

1. TERMS OF REFERENCE SCOPE OF WORK /SPECIFICATIONS OF GOODS REQUIRED/ TERMS OF REFERENCE

1. Background

Umngeni-Uthukela Water formed a partnership with KCDM on the O&M and Capex Infrastructure implementation on a signed contract for U UW to operate, manage and maintain all KCDM water treatment systems. There has not been any grass cutting contract since U UW took over KCDM contract and this tender document serves to invite all interested local tenderers to apply for the job. One service provider will be appointed per LM; namely **Nkandla, uMlalazi, uMfolozi and Mthonjaneni**. Regular ground maintenance helps to keep the sites clear of any unwanted grass and any lose hazardous materials, it also maintains the highest level of safety for the employees and everyone entering the site. One Service Provider that will be nominated per LM will be required to carry out all ground maintenance jobs in that specific LM for five consecutive years.

2. Description of goods/ services required.

Provide ground maintenance services to all KCDM plants that are managed and operated by Umngeni-Uthukela Water.

3. Contract term

We anticipate that the Contract will commence May 2024. The anticipated Contract term and options to extend are:

4. Other information

- a) We estimate the quantity to be delivered is [provide details about quantity].
- b) We require the [goods / services] to be delivered at [insert location for delivery].
- c) Payment will be [on successful delivery of milestones / at the end of the Contract / monthly on invoice].
- d) New Intellectual Property arising as a result of the Contract will be the property of [insert the IP position – make sure whatever is stated here is reflected in your Proposed Contract]

5. Mandatory documentation

6. Other documents (In addition to this Bid document, the documents listed below form part of this Bid:

- a) e.g. architectural drawings
- b) e.g. review report

7. Special conditions

a) Labour & Training

The tenderer shall ensure that he/she caters for all labour and training requirements deemed necessary to carry out his/her duties for the full duration of this contract.

b) Grass Cutting

The tenderer shall ensure that he/she takes into consideration the required time to cut the respective worksites listed. Once started, the sites shall be cut to completion as per the standards mentioned.

c) Plant and Equipment

The tenderer shall ensure that he/she caters for all plant, equipment and other items deemed necessary to carry out his/her duties for the full duration of this contract.

d) Health & Safety Requirements

The tenderer shall ensure that he/she caters for all Health & Safety requirements (Including the H&S File & medicals prior to commencement), and other items deemed necessary to carry out his/her duties for the full duration of this contract.

e) Adhoc Services

The tenderer shall ensure that he/she takes into consideration the requirements of the Adhoc Services as part of the services required for this tender.

8. Pricing

- f) The bidder shall provide the price proposal as detailed in SBD 3.1
- g) The bidders's price must be fully inclusive, and each item must be clearly specified.
- h) All additional costs must be clearly specified and included in the total quotation price, (e.g. transport, labour, etc.).
- i) All prices must be VAT inclusive.
- j) The bidder is responsible for all the cost that they shall incur related to the preparation and submission of the quotation.

2. PRICE ADJUSTMENTS (ANNUAL ESCALATION)

27.1 Prices – must remain firm for a 12 month period and thereafter, will be subject to CPI escalation on the anniversary of the contract. A 30 day notice period prior to price increases is required.

2.7.2 The estimated quantities per annum on the pricing schedule are our best estimates but should not be considered as binding.

2.7.3 This is a rates based tender. The supplier will charge Umgeni Water based on the rates quoted in the contract.

FOR YOUR INFORMATION