

## TRANSNET NATIONAL PORTS AUTHORITY

<b>SUBJECT</b>	<b>COMPULSORY BRIEFING MEETING</b>
<b>TITLE</b>	<b>TNPA/2023/07/0011/34733/RFP: REPLACEMENT OF STURROCK DRY DOCK (SDD) INNER CAISSON GATE AT THE PORT OF CAPE TOWN FOR A PERIOD OF 24 MONTHS</b>
<b>VENUE</b>	<b>TNPA MARITIME TRAINING CENTRE 1 COODE CRESCENT, 1ST FLOOR, PORT OF CAPE TOWN</b>
<b>DATE</b>	<b>14 FEBRUARY 2024</b>
<b>TIME</b>	<b>10:00</b>

<b>ITEM</b>	<b>DESCRIPTION</b>	
<b>1.</b>	<b>Opening and Welcome</b>	<b>Phelokazi Madaki (PM)</b>
	PM welcomed all present to the compulsory briefing session and emphasized the importance of completing the attendance register.	
<b>2.</b>	<b>Safety Briefing / Evacuation Procedure</b>	<b>Phumlani Vilakazi (PV)</b>
	PV conducted the safety briefing.	
<b>3.</b>	<b>In Attendance</b>	<b>All</b>
	All present were instructed to ensure that they complete the attendance register clearly as a roll call will be done before the end of the meeting. (See attached attendance register)	
<b>4.</b>	<b>Introductions</b>	<b>Phelokazi Madaki</b>
	PM introduced herself and her role in the project and further gave an opportunity to the project team to introduce themselves and the role they will be playing in the procurement event.	

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5.	<b>Project Background and Scope of Works</b>	<b>Phumlani Vilakazi (PV)</b>
	PV took all in attendance through the scope of works and project background. (See attached presentation)	
6.	<b>Tendering Process &amp; Tender Evaluation Procedure</b>	<b>Phelokazi Madaki (PM)</b>
	PM gave a detailed overview of the stages of evaluation that each Tenderer will undergo during the tender evaluations. (see attached presentation)	
7.	<b>Technical Evaluation/Functionality</b>	<b>Project Team</b>
	The Project Team gave a detailed overview of the technical criteria's set of and encourages Tenderers to ensure that they pay attention to the set scoring guide in order to maximise the opportunity to score higher points. (see attached presentation)	
8.	<b>Physical site inspection</b>	<b>Phumlani Vilakazi (PV)</b>
	PV gave an overview of the physical site inspection questionnaire and encourages Tenderers to ensure that they pay attention to the set inspection. He further stated that should there be a no in any of the questionnaire the Tenderer will be deemed non-responsive and will not be further evaluated.	
9.	<b>Market Analysis/Specific Goals</b>	<b>Salathiso Xoxo (SX)</b>
	SX presented on the applicable specific goals and evidence to be submitted for claiming preference points for each specific goal in this tender. He further demonstrated the indicators that the Supplier Development team looks at when evaluating a Tenderers BBBEEE certificate or Sworn Affidavit. (see attached presentation)	
10.	<b>List Of Returnable Documents</b>	<b>Phelokazi Madaki (PM)</b>
	PM took the potential Bidders through the list of mandatory returnable documents, returnable documents used for scoring and essential returnable documents. She further emphasized that failure to submit any mandatory documents will deem a Tenderers bid as non-responsive. (see attached presentation)	

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<b>11.</b>	<b>Bill of Quantities</b>	<b>Sandile Zondi (SZ)</b>
	SZ presented a summary of the bill of quantities and urged bidders to indicate if they have queries with regards to bill of quantities. (See attached presentation)	
<b>12.</b>	<b>Recap/Conclusion</b>	<b>Phelokazi Madaki</b>
	PM highlighted all that is required for a successful bid and urged Tenderers to be cognisant of the closing date and not to wait up until the last minute to upload their bids.	
<b>13.</b>	<b>Questions and Answers</b>	<b>All</b>
	<p>Q: Is the CIDB grading 9ME criteria necessary? Is it possible for a lower grading to tender or will it be an immediate disqualification?</p> <p><b>A: Yes, only those contractors with a 9ME CIDB status can submit bids</b></p> <p>Q: For registration purposes, is PMI allowed?</p> <p><b>A: No, is not allowed. Only SACPMP is allowed.</b></p> <p>Q: If you did different project but within the same criteria and they are in alignment with the Scope of Work at present, can you combine them to merger up to the requirement.</p> <p><b>A: Yes bidders have to demonstrate previous experience in the outlined criterions per engineering discipline, the scope has to be aligned with each engineering discipline</b></p> <p>Q: For PM, can it be BCPM or BCM? (Please consider changing this question to : “what are the professional registration requirements for the Project Manager and construction Manager”</p> <p><b>A: It’s registered Pr. CPM for Project manager and registered Pr. CM for Construction Manager</b></p> <p>Q: The format for your certificate, should it be SAQA accredited or any qualification?</p> <p><b>A: Yes it has to be SAQA accredited as mandated by the government.</b></p> <p>Q: In the case of the scaffolding, can we subcontract it instead of owning it ourselves as a company?</p> <p><b>A: An Addendum will later be issued to amend the site inspection evaluation</b></p>	

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	<p>Q: Your BOQ is very vague, it doesn't give enough details on pressure gauges and valves in regards to the line items requested. Can we get more of a details BOQ? Especially under the mechanical section.</p> <p><b>A: All mechanical items have been outlined on Mechanical and structural technical specification. Can the bidder outline the exact items in question.</b></p>	
<b>14.</b>	<b>Site Walk</b>	<b>All</b>
	All interested were invited to the non-compulsory site walk.	




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**Phelokazi Madaki**  
**Commodity Specialist**  
**For and on behalf of Transnet National Ports Authority (An operation division of Transnet SOC Limited)**

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*Mark*  
**ATTENDANCE REGISTER**  
*Briefing &* **SITE VISIT**



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14/02/2024	10:00 a.m – 13:00 p.m	REPLACEMENT OF STURROCK DRY DOCK (SDD) INNER CAISSON GATE AT THE PORT OF CAPE TOWN FOR A PERIOD OF 24 MONTHS	TNPA MARITIME TRAINING CENTRE (RED HOUSE OPPOSITE SAPS POLICE STATION), 1 COODE CRESCENT		
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Donella Sofana		ENELAD (pty) Ltd	tenders@enelad.co.za	0761757614 010 030 2068	<i>[Signature]</i>
TNPAs Jakubani Malulele		TNPA	jakubani.malulele@transnet.co.za	071295 2823	<i>[Signature]</i>



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*Macthi*  
**ATTENDANCE REGISTER**  
*Briefing &* **SITE VISIT**



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Phelokazi Madali		TNPA	@transnet.net	0663478219	<i>[Signature]</i>