAINTENANCE AND REPAIRS OF CITY OF TSHWANE BUILDINGS AND FACILITIES FOR A PERIOD OF THREE (3) YEARS AS AND WHEN REQUIRED.
PART T2: RETURNABLE DOCUMENTS

Part C1: Agreement and Contract Data

GPM 03-2023/24 Tender to appoint contractors for civil maintenance and repairs at City of Tshwane buildings and facilities for a period of three (3) years as and when required.

Part C2: Pricing Data

CITY OF TSHWANE
GROUP PROPERTY

BID NUMBER: GPM 03 – 2023/24

**TENDER TO APPOINT CONTRACTORS FOR CIVIL
MAINTENANCE AND REPAIRS AT CITY OF TSHWANE
BUILDINGS AND FACILITIES FOR A PERIOD OF THREE
(3) YEARS AS AND WHEN REQUIRED**

PART C2: PRICING DATA

PRICING DATA

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CITY OF TSHWANE
GROUP PROPERTY DEPARTMENT

BID NO: GPM 03 – 2023/24

**TENDER TO APPOINT CONTRACTORS FOR CIVIL MAINTENANCE
AND REPAIRS AT CITY OF TSHWANE BUILDINGS AND FACILITIES
FOR A PERIOD OF THREE (3) YEARS AS AND WHEN REQUIRED**

C2.1 PRICING INSTRUCTIONS

C2.1 PRICING INSTRUCTIONS

1. General

1.1 This section provides the tenderer with guidelines and requirements with regard to the completion of the Bill of Quantities. The Schedule **shall be completed in non-erasable black ink** and the tenderer is referred to the Tender Specifications in regard to the correction of errors.

1.2 The Bill of Quantities shall be read with all the documents which form part of this Contract.

1.3 The following words shall have the meanings hereby assigned to them:

Unit: The unit of measurement for each item of work in terms of the Specifications and the Project Specifications.

Quantity: The number of units of work for each item.

Rate: The payment per unit of work at which the tenderer tenders to do the work.

Amount: The product of the quantity and the rate tendered for an item.

Lump sum: An amount tendered for an item, the extent of which is described in the Bill of Quantities, the Specifications and the Project Specifications, but the quantity of work of which is not measured in any units.

1.4 Reference shall be made to the General and Special Conditions of Contract regarding Provisional and Prime Costs Sums.

2. Pay Items

2.1 The method of measurement published by the City of Tshwane in section 001 clause 04 and the clauses titled "Measurement and Payment" in the various sections of the Standard Specifications for Municipal Civil Engineering Works, Third Edition 2005, is applicable, subject to the variations and amendments contained in section C3.5.

2.2 Descriptions in the Bill of Quantities are abbreviated and comply generally with those in the Standard Specifications. The measurement and payment clause of each Standard Specification, read together with the relevant clauses of the Scope of Work, set out what ancillary or associated activities are included in the rates for the operations specified. Should any requirements of the measurement and payment clause of the applicable Standard Specification, or the Scope of Work, conflict with the terms of the Bill of Quantities, the requirements of the Standard Specification or Scope of Work, as applicable, shall prevail.

2.3 The item numbers appearing in the Bill of Quantities refer to the corresponding item number in the standard specifications or as amended in the Scope of Work. In the latter case, the item

number is prefixed with the letter "B". The same applies to new clauses added to the standard specifications.

- 2.4 Those parts of the contract to be constructed using labour-intensive methods have been marked in the bill of quantities with the letter LI in a separate column filled in against every item so designated. The works, or parts of the works so designated are to be constructed using labour-intensive methods only. The use of plant to provide such works, other than plant specifically provided for in the scope of work, is a variation to the contract. The items marked with the letters LI are not necessarily an exhaustive list of all the activities which must be done by hand, and this clause does not over-ride any of the requirements in the generic labour intensive specification in the Scope of Works.
- 2.5 Payment for items which are designated to be constructed labour-intensive (either in this schedule or in the Scope of Works) will not be made unless they are constructed using labour-intensive methods. Any unauthorised use of plant to carry out work which was to be done labour-intensively will not be condoned and any works so constructed will not be certified for payment.
- 2.6 Unless otherwise stated, items are measured net in accordance with the drawings, and no allowance is made for waste.
- 2.7 The quantities set out in the Bill of Quantities are the estimated quantities of the Works, but the Contractor will be required to undertake whatever quantities may be directed by the Engineer from time to time. The Contract Price for the completed contract shall be computed from the actual quantities of work done, valued at the relevant unit rates and prices.
- 2.8 The units of measurement described in the Bill of Quantities are metric units. Abbreviations used in the Bill of Quantities are as follows:

mm	=	millimetre	h	=	hour
m	=	metre	kg	=	kilogram
km	=	kilometre	t	=	ton (1000kg)
m ²	=	square metre	no.	=	number
m ² .pass	=	square meter pass	sum	=	lump sum
ha	=	hectare	MN	=	meganewton
m ³	=	cubic metre	MN.m	=	meganewton-metre
m ³ .km	=	cubic metre-kilometre	PC sum	=	Prime Cost sum
l	=	litre	P/sum	=	Provisional sum
kl	=	kilolitre	%	=	Per cent
MPa	=	megaspascal	kW	=	kilowatt
PS	=	Pipe Special number	V	=	Valve number

3. Rates

- 3.1 The prices and rates to be inserted in the Bill of Quantities are to be full inclusive prices for the work described under the several items. Such prices and rates shall cover all costs and expenses that may be required in and for the execution of the work described, and shall cover the cost of all general risks, liabilities, and obligations set forth or implied in the documents on which the tender is based, as well as overhead charges and profit. Reasonable prices shall be inserted as these will be used as a basis for assessment of payment for additional work that may have to be carried out.
- 3.2 A price or rate is to be entered against each item in the Bill of Quantities, whether the quantities are stated or not. An item against which no price is entered or where a word or phrase such as "included" or "provided elsewhere" will be accepted as a rate of nil (R0,00) having been entered against such items and covered by the other prices or rates in the Schedule.
- Any work executed to which such a pay item applies, shall be measured under the appropriate items in the Bill of Quantities and valued at a rate of nil (R0,00). The rate of nil shall be valid irrespective of any change in the quantities during the execution of the Contract.
- 3.3 The Tenderer shall fill in a rate against all items.
- 3.4 The Tenderer shall not group together a number of items and tender one rate for such group of items.
- 3.5 All rates and sums of money quoted in the Bill of Quantities shall be in rands and whole cents. Fractions of a cent shall be discarded.
- 3.6 All prices and rates entered in the Bill of Quantities must be excluding VAT. VAT will be added last on the summary page of the Bill of Quantities.
- 3.7 Should excessively high unit prices be tendered, such prices may be of sufficient importance to warrant rejection of a tender by the Employer.
- 3.8 The values/amounts of certificates issued shall be adjusted in accordance with Contract Price Adjustment (CPA) Schedule as per tables below:

Part C2: Pricing Instructions

6.8.2	<p><i>The values of the certificates issued shall be adjusted in accordance with the Contract Price Adjustment Schedule with the following values:</i></p> <p><i>The values of the coefficients are:</i> <i>a = 0.20</i> <i>b = 0.40</i> <i>c = 0.25</i> <i>d = 0.15</i></p> <p><i>The site or largest part thereof shall be deemed to be located in the national province of Gauteng</i></p> <p><i>The applicable industry for the Producer Price index for materials is Building and Construction Civil Engineering.</i></p> <p><i>The area for the Producer Price Index for fuel is Witwatersrand.</i> <i>The base month is the month before the month in which the tenders close.</i></p>
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6.8.2	Adjustment in rates and/or prices	<ul style="list-style-type: none"> The value of the certificates issued shall be adjusted in accordance with the Contract Price Adjustment Schedule with the following values: "L" is the "Labour Index" and shall be Gauteng, under CPI as published by Statistics South Africa. "P" is the "Plant Index" and shall be Plant and equipment, under Mining and construction plant and equipment price index as published by Statistics South Africa. "M" is the "Material Index" and shall be Civil Engineering – total, under Civil engineering material price indices as published by Statistics South Africa. "F" is the "Fuel Index" and shall be Diesel, under PPI as published by Statistics South Africa. <table border="1" style="width: 100%; margin-top: 10px;"> <thead> <tr> <th style="width: 25%;">Coefficient</th> <th style="width: 50%;">Description</th> <th style="width: 25%;">Value</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>	Coefficient	Description	Value			
Coefficient	Description	Value						

5. TYPE OF AGREEMENT REQUIRED

A Service Level Agreement will be entered into after the appointment.

6. VALIDITY PERIOD

The validity period for the tender is 90 days which may be extended COT. The validity period for the tender after closure is 90 days. City of Tshwane shall have right and power to extent any tender validity period beyond any initial validity period set and subsequent extensions. SCM shall ensure that an extension of validity is requested in writing from all bidders before the validity expiry date. Extension of validity shall be finalized while the quotations/bids are still valid.

7. MARKET ANALYSIS

City of Tshwane reserves the right to conduct a market analysis. Should the City exercise this option, where a service provider offers a price that is deemed not to be viable to supply goods or services as required, written confirmation will be made with the service provider to determine if it will be able to deliver on the price. If a service provider confirms that it cannot, the service provider will be disqualified based on being non-responsive. If the service provider confirms that it can deliver, a tight contract to mitigate the risk of non-performance will be entered into with the service provider. Further action on failures by the supplier to deliver will be handled in terms of the contract, including performance warnings and listing on the database of restricted suppliers. The City of Tshwane further reserves the right to negotiate a market-related price with the service provider that qualifies. If the service provider does not agree to a market-related price, the City reserves the right to negotiate a market-related price with the second-qualifying bidder. If the second qualifying service provider that does not agree to a market-related price, the city will negotiate a market-related price with the third qualifying service provider

CORRECTION OF ENTRIES MADE BY TENDERER

Any entry made by the Tenderer in the Bill of Quantities, forms, etc, which the tenderer desires to change, shall not be erased or painted out. A line shall be drawn through the incorrect entry and the correct entry shall be written above in black ink and the full signature of the Tenderer shall be placed next to the correction.

NB:

The Tender is a RATES ONLY TENDER , Quantities are there mainly for evaluation purposes.

CITY OF TSHWANE
GROUP PROPERTY DEPARTMENT

BID NUMBER: GPM 03 – 2023/24

**TENDER TO APPOINT CONTRACTORS FOR CIVIL
MAINTENANCE AND REPAIRS AT CITY OF TSHWANE
BUILDINGS AND FACILITIES FOR A PERIOD OF THREE (3)
YEARS AS AND WHEN REQUIRED.**

C2.2 BILL OF QUANTITIES

SIGNATURE OF PERSON AUTHORISED TO SIGN TENDER:

DATE :

PARTICULARS OF PERSON AUTHORISED TO SIGN THE TENDER:

Name: _____

Tel no: _____

ID no: _____

TSHWANE GROUP PROPERTY MANAGEMENT

TENDER REFERENCE: GPM 03 -2023/24



**TENDER TO APPOINT CONTRACTORS FOR CIVIL MAINTENANCE
AND REPAIRS OF CITY OF TSHWANE BUILDINGS AND FACILITIES
FOR A PERIOD OF THREE (3) YEARS AS AND WHEN REQUIRED.**

ANNEXTURE A

PRICING SCHEDULE

CITY OF TSWANE - GROUP PROPERTY DEPARTMENT
 TENDER NO: GPM 03 – 2023/24
 TENDER: MAINTENANCE

ITEM NO	PAYMENT CLAUSE	DESCRIPTION	UNIT	QTY	RATE	TENDER AMOUNT
		<p>SECTION NO. 1</p> <p>BILL NO. 1</p> <p>PRELIMINARIES</p> <p><u>PREAMBLES FOR TRADES</u></p> <p>The Model Preambles for Trades (1999 edition) as published by the Association of South African Quantity Surveyors shall be deemed to be incorporated in these bills of quantities and no claims arising from brevity of description of items fully described in the said Model Preambles will be entertained</p> <p>Supplementary preambles are incorporated in these bills of quantities to satisfy the requirements of this project. Such supplementary preambles shall take precedence over the provisions of the said Model Preambles</p> <p>The contractor's prices for all items throughout these bills of quantities must take account of and include for all of the obligations, requirements and specifications given in the said Model Preambles and in any supplementary preambles</p> <p>PRICING OF PRELIMINARIES</p> <p>Should the contractor select Option A in terms of subclause 3.2.1 in the Contract Data - Contractor to Employer (CE) for the purpose of adjustment of these preliminaries, the amount entered into the amount column in these preliminaries is to be divided into one or more of the three categories provided namely Fixed (F), Value Related (V) and Time Related (T)</p> <p>SECTION A - PRINCIPAL BUILDING AGREEMENT</p>				
1		<p>PRELIMINARIES AT 15.0%</p> <p><u>Definitions</u></p>	Item			
2		<p>Clause 1.0 - Definitions and interpretation</p> <p>F:..... V:..... T:.....</p> <p><u>Objective and preparations</u></p>	Item			Not Priced
3		<p>Clause 2.0 - Offer acceptance and performance obligations</p> <p>F:..... V:..... T:.....</p>	Item			Not Priced
4		<p>Clause 3.0 - Documents</p> <p>F:..... V:..... T:.....</p>	Item			Not Priced
5		<p>Clause 4.0 - Design responsibility</p> <p>F:..... V:..... T:.....</p>	Item			Not Priced
6		<p>Clause 5.0 - Employer's agents</p> <p>F:..... V:..... T:.....</p>	Item			Not Priced
7		<p>Clause 6.0 - Contractor's site representative</p> <p>F:..... V:..... T:.....</p>	Item			Not Priced
8		<p>Clause 7.0 - Compliance with laws and regulations</p> <p>F:..... V:..... T:.....</p> <p>Without limiting the generality of the provisions of clause 7.0, the contractor's attention is drawn to the of the Construction Regulations, 2003 issued in terms of the Occupational Health and Safety Act, 1993. It is specifically stated that the employer shall prepare a documented health and safety specification for the works and that the employer shall ensure that the contractor has made provision for the cost of health and safety measures during the execution of the works. The contractor shall price opposite this item for compliance with the act and the regulations and the reasonable provisions of the aforementioned health and safety specifications</p>	Item			Not Priced
9		<p>Clause 8.0 - Works risk</p>	Item			Not Priced

CITY OF TSWANE - GROUP PROPERTY DEPARTMENT
 TENDER NO: GPM 03 – 2023/24
 TENDER: MAINTENANCE

ITEM NO	PAYMENT CLAUSE	DESCRIPTION	UNIT	QTY	RATE	TENDER AMOUNT
		F:..... V:..... T:.....				
10		Clause 9.0 - Indemnities	Item			Not Priced
		F:..... V:..... T:.....				
11		Clause 10.0 - General insurances	Item			Not Priced
		F:..... V:..... T:.....				
12		Clause 11.0 - Special insurances	Item			Not Priced
		F:..... V:..... T:.....				
13		Clause 12.0 - Effecting insurances	Item			Not Priced
		F:..... V:..... T:.....				
14		Clause 13.0 - Assignment	Item			Not Priced
		F:..... V:..... T:.....				
15		Clause 14.0 - Security	Item			Not Priced
		F:..... V:..... T:.....				
		Execution				
16		Clause 15.0 - Preparation for and execution of the works	Item			Not Priced
		F:..... V:..... T:.....				
17		Clause 16.0 - Site and access Clause 16.7 - Known services Clause 16.8 - Protection of trees (All trees must be protected and preserved)	Item			Not Priced
		F:..... V:..... T:.....				
18		Clause 17.0 - Contract instructions	Item			Not Priced
		F:..... V:..... T:.....				
19		Clause 18.0 - Setting out of the works The contractor shall notify the principal agent if any encroachments of adjoining foundations, buildings, structures, pavements, boundaries, etc. exist in order that the necessary arrangements may be made for the rectification of any such encroachments.	Item			Not Priced
		F:..... V:..... T:.....				
20		Clause 19.0 - Temporary works and plant Subclause 19.1.1 - Enclosure of the works Subclause 19.1.2 - Office accommodation Clause 19.2 - Notice boards	Item			Not Priced
		F:..... V:..... T:.....				
21		Clause 20.0 - Nominated subcontractors	Item			Not Priced
		F:..... V:..... T:.....				
22		Clause 21.0 - Selected subcontractors	Item			Not Priced
		F:..... V:..... T:.....				
23		Clause 22.0 - Employer's direct contractors	Item			Not Priced
		F:..... V:..... T:.....				
24		Clause 23.0 - Contractor's domestic subcontractors	Item			Not Priced
		F:..... V:..... T:.....				

CITY OF TSWANE - GROUP PROPERTY DEPARTMENT
 TENDER NO: GPM 03 – 2023/24
 TENDER: MAINTENANCE

ITEM NO	PAYMENT CLAUSE	DESCRIPTION	UNIT	QTY	RATE	TENDER AMOUNT
		Completion				
25	Clause 24.0 - Practical completion	The contractor shall not receive any mark-up for overheads and profit on any omission of tenant installation work or tenant installation work by others. Claims of loss of profit shall not be entertained F:..... V:..... T:.....	Item			Not Priced
26	Clause 25.0 - Works completion	F:..... V:..... T:.....	Item			Not Priced
27	Clause 26.0 - Final completion	F:..... V:..... T:.....	Item			Not Priced
28	Clause 27.0 - Latent defects liability period	F:..... V:..... T:.....	Item			Not Priced
29	Clause 28.0 - Sectional completion	F:..... V:..... T:.....	Item			Not Priced
30	Clause 29.0 - Revision of date for practical completion	The removal and replacement of materials and/or workmanship which do not conform to specification or drawing shall not constitute grounds for the extension of the construction period nor for the adjustment of the contract value (Clause 29.3) F:..... V:..... T:.....	Item			Not Priced
31	Clause 30.0 - Penalty for late or non-completion	F:..... V:..... T:.....	Item			Not Priced
		Payment				
32	Clause 31.0 - Interim payment	The inclusion of materials and goods stored off site in the amount authorised for payment in terms of clause 31.4 shall be at the sole discretion of the principal agent and such inclusion shall only be considered upon the provision, by the contractor, of an approved guarantee issued by a registered commercial bank. Clause 31.6.5 is therefore not applicable Materials and goods stored off site shall not be included in the amount authorised for payment F:..... V:..... T:.....	Item			Not Priced
33	Clause 32.0 - Adjustment to the contract value	All fluctuations in costs, with the exception of fluctuations in the rate of Value Added Tax, shall be for the account of the contractor Where prices are submitted by the contractor or n/s subcontractor during the progress of the works in respect of contract instructions or in regard to a claim under the terms of the contract and notwithstanding the fact that such prices may be used in an interim payment certificate, there is to be no presumption of acceptance. Should the principal agent wish to accept any such prices prior to the issue of the final payment certificate, it shall be in writing	Item			Not Priced
34	Clause 33.0 - Recovery of expense and loss	F:..... V:..... T:.....	Item			Not Priced
35	Clause 34.0 - Final account and final payment	F:..... V:..... T:.....	Item			Not Priced
36	Clause 35.0 - Payment to other parties		Item			Not Priced

CITY OF TSWANE - GROUP PROPERTY DEPARTMENT
 TENDER NO: GPM 03 – 2023/24
 TENDER: MAINTENANCE

ITEM NO	PAYMENT CLAUSE	DESCRIPTION	UNIT	QTY	RATE	TENDER AMOUNT
		F:..... V:..... T:.....				
		Termination				
37		Clause 36.0 - Termination by employer - contractor's default	Item			Not Priced
		F:..... V:..... T:.....				
38		Clause 37.0 - Termination by employer - loss and damage	Item			Not Priced
		F:..... V:..... T:.....				
39		Clause 38.0 - Termination by contractor - employer's default	Item			Not Priced
		F:..... V:..... T:.....				
40		Clause 39.0 - Termination - cessation of the works	Item			Not Priced
		F:..... V:..... T:.....				
		Dispute				
41		Clause 40.0 - Settlement of disputes	Item			Not Priced
		F:..... V:..... T:.....				
		Contract agreement				
42		Clause 41.0 - Post tender provisions The required post tender information shall be inserted in the post tender provisions after consultation with the contractor	Item			Not Priced
43		Clause 42.0 - Contractual agreement The required information of the contracting parties and the amount of the accepted contract sum shall be inserted in the contractual agreement for signature of the agreement by the contracting parties	Item			Not Priced
		SECTION B - PRELIMINARIES				
		Definitions and interpretation				
44		Clause 1.0 - Definitions and interpretation	Item			Not Priced
		F:..... V:..... T:.....				
		Documents				
45		Clause 2.1 - Checking of documents	Item			Not Priced
		F:..... V:..... T:.....				
46		Clause 2.2 - Provisional bills of quantities These bills of quantities are in "trades" format i.e - foundations, concreterwork, masonry, waterproofing, roof coverings, carpentry and joinery, ceilings and partitions, ironmongery, metalworks, plastering, tiling, glazing, painting and are provisional schedule of rates	Item			Not Priced
		F:..... V:..... T:.....				
47		Clause 2.3 - Availability of construction documentation	Item			Not Priced
		F:..... V:..... T:.....				
		Previous work and adjoining properties				
48		Clause 3.1 - Previous work - dimensional accuracy	Item			Not Priced
		F:..... V:..... T:.....				
49		Clause 3.2 - Previous work - defects	Item			Not Priced
		F:..... V:..... T:.....				
50		Clause 3.3 - Inspection of adjoining properties	Item			Not Priced

CITY OF TSWANE - GROUP PROPERTY DEPARTMENT
 TENDER NO: GPM 03 – 2023/24
 TENDER: MAINTENANCE

ITEM NO	PAYMENT CLAUSE	DESCRIPTION	UNIT	QTY	RATE	TENDER AMOUNT
		F:..... V:..... T:..... Samples, shop drawings and manufacturer's instructions				
51	Clause 4.1 - Samples of materials		Item			Not Priced
		F:..... V:..... T:.....				
52	Clause 4.2 - Workmanship samples		Item			Not Priced
		F:..... V:..... T:.....				
53	Clause 4.3 - Shop drawings		Item			Not Priced
		F:..... V:..... T:.....				
54	Clause 4.4 - Compliance with manufacturer's instructions		Item			Not Priced
		F:..... V:..... T:.....				
		<u>Deposits and fees</u>				
55	Clause 5.1 - Deposits and fees		Item			Not Priced
		F:..... V:..... T:.....				
		<u>Temporary services</u>				
56	Clause 6.1 - Water		Item			Not Priced
		F:..... V:..... T:.....				
57	Clause 6.2 - Electricity		Item			Not Priced
		F:..... V:..... T:.....				
58	Clause 6.3 - Telecommunication facilities		Item			Not Priced
		F:..... V:..... T:.....				
59	Clause 6.4 - Ablution facilities		Item			Not Priced
		F:..... V:..... T:.....				
		<u>Prime cost amounts</u>				
60	Clause 7.1 - Responsibility for prime cost amounts		Item			Not Priced
		F:..... V:..... T:.....				
		<u>Special attendance on n/s subcontractors</u>				
61	Clause 8.1 - Special attendance		Item			Not Priced
		<i>General attendance is defined in the n/s subcontract agreement</i> F:..... V:..... T:.....				
		<u>General</u>				
62	Clause 9.1 - Protection of the works		Item			Not Priced
		F:..... V:..... T:.....				
63	Clause 9.2 - Protection/isolation of existing/sectionally occupied works		Item			Not Priced
		F:..... V:..... T:.....				
64	Clause 9.3 - Security of the works		Item			Not Priced
		F:..... V:..... T:.....				

CITY OF TSWANE - GROUP PROPERTY DEPARTMENT
 TENDER NO: GPM 03 – 2023/24
 TENDER: MAINTENANCE

ITEM NO	PAYMENT CLAUSE	DESCRIPTION	UNIT	QTY	RATE	TENDER AMOUNT
65		Clause 9.4 - Notice before covering work F:..... V:..... T:.....	Item			Not Priced
66		Clause 9.5 - Disturbance F:..... V:..... T:.....	Item			Not Priced
67		Clause 9.6 - Environmental disturbance Where the employer has prepared an environmental management plan, a copy of the plan will be attached as an annexure. The contractor shall then price opposite this item for compliance with all the requirements of such environmental management plan F:..... V:..... T:.....	Item			Not Priced
68		Clause 9.7 - Works cleaning and clearing F:..... V:..... T:.....	Item			Not Priced
69		Clause 9.8 - Vermin F:..... V:..... T:.....	Item			Not Priced
70		Clause 9.9 - Overhand work F:..... V:..... T:.....	Item			Not Priced
		Schedule of variables Information necessary for elections and completion of those clauses contained in the schedule which are necessary for tender purposes is given hereunder. Where no information is given it shall mean that no specific requirements are expected or that the clause is not relevant to this specific contract 10.1 - Provisional bills of quantities [clause 2.2] The quantities are provisional Yes 10.2 - Availability of construction documentation [clause 2.3] Construction documentation is complete No 10.3 - Previous work - dimensional accuracy [clause 3.1] 10.4 - Previous work - defects [clause 3.2] 10.5 - Inspection of adjoining properties [clause 3.3] 10.6 - Water [clause 7.2] Option A (by contractor) yes Option B (by employer - free of charge) no Option C (by employer - metered) no 10.7 - Electricity [clause 7.3] Option A (by contractor) yes Option B (by employer - free of charge) no Option C (by employer - metered) no 10.8 - Telecommunications [clause 7.4] Telephone yes Facsimile yes E-mail yes 10.9 - Ablution facilities [clause 7.5] Option A (by contractor) yes Option B (by employer) no 10.10 - Protection of the works [clause 9.1]				

CITY OF TSWANE - GROUP PROPERTY DEPARTMENT
 TENDER NO: GPM 03 – 2023/24
 TENDER: MAINTENANCE

ITEM NO	PAYMENT CLAUSE	DESCRIPTION	UNIT	QTY	RATE	TENDER AMOUNT
		10.11 - Protection/isolation of existing/sectionally occupied works [clause 9.2] Protection/isolation is require Yes				
		10.12 - Disturbance [clause 9.5]				
		10.13 - Environmental disturbance [clause 9.6]				
		SECTION C - SPECIFIC PRELIMINARIES				
71		Site instructions Instructions issued on site are to be recorded in triplicate in a site instruction book which is to be maintained on site by the contractor F:..... V:..... T:.....	Item			Not Priced
72		Warranties for material and workmanship Where warranties for materials and/or workmanship are called for, the contractor shall obtain a written warranty, addressed to the employer, from the firm supplying the materials and/or doing the work and shall deliver same to the principal agent on the certified completion of the contract. The warranty shall state that workmanship, materials and installation are warranteed for a specified period from the date of final completion and that any defects that may arise during the specified period shall be made good at the expense of the firm supplying the materials and/or doing the work, upon written notice to do so. The warranty will not be enforced if the work is damaged by defects in the construction of the building in which case the responsibility for replacement shall rest entirely with the contractor F:..... V:..... T:.....	Item			Not Priced
73		Co-operation of contractor for cost management It is specifically agreed that the contractor accepts the obligation of assisting the principal agent in implementing proper cost management. The contractor will be advised by the principal agent of all cost management procedures which will be implemented to ensure that the final building cost does not exceed the budget. The principal agent undertakes to make available to the contractor all budgetary allowances and cost assessments/reports to enable the proper procedure to be implemented and the contractor shall attend all cost plan review and cost management meetings. The contractor undertakes to extend these procedures, as necessary, to all subcontractors F:..... V:..... T:.....	Item			Not Priced
74		Propping of floors below The contractor is advised that propping of floors below may be required if he wishes to use any areas of completed suspended reinforced concrete slabs for vehicle access, storage of materials and goods and location of plant, scaffolding, etc. The location of these areas and any necessary propping shall be approved by the principal agent and the cost thereof shall be borne by the contractor F:..... V:..... T:.....	Item			Not Priced
75		Testing of windows for watertightness Each window shall be tested for watertightness with water sprayed on using adequate pressure. If in the opinion of the principal agent, the pressure proves to be inadequate, then the pressure shall be boosted by means of compressed air or other approved means F:..... V:..... T:.....	Item			Not Priced
76		Testing of flat roof waterproofing for watertightness Flat roof waterproof areas shall be prepared with small sand dykes around them of a size and enclosing an area approved by the principal agent, flooded with water and kept "ponded" for at least 36 hours as a test to ensure the watertightness of the waterproofing and before any further construction work is carried out above the waterproofing F:..... V:..... T:.....	Item			Not Priced
		SUMMARY OF CATEGORIES Category : Fixed R.....				

CITY OF TSWANE - GROUP PROPERTY DEPARTMENT
 TENDER NO: GPM 03 – 2023/24
 TENDER: MAINTENANCE

ITEM NO	PAYMENT CLAUSE	DESCRIPTION	UNIT	QTY	RATE	TENDER AMOUNT
		Category : Value R..... Category : Time R.....				
TOTAL FOR SECTION A: CARRIED FORWARD TO SUMMARY PAGE						R0,00

CITY OF TSWANE -
 GROUP PROPERTY
 DEPARTMENT
 TENDER NO: GPM 03 -

ITEM NO	LI	DESCRIPTION	UNIT	QTY	RATE	TENDER AMOUNT
		<p><u>SECTI</u> <u>BILL</u> <u>ALTER</u> The Contra ctor must No claim <u>View</u> before submitt ing his tender the tender or shall <u>Explosi</u> No <u>Genera</u> The contrac tor shall carry out the Doors, fanlight s, Doors, fanlight s, window s, fittings. Prices for Prices for With regard Making good of</p>				

CITY OF TSWANE -
 GROUP PROPERTY
 DEPARTMENT
 TENDER NO: GPM 03 -

ITEM NO	LI	DESCRIPTION	UNIT	QTY	RATE	TENDER AMOUNT
		The contractor will				
		TEMP				
		Tempo				
1		Dust screen	m	102		R0,00
		REMO				
		Breakup and removing mass concrete				
2		Concre	m3	100		R0,00
3		150mm	m3	100		R0,00
4		200mm	m3	100		R0,00
		Break Up and				
5		Reinfor	m3	100		R0,00
6		Beams	m3	100		R0,00
7		Colum	m3	100		R0,00
8		200mm	m3	100		R0,00
		Breaki ng				
9		Brick	m3	1 000		R0,00
10		90mm	m2	1 000		R0,00
11		110mm	m ²	1 000		R0,00
12		140mm	m2	1 000		R0,00
13		220mm	m ²	1 000		R0,00
14		270mm	m2	1 000		R0,00
		Carefu lly				
15		60mm	m ²	1 000		R0,00
16		80mm	m2	1 000		R0,00
		Taking				
17		Glass from	m2	1 000		R0,00
		Taking				
18		Timber	No	100		R0,00
19		Timber	No	100		R0,00
20		Glaze	No	100		R0,00
21		Glaze	No	100		R0,00
22		Glaze	No	100		R0,00
23		Glaze	No	100		R0,00
24		Glaze	No	100		R0,00
25		Glaze	No	100		R0,00
26		Roller	No	100		R0,00
		Takin g out and				
27		Timber	No	250		R0,00

CITY OF TSWANE -
 GROUP PROPERTY
 DEPARTMENT
 TENDER NO: GPM 03 -

ITEM NO	LI	DESCRIPTION	UNIT	QTY	RATE	TENDER AMOUNT
28		Timber	No	250		R0,00
29		Glaze	No	250		R0,00
30		Glaze	No	250		R0,00
		Taking out door				
31		Timber	No	250		R0,00
32		Timber	No	250		R0,00
33		Timber double	No	250		R0,00
34		Timber	No	250		R0,00
35		Glaze	No	250		R0,00
		Taking out and removing				
36		Timber	No	250		R0,00
37		Timber	No	250		R0,00
38		Glaze	No	250		R0,00
39		Glaze	No	250		R0,00

CITY OF TSWANE -
 GROUP PROPERTY
 DEPARTMENT
 TENDER NO: GPM 03 -

ITEM NO	LI	DESC RIPTIO N	UNIT	QTY	RATE	TENDER AMOUNT
		<u>Takin</u>				
		<u>g out</u>				
		<u>and</u>				
		<u>remo</u>				
		<u>ving</u>				
40		Timber	No	150		R0,00
41		Timber	No	150		R0,00
42		Timber double	No	150		R0,00
43		Timber double	No	150		R0,00
44		Timber single	No	150		R0,00
		<u>Refixi</u>				
		<u>ng of</u>				
45		Settin g up and buildi	No	100		R0,00
46		Settin g up steel	No	100		R0,00
		<u>Takin</u>				
47		Steel pipe	m	100		R0,00
48		Steel balustr	m	100		R0,00
		<u>Takin</u>				
49		Timber	m	500		R0,00
50		Timber	m	500		R0,00
51		Timber	m	500		R0,00
		<u>Takin</u>				
52		Timber	No	150		R0,00
53		Timber	No	150		R0,00
54		Timber sink cupboa rd	No	150		R0,00
55		Timber	No	150		R0,00
		<u>Takin</u>				
		<u>g out</u>				
56		Timb	m	1000		R0,00
57		Timb	No	1000		R0,00
58		Timb	No	1000		R0,00
59		Timb er	No	1000		R0,00
60		Timb	No	1000		R0,00
		<u>Takin</u>				
		<u>g out</u>				
61		Vinyl	m ²	1000		R0,00
62		Vinyl	m ²	1000		R0,00
63		Carpe	m ²	1000		R0,00
64		Carpe	m ²	1000		R0,00
65		Epox	m ²	1000		R0,00

CITY OF TSWANE -
 GROUP PROPERTY
 DEPARTMENT
 TENDER NO: GPM 03 -

ITEM NO	LI	DESCRIPTION	UNIT	QTY	RATE	TENDER AMOUNT
66		Hacking up/off 30mm	m ²	1 000		
67		30mm	m ²	1 000		R0,00
68		Granoli	m ²	1 000		R0,00
69		25mm	m ²	1 000		R0,00
70		Internal	m ²	1 000		R0,00
71		Internal	m ²	1 000		R0,00
72		Extern	m ²	1 000		R0,00
		Hacking up/off and removing Tiles to				
73		Tiles to	m ²	1 000		R0,00
74		Tiles to	m ²	1 000		R0,00
75		Tile	m ²	1 000		R0,00
		removing out and removing stain				
76		Stainl	No	1000		R0,00
77		Wall	No	1000		R0,00
78		Flush	No	1000		R0,00
79		Flush	No	1000		R0,00
80		Front	No	1000		R0,00
		Taking careful ly remove cracks				
81		Careful ly remove cracks	No	100		R0,00
82		Careful ly remove cracks	No	100		R0,00
83		Careful ly remove cracks at or	No	100		R0,00
84		Careful ly remove cracks	No	100		R0,00

CITY OF TSWANE -
 GROUP PROPERTY
 DEPARTMENT
 TENDER NO: GPM 03 -

ITEM NO	LI	DESCRIPTION	UNIT	QTY	RATE	TENDER AMOUNT
						R0,00
85		Carefully remove	No	100		R0,00
86		Carefully remove	No	100		R0,00
87		Carefully remove	No	100		R0,00
88		Carefully remove	No	100		R0,00
89		Carefully	No	100		R0,00
90		Carefully remove	No	100		R0,00
91		Carefully remove	No	100		R0,00
92		Carefully remove	No	100		R0,00
		Taking				
93		Careful	m ²	600		R0,00
94		Carefully take	m ²	1000		R0,00
95		Carefully take	m ²	1000		R0,00
96		Carefully	m ²	1000		R0,00
97		Carefully	m ²	1000		R0,00
98		Carefully	m ²	1000		R0,00
		Takin				
99		Make good	m	250		R0,00
100		Make good crack	m	250		R0,00
101		Carefully hack	No	150		R0,00
102		Carefully hack	No	150		R0,00
103		Carefully hack	No	150		R0,00
104		Carefully hack	m2	200		R0,00
105		Patch crack	m	300		R0,00
106		Patch holes	No	250		R0,00
107		Patch holes	No	250		R0,00

CITY OF TSWANE -
 GROUP PROPERTY
 DEPARTMENT
 TENDER NO: GPM 03 -

ITEM NO	LI	DESCRIPTION	UNIT	QTY	RATE	TENDER AMOUNT
108		Carefully remo	m2	500		R0,00
109		Patch crack	m	600		R0,00
110		Patch holes	No	250		R0,00
111		Patch holes	No	250		R0,00
112		Carefully remo	m2	500		R0,00
113		Patch	m	600		R0,00
114		Patch	No	250		R0,00
115		Patch holes	No	250		R0,00
116		Carefully remo	m2	500		R0,00
117		Carefully remo	m	600		R0,00
118		Carefully	m	600		R0,00
		SER				
		Servi				
119		Carefully exami	No	100		R0,00
120		Carefully exami	No	100		R0,00
121		Carefully exami	No	100		R0,00
123		Carefully exami	No	100		R0,00
124		Carefully exami	No	100		R0,00
		Servi				
125		Carefully exami ne	No	100		R0,00
126		Carefully exami ne	No	100		R0,00
127		Carefully exami ne	No	100		R0,00
128		Carefully exami ne	No	100		R0,00
129		Carefully exami ne	No	100		R0,00

CITY OF TSWANE -
 GROUP PROPERTY
 DEPARTMENT
 TENDER NO: GPM 03 -

ITEM NO	LI	DESCRIPTION	UNIT	QTY	RATE	TENDER AMOUNT
130		Carefully examine	No	100		R0,00
131		Carefully examine	No	100		R0,00
132		Carefully examine	No	100		R0,00
133		Carefully examine	No	100		R0,00
134		Carefully examine	No	100		R0,00
		CUTT				
135		50 x	m	100		R0,00
136		110 x	m	100		R0,00
137		Cutting through	m	100		R0,00
		CUTT				
138		Opening	m ²	100		R0,00
139		Opening	m ²	100		R0,00
140		Opening	m ²	100		R0,00
141		Opening	Unit	100		R0,00
142		Opening	m ²	100		R0,00
143		Opening	m ²	100		R0,00
		BUIL				
		Brickwork				
144		Half	m ²	100		R0,00
145		One	m ²	250		R0,00
		Sund				
146		Cutting	m ²	50		R0,00
		220mm				
147		Extra	m ²	200		R0,00
148		1000mm	m	100		R0,00
149		Cutting	m	100		R0,00
150		PREPAR				
		Scable				
		existi				
151		On	m ²	500		R0,00

CITY OF TSWANE -
 GROUP PROPERTY
 DEPARTMENT
 TENDER NO: GPM 03 -

ITEM NO	LI	DESCRIPTION	UNIT	QTY	RATE	TENDER AMOUNT
152		<u>Scab</u> <u>ble</u> <u>existi</u> On	m2	500		R0,00
153		<u>SCR</u> Make good crack	m	100		R0,00
154		Make good cracks on steel	m	100		R0,00
155		Make good holes not	No	100		R0,00
156		Make good holes exceeding	No	100		R0,00
157		Make good holes exceeding	No	100		R0,00
158		Make good holes exceeding	No	100		R0,00
159		Hack off and remo	m2	150		R0,00
160		<u>INTE</u> Fill crack	m	250		R0,00
161		Make good holes, chips,	No	100		R0,00
162		Make good cracks more	m	250		R0,00
163		Make good holes, chips, dents	No	100		R0,00
164		Make good holes, chips, dents	No	100		R0,00
165		Make good holes, chips, dents	No	100		R0,00
166		Carefully hack out	m2	300		R0,00
		<u>EXTE</u>				

CITY OF TSWANE -
 GROUP PROPERTY
 DEPARTMENT
 TENDER NO: GPM 03 -

ITEM NO	LI	DESCRIPTION	UNIT	QTY	RATE	TENDER AMOUNT
167		Fill crack	m	250		R0,00
168		Make good cracks more	m	250		R0,00
169		Make good holes, chips,	No	100		R0,00
170		Make good holes, chips, dents	No	100		R0,00
171		Make good holes, chips, dents	No	100		R0,00
172		Make good holes, chips, dents	No	100		R0,00
173		Carefully hack out	m2	1000		R0,00
174		Cutting plaster	m2	100		R0,00 R0,00
175		Hacking	m2	100		R0,00
176		Making	m2	250		R0,00
		<u>Dam</u>				
177		Hack-off	m2	1000		R0,00
		<u>Maki</u>				
178		Carefully cut	m	200		R0,00
179		Carefully cut	No	150		R0,00
180		Carefully cut	No	150		R0,00
181		Carefully cut	No	150		R0,00
182		Carefully cut	No	150		R0,00
		<u>Repa</u>				
		<u>Shut off</u>				
183		15m	m	500		R0,00
184		22m	m	500		R0,00
185		28m	m	500		R0,00
186		32m	m	500		R0,00
187		50m	m	500		R0,00

CITY OF TSWANE -
 GROUP PROPERTY
 DEPARTMENT
 TENDER NO: GPM 03 -

ITEM NO	LI	DESCRIPTION	UNIT	QTY	RATE	TENDER AMOUNT
		<u>Shut off</u>				
188		15m	No	250		R0,00
189		22m	No	250		R0,00
190		28m	No	250		R0,00
191		32m	No	250		R0,00
192		50m	No	250		R0,00
		<u>Shut off</u>				R0,00
193		15m	m	500		R0,00
194		22m	m	500		R0,00
195		28m	m	500		R0,00
196		32m	m	500		R0,00
197		50m	m	500		R0,00
198		65m	m	500		R0,00
		<u>Shut off</u>				
199		15m	No	250		R0,00
200		22m	No	250		R0,00
201		28m	No	250		R0,00
202		32m	No	250		R0,00
203		50m	No	250		R0,00
204		65m	No	250		R0,00
		<u>Shut off</u>				
205		15m	m	500		R0,00
206		22m	m	500		R0,00
207		28m	m	500		R0,00
208		32m	m	500		R0,00
209		50m	m	500		R0,00
210		65m	m	500		R0,00
		<u>Shut off</u>				
211		15m	No	250		R0,00
212		22m	No	250		R0,00
213		28m	No	250		R0,00
214		32m	No	250		R0,00
215		50m	No	250		R0,00
216		65m	No	250		R0,00
		<u>Cut out</u>				
217		50m	No	100		R0,00
218		100m	No	100		R0,00
		<u>Cut out</u>				
219		50m	No	100		R0,00
220		100m	No	100		R0,00

CITY OF TSWANE -
 GROUP PROPERTY
 DEPARTMENT
 TENDER NO: GPM 03 -

ITEM NO	LI	DESCRIPTION	UNIT	QTY	RATE	TENDER AMOUNT
		<u>Cut out</u>				
221		50m	m	100		R0,00
222		100m	m	100		R0,00
		<u>Cut out</u>				
223		50m	No	100		R0,00
224		100m	No	100		R0,00
		<u>Locate and</u>				
225		50m	m	100		R0,00
226		100m	m	100		R0,00
		<u>Fix firmly</u>				
227		Wash	No	100		R0,00
228		Wash	No	100		R0,00
229		Pede	No	100		R0,00
230		WC	No	100		R0,00
231		WC	No	100		R0,00
232		WC	No	100		R0,00
233		Cister	No	100		R0,00
234		Cister	No	100		R0,00
235		Cister	No	100		R0,00
236		WC	No	100		R0,00
237		WC	No	100		R0,00
238		Wall	No	100		R0,00
239		Wall	No	100		R0,00
240		Urinal	No	100		R0,00
		TRAP				
		Carefully				
241		32m	No	150		R0,00
242		40m	No	150		R0,00
243		40 x 300m	No	150		R0,00
244		40m	No	150		R0,00
		<u>Appr</u>				
245		40m	No	150		R0,00
246		75m	No	150		R0,00
		TAPS				
		Shut off				
		<u>Bras</u>				
247		Stopc	No	150		R0,00
248		Fullw	No	150		R0,00
249		Bibco	No	150		R0,00

CITY OF TSWANE -
 GROUP PROPERTY
 DEPARTMENT
 TENDER NO: GPM 03 -

ITEM NO	LI	DESCRIPTION	UNIT	QTY	RATE	TENDER AMOUNT
250		Non- <u>Appr</u>	No	150		R0,00
251		Chro	No	150		R0,00
252		Chro	No	150		R0,00
253		Chro	No	150		R0,00
254		Fullw	No	150		R0,00
255		Bibco	No	150		R0,00
256		Bibco	No	150		R0,00
257		Chro	No	150		R0,00
258		Chro	No	150		R0,00
259		Chro	No	150		R0,00
260		Chro	No	150		R0,00
261		Chro	No	150		R0,00
262		Chro	No	150		R0,00
263		Chro	No	150		R0,00
264		Chro	No	150		R0,00
265		Chro	No	150		R0,00
266		In-line	No	150		R0,00
267		Chro	No	150		R0,00
268		Fullw	No	150		R0,00
269		PB1.	No	150		R0,00
270		PA1. 1RB	No	150		R0,00
271		Flush	No	150		R0,00
272		Flush	No	150		R0,00
273		Flush	No	150		R0,00
		Fix firmly Bras				

CITY OF TSWANE -
 GROUP PROPERTY
 DEPARTMENT
 TENDER NO: GPM 03 -

ITEM NO	LI	DESCRIPTION	UNIT	QTY	RATE	TENDER AMOUNT
274		Stopc	No	150		R0,00
275		Fullw	No	150		R0,00
276		Bibco	No	150		R0,00
277		Non-	No	150		R0,00
		Appr				
278		Chro	No	150		R0,00
279		Chro	No	150		R0,00
280		Chro	No	150		R0,00
281		Fullw	No	150		R0,00
282		Bibco	No	150		R0,00
283		Bibco	No	150		R0,00
284		Chro	No	150		R0,00
285		Chro	No	150		R0,00
286		Chro	No	150		R0,00
287		Chro	No	150		R0,00
288		Chro	No	150		R0,00
289		Chro	No	150		R0,00
290		Chro	No	150		R0,00
291		Chro	No	150		R0,00
292		Chro	No	150		R0,00
293		In-line	No	150		R0,00
294		Chro	No	150		R0,00
295		Fullw	No	150		R0,00
296		PB1.	No	150		R0,00
297		PA1. 1RB	No	150		R0,00
298		Flush	No	150		R0,00
299		Flush	No	150		R0,00
300		Flush	No	150		R0,00
		Fix firmly				
301		"Ever yway" hose	No	150		R0,00
302		4.5kg	No	150		R0,00
303		9kg	No	150		R0,00
		Caref				
304		"Ever yway"	No	150		R0,00
305		4.5kg	No	150		R0,00
307		9kg	No	150		R0,00

CITY OF TSWANE -
 GROUP PROPERTY
 DEPARTMENT
 TENDER NO: GPM 03 -

ITEM NO	LI	DESCRIPTION	UNIT	QTY	RATE	TENDER AMOUNT
		Service				
308		"Everway"	No	150		R0,00
309		4.5kg	No	150		R0,00
310		9kg	No	150		R0,00
		MAKI				
		TILIN				
311		Carefully hack	No	100		R0,00
312		Carefully hack	m2	250		R0,00
313		Carefully	No	100		R0,00
314		Carefully hack	m2	250		R0,00
		FACE				

CITY OF TSWANE -
 GROUP PROPERTY
 DEPARTMENT
 TENDER NO: GPM 03 -

ITEM NO	LI	DESCRIPTION	UNIT	QTY	RATE	TENDER AMOUNT
		External facings in appr				
315		Half brick	m2	250		R0,00
		Exam				
316		Carefully exami	m2	1000		R0,00
317		Carefully exami	m2	1000		R0,00
318		Carefully exami	m2	1000		R0,00
		Cut				
319		Cut	m	200		R0,00
320		Cut	m	200		R0,00
321		Cut	m	200		R0,00
		Supply and				
322		38 x	m	100		R0,00
323		38 x 114m	m	100		R0,00
324		38 x	m	100		R0,00
325		38 x 152m	m	100		R0,00
326		50 x	m	100		R0,00
		OPE				
		Alteri				
Section : Carried forward to sectional summary page						R0,00

CITY OF TSWANE - GROUP PROPERTY
 DEPARTMENT
 TENDER NO: GPM 03 – 2023/24
 TENDER: MAINTENANCE

ITEM NO	PAYMENT CLAUSE	LI	DESCRIPTION	UNIT	QTY	RATE	TENDER AMOUNT
			SECTION 2				
			BILL NO 2				
			EARTHWORK				
			SUPPLEMENT				
			Nature of				
			Use "assumed to be" if no trial				
			Nature of				
			A soils investigation has been carried out				
			Carting				
			Descriptions of carting away of				
			SITE				
			Site				
1			Digging up and	m³	100		R0,00
2			Stripping	m³	100		R0,00
			REMOVAL				
			Taking out				
3			Tree	No	300		R0,00
4			Tree	No	300		R0,00
			Cutting				
			Hedge not	m	300		R0,00
5			Hedge	m	300		R0,00
6			Hedge	m	300		R0,00
7			Tree	Unit	300		R0,00
8			Tree with	Unit	300		R0,00
9			Tree	Unit	300		R0,00
10			Tree	Unit	300		R0,00
Section B2							R0,00

CITY OF TSWANE - GROUP PROPERTY
DEPARTMENT
TENDER NO: GPM 03 – 2023/24
TENDER: MAINTENANCE

ITEM NO	PAYMENT CLAUSE	LI	DESCRIPTI ON	UNIT	QTY	RATE	TENDER AMOUNT
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CITY OF TSWANE - GROUP PROPERTY
 DEPARTMENT
 TENDER NO: GPM 03 – 2023/24
 TENDER: MAINTENANCE

ITEM NO	PAYMENT CLAUSE	LI	DESCRIPTION	UNIT	QTY	RATE	TENDER AMOUNT
			SECTION 2				
			BILL NO 3				
			CONCRETE REINFORC				
			NOTE : Tenderers				
			SUPPLEME				
			Cost of.				
			The costs of making, storing and testing of concrete				
			Formwork				
			Descriptions of formwork shall be deemed to				
			The vertical strutting shall be				
			Formwork to soffits of				
			UNREINFO				
			25MPa/19m				
1			Ramps	m3	100		R0,00
2			Steps,	m3	100		R0,00
			UNREINFO EXCAVATE				
			25MPa/19m				
3			Surface	m3	100		R0,00
4			Strip	m3	100		R0,00
5			Surface	m3	100		R0,00
6			Surface	m3	100		R0,00
7			Surface	m3	100		R0,00
8			Surface	m3	100		R0,00
9			Ramps	m3	100		R0,00
			REINFOR				
			30MPa/19				
10			Strip	m3	100		R0,00
11			Bases	m3	100		R0,00
12			Foundation	m3	100		R0,00
13			Surface	m3	100		R0,00
14			Surface	m3	100		R0,00
15			Surface beds	m3	100		R0,00

CITY OF TSWANE - GROUP PROPERTY
 DEPARTMENT
 TENDER NO: GPM 03 – 2023/24
 TENDER: MAINTENANCE

ITEM NO	PAYMENT CLAUSE	LI	DESCRIPTION	UNIT	QTY	RATE	TENDER AMOUNT
			REINFORCED CONCRETE CAST AGAINST EXCAVATED SURFACES				
			30MPa/19mm concrete				
16			Slabs	m3	100		R0,00
17			Isolated	m3	100		R0,00
18			Stairs	m3	100		R0,00
19			Columns in	m3	100		R0,00
20			Columns	m3	100		R0,00
			TEST				
21			Making and	No	150		R0,00
			CONCRETE				
			Finishing wood float				
22			Surface	m2	1 000		R0,00
			Finishing steel trowel				
23			Surface	m2	1 000		R0,00
			Finishing power float				
24			Surface	m2	1 000		R0,00
			ROUGH III				
25			Rough	m2	250		R0,00
26			Foundation	m2	250		R0,00
27			Rectangular	m2	350		R0,00
28			Beams	m2	250		R0,00
			Smooth				
29			500mm	m2	100		R0,00
			Rough				
30			Slabs	m2	300		R0,00
			Rough				
31			Beams	m2	300		R0,00
			REINFORC				
			REINFORC				
			Mild steel				
32			40mm	t	15		R0,00
33			32mm	t	15		R0,00
34			25mm	t	15		R0,00
35			20mm	t	15		R0,00
36			16mm	t	15		R0,00
37			12mm	t	15		R0,00
38			10mm	t	15		R0,00
39			8mm	t	15		R0,00
Section B3-Concrete, Formwork and Reinforcement: Ca							R0,00

CITY OF TSWANE - GROUP PROPERTY
 DEPARTMENT
 TENDER NO: GPM 03 – 2023/24
 TENDER: MAINTENANCE

ITEM NO	PAYMENT CLAUSE	LI	DESCRIPTION	UNIT	QTY	RATE	TENDER AMOUNT
			<p>SECTION 2</p> <p><u>BILL NO 4</u></p> <p><u>MASONRY</u></p> <p><u>SUPPLEME</u></p> <p><u>BRICKWOR</u></p> <p><u>Sizes in</u> Where sizes in</p> <p><u>Hollow</u> Descriptions of hollow</p> <p>Walls in two skins described as</p> <p><u>Face bricks</u> Bricks shall</p> <p><u>Pointing</u> Descriptions of recessed</p> <p><u>BLOCKWO</u></p> <p><u>Concrete</u> Blocks are to be either</p> <p><u>Wall ties for</u> Wall ties shall be polypropylene "Permaties"</p> <p><u>Blockwork</u> Blockwork shall comply</p> <p>Surfaces to be plastered shall have joints raked</p> <p><u>Standard</u> Descriptions of blockwork shall be</p> <p><u>DECORATI</u> Blocks shall be of</p> <p><u>SAMPLES</u> Samples of all masonry building</p>				

CITY OF TSWANE - GROUP PROPERTY
 DEPARTMENT
 TENDER NO: GPM 03 – 2023/24
 TENDER: MAINTENANCE

ITEM NO	PAYMENT CLAUSE	LI	DESCRIPTI ON	UNIT	QTY	RATE	TENDER AMOUNT
			FOUNDATI				
			Brickwork				
1			Piers	m3	100		R0,00
2			Half brick	m2	500		R0,00
3			Half brick	m2	500		R0,00
4			One brick	m2	500		R0,00
			SUPERSTR				
			Brickwork				
5			Piers	m3	100		R0,00
6			Half brick	m2	1500		R0,00
7			Half brick	m2	250		R0,00
8			Half brick	m2	350		R0,00
9			Half brick	m2	350		R0,00
10			Half brick	m2	100		R0,00
11			Half brick	m2	250		R0,00
12			Half brick	m2	150		R0,00
13			Onebrick	m2	1500		R0,00
14			One brick	m2	250		R0,00
15			One brick	m2	350		R0,00
16			One brick	m2	250		R0,00
17			One brick	m2	150		R0,00
18			One and	m2	500		R0,00
19			One and	m2	100		R0,00
20			One and	m2	100		R0,00
21			Brick-on-	m	500		R0,00
			BRICKWOR				
			Joint				
22			10mm Bitumen	m2	500		R0,00
			Brickwork				
23			75mm Wide	m	3200		R0,00
24			75mm Wide	m	950		R0,00
25			150mm	m	4850		R0,00
26			150mm	m	1000		R0,00
27			230mm	m	500		R0,00
			Galvanised				
28			30 x 1,6mm Wall tie	no	300		R0,00

CITY OF TSWANE - GROUP PROPERTY
 DEPARTMENT
 TENDER NO: GPM 03 – 2023/24
 TENDER: MAINTENANCE

ITEM NO	PAYMENT CLAUSE	LI	DESCRIPTION	UNIT	QTY	RATE	TENDER AMOUNT
			<u>FACE</u>				
			<u>Face bricks pointed</u>				
29			Extra over	m2	1500		R0,00
30			Extra over	m2	250		R0,00
31			Extra over	m	100		R0,00
32			Extra over	m	100		R0,00
33			Cutting	m2	100		R0,00
Section B4 - Masonry : Carried forward to sectional sum							R0,00

CITY OF TSWANE - GROUP PROPERTY
 DEPARTMENT
 TENDER NO: GPM 03 – 2023/24
 TENDER: MAINTENANCE

ITEM NO	PAYMENT CLAUSE	LI	DESCRIPTI ON	UNIT	QTY	RATE	TENDER AMOUNT
			SECTION 2				
			BILL NO 5				
			WATERPR				
			SUPPLEME				
			Waterproofi				
			Waterproofi				
			ng of roofs,				
			basements,				
			etc shall be				
			DAMP-				
			One layer				
			of 375				
1			110mm In	m	500		R0,00
2			230mm In	m	500		R0,00
			One layer				
			of 250				
3			Under	m2	600		R0,00
			WATERPR				
			ETC				
			Two layers				
			4mm torch				
4			On flat roof	m2	1500		R0,00
5			On walls	m2	100		R0,00
6			On bottoms	m2	100		R0,00
7			On bottoms	m2	100		R0,00
8			On bottoms	m2	100		R0,00
9			Flashing strip not	m	1000		R0,00
			PROTECTIV				
			25mm				
10			50mm Thick	m2	1000		R0,00
			20mm				
			River stone				
11			50mm Thick	m2	1000		R0,00

CITY OF TSWANE - GROUP PROPERTY
 DEPARTMENT
 TENDER NO: GPM 03 – 2023/24
 TENDER: MAINTENANCE

ITEM NO	PAYMENT CLAUSE	LI	DESCRIPTION	UNIT	QTY	RATE	TENDER AMOUNT
12			<u>PROTECTIVE</u> <u>Two coats</u> On	m2	1000		R0,00
13			On	m2	1000		R0,00
14			<u>JOINT</u> <u>Thioflex</u> <u>600 two-</u> 10 x 10mm	m	500		R0,00
15			10 x 10mm in	m	500		R0,00
Section B5 -Waterproofing: Carried forward to sectional							R0,00

CITY OF TSWANE -
 GROUP PROPERTY
 DEPARTMENT
 TENDER NO: GPM 03 -

ITEM NO	LI	DESCRIPTION	UNIT	QTY	RATE	TENDER AMOUNT
		<u>SECTI</u>				
		<u>BILL</u>				
		<u>ROOF</u>				
		<u>Sundri</u>				
		<u>Galvan</u>				
1		30 x 1,6mm	No	1000		R0,00
2		1,6mm	No	1000		R0,00
3		1,6mm	No	1000		R0,00
4		150 x	No	1000		R0,00
5		10mm	No	1000		R0,00
		<u>TILES</u>				
		<u>330 x</u> <u>420m</u> <u>m roof</u> <u>tiles to</u> <u>match</u>				
6		Roof	m2	1000		R0,00
7		Ridge tiles to	m	1000		R0,00
8		Hip tiles to	m	1000		R0,00
9		Verge	m	1000		R0,00
		<u>TILE</u>				
		<u>Roof</u> <u>Tile</u> <u>Slates</u> <u>to</u> <u>match</u>				
10		Roof	m2	1000		R0,00
11		Ridge slates	m	1000		R0,00
12		Hip slates	m	1000		R0,00
13		Verge	m	1000		R0,00
		<u>THATC</u>				
		<u>Thatch</u> <u>to</u> <u>match</u>				
14		Roof	m2	100		R0,00

CITY OF TSWANE -
 GROUP PROPERTY
 DEPARTMENT
 TENDER NO: GPM 03 -

ITEM NO	LI	DESCRIPTION	UNIT	QTY	RATE	TENDER AMOUNT
		PROFI ACCE				
		0.6mm Corrug				
15		Roof	m2	1000		R0,00
16		Side	m2	500		R0,00
17		Ridge	m	1000		R0,00
18		Side	m	1000		R0,00
19		Head	m	1000		R0,00
20		Gable trim	m	1000		R0,00
21		Apex	m	1000		R0,00
		0.6mm roof				
22		Roof	m2	1000		R0,00
23		Side	m2	500		R0,00
24		Ridge	m	1000		R0,00
25		Side	m	1000		R0,00
26		Head	m	1000		R0,00
27		Gable	m	1000		R0,00
28		Apex	m	1000		R0,00
		ROOF				
		"Sisala				
29		Insulation	m2	1000		R0,00
Section B6 - Roof Covering: Carried forward to section B6						R0,00

CITY OF TSWANE -
 GROUP PROPERTY
 DEPARTMENT
 TENDER NO: GPM 03 -

ITEM NO	LI	DESCRIPTION	UNIT	QTY	RATE	TENDER AMOUNT
		<u>SECTI</u>				
		<u>BILL</u>				
		<u>CARP</u>				
		<u>SUPPL</u>				
		<u>Particl</u>				
		Particle board				
		a)				
		b)				
		<u>Joiner</u>				
		Descrip				
		Descrip				
		<u>Fixing</u>				
		Items describ				
		<u>Decor</u>				
		Lamina te				
		<u>EAVES</u>				
		<u>Presse</u>				
1		12 x 3000 x	m m	1000 1000		R0,00 R0,00
		<u>SKIRTI</u>				
		<u>Wroug</u>				
2		19 x	m	1000		R0,00
		<u>DOOR</u>				
		<u>Wroug</u>				
3		Meranti	No	200		R0,00
4		Meranti	No	200		R0,00
5		Approv	No	200		R0,00
6		Approv	No	200		R0,00
7		Approv	No	200		R0,00

CITY OF TSWANE -
 GROUP PROPERTY
 DEPARTMENT
 TENDER NO: GPM 03 –

ITEM NO	LI	DESCRIPTION	UNIT	QTY	RATE	TENDER AMOUNT
8		Approv	No	200		R0,00
9		Approv	No	200		R0,00
10		Approv	No	200		R0,00
11		Approv	No	200		R0,00
12		Approv	No	200		R0,00
		<u>FITTING</u>				
		<u>Gener</u>				
		The following cupboards fittings				
		<u>ROOF</u>				
		<u>Plate</u>				
13		Truss construction to	m2	100		R0,00
14		Truss construction to	m2	100		R0,00
15		Truss construction to	m2	100		R0,00
		<u>Sawn</u>				
16		38 x	m	250		R0,00
17		38 x	m	250		R0,00
		<u>Sawn</u>				
18		38 x	m	250		R0,00
19		50 x	m	250		R0,00
20		38 x	m	250		R0,00
21		50 x	m	250		R0,00
Section B7 -Carpentry & Joinery: Carried forward						R0,00

CITY OF TSWANE -
 GROUP PROPERTY
 DEPARTMENT
 TENDER NO: GPM 03 -

ITEM NO	LI	DESCRIPTION	UNIT	QTY	RATE	TENDER AMOUNT
		SECTI				
		BILL				
		CEILIN				
		SUPPL				
		Descri				
		The Contractor must read				
		No claim arising				
		SUPPL				
		Fixing				
		Items described as				
		Ceiling				
		Unless				
		Bulkhe				
		Unless				
		Steel				
		All steel				
		CEILIN				
		Insulat				
1		75mm	m ²	100		R0,00
		6.4mm				
2		Ceiling	m ²	1000		R0,00
3		Sloping	m ²	100		R0,00
4		Extra over ceiling	no	100		R0,00
		SUSPE				
		600 x 600 x				
5		Ceiling	m ²	100		R0,00
		600 x 1200 x				
6		Ceiling	m ²	100		R0,00
7		Extra over	No	100		R0,00

CITY OF TSWANE -
 GROUP PROPERTY
 DEPARTMENT
 TENDER NO: GPM 03 –

ITEM NO	LI	DESCRIPTION	UNIT	QTY	RATE	TENDER AMOUNT
8		<u>Gypsum</u> <u>Cornice</u> Pre- PARTITION <u>"Dry"</u> Drywall partitioning shall comprise steel studwork	m	120		R0,00
9		Note: "Dry wall	m2	1000		R0,00
10		Extra	No	50		R0,00
11		Doors Extra over partition	No	50		R0,00
12		Insulation 50mm	m2	600		R0,00
13		WALL SABS WG 200 Vinyl coated	m	200		R0,00
14		WG 200 Vinyl coated	m	200		R0,00
15		32mm Diameter x 2mm	m	200		R0,00
16		<u>Gypsum</u> 75mm	m	1000		R0,00
Section B8 - Ceilings, Partitions and Access Floor						R0,00

CITY OF TSWANE -
 GROUP PROPERTY
 DEPARTMENT
 TENDER NO: GPM 03 -

ITEM NO	LI	DESCRIPTION	UNIT	QTY	RATE	TENDER AMOUNT
		SECTI				
		<u>BILL</u>				
		<u>FLOOR</u>				
		The Contractor must read				
		No claim arising				
		<u>FLOOR</u>				
		<u>Carpet</u>				
1		On	m ²	1 000		R0,00
		<u>2,5mm vinyl sheeti</u>				
2		New Vinyl	m2	1 000		R0,00
3		New	m2	1 000		R0,00
		<u>300 x 300 x</u>				
4		New Vinyl	m2	1 000		R0,00
5		New	m2	1 000		R0,00
		<u>POLIS</u>				
6		Three	m2	1 000		R0,00
Section B9 - Floor Covering: Carried forward to se						R0,00

CITY OF TSWANE - GROUP
 PROPERTY DEPARTMENT
 TENDER NO: GPM 03 – 2023/24
 TENDER: MAINTENANCE

ITEM NO	LI	DESCRIPTION	UNIT	QTY	RATE	TENDER AMOUNT
		SECTION 2				
		BILL NO 10				
		IRONMONG				
		The Contractor must read each description				
		No claim arising from brevity of				
		SUPPLEME				
		Items, materials or methods to				
		Proprietary				
		Where applicable the manufacture rs' names or product				
		Finishes to				
		Where applicable				
		BS Satin bronze lacquered				
		IRONMONG				
		HINGES.				
		New				
1		Door hinges	No	100		R0,00
2		Single action	No	100		R0,00
3		Double	No	100		R0,00
4		Barrel bolt	No	100		R0,00
5		Flush bolt	No	100		R0,00
6		WC	No	100		R0,00
7		Panic bolt	No	100		R0,00
8		Panic bolt	No	100		R0,00
		CATCHES.				
		New				
9		Ball catch	No	100		R0,00
10		Single roller	No	100		R0,00
11		Double roller	No	100		R0,00
12		Fanlight	No	100		R0,00
13		Fanlight stay	No	100		R0,00
14		Fanlight	No	100		R0,00
15		Fanlight	No	100		R0,00
16		Cabin hook	No	100		R0,00

CITY OF TSWANE - GROUP
 PROPERTY DEPARTMENT
 TENDER NO: GPM 03 – 2023/24
 TENDER: MAINTENANCE

ITEM NO	LI	DESCRIPTI ON	UNIT	QTY	RATE	TENDER AMOUNT
		LOCKS				
		<u>New</u> <u>similar and</u>				
17		Padlock	No	500		R0,00
18		Night latch	No	500		R0,00
19		Bathroom	No	500		R0,00
20		Bathroom	No	500		R0,00
21		Three lever	No	500		R0,00
22		Three lever	No	500		R0,00
23		Four lever	No	500		R0,00
24		Four lever	No	500		R0,00
25		Two lever	No	500		R0,00
26		Two lever	No	500		R0,00
27		Two lever	No	500		R0,00
28		Three lever	No	500		R0,00
29		Three lever	No	500		R0,00
30		Three lever	No	500		R0,00
31		Four lever	No	500		R0,00
32		Four lever	No	500		R0,00
33		Four lever	No	500		R0,00
34		Three lever	No	500		R0,00
35		Four lever	No	500		R0,00
36		Single	No	500		R0,00
37		Single	No	500		R0,00
38		Double	No	500		R0,00
39		Double	No	500		R0,00
40		Single	No	500		R0,00
41		Single	No	500		R0,00
42		Single	No	500		R0,00
43		Double	No	500		R0,00
44		Double	No	500		R0,00
45		Double	No	500		R0,00
46		Single	No	500		R0,00
47		Double	No	500		R0,00
		HANDLES				
		<u>New</u>				
48		Door flush	No	100		R0,00
49		Door knob	No	100		R0,00
50		Door pull	No	100		R0,00
51		Set of two	No	100		R0,00

CITY OF TSWANE - GROUP
 PROPERTY DEPARTMENT
 TENDER NO: GPM 03 – 2023/24
 TENDER: MAINTENANCE

ITEM NO	LI	DESCRIPTION	UNIT	QTY	RATE	TENDER AMOUNT
		<u>PUSH</u>				
		<u>New</u>				
52		Aluminium	No	100		R0,00
53		Aluminium	No	100		R0,00
54		Aluminium	No	100		R0,00
		<u>DOOR</u>				
		<u>New</u>				
55		Door closer	No	100		R0,00
56		Door closer	No	100		R0,00
57		Concealed	No	100		R0,00
58		Concealed	No	100		R0,00
		<u>LETTERS.</u>				
		<u>New</u>				
59		Brass or	No	100		R0,00
60		Perspex	No	100		R0,00
61		Aluminium	No	100		R0,00
		<u>BATHROO</u>				
		<u>New</u>				
62		Chromium	No	100		R0,00
63		Chromium	No	100		R0,00
64		Chromium	No	100		R0,00
65		Toilet roll	No	100		R0,00
66		Lockable	No	100		R0,00
67		Soap holder	No	100		R0,00
68		Back grab	No	100		R0,00
69		Side grab	No	100		R0,00
70		Bathroom	No	100		R0,00
71		Soap	No	100		R0,00
72		Electric	No	100		R0,00
		<u>SUNDRIES</u>				
		<u>New</u>				
73		Doorstop, to	No	250		R0,00
		<u>STEEL</u>				
		<u>Steel</u>				
74		GB002	No	100		R0,00
		<u>WRITING</u>				
		<u>Virtreous</u>				
75		Green writing	No	100		R0,00
		<u>Carpet</u>				
76		2 400 x 1	No	100		R0,00
Section B10 - Ironmongery: Carried forward to sectional						R0,00

CITY OF TSWANE - GROUP
 PROPERTY DEPARTMENT
 TENDER NO: GPM 03 – 2023/24
 TENDER: MAINTENANCE

ITEM NO	LI	DESCRIPTION	UNIT	QTY	RATE	TENDER AMOUNT
		SECTION 2				
		BILL NO 11				
		METALWORK SUPPLEMENT				
		Description				
		Descriptions				
		Descriptions of expansion				
		Metalwork described				
		WELDED				
		Steel gates				
1		Single gate 0.80 x 2.00m high of 50 x 6mm flat outer	No	100		R0,00
2		Single gate 0.80 x 2.00m high	No	100		R0,00
3		Single gate 0.80 x 2.00m high of 50 x 50 x	No	100		R0,00
4		Double gate 2.40 x 2.00m high Unit leaf of 50 x 50 x	No	100		R0,00
		PRESSED				
		1,6mm				
		Frame for	No	100		R0,00
		1,6mm Double				
5		Frame for	No	100		R0,00
6		Frame for	No	100		R0,00
		PRESSED				
		Purpose made				
7		Type AV door 0.81 x	No	100		R0,00
8		Type DV double door	No	100		R0,00
		The Following in louvres and other supporting accessories				
9		Type ALU louvre unit	No	100		R0,00
10		Type BLU louvre unit	No	100		R0,00

CITY OF TSWANE - GROUP
 PROPERTY DEPARTMENT
 TENDER NO: GPM 03 – 2023/24
 TENDER: MAINTENANCE

ITEM NO	LI	DESCRIPTION	UNIT	QTY	RATE	TENDER AMOUNT
		<u>ALUMINIUM</u>				
11		Aluminum	No	200		R0,00
12		Aluminum	No	200		R0,00
13		Aluminum	No	200		R0,00
14		Aluminum	No	200		R0,00
15		Aluminum	No	200		R0,00
16		Aluminum	No	200		R0,00
17		Aluminum	No	200		R0,00
18		Aluminum	No	200		R0,00
19		Aluminum	No	200		R0,00
20		Aluminum	No	200		R0,00
		<u>STEEL</u>				
		<u>Standard</u>				
21		Type A door	No	100		R0,00
22		Type D	No	100		R0,00
		<u>NEW</u>				
		<u>Push-up galvanised</u>				
23		Chain	No	200		R0,00
24		Curtain Curtain	m ²	1 000		R0,00
		<u>EXISTING</u>				
		<u>Curtain</u>				
25		Removal of	m	200		R0,00
26		Supply and	m	200		R0,00
27		Supply and	m	200		R0,00
28		Supply and	m	200		R0,00
		<u>T-Bars</u>				
29		Repair	No	200		R0,00
30		Supply and Install new T-	m	200		R0,00
31		Supply and	m	200		R0,00
		<u>End Plates</u>				
32		Repair	No	200		R0,00
33		Supply and	No	500		R0,00
34		Supply and	No	500		R0,00

CITY OF TSWANE - GROUP
 PROPERTY DEPARTMENT
 TENDER NO: GPM 03 – 2023/24
 TENDER: MAINTENANCE

ITEM NO	LI	DESCRIPTION	UNIT	QTY	RATE	TENDER AMOUNT
		<u>Canopy</u>				
35		Repair	No	200		R0,00
36		Supply and Install new	No	500		R0,00
37		Supply and Install new	No	500		R0,00
38		Supply and Install new	No	500		R0,00
		<u>Shaft</u>				
39		Repair shaft	No	500		R0,00
		<u>Tension</u>				
40		Repair	No	500		R0,00
Section B11 - Metalwork : Carried forward to sectional s						R0,00

CITY OF TSWANE - GROUP
 PROPERTY DEPARTMENT
 TENDER NO: GPM 03 - 2023/24
 TENDER: MAINTENANCE

ITEM NO	LI	DESCRIPTION	UNIT	QTY	RATE	TENDER AMOUNT
		SECTION 2 BILL NO 12 STRUCTUR SUPPLEME Description Note: All rates are to include for the preparation of shop <u>Ultra-span light gauge</u> The top chord Dead load <u>Bottom</u> Wind Wind Dead load Default Default Default				
		STEEL Roof trusses				
1		Design supply and	m2	100		R0,00
2		Design supply and	m2	100		R0,00
		STEEL Welded columns in				
3		80 x 80mm	t	6		R0,00
4		100 x 50mm	t	0,4		R0,00
		Bolts to columns, beams, etc				
5		Four 650mm long anchor rods	No	50		R0,00
6		12mm	No	50		R0,00
		PURLINS, Purlins and				
7		100 x 75	t	1,5		R0,00
		Welded				
8		100 x 75mm	t	0,2		R0,00
		SUNDRIES				
9		6mm Plate	t	0,2		R0,00
		PAINTING Note: The rates for				R0,00 R0,00 R0,00 R0,00
Section B12- Structural Steel: Carried forward to section						R0,00

CITY OF TSWANE - GROUP
 PROPERTY DEPARTMENT
 TENDER NO: GPM 03 – 2023/24
 TENDER: MAINTENANCE

ITEM NO	LI	DESCRIPTION	UNIT	QTY	RATE	TENDER AMOUNT
		<p>SECTION 2</p> <p>BILL NO 13</p> <p>PLASTERIN</p> <p>SUPPLEME</p> <p><u>Description</u></p> <p>The Contractor must read each</p> <p>No claim arising from</p> <p>SUPPLEME</p> <p>GRANOLIT</p> <p><u>Method</u></p> <p>The method</p> <p><u>Preparation</u></p> <p>For granolithic applied monolithically, the concrete</p> <p><u>Mix</u></p> <p>Granolithic shall attain a compressive strength of</p> <p><u>Panels</u></p> <p>Granolithic shall be laid in panels not exceeding</p> <p>Where possible joints</p> <p><u>Laying</u></p> <p>Monolithic granolithic</p> <p>Bonded granolithic shall be</p> <p>After wood floating, the monolithic</p> <p><u>Curing</u></p> <p>Granolithic shall be</p>				

CITY OF TSWANE - GROUP
 PROPERTY DEPARTMENT
 TENDER NO: GPM 03 – 2023/24
 TENDER: MAINTENANCE

ITEM NO	LI	DESCRIPTION	UNIT	QTY	RATE	TENDER AMOUNT
		<u>GRANOLIT</u>				
		<u>Untinted</u>				
1		50mm Thick	m2	1 000		R0,00
		<u>Tinted</u>				
2		50mm Thick	m2	1 000		R0,00
		<u>SCREEDS</u>				
		<u>Cement</u>				
3		50mm Thick	m2	1 000		R0,00
		<u>Cement</u>				
4		50mm Thick	m2	1 000		R0,00
5		50 X 50mm	m	350		R0,00
		<u>INTERNAL</u>				
		<u>Cement</u>				
6		On walls	m ²	2 500		R0,00
7		On narrow	m ²	350		R0,00
		<u>EXTERNAL</u>				
		<u>Cement</u>				
8		On walls	m ²	1 000		R0,00
9		On narrow	m ²	200		R0,00
Section B13 - Plastering: Carried forward to sectional su						R0,00

CITY OF TSWANE - GROUP
 PROPERTY DEPARTMENT
 TENDER NO: GPM 03 – 2023/24
 TENDER: MAINTENANCE

ITEM NO	LI	DESCRIPTION	UNIT	QTY	RATE	TENDER AMOUNT
		SECTION 2				
		BILL NO 14				
		TILING				
		SUPPLEME				
		Description				
		The Contractor must read each description				
		No claim arising from brevity of				
		SUPPLEME				
		Patterns				
		Unless				
		Fixing				
		Unless described as "fixed with adhesive to				
		Tiling described as				
		Ceramic, porcelain,				
		Note:				
		All porcelain				
		WALL				
		Ceramic wall tiles,				
1		On Walls	m2	1 000	R	-
2		On narrow	m2	150	R	-
3		Fair exposed	No	100	R	-
4		Fair exposed	No	100	R	-
		Porcelain Wall tiles, supplied				
5		On Walls	m2	1 000	R	-
6		On narrow	m2	150	R	-
7		Fair exposed	No	100	R	-
8		Fair exposed	No	100	R	-
		FLOOR				
		Ceramic floor tiles, supplied				
9		On floors	m2	1 000	R	-
10		Skirting	m	500	R	-
		Porcelain floor tiles, supplied				
11		On floors	m2	1 000	R	-

CITY OF TSWANE - GROUP
 PROPERTY DEPARTMENT
 TENDER NO: GPM 03 – 2023/24
 TENDER: MAINTENANCE

ITEM NO	LI	DESCRIPTION	UNIT	QTY	RATE	TENDER AMOUNT
12		Skirting	m	500		R -
		<u>SUNDRIES</u>				
13		27 x 10mm	m	100		R -
14		Tile to Vinyl	m	100		R -
Section B14 - Tiling: Carried forward to sectional summa						R -

CITY OF TSWANE - GROUP
 PROPERTY DEPARTMENT
 TENDER NO: GPM 03 – 2023/24
 TENDER: MAINTENANCE

ITEM NO	LI	DESCRIPTION	UNIT	QTY	RATE	TENDER AMOUNT
		<p>SECTION 2</p> <p><u>BILL NO 15</u></p> <p><u>PLUMBING</u></p> <p><u>SUPPLEME</u></p> <p><u>Polvcop</u></p> <p>Polypropylene pipes 54mm</p> <p>Pipes shall be firmly fixed to walls</p> <p><u>All pipe</u></p> <p><u>Polylink</u></p> <p>Polypropylene pipes</p> <p><u>Fusion welded</u></p> <p>Fusion welded</p> <p>Branch tees shall include</p> <p>Reducers shall include</p> <p>All pipes shall be jointed and</p> <p>All pipe</p> <p><u>Concrete</u></p> <p>Pipes shall be jointed</p> <p><u>Vitrified</u></p> <p>Pipes shall rest on solid ground and, where</p> <p>Sewer and</p> <p><u>uPVC pipes</u></p> <p>Soil, waste</p> <p><u>uPVC</u></p> <p>Pipes for</p> <p>Pipes of 40mm</p> <p>Pipes of 50mm diameter</p>				

CITY OF TSWANE - GROUP
 PROPERTY DEPARTMENT
 TENDER NO: GPM 03 – 2023/24
 TENDER: MAINTENANCE

ITEM NO	LI	DESCRIPTION	UNIT	QTY	RATE	TENDER AMOUNT
		<p><u>Copper</u></p> <p>Pipes shall be hard drawn and half-hard pipes of the class stated.</p> <p><u>Fixing of</u></p> <p><u>Unless specifically otherwise</u></p> <p><u>Lead pipes</u></p> <p>All soldered</p> <p><u>Reducing</u></p> <p>Where fittings have reducing ends or branches they are</p> <p><u>Wire</u></p> <p>Descriptions</p> <p><u>Septic</u></p> <p>Descriptions of septic tanks shall</p> <p><u>Exposed</u></p> <p>Exposed surfaces of concrete</p> <p><u>Excavation</u></p> <p>No claim for rock excavation</p> <p><u>Laying</u></p> <p>Pipes shall be laid and</p> <p>Where no manufacturers' instructions exist pipes shall be laid in</p> <p><u>Flush pans</u></p> <p>Flush pans</p> <p><u>Stainless steel</u></p> <p>Units shall have</p> <p><u>Waste</u></p> <p>Descriptions of waste</p> <p><u>Steel</u></p> <p>Tanks shall</p> <p><u>Anti-corrosion</u></p> <p>Pipes to be taped shall</p>				

CITY OF TSWANE - GROUP
 PROPERTY DEPARTMENT
 TENDER NO: GPM 03 – 2023/24
 TENDER: MAINTENANCE

ITEM NO	LI	DESCRIPTION	UNIT	QTY	RATE	TENDER AMOUNT
		Couplings and fittings				
		RAINWATE				
		<u>0.6mm</u>				
1		100 x	m	600		R0,00
2		Extra on 100	no	300		R0,00
3		Extra on 100	no	300		R0,00
4		60mm	m	600		R0,00
5		Extra on	no	300		R0,00
6		Extra over	no	300		R0,00
		Fullbore				
7		76mm	No	300		R0,00
		Sundries				
8		50mm diameter x	No	250		R0,00
		SANITARY				
		<u>New sanitary fittings. to</u>				
9		Stainless	No	100		R0,00
10		Stainless	No	100		R0,00
11		Wash hand	No	100		R0,00
12		Wash hand	No	100		R0,00
13		Pedestal only	No	100		R0,00
14		WC pan only	No	100		R0,00
15		WC pan with	No	100		R0,00
16		WC pan with	No	100		R0,00
17		Cistern and	No	100		R0,00
18		Cistern only	No	100		R0,00
19		Cistern	No	100		R0,00
20		WC seat	No	100		R0,00
21		WC pan	No	100		R0,00
22		Wall hung	No	100		R0,00
23		Wall hung	No	100		R0,00
24		Urinal flush	No	100		R0,00
		WASTE				
25		32mm Bath	No	100		R0,00
26		32mm Basin	No	100		R0,00
27		32mm waste	No	100		R0,00
28		38mm bath	No	100		R0,00

CITY OF TSWANE - GROUP
 PROPERTY DEPARTMENT
 TENDER NO: GPM 03 – 2023/24
 TENDER: MAINTENANCE

ITEM NO	LI	DESCRIPTION	UNIT	QTY	RATE	TENDER AMOUNT
		TRAPS ETC				
29		32mm	No	150		R0,00
30		40mm Bath trap	No	150		R0,00
31		40 x 300mm Sink	No	150		R0,00
32		40mm Anti-	No	150		R0,00
		Approved				
33		40mm	No	150		R0,00
34		75mm	No	150		R0,00
		Brass				
35		Stopcock	No	150		R0,00
36		Fullway gate	No	150		R0,00
37		Bibcock with	No	150		R0,00
38		Non-return	No	150		R0,00
		Approved				
39		Chrome	No	150		R0,00
40		Chrome	No	150		R0,00
41		Chrome	No	150		R0,00
42		Fullway gate	No	150		R0,00
43		Bibcock	No	150		R0,00
44		Bibcock with	No	150		R0,00
45		Chrome	No	150		R0,00
46		Chrome	No	150		R0,00
47		Chrome	No	150		R0,00
48		Chrome	No	150		R0,00
49		Chrome	No	150		R0,00
50		Chrome	No	150		R0,00
51		Chrome	No	150		R0,00
52		Chrome	No	150		R0,00
53		Chrome	No	150		R0,00
54		In-line	No	150		R0,00
55		Chrome	No	150		R0,00
56		Fullway	No	150		R0,00
57		PB1.10RB	No	150		R0,00
58		PA1.1RB "Kwikflo"	No	150		R0,00
59		Flushmaster	No	150		R0,00
60		Flushmaster	No	150		R0,00
61		Flushmaster	No	150		R0,00
		SANITARY				
		uPVC Pipes				
62		40mm	m	500		R0,00
63		50mm	m	500		R0,00

CITY OF TSWANE - GROUP
 PROPERTY DEPARTMENT
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 TENDER: MAINTENANCE

ITEM NO	LI	DESCRIPTION	UNIT	QTY	RATE	TENDER AMOUNT
64		110mm	m	500		R0,00
		Extra over				
65		40mm Bend	No	100		R0,00
66		50mm Bend	No	100		R0,00
67		110mm	No	100		R0,00
68		40mm	No	100		R0,00
69		50mm	No	100		R0,00
70		110mm	No	100		R0,00
71		40mm	No	100		R0,00
72		50mm	No	100		R0,00
73		110mm	No	100		R0,00
74		50mm	No	100		R0,00
75		110mm	No	100		R0,00
76		110mm Pan	No	100		R0,00
77		110mm "GI	No	100		R0,00
78		50mm "GI	No	100		R0,00
		<u>HOT AND</u>				
		Class 1				
79		15mm Pipes	m	500		R0,00
80		22mm Pipes	m	500		R0,00
81		28mm Pipes	m	500		R0,00
82		35mm Pipes	m	500		R0,00
		Extra over class 1				
83		15mm	No	250		R0,00
84		22mm	No	250		R0,00
85		28mm	No	250		R0,00
86		35mm	No	250		R0,00
87		35mm	No	250		R0,00
88		35mm Tee	No	250		R0,00
		<u>Precast</u>				
89		Precast concrete gully,	No	1		R0,00
		<u>TESTING</u>				
90		Testing	item	1		R0,00
91		Testing	item	1		R0,00
Section B15 - Plumbing and Drainage: Carried forward to						R0,00

CITY OF TSWANE - GROUP
 PROPERTY DEPARTMENT
 TENDER NO: GPM 03 – 2023/24
 TENDER: MAINTENANCE

ITEM NO	LI	DESCRIPTION	UNIT	QTY	RATE	TENDER AMOUNT
		SECTION 2				
		<u>BILL NO 16</u>				
		<u>GLAZING</u>				
		<u>GLAZING TO METAL</u>				
		<u>4mm Clear</u>				
1		Panes not	m2	100		R0,00
2		Panes	m2	100		R0,00
3		Panes	m2	100		R0,00
4		Panes	m2	100		R0,00
		<u>4mm</u>				
5		Panes not	m2	100		R0,00
6		Panes	m2	100		R0,00
7		Panes	m2	100		R0,00
8		Panes	m2	100		R0,00
		<u>6mm</u>				
9		Panes not	m2	100		R0,00
10		Panes	m2	100		R0,00
11		Panes	m2	100		R0,00
12		Panes	m2	100		R0,00
		<u>6mm Clear</u>				
13		Panes not	m2	100		R0,00
14		Panes	m2	100		R0,00
15		Panes	m2	100		R0,00
16		Panes	m2	100		R0,00

CITY OF TSWANE - GROUP
 PROPERTY DEPARTMENT
 TENDER NO: GPM 03 – 2023/24
 TENDER: MAINTENANCE

ITEM NO	LI	DESCRIPTION	UNIT	QTY	RATE	TENDER AMOUNT
17		<u>MIRRORS.</u> New Works 6mm Silvered float glass				
18		Mirror 450 x	No	100		R0,00
19		Mirror 450 x	No	100		R0,00
20		Mirror 450 x	No	100		R0,00
21		Mirror 450 x	No	100		R0,00
22		Mirror 600 x	No	100		R0,00
23		Mirror 600 x	No	100		R0,00
24		Mirror 600 x	No	100		R0,00
25		Mirror 600 x	No	100		R0,00
Section B16 - Glazing: Carried forward to sectional sum						R0,00

CITY OF TSWANE - GROUP
 PROPERTY DEPARTMENT
 TENDER NO: GPM 03 – 2023/24
 TENDER: MAINTENANCE

ITEM NO	LI	DESCRIPTION	UNIT	QTY	RATE	TENDER AMOUNT
		SECTION 2				
		BILL NO 17				
		PAINTWORK				
		PREPARATION				
		<u>Previously</u>				
		Surfaces shall be thoroughly washed down and				
		Previously				
		Surfaces shall be thoroughly				
		Previously				
		Surfaces shall be thoroughly cleaned				
		PAINTWORK ETC TO				
		Note: All paintwork to				
		Primers - Undercoats - Finishing -				
		On Floated				
		Apply two coats of				
1		On internal	m2	1500		R0,00
2		On external	m2	1500		R0,00
3		On ceilings	m2	1500		R0,00
4		On ceilings	m2	1500		R0,00
5		On fascias and barge	m	1000		R0,00
		On Smooth				
		Apply two coats of				
6		On internal	m2	1500		R0,00
7		On external	m2	1500		R0,00
8		On ceilings	m2	1500		R0,00

CITY OF TSWANE - GROUP
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ITEM NO	LI	DESCRIPTION	UNIT	QTY	RATE	TENDER AMOUNT
9		On ceilings	m2	1 500		R0,00
		On Fair				
		Apply two coats of				
10		On internal	m2	1500		R0,00
11		On external	m2	1500		R0,00
		Prepare				
12		Existing	m2	500		R0,00
		On Plaster				
		Apply two coats of				
13		On ceilings	m2	1000		R0,00
14		On fascias and barge	m	500		R0,00
		On Fibre-				
		Apply two coats of				
15		On ceilings	m2	1000		R0,00
16		On fascias and barge	m	500		R0,00
		On Metal				
		Prepare and apply				
17		On doors	m2	300		R0,00
18		On door	m2	250		R0,00
19		On windows	m2	250		R0,00
20		On windows with burglar	m2	300		R0,00
		On Wood				
		Prepare and apply one coat wood primer, one				
21		On boarded	m2	1000		R0,00
22		On boarded	m2	1000		R0,00
23		On doors	m2	1000		R0,00
24		On	m2	500		R0,00
25		On door	m2	300		R0,00
26		On roof	m2	300		R0,00
27		On skirtings,	m	500		R0,00
		PAINTWOR				
		Note: All paintwork to				
		On Floated				
		Prepare and apply one				
28		On internal	m2	1500		R0,00
29		On external	m2	1500		R0,00
30		On ceilings	m2	1500		R0,00

CITY OF TSWANE - GROUP
 PROPERTY DEPARTMENT
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ITEM NO	LI	DESCRIPTION	UNIT	QTY	RATE	TENDER AMOUNT
40		On ceilings	m2	1500		R0,00
41		On fascias and barge	m	1000		R0,00
		On Smooth				
		Prepare and apply one				
42		On internal	m2	1000		R0,00
43		On external	m2	1000		R0,00
44		On ceilings	m2	1000		R0,00
45		On ceilings	m2	1 000		R0,00
		On Fair				
		Prepare and apply one				
46		On internal	m2	1000		R0,00
47		On external	m2	1000		R0,00
		Prepare				
48		Existing	m2	500		R0,00
		On Plaster				
		Prepare and apply "Drikote"				
49		On ceilings	m2	1000		R0,00
50		On fascias and barge	m	500		R0,00
		On Fibre-				
		Prepare and apply one				
51		On ceilings	m2	1000		R0,00
52		On fascias and barge	m	500		R0,00
		On Metal				
		Prepare and apply				
53		On doors	m2	300		R0,00
54		On door	m2	250		R0,00
55		On windows	m2	250		R0,00
56		On windows with burglar	m2	300		R0,00
		On Wood				
		Prepare and apply one coat wood				
57		On boarded	m2	1000		R0,00
58		On boarded	m2	1000		R0,00
59		On doors	m2	1000		R0,00
60		On	m2	500		R0,00
61		On door	m2	300		R0,00
62		On roof	m2	300		R0,00
63		On skirtings,	m	500		R0,00
Section B17 - Paiting: Carried forward to sectional sum						R0,00

CITY OF TSWANE - GROUP
 PROPERTY DEPARTMENT
 TENDER NO: GPM 03 – 2023/24
 TENDER: MAINTENANCE

ITEM NO	LI	DESCRIPTION	UNIT	QTY	RATE	TENDER AMOUNT
		SECTION 3				
		BILL NO 1				
		EXTERNAL				
		PAVING				
		<u>Existing</u>				
1		Removal of damaged	m2	1000		R0,00
		<u>New Paving</u>				
		<u>Interlocking</u>				
2		60mm	m2	1 000		R0,00
3		80mm	m2	1 000		R0,00
		Rectangula				
4		50mm	m2	1 000		R0,00
5		80mm	m2	1 000		R0,00
6		Extra over	m	1000		R0,00
		KERBING				
		<u>Concrete</u>				
7		200mm x 180mm	m	1000		R0,00
8		Transition	m	1000		R0,00
Section 3 - B1 - External Works: Carried forward to section 3 - B1						R0,00

CITY OF TSWANE - GROUP
 PROPERTY DEPARTMENT
 TENDER NO: GPM 03 – 2023/24
 TENDER: MAINTENANCE

ITEM NO	LI	DESCRIPTION	UNIT	QTY	RATE	TENDER AMOUNT
		SECTION 4 BILL NO 1 PROVISION PROVISIONAL SUMS FOR THE SUPPLEME General All prime cost amounts Profit Where stated, the General The item "Attendance" which follows each provisional sum for selected subcontractors' work, shall be deemed to cover all the contractor's Contingenc Work for which contingency sums are Preliminari The contractor is referred to PROVISION CONTRACT WORKS NOTE: All joinery related PROVISION HERITAGE CONSERVATION Allow the Provision Item 1 R5 000 000,00 Allow for p % 10% R500 000,00 Allow for a % 5% R250 000,00				
Section 4 - B1 - Provisional Sums : Carried forward to se						R5 750 000,00

Item No.	Payment Refers SANS	Description	Unit	Quantity	RATE	TENDER AMOUNT
		TENDER TO APPOINT CONTRACTORS FOR CIVIL MAINTENANCE AND REPAIRS AT CITY OF TSHWANE BUILDINGS AND FACILITIES FOR A PERIOD OF THREE (3) YEARS AS AND WHEN REQUIRED.				
B1.0	1200 A	SECTION B: DAYWORKS				
	PSA 8.7	LABOUR				
B1.1		Foreman	hr	1		
B1.2		Steel Fixer	hr	1		
B1.3		Concretor	hr	1		
B1.4		Chargehand	hr	1		
B1.5		Artisan (Welder, Plumber, etc)	hr	1		
B1.6		Pipe layer	hr	1		
B1.7		Semi Skilled Labourer	hr	1		
B1.8		Unskilled Labour	hr	1		
B1.9						
		MATERIALS				
B1.10		Allow for Materials	Prov. Sum	1		
B1.11		Overheads, charges and profit on item 2.2.1	%	30 000,00		
		PLANT (RATES INCLUDE ESTABLISHMENTS)				
B1.12		Front-end Loader, approx. flywheel power 145 kW	hr	1		
B1.13		Back acting excavator, approx. flywheel power 100 kW	hr	1		
B1.14		Hand vibrating compactor, static mass	hr	1		
B1.15		Mobile Crane, 5 tonne at 3m radius	hr	1		
B1.16		Compressor, 10.3 m3/min including tools and hoses	hr	1		
B1.17		Poker vibrator	hr	1		
B1.18		Concrete Mixer 0.3 m3 dry mix capacity	hr	1		
B1.19		50 mm Water Pump including hoses	hr	1		
B1.20		Tipper, 10 m3 capacity	hr	1		
B1.21		Tipper, 5 m3 capacity	hr	1		
B1.22		Flat bed, 7 tonne capacity	hr	1		
B1.23		Flat bed, 5 tonne capacity	hr	1		
B1.24		1 tonne LDV	hr	1		
		Other Plant and Special Item (item with rate only to be entered by the Tenderer)				
B1.25		a) Scaffolding (Aluminium) SANS 10085-1:2004	Sum	1		
B1.26		b) Sky jack: SANS 10295-2 :2015	Sum	1		

B1.27	High pressure Jetting machine for blocked drains: SANS 347:2012	Sum	1		
B1.28	d)Leaking detection systems SANS 10254:2012, SANS10252-1:2012	Sum	1		
B1.29	e)	Sum	0		
B1.30	f)	Sum	0		
B1.31	g)	Sum	0		
TOTAL CARRIED FORWARD TO SUMMARY					

SUMMARY			
SECTION 1			
BILL NO	SECTION SUMMARY - PRELIMINARIES	Page No	Amount
1	PRELIMINARIES @ 15%		R -
SECTION 2			
SECTION SUMMARY - BUILDING WORKS			
1	ALTERATIONS		R -
2	EARTHWORKS		R -
3	CONCRETE, FORMWORK AND REINFORCEMENT		R -
4	MASONRY		R -
5	WATERPROOFING		R -
6	ROOF COVERINGS		R -
7	CARPENTRY AND JOINERY		R -
8	CEILINGS, PARTITIONS AND ACCESS FLOORING		R -
9	FLOOR COVERINGS		R -
10	IRONMONGERY		R -
11	METALWORK		R -
12	STRUCTURAL STEEL		R -
13	PLASTERING		R -
14	TILING		R -
15	PLUMBING		R -
16	GLAZING		R -
17	PAINTING		R -
SECTION 3			
SECTION SUMMARY - EXTERNAL WORKS			
	PAVING		R -
SECTION 4			
SECTION SUMMARY - PROVISIONAL SUMS			
	PROVISIONAL SUM		
SUB TOTAL 1			R -
	ADD 10% CONTINGENCY		R -
	ADD 3% ESCALATION		R -

SUB TOTAL 2	R	-
ADD 15% VAT	R	-
GRAND TOTAL	R	-

(GROUP PROPERTY DEPARTMENT)

TENDER TO APPOINT CONTRACTORS FOR CIVIL MAINTENANCE AND REPAIRS AT CITY OF TSHWANE BUILDINGS AND FACILITIES FOR A PERIOD OF THREE (3) YEARS AS AND WHEN REQUIRED.

BID NUMBER: GPM 03 – 2023/24

1. INTRODUCTION AND PURPOSE

The City of Tshwane Metropolitan Municipality (COT) hereby invites interested and suitably qualified Service Providers to submit bids for supply, install, maintain and repairs of COT facilities for the duration of approved contracts, with the aim of improving COT buildings and its facilities to comply with building regulations and OHS standards.

Note:

COT hereby reserves the right to:

- **Appoint multiple service provider/s;**
- **To appoint ten service provider/s to work across all regions.**
- **To maintain and service 6245 facilities COT wide.**
- **Service providers will be rotated across all regions with equal distribution of total tender value.**
- **SCM to cap all amount on SAP equally.**
- **The City of Tshwane has right to suspend any appointed contractor who doesn't comply with National Building Regulations and Building Standards Act, 1977(Act No 103 of 1977)**

2. BACKGROUND

COT is required to ensure that its facilities are Occupational Health and Safety (OHS) compliant in line with the OHS Act, No 85 of 1993 (as amended). One of the requirements for OHS compliance is to ensure a consistent repairs and maintenance service in place immediately when needed.

This bid is largely for all civil maintenance and repairs as and when required City wide for a period of 3 (three) years. The purpose of the said repairs and maintenance is to keep, restore or improve every facility i.e., every part of a building, its services and surrounds to a currently acceptable standard and to sustain the utility and value of the facility. If the facility is not well maintained in proper working condition, then it renders the building unsuitable for use and due to this ultimately causes premature decay of the structure and reduces its life.

The aim of supply, install, maintain and repairs are as follows.

- To restore the original state of facilities infrastructures and accessories
- To preserve the operating condition of buildings and internal roads
- To restore them back to their original standards.

3. PROJECT SCOPE

3.1. SCOPE OF WORK.

3.1.1 Maintenance, repairs and upgrading Work.

3.1.2 The Contractor must do all maintenance, repair and upgrading and extension work as stipulated in "Occupational Health and Safety Act 85 of 1993", **SANS10400, SABS 0400 amended October 2008, SANS 10400 of 2016**, According to Section 13 of the National Building Regulations and Building Standards Act 103 of 1977, certain renovations and / or alterations and / or improvements (defined as "Minor Works") are exempted to appear on the approved and registered building plans.

3.1.3 The Contractor shall ensure that maintenance work of a technical nature shall be performed by "Competent" persons as defined by the Occupational Health and Safety Act 85 of 1993.

3.1.4 All maintenance and upgrading work must be done according to the Preambles of Trades of the City of Tshwane.

"Client" - Means City of Tshwane for whom maintenance/construction work is performed.

"Agent" - Means any person who acts as a representative for the Client.

"Competent person" - Means any person having the knowledge, training, experience and qualifications specific to the work or task being performed. Provided that where appropriate qualifications and training

are registered in terms of the provisions of the South African Qualifications Authority Act, 1995(Act No. 58 of 1995), these qualifications and training shall be deemed to be the required qualifications and training.

“Construction work”-

- a) the **erection, maintenance, alteration, renovation, repair, demolition or dismantling** of or addition to a building or any similar structure.
- b) the installation, erection, dismantling or maintenance of a fixed plant where such work includes the risk of a person falling.
- c) the construction, maintenance, demolition or dismantling of any bridge, dam, canal, road,
- d) railway, runway, sewer or water reticulation system or any similar civil engineering structure; or the moving of earth, clearing of land, the making of an excavation, piling, or any similar type of work.

“Employer” - Means any person who is employed by or works for an employer and receives or is entitled to receive any remuneration or who works under the direction or supervision of that employer.

“Health and Safety File” - Means a file, or other record in permanent form, containing the information required as contemplated in these regulations.

“Health and Safety Plan” - Means a documented plan, which addresses hazards, identified and includes safe work procedures to mitigate, reduce or control the hazards identified.

(The chief inspector or a person appointed by the chief inspector shall register any person referred to in sub regulation (1) as a contractor and enter such registration into the national database: Provided that such person

- (a) has a fixed address and a telephone; and (b) employs a registered person in a full-time capacity or is himself or herself a registered person.

"Accreditation authority" means the South African National Accreditation System (SANAS) established by section 3 of the Accreditation for Conformity Assessment, Calibration and Good Laboratory Practice Act, 2006 (Act No. 19 of 2006);

“Workplace”- Means any premises or place where a person performs work in the course of his employment.

Description of Scope of the service.

The Service provider will do all installation, repairs, maintain and upgrading as stipulated in “Occupational Health and Safety Act 85 of 1993”, SANS 10142: 2009 and Road Safety Act. All maintenance and upgrading work be done according to the Preambles of trade of the City of Tshwane. Work to be performed by the appointed service provider shall consist of labour, materials and tools for the complete service, maintenance, repairs, installation, and upgrades of Civil related works throughout the CoT facilities, as and when required:

ITEM NO.	ITEM DETAIL
SECTION 1	
1	PRELIMINARIES – Labour, Material , Plant etc
SECTION 2	
1	ALTERATIONS
2	EARTHWORKS
3	CONCRETE, FORMWORK AND REINFORCEMENT
4	MASONRY
5	WATERPROOFING
6	ROOF COVERINGS
7	CARPENTRY AND JOINERY
8	CEILINGS, PARTITIONS AND ACCESS FLOORING
9	FLOOR COVERINGS
10	IRONMONGERY
11	METAL WORK
12	STRUCTURAL STEEL
13	PLASTERING
14	TILING
15	PLUMBING
16	GLAZING
17	PAINTING
SECTION 3	
1	EXTERNAL WORKS - PAVING ETC
SECTION 4	
1	PROVISIONAL SUMS

4. DELIVERABLES

The service provider is expected to provide a suitable experienced and competent persons or workforce for all work performed under the subject contract as defined by the Occupational Health and Safety Act 85 of 1993. The scope of work shall be compiled by the City representative and cost for the work will be calculated based on the rates as per contract. The scope, as well as the timelines, shall be agreed upon between the City and the Service provider to issue a purchase order. Any items not included in the rates shall be based upon hourly rates and profits as stated in the bill of quantities.

GPM 03-2023/24 Tender to appoint contractors for civil maintenance and repairs at City of Tshwane buildings and facilities for a period of three (3) years as and when required.

