

Technical Evaluation Criteria – Stationery and Printing Paper

Technical evaluation criteria: Stationery and Printing Paper	Weight (%)	Returnable with the RFQ/tender
Transportation of stationery	<b>20</b>	Vehicle registration papers or proof of lease agreement.  Scoring  Availability of pickup vehicle = 20%  Unavailability of pickup vehicle =10%
Availability of stationery	<b>45</b>	The minimum of 50 stock of each must be on kept at all times  Scoring:  Minimum stock level of 50 items = 45%  Minimum stock < 50 items = 35%
Delivery turnaround time	<b>25</b>	The maximum turnaround time from the date of issue of a purchase order to delivery of stationery at the Eskom premises shall be 7 working days  Scoring:  Maximum delivery of 7 working days = 25%  Maximum delivery time < 7 working days = 15%
The supplier must be 5 years or more in the supply of stationery	<b>10</b>	Valid company registration certificate must be supplied  Scoring:  Company >= 5 years = 10%  Company < 5 years = 5%
Total	<b>100</b>	
Threshold	<b>80%</b>	