

REF: REQUEST FOR PROPOSAL [RFP] No TNPA/2023/11/0021/51386/RFP

DESCRIPTION:

APPOINTMENT OF A SERVICE PROVIDER FOR THE REVIEW OF THE TRANSNET NATIONAL PORTS PLAN AND ASSOCIATED DEVELOPMENT STRATEGIES FOR A PERIOD OF TEN (10) MONTHS

NON-COMPULSORY BRIEFING SESSION

BRIEFING SESSION DATE: 06/03/2024

LAST UPDATED: 13/03/2024

BRIEFING NOTE 2

QUESTIONS AND ANSWERS

| No. | Question | Answer |
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| During Briefing Session | | |
| 1. | On Annexure A: Technical evaluation criteria for Key Resource Experience under the sub-criterion for "Economist", will Transnet consider experience in forecasting and other related economics jobs? | Yes, Transnet will consider Port specific volume forecasting and other port related economics experience. <i>Refer to the updated Annexure A: Technical evaluation Criteria and Addendum 1 dated 08 March 2024.</i> |
| 2. | On Annexure A: Technical evaluation criteria for Key Resource Experience under the sub-criterion for "Industrial Engineer", will Transnet consider Process Engineers as they do the same work with the Industrial Engineer and have the required experience? | Yes, Transnet will consider Process Engineers or Civil Engineers with extensive experience and knowledge in Port Capacity calculations. <i>Refer to the updated Annexure A: Technical evaluation Criteria and Addendum 1 dated 08 March 2024.</i> |
| 3. | Section 3.1.2.6 of the RFP document "Traffic Management Plan" does it include water side? | No, the traffic management plan will include land side and Vessel Forecast Plan for (Short, Medium, and Long-term). |
| 4. | Will Transnet share the green port/hydrogen strategy as part of the information to be provided by TNPA as per section 3.7 of the RFP document. | The green port/ hydrogen strategy is still a draft and will be shared with the successful bidder once approved. |

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| 5. | On section 3.1.2.5 of the RFP document, are there bidders expected to develop the commodity strategies or they are expected to review and align the current commodity strategies? | There are existing commodity strategies, the successful bidder will be expected to review and align the current commodity strategies. |
| 6. | Section 3.1.1.6.3 of the RFP document indicate that capacity validation exercise must be done utilising the TNPA simulation software, will training be provided for this software and who will bear the cost? | The service provider should use or be able to use Anylogic Simulation Software as they will be required to do the capacity validation using Transnet internal software for ease of updates and amendments. This is a standard software therefore, no training will be provided by TNPA, however service provider will be expected to have knowledge and understanding of Anylogic Simulation Software and its usage. |
| 7. | Regarding the international qualifications, can the NQF requirements be submitted once the bidder is appointed as it is difficult to obtain this information? | No, in case of international qualifications, the qualification must be submitted with the South African Qualifications Authority (SAQA) certificate of evaluation, confirming the NQF level at the closing date and time of the RFP. |
| 8. | Is the project duration flexible? As the project is complex and it is only for a period of ten (10) months? | Transnet will provide final confirmation regarding the flexibility of the project duration in briefing note 2 that will be published on 11 March 2024. |
| 9. | Regarding the B-BBEE specific goals, what percentage of work must be allocated for black ownership and black women ownership? | Bidders must refer to section 3.1 of the B-BBEE preference points claim form for the allocation of the specific goals points to the bidding company. |
| 10. | Will other experience capacity specialists without Industrial Engineering be considered? | Yes, Transnet will consider experience in port capacity calculations. Refer to the updated Annexure A: Technical evaluation Criteria. |

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| Post Briefing Session | | |
| 11. | We would humbly request a three-week extension of time in order for us to 1) Get SAQA accreditation letter/certificate – as per you clarification note release on this matter 2) | The closing date has been extended from 20 March 2024 to 10 April 2024 at 16:00, please refer to Addendum no. 2. |

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| | <p>prepare a compliant bid in term of the strict requirements in the RFP 3) due to the complexity of the project we need to engage quite a few of our overseas offices and subcontractors to be able to respond with our best offering. This means if the extension of time is granted that the new proposed closing date would be the 10th of April 2024.</p> | |
| 12. | <p>Clause 3.1.1.6.10. of the RFP refers to "<i>Assess the infrastructure and existing port capacity, operations and corridors and transport network support</i>". Please confirm what is meant by corridors? It is our understanding the rail and road corridors outside the port limits fall to 1) TFR 2) Transnet Pipelines 3) Local/Provincial Municipality 4) SANRAL in the case of roads. Is the intention we assess these? E.g., Natcor line is TFR responsibility, unless it has changed</p> | <p>Corridors refers rail and road networks. Your understanding is correct, however the required desktop analysis should entail assessing the capacity of current connecting road and rail networks to the ports, which facilitate the management of freight and traffic flow to the port. The connectivity of transport networks supporting the ports should be evaluated to determine if they can offer a solution to potential port congestion and whether the existing transportation movement networks can accommodate potential future growth of the ports.</p> |
| 13. | <p>Clause 3.1.1.12. of the RFP calls for "<i>Development of the General Spatial Guidelines</i>". Please confirm what is the extent of the work required here. Is TNPA looking for framework guidelines which deal with broad spatial guidelines or is TNPA looking to know for example details like heights of development, spacing between various land uses, etc.</p> | <p>TNPA is looking for spatial framework development guidelines for a port that would typically encompass a set of principles and strategies aimed at guiding the growth and enhancement of the port infrastructure and operations. These spatial guidelines should focus on the strategic planning and spatial organization of port facilities and associated infrastructure within their broader regional context and be aligned to the proposals in the Port Development Framework Plans.</p> |
| 14. | <p>Clause 3.4 of the RFP refers to "<i>Work streams will consist of TNPA personnel in various roles to facilitate learning and skills development</i>". Please confirm the level of experience of the personnel that need to be integrated into our</p> | <p>TNPA will second a maximum of four (4) interns for experiential learning and skills transfer. The following experienced resources will form part of the work stream: Civil and Coastal engineers, Industrial engineers, Town Planners, Logistics specialists and</p> |

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| | teams, so we can allocate the right individual to the right level of effort. | GIS Specialists. They will not require any skills transfer. |
| 15. | Further to Clause 3.4 of the RFP request, who will bear the cost of the TNPA personnel? If this cost is to be borne by Service Provider, then can the cost of integrating the TNPA personnel be a separate line item that does not form part of the overall evaluation. This is largely because the risk of delivery of project lies with Service Provider, so we need to ensure our budget is competitive and also able to deliver the project. | The service provider will provide the training to interns as part of skills transfer, therefore skills transfer program must be developed and submitted with the bid proposal. The service provider must quote for this. Refer to the revised Annexure B: Pricing Schedule. |
| 16. | Clause 3.5 refers to the requirements of the Inception Report. Please can we ask the page limit on the inception report be lifted to say 30. The reason is that this is an important document which akin to a Design Basis document, which sets out how the project will be executed. With the page limit 1) TNPA does not get a sense of the technical offering 2) it opens us to the possibility of scope creep that has significant financial and schedule implications. | The limit to the number of pages for the inception report has been changed from 15 to 50 pages, refer to the Addendum no. 2. |
| 17. | <p>Pricing and Delivery Schedule</p> <p>a) Please confirm which meetings need to be allowed for and which need to be physical/virtual attendance.</p> <p>b) Regarding the TNPA personnel that will be part of Service Provider team, do they need to form part of the travel plans for the project. If so can their travel arrangements be organised by Transnet purely from a liability perspective, as our insurances and liability cover only our company employees and not external parties.</p> | <p>a) The following meetings will be physical:</p> <ul style="list-style-type: none"> • The first kick-off meeting at Head Office Port Elizabeth. • The first working technical team meeting. • Presentation of the draft and final NPP report to the eight (8) Ports at EXCO Meetings. • Final draft report presentation meeting to Working Technical Team. <p>The following meetings will be Virtual:</p> <ul style="list-style-type: none"> • SteerCom Meetings. • Progress working technical team meetings. • Approval governance structure meetings. |

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| | | b) Transnet will arrange travel for TNPA's employees. |
| 18. | <p>Annexure A - Technical Criteria of RFP</p> <p>a) Please can you confirm if we can substitute the registrations with the equivalent international registration. For example, can Chartered Engineer (UK) be used for Professional Engineer registration.</p> <p>b) Regarding the NQF requirements, your response to the question is not responding to the question raised. It is not that it is difficult hence we want to defer to later stage but simply that the system will take long to churn out the required NQF certificate. We would appreciate your understanding on this matter and that you will reconsider you blanket no.</p> | <p>a) Yes, service provider must submit the verifiable international registration and TNPA will conduct verification.</p> <p>B) Please refer to Q.11 above.</p> |
| 19. | The project lead has a requirement for Masters in Town Planning/Civil Engineering, yet the scoring says maximum is PhD. Can you change the scoring to reflect master's requirement. | The Masters qualification is TNPA's minimum requirement, hence the PHD scores maximum points. |
| 20. | Please can we request that reference letters be extended to ten (10) year instead of the five (5) years in the RFP. A lot of our master planning projects in the last 5 years are still ongoing. | Refer to revised technical evaluation criteria issued as part of Addendum no.2. |
| 21. | Could we put in a request for extension of closing date | The closing date has been extended from 20 March 2024 to 10 April 2024 @16h00. Refer to Addendum no.2. |
| 22. | Section 3 of RFP, paragraph 3.5 mentions that an Inception Report needs to be provided as part of the tender submission (limited to 15 pages). The content of this inception report has large similarities (e.g. requirement to include an execution methodology) but also large | Section 3.5 of the RFP document requires the inception report to be provided with the tender submission. The limit to the number of pages for the inception report has been changed from 15 to a maximum of 50 pages, refer to the Addendum no. 2. |

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| | <p>differences to the Project Implementation Methodology & Project Plan as included in the Technical Evaluation Criteria.</p> <p>Could you please clarify how the Inception Report relates to the Project Implementation Methodology & Project Plan, how the 15 page limit should be applied and if / how this Inception Report will be evaluated?</p> | <p>The project implementation methodology and project Plan in Annexure A: Technical Evaluation Criteria will be evaluated for points, bidders to submit this information with their proposal. Refer to the scoring model of the Annexure A on how it will be evaluated.</p> |
| 23. | <p>In Annexure A: Technical evaluation criteria for Key Resource Experience under the sub-criterion for "Transportation/ logistics Engineer", will Transnet consider Civil Engineers as long they do the same work and have the required experience?</p> | <p>Yes, if they have experience in Transportation Engineering/ Logistics Engineering experience.</p> |
| | <p>NB:</p> <ul style="list-style-type: none"> • Please note that Q.3 above has been updated. • Regarding Q.8 above, TNPA's requirement is for the project to be executed within a period of ten (10) months. • Bidders must check the etender portals regularly for any updates. | |