

TECHNICAL EVALUATION CRITERIA						
REQUEST FOR PROPOSAL ("RFP") FOR THE APPOINTMENT OF A SERVICE PROVIDER FOR THE REVIEW OF THE TRANSNET NATIONAL PORTS PLAN AND ASSOCIATED DEVELOPMENT STRATEGIES FOR A PERIOD OF TEN (10) MONTHS						
No.	Evaluation Criteria	Weighting	Technical Evaluation Criteria	Proof to be Submitted	Scoring guideline	Score Achieved
1	<b>Key Resources Qualifications</b> <i>In case of international qualifications, the qualification must be submitted with the South African Qualifications Authority (SAQA) certificate of evaluation, confirming the NQF level.</i>	10%	<b>Civil Engineering/ Town and Regional Planner (Project Lead)</b> Bidder to provide a Master's degree in Town and Regional Planning /Master's degree in Civil Engineering (NQF Level 9)	Certificate of Qualification	<b>Project Lead</b> 3 = PHD in Town and Regional Planning/Civil Engineering (NQF Level 10) 2 = Master's degree in Town and Regional Planning /Master's degree in Civil Engineering (NQF Level 9) 1 = Honour's degree in Town and Regional Planning/Civil Engineering (NQF Level 8) 0 = Bachelor's degree/ Bachelor of Technology in Town and Regional Planning/Civil Engineering (NQF Level 7 and below) /Non-submission/irrelevant qualification	
		5%	<b>Transportation/ logistics Engineer</b> Bidder to provide a Bachelor's degree in Transportation/ logistics Engineer (NQF Level 7)	Certificate of Qualification	<b>Transportation/ logistics Engineer</b> 3 = Honour's Degree in Transportation/ logistics Engineer (NQF Level 8 or more) 2 = Bachelor's degree in Transportation/ logistics Engineer (NQF Level 7) 1 = National Diploma in Transportation/ logistics Engineer (NQF Level 6) 0 = Non-submission of qualification certificates/irrelevant qualification/Qualification lower than National Diploma	
		5%	<b>Economist</b> Bidder to provide Bachelor's degree in Economics (NQF Level 7)	Certificate of Qualification	<b>Economist</b> 3 = Honour's Degree in Economics (NQF Level 8 or more) 2 = Bachelor's Degree in Economics (NQF Level 7) 1 = National Diploma in Economics (NQF Level 6) 0 = Non-submission of qualification certificates/ Irrelevant qualification /Qualification lower than National Diploma	
		2%	<b>Environmental Specialist</b> Bidder to provide Bachelor's Degree in Environmental Studies (NQF Level 7)	Certificate of Qualification	<b>Environmental Specialist</b> 3 = Honour's Degree in Environmental Studies (NQF Level 8 or more) 2 = Bachelor's Degree in Environmental Studies (NQF Level 7) 1 = National Diploma in Environmental Studies (NQF 6) 0 = Non-submission of qualification certificates/ Irrelevant qualification/ Qualification lower than National Diploma	
		5%	<b>Industrial Engineer</b> Bidder to provide Bachelor's Degree in Industrial Engineering (NQF Level 7)	Certificate of Qualification	<b>Industrial Engineer</b> 3 = Honour's Degree in Industrial Engineering (NQF Level 8 or more) 2 = Bachelor's degree in Industrial Engineering (NQF Level 7) 1 = National Diploma in Industrial Engineering (NQF 6) 0 = Non-submission of qualification certificates/irrelevant qualification/Qualification lower than National Diploma	
		5%	<b>GIS specialist</b> Bidder to provide Bachelor's Degree in Geographic Information System (NQF Level 7)	Certificate of Qualification	<b>GIS specialist</b> 3 = Honour's Degree in Geographic Information System (NQF Level 8 or more) 2 = Bachelor's Degree in Geographic Information System (NQF Level 7) 1 = National Diploma in Geographic Information System (NQF 6) 0 = Non-submission of qualification certificates/irrelevant qualification/Qualification lower than National Diploma	
		2%	<b>Graphic Design</b> Bidder to provide Bachelor's Degree in Graphic Design (NQF Level 7)	Certificate of Qualification	<b>Graphic Design</b> 3 = Honour's Degree in Graphic Design (NQF Level 8 or more) 2 = Bachelor's Degree in Graphic Design (NQF Level 7) 1 = National Diploma in Graphic Design (NQF Level 6) 0 = Non-submission of qualification certificates/ Irrelevant qualification/Qualification lower than National Diploma	
		4%	<b>Urban Design/Architecture</b> Bidder to provide Bachelor's Degree / Bachelor of Technology in Urban Designer/Architecture (NQF Level 7)	Certificate of Qualification	<b>Urban Design/ Architecture</b> 3 = Honour's Degree in Urban Designer/Architecture (NQF Level 8 or more) 2 = Bachelor's Degree/Bachelor of Technology in Urban Designer/Architecture (NQF Level 7) 1 = National Diploma in Urban Designer/Architecture (NQF Level 6) 0 = Non-submission of qualification certificates/irrelevant qualification/ Qualification lower than National Diploma	
		2%	<b>Proofreading specialist (language editor)</b> Bidder to provide Bachelor's Degree/ Bachelor of Technology in English, Communication or Journalism.	Certificate of Qualification	3 = Honour's Degree in English, Communication or Journalism (NQF Level 8) 2 = Bachelor's Degree/ Bachelor of Technology in English, Communication or Journalism (NQF Level 7) 1 = National Diploma in English, Communication or Journalism (NQF Level 6) 0 = Qualification lower than National Diploma/ Non-submission of qualification certificates/irrelevant qualification	
2	<b>Company Experience</b>	10%	The bidder must submit a minimum of five (5) signed reference letters from the clients / entities of completed projects in line with the scope of works in the field of port planning, capacity planning, traffic impact assessment, port engineer, marine engineer, strategic environmental impact assessment, land use planning, spatial planning, and socio-economic study.  Reference Letter must meet the below minimum criteria: a) Reference letter must not be older than ten (10) years b) Reference letter must be signed and be on client letterhead c) Reference letter must indicate project description, contract value and contract duration d) Reference letter must indicate client satisfaction with services rendered, key contact person and details  Note: Completion certificates and letters of appointment will not be considered.	Signed Reference Letters	3 = The bidder has provided 6+ reference letters complying with all 4 requirements 2 = The bidder has provided 5 reference letters complying with all 4 requirements 1 = The bidder has provided 4-1 reference letters complying with all 4 requirements or less than 4 requirements 0 = No information provided/ Irrelevant reference letters submitted	
3	<b>Key Resources Experience</b> <i>In case of international qualifications, the qualification must be submitted with the South African Qualifications Authority (SAQA) certificate of evaluation, confirming the NQF level.</i>	10%	<b>Civil Engineers/ Town and Regional Planners</b> Bidder to provide CV's of three (3) Civil Engineers/ Town and Regional Planners, professionally registered with ECSA / SACPLAN, with 15 years' combined experience in Civil Engineering/ Urban Planning and leading project teams.	CV's of a Civil Engineers/ Town and Regional Planners and proof of registration with ECSA/SACPLAN	<b>Civil Engineers/ Town and Regional Planners</b> 3 = CV's of 4 or more Civil Engineers/ Town and Regional Planners, professionally registered with ECSA/SACPLAN, with 16+ years' combined experience in Civil Engineering/Urban Planning and leading project teams. 2 = CV's of 3 Civil Engineers/Town and Regional Planners, professionally registered with ECSA/ SACPLAN, with 15 years' combined experience in Civil Engineering/ Urban Planning and leading project teams. 1 = CV's of 2 Civil Engineer/ Town and Regional Planners, professionally registered with ECSA/ SACPLAN, with 10-14 years' combined experience in Civil Engineering and Urban Planning and leading project teams. 0 = Only 1 CV provided/not professionally registered with ECSA/SACPLAN /Civil Engineers/ Town and Regional Planners with less than 10 years' combined experience in Civil Engineering and Urban Planning and leading project teams/ No information provided.	
		5%	<b>Transportation/ logistics Engineer</b> Bidder to provide CV's of three (3) Transportation/ Logistics Engineers with 10 years' combined experience in the Transport Engineering /Logistics Engineering.	CV's of Transportation Engineer/ Logistics Engineers	<b>Transportation/ logistics Engineer</b> 3 = CV's of 4 or more Transport Engineers / Logistics Engineers, with 11+ years' combined experience in the Transport Engineering/Logistics Engineering. 2 = CV's of 3 Transport Engineers /Logistics Engineers, with 10 years' combined experience in the Transport Engineering/ Logistics Engineering. 1 = CV's of 2 Transport Engineers /Logistics Engineers, with 5-9 years' combined experience in the Transport Engineering/ Logistics Engineering. 0 = Only 1 CV provided/CV's with no experience in Transportation Engineering/ Logistics Engineering/ CV's of one or more Transport Engineers / Logistics Engineers, with less than 5 years' combined experience in the Transport Engineering/ Logistics Engineering/ or No information provided.	
		5%	<b>Economist</b> Bidder to provide CV's of three (3) Economist with 10 years' combined experience in socio-economic studies inclusive of mining and agriculture sector and/or port specific volume forecasting and other port related economics experience.	CV's of Economist	<b>Economist</b> 3 = CV's of 4 or more Economist, with 11+ years' combined experience in the socio-economist studies inclusive of mining and agriculture sector and/or port specific volume forecasting and other port related economics experience. 2 = CV's of 3 Economist, with 10 years' combined experience in the socio-economist studies inclusive of mining and agriculture sector and/or port specific volume forecasting and other port related economics experience. 1 = CV's of 2 Economist, with 5-9 years' combined experience in the socio-economist studies inclusive of mining and agriculture sector and/or port specific volume forecasting and other port related economics experience. 0 = Only 1 CV provided/CV's with no experience in Economics studies/ CV's one or more Economist, with less than 5 years' combined experience in the socio-economist studies inclusive of mining and agriculture sector and/or port specific volume forecasting and other port related economics experience.No information provided.	
		5%	<b>Industrial Engineer/ Process Engineer</b> Bidder to provide CV's of three (3) Industrial Engineers/ Process Engineers with 10 years' combined experience in capacity planning and/or port capacity calculations.	CV's of Industrial Engineers/ Process Engineers	<b>Industrial Engineer</b> 3 = CV's of 4 or more Industrial Engineers, with 11+ combined years' experience in capacity planning and/or port capacity calculations. 2 = CV's of 3 Industrial Engineers, with 10 years' combined experience in capacity planning and/or port capacity calculations. 1 = CV's of 2 Industrial Engineers, with 5-9 years' combined experience in capacity planning and/or port capacity calculations 0 = Only 1 CV provided/CV's with no experience in capacity planning and/or port capacity calculations/ CV's of one or more Industrial Engineers, with less than 5 years' combined experience in capacity planning.No information provided.	
		5%	<b>Geographic Information System (GIS) Specialist</b> Bidder to provide CV's of three (3) GIS Specialist, professionally registered with SAGC, with 10 years' combined experience related to ArcGIS.	CV's of GIS specialist and proof of registration with SAGC.	<b>GIS specialist</b> 3 = CV's of 4 or more GIS specialist, professionally registered with SAGC, with 11+ years' combined experience related to ArcGIS. 2 = CV's of 3 GIS specialist,professionally registered with SAGC, with 10 years' combined experience related to ArcGIS. 1 = CV's of 2 GIS specialist, professionally registered with SAGC, with 5-9 years' combined experience in related to ArcGIS. 0 = Only 1 CV provided/CV's with no experience in ArcGIS/ CV's of one or more GIS specialist, not professionally registered with SAGC, with less than 5 years' combined experience in related to ArcGIS/No information provided.	
			<b>Key Resources Experience</b> <i>In case of international qualifications, the qualification must be submitted with the South African Qualifications Authority (SAQA) certificate of evaluation, confirming the NQF level.</i>	2%	<b>Graphic Design</b> Bidder to provide CV of one (1) Graphic Designer with 10 years experience in visual elements, design layouts, design concepts etc.	CV of Graphic Designer
2%	<b>Environment Specialist</b> Bidder to provide CV's of three (3) Environment Specialist with 10 years' combined experience in related to strategic impact assessment, Impact Environmental Assessment (EIA), Air Quality, Climate Studies etc.			CV's of Environmental Specialist	<b>Environment Specialist</b> 3 = CV's of 4 or more Environment Specialist, with 11+ years' combined experience related to strategic impact assessment, Impact Environmental Assessment (EIA), Air Quality, Climate Studies etc. 2 = CV's of 3 Environment specialist, with 10 years' combined experience related to strategic impact assessment, Impact Environmental Assessment (EIA), Air Quality, Climate Studies etc. 1 = CV's of 2 Environment specialist, with 5-9 years' combined experience related to strategic impact assessment, Impact Environmental Assessment (EIA), Air Quality, Climate Studies etc. 0 = Only 1 CV provided/CV's with no experience in environment impact assessment / CV's of one or more Environment specialist, with less than 5 years' combined experience related to strategic impact assessment, Impact Environmental Assessment (EIA), Air Quality, Climate Studies etc./No information provided.	
4%	<b>Urban Design/Architecture</b> Bidder to provide CV of one (1) Urban Designer/Architecture, professionally registered with SACAP, with 10 years experience in urban design, AutoCAD urban planning etc.			CV of Urban Designer/Architecture and proof of registration with SACAP	<b>Urban Design/ Architecture</b> 3 = CV of 1 or more Urban Designer/Architecture, professionally registered with SACAP, with 11+ years experience in urban design, AutoCAD urban planning etc. 2 = CV of 1 Urban Designer/Architecture, professionally registered with SACAP, with 10 years experience in urban design, AutoCAD urban planning etc. 1 = CV's of 1 Urban Designer/Architecture, professionally registered with SACAP, with 5-9 years experience in urban design, AutoCAD urban planning etc. 0 = CV with no experience in Urban Design/ Architect/ CV's of one or more Urban Designer/Architecture, not professionally registered with SACAP, with less than 5 years experience in urban design, AutoCAD urban planning etc./ or No information provided.	
2%	<b>Proofreading specialist (language editor)</b> Bidder to provide CV of one (1) Proofreading specialist (language editor) with 6 years' experience in reviewing content, identifying and correcting grammar, spelling, punctuation, and syntax errors.			CV of Proofreading specialist	3 = CV of 1 or more Proofreading Specialist, with 7+ years experience in reviewing content, identifying and correcting grammar, spelling, punctuation, and syntax errors etc. 2 = CV of 1 Proofreading Specialist, with 6 years experience in reviewing content, identifying and correcting grammar, spelling, punctuation, and syntax errors etc. 1 = CV of 1 Proofreading Specialist, with 3-5 years experience in reviewing content, identifying and correcting grammar, spelling, punctuation, and syntax errors etc. 0 = CV with no experience in proofreading / CV of one or more Proofreading Specialist, with less than 3 years experience in reviewing content, identifying and correcting grammar, spelling, punctuation, and syntax errors etc./No information provided.	
4	<b>Project Implementation Methodology</b>	10%	<b>Project Implementation Methodology &amp; Project Plan</b> The bidder has submitted a Project Implementation Methodology and Project Plan specific to this scope of work (Project Plan must not be generic).  The methodology and project plan must address at a minimum the execution of the following activity: 1. The project plan from inception with clear milestones, timelines and deliverables. 2. Data collection methodology and approach. 3. Detailed stakeholder engagement plan. 4. Data analysis; and 5. Final reporting and feedback as outlined in the scope of work.	Project Implementation Methodology and Project Plan	3 = The bidder meets all the 5 minimum requirements 2 = The bidder meets 4 of the minimum requirements 1 = The bidder meets 3 of the requirements 0 = The bidder meets less than 3 of the minimum requirements	
<b>TOTAL</b>		100%				